**Innovation Name:**

**Who’s Involved:**

**Start Date:**

**End Date:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Why Change is Needed** | | | | | | |
|  | | | | | | |
|  | | **Current State (CS) Costs** | | | **Future State (FS) Costs** | |
| Yellow neutral face, green happy face, and red angry face emojis for indicating Qualitative feelings**Qualitative**  **(Feelings)** | |  | | |  | |
| Green dollar sign icon**Money** | |  | | |  | |
| red 'x' icon**Errors** | |  | | |  | |
| blue hash icon**Amount** | |  | | |  | |
| yellow clock icon**Time** | |  | | |  | |
| ***Yearly Cost (Annualized)*** | |  | | |  | |
| ***Yearly Savings (CS Cost – FS Cost)*** | | |  | | | |
| ***Yearly Savings to Customer (Value of Customers Time)*** | | |  | | | |
| **Gap Analysis – What holds us back from our Future State?** | | | | | | |
|  | | | | | | |
| **Wastes Observed (Check All That Apply)** | | | | | | |
|  | **Defects** | | |  | | **Transportation** |
|  | **Overproduction** | | |  | | **Inventory** |
|  | **Waiting** | | |  | | **Motion** |
|  | **Non-Utilized Talent/Things** | | |  | | **Excessive Processing** |
| **Brainstorming** | | | | | | |
| |  |  |  | | --- | --- | --- | | **If we…** | **Then we…** | **Experiment Outcome** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | | | | | |
| **Action Plan (What Did You Do?) 1-2 Sentences** | | | | | | |
| |  |  |  | | --- | --- | --- | | **Action Item** | **Assigned To** | **Date Completed** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | | | | | |
| **Please Add Photos or Screenshots of What You Did** | | | | | | |
|  | | | | | | |
| **Results (How is Everyone Better Off?) 1-2 Sentences / Updated Metrics** | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | **Current State** | **Future State** | **30 day** | **60 day** | **90 day** | | **Qualitative** |  |  |  |  |  | | **Money** |  |  |  |  |  | | **Errors** |  |  |  |  |  | | **Amounts** |  |  |  |  |  | | **Time** |  |  |  |  |  | | **Yearly Cost** |  |  |  |  |  | | | | | | | |
| **Lessons Learned** | | | | | | |
| **What Went Well (+)** | | | | **What Didn’t Go Well/Needs to Be Changed (­)** | | |
|  | | | |  | | |

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| --- |
| **Additional Innovation Notes Here** |
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