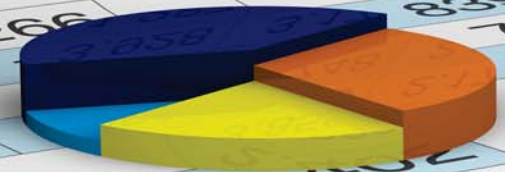




2.390	3.850	2.175	1.389
1.920	1.748	2.387	2.514
3.928	3.176	2.514	2.303
1.287	1.272	2.303	1.902
2.110	1.928	1.902	2.990
3.292	3.393	2.990	1.272
1.272	1.928	1.928	1.928



2016 Budget

Denver Regional Council of Governments

2016 BUDGET

DENVER REGIONAL COUNCIL OF GOVERNMENTS

October 21, 2015

SUBMITTED BY
JENNIFER SCHAUFEELE, EXECUTIVE DIRECTOR

DENVER REGIONAL COUNCIL OF GOVERNMENTS
1290 Broadway, Suite 700, Denver, Colorado 80203-5606

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October 21, 2015

Administrative Committee and Board of Directors
Denver Regional Council of Governments

I am pleased to submit the proposed budget of the Denver Regional Council of Governments (DRCOG) for the year 2016. The budget is transmitted for review and approval by the Administrative Committee and Board of Directors.

The budget is a fiscal guide for the operation of DRCOG beginning January 1, 2016 through December 31, 2016. It supports work activities in the DRCOG Metropolitan Planning Organization's Unified Planning Work Program (UPWP), the Area Agency on Aging (AAA), the Communications and Marketing Division, Executive Office, and Administration and Finance.

Variations of note between the 2015 and 2016 budgets include:

Revenues

- **Federal funding**, being mindful of match requirements, UPWP funding will decrease slightly in 2016 by approximately \$230,000. Other significant federal grant variances include:
 - The Sustainable Communities Initiative (SCI) program was fully completed in August 2015 (\$273K budgeted in 2015).
 - Conclusion of the Commercial Vehicle Survey in 2015 (\$870K budgeted in 2015).
 - The Denver Regional Aerial Photography Project (DRAPP), a two-year cyclical project, begins a new cycle in 2016.
 - A majority of the SHRP2 grant will be expended in 2016 (\$260K).
- **State funds** will again increase in 2016 due to the successful legislative efforts to increase funding for the Area Agency on Aging.
- **Local/other funds** reflect an increase mainly due to the DRAPP program beginning a two-year cycle.
- **In-kind services** are expected to remain flat this year.
- **Service income** reflects a slight decrease in 2016 due to lower enrollment in the Guaranteed Ride Home Program.
- **Member dues** have remained flat since 2009. This budget reflects dues at current assessment value using the Board-approved dues calculation. Dues provide match for federal programs and help fund initiatives such as legislative activities and strategic partnerships which assist in increasing overall funding as well as Board-related activities. Board-related activities, which account for approximately \$1,090,000 of 2016 anticipated expenditures, include Administrative Committee and Board meetings, the Annual Awards Dinner, the Board Workshop, participation in Sister Cities and the National Association of Regional Councils, as well as legislative activities and travel.



Expenditures

- **Personnel expenditures** are budgeted with an estimated 15 percent increase for medical insurance and 5 percent increase for dental insurance effective January 2016, as well as a performance-based merit increase for staff estimated at an average of three (3) percent. Due to expanded activities across the organization, there are additional personnel budgeted. These expanded activities include AAA initiatives for care transitions, support for our Information Services team, and additional personnel to provide support for UPWP initiatives.
- **Contractual** obligations are lower from 2015 with the ending of the Commercial Vehicle Survey as well as the completion of the Sustainable Communities Initiative.
- **Non-personnel expenditures** include additional marketing costs for the vanpool program as well as renewals for several technology licenses.
- **Capital outlay** has decreased dramatically this year as the final installment for capital improvements to our technology infrastructure was made in 2015.

Fund Balance

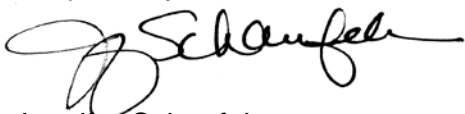
The 2016 ending fund balance for DRCOG is projected to be approximately \$6,000,000. Approximately \$2,500,000 of this fund balance reflects pre-paid funds set aside for some specific programs such as DRAPP, FIRE, Guaranteed Ride Home and Regional Vanpool.

Because most of DRCOG's grants operate on a reimbursement basis, substantial working capital must be available to pay contractual obligations and meet daily expense outlays while awaiting grantor payments. DRCOG's auditors have consistently recommended maintaining a fund balance equal to three months' expenditures. Based on prior year expenses and contractual rent obligations, that amount would total approximately \$8,000,000 to \$10,000,000.

Pass-through funds are excluded from the general operating fund budget; however, the 2016 pass-through is estimated to total \$12,768,124.

Finally, the Strategic Initiatives Plan (formerly known as the Work Plan) has been synchronized with the annual budget process. The 2016 Strategic Initiatives Plan, approved by the DRCOG Board on August 19, 2015 is also included as a part of this budget to provide a comprehensive overview of DRCOG's planned activities and their related costs.

Respectfully submitted,



Jennifer Schaufele
Executive Director

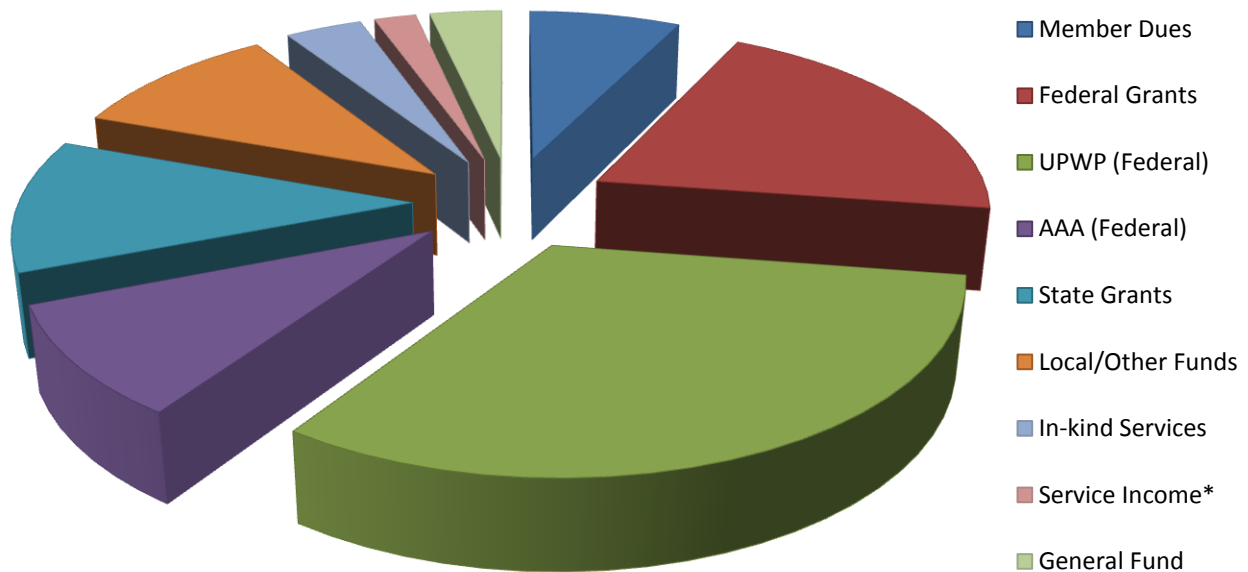
2016 BUDGET SUMMARY AND COMPARISON GENERAL OPERATING FUND

	2014 Actuals	2015 Budget	2016 Budget
BEGINNING BALANCE	\$ 7,623,606	\$ 7,400,776 ¹	\$ 6,735,168
General Funds	3,588,105	3,599,773	3,715,396
Program Obligations	4,035,501	3,801,003	3,019,772
 REVENUES			
Member Dues	\$ 1,287,400	\$ 1,287,400	\$ 1,357,100
Federal Grants	10,906,279	12,755,717	11,453,997
State Grants	1,428,990	1,682,721	2,129,161
Local/Other Funds	1,723,752	1,793,634	1,901,543
In-kind Services	3,607,171	697,914	687,184
Service Income	389,916	397,244	344,575
Interest/Investment Income	32,686	30,000	30,000
TOTAL REVENUES	<u>\$ 19,376,194</u>	<u>\$ 18,644,630</u>	<u>\$17,903,560</u>
TOTAL FUNDS AVAILABLE	\$ 26,999,800	\$ 26,045,406	\$24,638,728
 EXPENDITURES			
Personnel	\$ 8,215,871	\$ 10,118,511	\$10,143,601
Contractual Services	5,070,712	4,949,519	4,048,349
In-kind Services	3,607,171	697,914	687,184
Non-personnel	2,484,013	3,184,660	3,651,629
Capital Outlay	221,257	359,634	20,000
TOTAL EXPENDITURES	<u>\$ 19,599,024</u>	<u>\$ 19,310,238</u>	<u>\$18,550,763</u>
ENDING BALANCE	\$ 7,400,776	\$ 6,735,168	\$ 6,087,965
General Funds	3,599,773	3,715,396	3,577,693
Program Obligations ²	3,801,003	3,019,772	2,510,272
 PASS-THROUGH FUNDS			
Area Agency on Aging	\$ 10,542,366	\$ 11,388,352	\$12,768,124
Traffic Signal Equipment	219,348	650,171	-
Sustainable Communities Initiative	723,053	-	-
TOTAL PASS-THROUGH FUNDS	<u>\$ 11,484,767</u>	<u>\$ 12,038,523</u>	<u>\$12,768,124</u>

¹ The beginning balance for the 2015 budget is based on 2014 actuals. All other line items are estimates.

² Program obligations are pre-paid funds set aside for specific programs: Guaranteed Ride Home, FIRE, DRAPP, and Regional Vanpool.

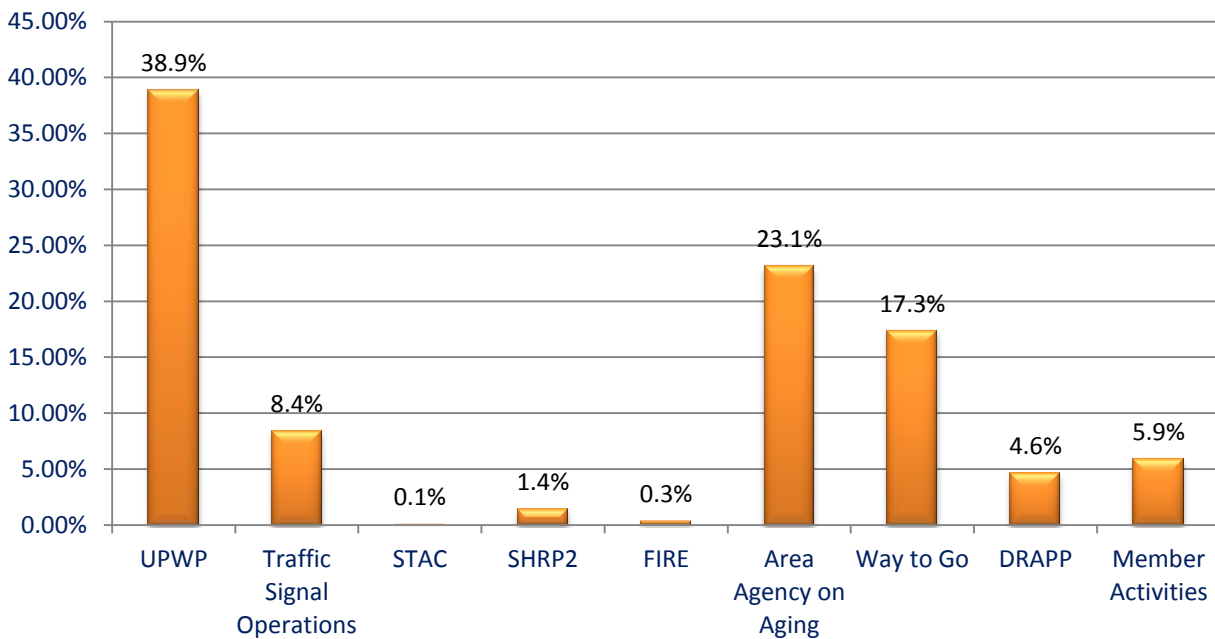
DRCOG 2016 FUNDING



Source	% of Total	Amount
Member Dues	7.32%	\$ 1,357,100
Federal Grants	20.05%	\$ 3,718,676
UPWP (Federal)	32.19%	\$ 5,971,089
AAA (Federal)	9.51%	\$ 1,764,232
State Grants	11.48%	\$ 2,129,161
Local/Other Funds	10.25%	\$ 1,901,543
In-kind Services	3.70%	\$ 687,184
Service Income*	2.02%	\$ 374,575
General Fund	3.49%	\$ 647,203
<hr/>		
Projected Total Funding	100.00%	\$18,550,763

*Includes \$30,000 in projected interest income.

2016 Expenditures by Strategic Initiative



Strategic Initiative	% of Total	Amount
UPWP	38.86%	\$ 7,212,305
Traffic Signal Operations	8.37%	\$ 1,553,797
STAC	0.05%	\$ 9,500
SHRP2	1.44%	\$ 266,536
FIRE	0.34%	\$ 63,857
Area Agency on Aging	23.10%	\$ 4,286,206
Way to Go	17.34%	\$ 3,208,914
DRAPP	4.63%	\$ 860,000
Member Activities	5.87%	\$ 1,089,648
<hr/>		
Strategic Initiatives Total	100.00%	\$18,550,763

2016 Strategic Initiatives Funding Summary

PROJECT	FEDERAL	STATE	LOCAL/OTHER FUNDS	IN-KIND SERVICES	SERVICE INCOME	MEMBER DUES MATCH/DRCOG FUNDED	TOTAL
UPWP	\$ 5,971,089			\$ 620,608		\$ 620,608	\$ 7,212,305
Traffic Signal Operations	\$ 1,553,797						\$ 1,553,797
STAC/State Rural Planning Assistance	\$ 9,500						\$ 9,500
SHRP2	\$ 266,536						\$ 266,536
Firefighter Intraregional Recruitment and Employment (FIRE)			\$ 47,857		\$ 16,000		\$ 63,857
Area Agency on Aging*	\$ 1,764,232	\$ 2,129,161		\$ 24,000		\$ 368,813	\$ 4,286,206
Way to Go	\$ 1,888,843		\$ 940,750	\$ 42,576	\$ 328,575	\$ 8,170	\$ 3,208,914
Denver Regional Aerial Photography Project (DRAPP)			\$ 860,000				\$ 860,000
Member Activities			\$ 52,936			\$ 1,036,712	\$ 1,089,648
TOTAL FUNDING SUMMARY	\$ 11,453,997	\$ 2,129,161	\$ 1,901,543	\$ 687,184	\$ 344,575	\$ 2,034,303	\$ 18,550,763

*Funding Summary does not reflect \$12,768,124 in Area Agency on Aging Pass-Through funding.
Funding Summary does not reflect \$30,000 in projected interest income.

Strategic Initiatives Plan Summary

2016

UPWP - Funded by Federal Grant through State & Match		Classification	Amount
Program Administration	Mandatory	Administration of the regional transportation planning process required by MAP-21.	\$532,456
Planning, Outreach, Education & Training	Mandatory	Public Participation Plan/Hearing required by MAP-21.	\$578,992
Regional Transportation Planning	Mandatory	Fiscally Constrained RTP and Congestion Management Process required by MAP-21.	\$1,610,877
Transportation Improvement Program	Mandatory	TIP and performance measures required by MAP-21.	\$398,815
Metro Vision	Mandatory	Regional Plan (e.g. Metro Vision) required by state statute.	\$719,413
Urban Growth Boundary	Discretionary	Not required by any other existing grant, regulation, law or contract.	\$398,815
Geographical Information Systems (GIS)	Mandatory/Discretionary	Visualization techniques are required by MAP-21 and total approximately \$700,000. The remaining monies support the DRCOG regional transportation planning process and total approximately \$269,000.	\$969,030
Modeling	Mandatory	Transportation modeling and forecasting required by MAP-21.	\$2,003,907
TOTAL:			\$7,212,305

Traffic Signal Ops - Funded By Federal Grants through State		Classification	Amount
Traffic Signal Operations	Discretionary	Assists local governments; funded through the TIP with no local match required.	\$1,553,797
TOTAL:			\$1,553,797

State Transportation Advisory Committee/State Rural Planning - Funded by Federal Grant through State		Classification	Amount
STAC	Mandatory	Funding provided through CDOT to staff the STAC.	\$5,500
State Rural Planning	Mandatory	Funding provided through CDOT to conduct regional transportation planning efforts outside the TMA (per state statute).	\$4,000
TOTAL:			\$9,500

SHRP2 - Funded by Federal Grant		Classification	Amount
Deploying Visualization and Analysis Tools	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$266,536
TOTAL:			\$266,536

FIRE - Funded by Dues and Service Income		Classification	Amount
Firefighter Intraregional Recruitment and Employment (FIRE)	Discretionary	Established by DRCOG Board.	\$63,857
TOTAL:			\$63,857

Area Agency on Aging - Funded by Federal Grants, State Grants & Match		Classification	Amount
Management & Administration	Mandatory	Fulfills the requirements of the State contract with DRCOG to serve as the Area Agency on Aging for the eight county metro Denver region.	\$2,123,797
Senior Community Programs	Mandatory	Fulfills the requirements of the State contract with DRCOG to provide Ombudsman and Case Management services. Services to Refugees are necessary to meet contract requirements.	\$1,875,790
Transition Services	Mandatory/Discretionary	Services to veterans and transitions services totaling \$148,300 are mandatory. \$116,319 in hospital transitions services in the private market is discretionary.	\$264,619
Resource Center	Mandatory	ADRC services are mandated by the State of Colorado Unit on Aging.	\$22,000
TOTAL:			\$4,286,206

Way to Go - Funded by Federal Grant, Match, Service Income & Sponsorships		Classification	Amount
Regional TDM Program	Discretionary	Required in the scope of matched & unmatched CMAQ grants. These programs are established to meet air quality regulations.	\$1,939,589
Bike to Work Day Sponsorships	Discretionary	Privately funded. Not required by any grant, regulation, law or statute.	\$30,750
Regional Vanpool	Discretionary	Part of the way to Go Program. Funded through RTD fare subsidies.	\$910,000
Guaranteed Ride Home	Discretionary	Privately funded entirely through the sale of RTD passes. GRH encourages transit adoption. Not required by law, regulation, grant, or statute.	\$328,575
TOTAL:			\$3,208,914

Strategic Initiatives Plan Summary *Continued*

2016

DRAPP - Funded by Partners		Classification	Amount
DRAPP	Discretionary	Offered as a value added service to members.	\$860,000
TOTAL:			\$860,000

Member Activities - Funded by Member Dues		Classification	Amount
Board Workshop & Activities	Mandatory/Discretionary	Board meetings are required in the DRCOG Articles. Other activities included here such as dues & sponsorships and organizational activities are discretionary. Approximately \$100,000 cab be directly attributed to Board meetings.	\$426,734
Sister City Partnership	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$10,764
Legislative Activities	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$313,375
NARC	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$25,720
Strategic Partnerships	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$220,119
Annual Awards Dinner	Discretionary	Not required by any other existing grant, regulation, law or statute.	\$92,936
TOTAL:			\$1,089,648

GRAND TOTAL:

\$18,550,763

Strategic Initiative - UPWP Project #s - 503014, 504014	UPWP TPO Budget:	\$3,014,554
	UPWP RPO Budget:	\$4,197,751
	Total Budget 2016:	\$7,212,305

Program Administration & Coordination	<u>Task - Direct Program Management:</u> internal management including internal administration of Strategic Initiatives, budgets, and contracts; facilitate communication/coordination with intraregional and interregional partners.	\$532,456
Planning, Outreach, Education & Training	<u>Task - Public Outreach:</u> Forums and workshops to increase public's engagement in transportation planning; prepare update to the federally required "Public Involvement in Regional Transportation Planning."	\$578,992
	<u>Task - Local Government and Stakeholder Outreach:</u> Meet with local governments and interested parties about the DRCOG transportation planning process; provide support to communities as they prepare transportation plans and studies; conduct stakeholders outreach to better inform and involve communities in planning and decision making; facilitate/host transportation-related webinars and other educational events.	
	<u>Task - Staff Training & Development:</u> Provide DRCOG staff with the necessary training and development to perform their jobs effectively.	
Regional Transportation Planning	<u>Task - Maintenance of 2040 Regional Transportation Plan:</u> In compliance with federal law, DRCOG Board approved an update to the region's fiscally-constrained transportation plan on February 18, 2015. The RTP may be amended twice a year.	\$1,610,877
	<u>Task - Other Planning Activities:</u> Implement activities to carry out the regional transportation planning and congestion management processes. Deliverables will be created in the following areas: Bicycle/Pedestrian (Active Transportation Plan); Safety (Traffic Safety Report and Pedestrian/Bicycle Safety Report); Freight (Regional Freight Movement Study); Congestion (Annual Congestion Report).	
	<u>Task - Public Transportation Planning:</u> Update Coordinated Public Transit-Human Services Plan; Review and assess the status of FasTracks with respect to SB-208; coordinate with DRMAC; work with CDOT, RTD and Local Coordinating Councils (LCC) on the selection of FTA grant-funded projects.	
Transportation Improvement Program (TIP)	<u>Task - Maintenance of the 2016-2021 TIP:</u> Allocation of approximately \$267 million for FY 2016-2019. Adopted by the DRCOG Board of Directors on April 15, 2015 and incorporated into the State Transportation Improvement Program (STIP) approved by the Transportation Commission on May 21, 2015. Maintenance tasks include: processing TIP amendments, and tracking process of programmed projects.	\$398,815
Metro Vision	<u>Task - Plan Development:</u> Metro Vision serves as the shared vision for how DRCOG communities will safeguard the region's quality of life and help address future challenges. Complete work with the DRCOG Board on drafting final document, complete with Outcomes, Objectives, Measures and Targets that will guide the future work of DRCOG staff and implementation of Strategic Initiatives to achieve those Outcomes.	\$719,413
	<u>Task - Implementation & Support:</u> Identify key barriers to implementation and investigate potential solutions. Develop and disseminate Toolkits and Resource Guides for member jurisdictions (e.g. Boomer Bond assessment tool, urban center planning and implementation tools, bicycle and pedestrian design, integrating health and wellness into planning, etc.).	
	<u>Task - Research & Information Dissemination:</u> Convene stakeholders to exchange ideas and experiences on various implementation activities (e.g. Metro Vision Idea Exchanges). Participation in agency-wide efforts to gather and disseminate data and data products (e.g. Regional Snapshots, <i>Who is TOD?</i> and Metro Vision performance measurement and assessment).	

UPWP Continued

Urban Growth Boundary (UGB/A)	Task - Analysis and Planning : Coordinate with member governments on UGB/A maintenance activities creating foundation for upcoming regional allocation process. Execution of regional allocation process (post-Metro Vision adoption).	\$398,815
Geographical Information System (GIS)	Task - GIS Activities : The GIS team develops regional built environment, open space, zoning and related datasets in support of land use and travel modeling. The GIS team also disseminates data and information to members and the public through facilitation of the Denver Regional Data Consortium and various applications including the Regional Data Catalog, the Data Portal, and the Regional Equity Atlas. Examples of UPWP related projects include the creation of the Development Type Model, the Denver Regional Visual Resources (DRVR) project, and the TIP Webmap.	\$969,030
Modeling	Task - System Maintenance: Maintain, refine and keep calibration of DRCOG's transportation and land use models current and accurate.	\$2,003,907
	Task - Analysis, Planning & Support: Use modeling tools to develop and disseminate timely, accurate and useful information and support to local jurisdictions.	

UPWP Grand Total: \$7,212,305

Strategic Initiative -Traffic Signal Operations Project #'s - 541014 Traffic Signal Ops Budget 2016: \$1,553,797			
Traffic Signal Operations	Task - <u>System Design & Studies</u> : Provide engineering design and study services for regional partners, supporting the deployments identified in the TSSIP. [Consultant services utilized]		\$435,063
	Task - <u>Coordination & Retiming</u> : Provide timing and coordination plan development services for regional partners, supporting the deployments identified in the TSSIP and responding to other regional partner requests. [Consultant services utilized]		\$901,202
	Task - <u>Program Support & Coordination</u> : Provide technical traffic signal assistance and support to regional partners to help them operate their traffic signals more efficiently.		\$46,614
	Task - <u>ITS Integration</u> : Provide coordination between regional partners and their collective initiatives, integrating regional transportation operations project development and implementation. In addition, provide assistance with the use of the systems engineering analysis process. [Consultant services utilized as required]		\$77,690
	Task - <u>Operations Plan Update</u> : Update the Regional Concept of Transportation Operations (RCTO or "Operations Plan"), which was developed to present a unified direction for regional TSM&O deployment and execution. Specific regional initiatives (including clarified roles and responsibilities for regional partners) are defined to meet established objectives and performance targets.		\$93,228
Traffic Signal Operations Grand Total:			\$1,553,797

Strategic Initiative - State Transportation Advisory Committee (STAC)/State Rural Planning Project #'s - 525015		
STAC/Rural Planning Budget 2016:		\$9,500

STAC	Task - <u>Committee Meetings</u> : Attend monthly meetings; Assist DRCOG Board members serving on STAC; Provide information to CDOT and other STAC members.		\$5,500
State Rural Planning	Task - <u>Transportation Planning Outside of MPO</u> : For Gilpin and Clear Creek Counties, and the eastern portion of Adams and Arapahoe Counties; Administer RTP amendments, monitor and report on STIP amendments, maintain communication on projects, issues, etc.		\$4,000

STAC/State Rural Planning Grand Total:	\$9,500
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Strategic Initiative - SHRP2			
Project #s - TBD		Total Budget 2016:	\$266,536
SHRP2 (Deploying Visualization and Analysis Tools to Support Local Visioning, Informed Infrastructure Priorities, and Performance Measures)	Task - Analyze Current Performance: Recent regional scenario analysis demonstrated the importance of concentrating future growth in urban areas if the region is to achieve regional transportation goals and targets, including reducing per capita VMT and greenhouse gas emissions associated with the transportation sector. Staff will analyze data and results of the Urban Center Survey questionnaire distributed in 2015 to identify and evaluate the feasibility of potential urban center performance measures for ongoing use. This information will be disseminated in performance reports as well as in a technical memo.		\$46,536
	Task - Future Planning: Land use decisions in urban centers are a matter of local control. However, these public and private local decisions directly influence regional travel demand and, consequently, future regional transportation investments. Funds will be used to develop additional understanding of these places and their potential to reduce travel demand and impact other regionally significant measures. Activities include developing and tailoring Urban Canvas, developing small area travel demand and performance methodology, drafting Urban Center Visioning/Scenario guide, and pilot the deployment of the Urban Canvas simulation tool.		\$220,000
SHRP2 Grand Total:			\$266,536

Strategic Initiative - FIRE			
Project #'s - 823015		FIRE Budget 2016:	\$63,857
Firefighter Intraregional Recruitment and Employment	Task - DRCOG FIRE Test : DRCOG currently contracts with an outside vendor to prepare, administer, grade and send scores from the semi-annual FIRE test to DRCOG for inclusion in the FIRE database.		\$35,000
	Task - Partnership & Training: DRCOG works with member fire departments to host a workshop (developed and delivered by fire chiefs) on how to interview for a position with a fire department. DRCOG also supports the periodic meetings of the member fire chiefs pertaining to the FIRE Program.		\$500
	Task - Advertising & Promotion: DRCOG advertises registration for the semi-annual FIRE test through various media channels and on the DRCOG website.		\$2,000
	Task - Management & Administration: All activities associated with administering and managing FIRE testing program. Includes cost of providing facilities for semiannual tests and an interview tips workshop.		\$26,357
FIRE Grand Total:			\$63,857

Strategic Initiative - Area Agency on Aging (AAA) Project #'s - 550016, 625016, 552016, 558016, 559016, 626016, 632016, 633016, 638016, 639016	Management & Administration Budget:	\$2,123,797
	Senior Community Programs Budget:	\$1,875,790
	Transition Services Budget:	\$264,619
	Resource Center Budget:	\$22,000
	Total Budget 2016:	\$4,286,206

Management & Administration	<u>Task - AAA Management & Administration:</u> DRCOG implements and administers the requirements of the federal Older Americans Act including: information and assistance, contract management for \$12,768,124 pass through dollars, regional planning and coordination, volunteer support and recognition, community education and training, and all activities associated with administering and managing the AAA. This includes salaries and fringe benefits, travel, training, legal, advocacy, furniture/equipment and sponsorships. This is also inclusive of special initiatives such as Boomer Bond, Faith Based Partnerships, and Four Year Plan on Aging 2015-2019.		\$2,066,797
	<u>Task - Contractual Services:</u> Contractual services are critical towards the operation of the AAA. Such services include translation services and support of AAA computerized systems: the Reimbursement System and the Network of Care Website.		\$57,000
	Management & Administration Budget Total:		\$2,123,797
Senior Community Programs	<u>Task - Ombudsman:</u> The Ombudsman Program serves more than 17,000 residents living in more than 400 facilities across the region. Services include visiting facilities, providing education and training, investigating complaints, advocating for residents and their families, and working on regulatory and legislative issues that affect residents living in long-term care facilities across the region.		\$1,416,675
	<u>Task - Elder Refugee Program:</u> The Elder Refugee Program is coordinated through partnerships with the Colorado African Organization, the Aurora Center for Active Adults (ACAA) and the Colorado State Refugee Program. The goal of the program is to build a supportive community around the older adult refugees, enabling them to understand and access services.		\$63,474
	<u>Task - Case Management:</u> AAA case managers provide intensive, short-term case management services to people 60 and older who need assistance identifying and making life transitions. The Case Management Program is designed to help older adults remain active and independent in the community for as long as possible.		\$395,641
	Senior Community Programs Budget:		\$1,875,790
Transition Services	<u>Task - Community-based Care Transition Programs:</u> Transition Services - DRCOG Aging and Disability Resource Center Transitions Program provides transition services to people living in nursing homes who want to move back to the community. The Veterans Directed Home and Community Based Services Program helps veterans transition from the hospital, rehabilitation care, nursing homes back into the community and work to keep those living in the community from going into more costly and restrictive care centers. DRCOG is offering our hospital transitions program in the private market, we are currently meeting with several companies and hope to be able to contract for these services in 2016.		\$264,619
Resource Center	<u>Task - ADRC Program:</u> The Aging & Disability Resource Center (ADRC) provides information and assistance and options counseling to those in the eight county region, helping clients understand and navigate long-term care resources.		\$22,000

AAA Grand Total: \$4,286,206

Strategic Initiative - Way To Go Project #s - 320016, 321016, 877016, 873016, 847016	Regional TDM Program Budget:	\$1,939,589
	Bike to Work Day Sponsor Budget:	\$30,750
	Regional Vanpool Budget:	\$910,000
	Guaranteed Ride Home Budget:	\$328,575
	Total Way to Go Budget 2016:	\$3,208,914

Regional TDM Program	<u>Task - Ridematching Services:</u> Assist the public to plan bike commute routes, transit routes, form or join carpools for work or school, and form or join vanpools. Includes operation of the MyWayToGo.org commute trip planning website, operation of the Schoolpool Program, and management of the contract with vRide.	\$389,076
	<u>Task - Advertising & Promotions:</u> Encourage commuters to use non-SOV travel modes. It includes sub-initiatives such as specific advertising campaigns, promotions and incentives. Managing the Guaranteed Ride Home Program, managing the vanpool subsidy agreement with RTD, and managing the advertising agency are part of this task. Most Bike to Work Day activities and costs are included here.	\$919,431
	<u>Task - Employer Outreach:</u> Encourage employers to take actions that will motivate and enable their employees to use non-SOV travel modes. It includes all sales activities targeting employers, and costs related to travel, salaries, CRM software, printing and postage.	\$247,426
	<u>Task - Partnerships & Training:</u> Support DRCOG's partnership with seven transportation management associations (TMAs) , collaboration with other public agencies, and staff training. It includes any activities that support the TMAs and Way to Go's work with other agencies and the costs related to those activities. Training includes conferences and outside professional training.	\$220,399
	<u>Task - Management & Administration:</u> Administer and evaluate the Way to Go Program, and related activities. Includes conducting surveys and other data collection efforts, preparing performance reports, managing vendor contracts, and managing budgets.	\$163,257
	Regional TDM Program Total:	\$1,939,589
Bike to Work Day Sponsorships	<u>Task - Participation Incentives:</u> Provide incentives for commuters to register for Bike to Work Day and participate. Private sponsors provide all the funding for this initiative. No public funds are used.	\$30,750
Regional Vanpool	<u>Task - Vanpool Fare Subsidies:</u> Undertaken in cooperation with RTD, this program is designed to expand the number of active vanpools and vanpool riders by subsidizing rider fares. DRCOG subsidizes the cost of vanpooling for riders within RTD boundaries. RTD funds the cost of the subsidies. No other funds are used.	\$910,000
Guaranteed Ride Home	<u>Task - Emergency Transportation:</u> Designed to remove a major barrier to using non-SOV commute modes: the fear of being stranded at work in an emergency or due to unexpected overtime. The GRH is offered through RTD's EcoPass program, to participants in DRCOG's vanpool program, and through non-EcoPass companies that purchase GRH coverage for their employees. The program is entirely funded through fees charged to employers who purchase the EcoPass for their employees. No public funds are used for this program. This task includes customer service as well as auditing/monitoring usage.	\$328,575

Way to Go Grand Total: \$3,208,914

Strategic Initiative - Denver
Regional Aerial Photography
Project (DRAPP)
 Project #s - 820016

Total DRAPP Budget 2016:

\$860,000

DRAPP Delivery	<u>Task - Vendor Management:</u> DRCOG facilitates the selection and management of vendors for data acquisition and purchase by releasing RFPs, convening the selection committee, evaluating vendors.		\$43,000
	<u>Task - Project Facilitation:</u> DRCOG manages the data acquisition and purchase of orthoimagery for 7,000 square miles of the greater Denver metro area. Kucera is contracted to create planimetric data (roofprints, edge of pavement, parking, ramps, sidewalks, etc). Staff ensures that the correct products are purchased on behalf of members and partners. DRCOG also manages all transactions.		\$817,000

DRAPP Grand Total:

\$860,000

Strategic Initiative - Member Activities DRCOG Funded (Member Dues)	Board Workshop & Activities Budget:	\$426,734
	Sister Cities Budget:	\$10,764
	Legislative Activities Budget:	\$313,375
	NARC:	\$25,720
	Strategic Partnership Initiative	\$220,119
Project #s - 111016, 140016, 150016, 160016, 933016	Annual Awards Banquet Budget:	\$92,936
	Total General Fund Program Budget 2016:	\$1,089,648

Board Workshop & Activities	<u>Task - Board Activities & Administration:</u> This task covers the Board, MVIC, and Administrative Committee monthly meetings, and organizational development activities. Included are the costs of producing and distributing agendas, providing food to Admin. Committee members, the purchase of publications and training, and Executive Office staff time.		\$263,826
	<u>Task - Board Workshop:</u> Every year DRCOG holds a Board workshop where Board members and alternates get together, usually offsite, to discuss topics of priority and interest to the Board. Costs include the rental of the conference facility, food, printing, supplies and staff time. At the Board's discretion, a facilitator or speaker may be hired.		\$140,408
	<u>Task - Dues & Sponsorships:</u> DRCOG is approached, from time to time, by various agencies to serve as a monetary sponsor. These sponsorships dovetail with DRCOG's mission, vision and core business activities.		\$22,500
	Board Workshop & Activites Total:		\$426,734
Sister City Partnership	<u>Task - Sister City Partnership:</u> Fulfills the Board's desire of continued participation for the Baghdad-Denver Region Partnership. The partnership was established in 2004 and is a regional program where DRCOG is paired with the Province of Baghdad (which is composed of more than 100 local governments) to promote the exchange of ideas and understanding between government officials, citizens, college faculty and students, businesses and nonprofit organizations of the two regions.		\$5,764
	<u>Task - Conferences:</u> Attendance at the annual conference for up to 3 interested Board members to represent the Baghdad-Denver Region Partnership. The Sister Cities International conference is a nonprofit citizen diplomacy network that creates and strengthens partnerships between the US and international communities.		\$5,000
	Sister City Partnership Total:		\$10,764
Legislative Activities	<u>Task - Strategic Action Planning Group on the Area Agency on Aging:</u> Working with coalition partners and Governor's Office to establish the group and begin its operation, including advising on appointment and assisting with organizing first meetings and hiring staff.		\$313,375
	<u>Task - Committee Monitoring:</u> Monitor Transportation Legislation Review Committee and assist with DRCOG presentation before TLRC.		
	<u>Task - State Legislative Activities:</u> Identify legislative issues and possible legislation for the 2016 session, including meetings with legislators and state administration and advocacy partners.		
	<u>Task - Federal Legislative Activities:</u> Work with DRCOG Executive Director, federal lobbyist, AAA staff, and TPO staff to promote DRCOG and Colorado interests in Older Americans Act (OAA) reauthorization and regional transportation related legislation.		
	<u>Task - Member Outreach:</u> Work with DRCOG Executive Director and Division Directors to promote DRCOG and member interests in regional and statewide discussions about transportation and aging funding proposals.		
NARC	<u>Task - The National Association of Regional Councils:</u> This association represents several COGs and MPOs around the nation. Under new management, DRCOG is considering rejoining, but is taking a wait-and-see approach, giving new management 18 months to address areas of former concern.		\$25,720

Member Activities - DRCOG Funded
Continued

Strategic Partnership	Task - Strategic Business Development: Develop and implement various strategic business initiatives of interest to members (i.e. FIRE Program, modeling, Boomer Bond, Broadband for small communities, etc.). Identify new/expanded member services and revenue to support them.		\$143,077
	Task - Innovation: Identify and research projects, programs and collaboration of similar organizations and make recommendations to senior management staff and Executive Director on new opportunities for incorporating best practices.		\$77,042
	Strategic Partnership Total:		\$220,119
Annual Awards Dinner	Task - Local Government & Individual Awards Event: This annual event celebrates our region's successes. The local government awards recognize communities for work and accomplishments that move Metro Vision forward. The individual awards recognize people that have given their time, talent and skills to the metro area, and to DRCOG and its activities. This event raises awareness of and commitment to the Metro Vision Plan and related programs and activities. In 2016, approximately \$53,000 in sponsorship dollars is forecasted to offset costs, which include catering, venue rental, management and administration.		\$74,349
	Task - Way to Go Awards: The Way to Go awards recognize organizations and individuals for taking action to reduce single occupant vehicle travel. The awards raise awareness of Way to Go and encourage others to make choices that reduce single occupant vehicle travel. Part of the Annual Awards Dinner catering, venue rental, management and administrative costs are included in this task.		\$18,587
	Annual Awards Dinner Total:		\$92,936

Grand Total: \$1,089,648



We make life better!



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