**Innovation Name:**

**Who’s Involved:**

**Start Date:**

**End Date:**

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| --- |
| **Why Change is Needed** |
|  |
|  | **Current State (CS) Costs** | **Future State (FS) Costs** |
| Yellow neutral face, green happy face, and red angry face emojis for indicating Qualitative feelings**Qualitative****(Feelings)** |  |  |
| Green dollar sign icon**Money** |  |  |
| red 'x' icon**Errors** |  |  |
| blue hash icon**Amount** |  |  |
| yellow clock icon**Time** |  |  |
| ***Yearly Cost (Annualized)*** |  |  |
| ***Yearly Savings (CS Cost – FS Cost)*** |  |
| ***Yearly Savings to Customer(Value of Customers Time)*** |  |
| **Gap Analysis – What holds us back from our Future State?** |
|  |
| **Wastes Observed (Check All That Apply)** |
|[ ]  **Defects** |[ ]  **Transportation** |
|[ ]  **Overproduction** |[ ]  **Inventory** |
|[ ]  **Waiting** |[ ]  **Motion** |
|[ ]  **Non-Utilized Talent/Things** |[ ]  **Excessive Processing** |
| **Brainstorming** |
|

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| **If we…** | **Then we…** | **Experiment Outcome** |
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| **Action Plan (What Did You Do?) 1-2 Sentences** |
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| --- | --- | --- |
| **Action Item** | **Assigned To** | **Date Completed** |
|  |  |  |
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| **Please Add Photos or Screenshots of What You Did** |
|  |
| **Results (How is Everyone Better Off?) 1-2 Sentences / Updated Metrics** |
|

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| --- | --- | --- | --- | --- | --- |
|  | **Current State** | **Future State** | **30 day** | **60 day** | **90 day** |
| **Qualitative** |  |  |  |  |  |
| **Money** |  |  |  |  |  |
| **Errors** |  |  |  |  |  |
| **Amounts** |  |  |  |  |  |
| **Time** |  |  |  |  |  |
| **Yearly Cost** |  |  |  |  |  |

 |
| **Lessons Learned** |
| **What Went Well (+)** | **What Didn’t Go Well/Needs to Be Changed (­)** |
|  |  |

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| --- |
| **Additional Innovation Notes Here** |
|  |