



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION VIII  
Colorado, Montana,  
North Dakota,  
South Dakota,  
Utah and Wyoming

1961 Stout Street  
Suite 13301  
Denver, Colorado 80294  
303-362-2400 (voice)

March 20, 2020

Douglas Rex, Executive Director  
Denver Regional Council of Governments  
1001 17<sup>th</sup> Street, Suite 700  
Denver, CO 80202

Re: Section 5310 Program Management Plan Approval

Dear Mr. Rex:

Federal Transit Administration (FTA) staff have reviewed the revised Program Management Plan (PMP) submitted on March 18, 2020 by the Denver Regional Council of Governments (DRCOG). The PMP adequately describes the policies and procedures that DRCOG follows in administering its managed portions of FTA's Section 5310 program. The PMP is approved on the basis that it addresses the basic requirements in accordance with 49 U.S.C. Section 5310 and FTA Circular 9070.1G. An approved PMP remains valid until FTA approves a later plan submitted by DRCOG, or an FTA designated recipient management review results in a specific request to DRCOG by FTA for a revised PMP, or FTA announces significant new program documentation requirements.

FTA strongly encourages DRCOG to issue timely revisions to the PMP, particularly when information helpful to minority applicants, subrecipients, and third party contractors are involved. When DRCOG proposes significant revisions to the PMP, it will provide an opportunity to comment to potential subrecipients of assistance, potential service providers, other government agencies and representatives of other funding sources, and any relevant government associations and professional organizations.

If revisions are substantive but not pervasive, DRCOG may submit changes and additions in the form of page changes that can be approved by FTA and incorporated into the PMP on file. If DRCOG changes the PMP significantly, however, it should submit the entire revised plan to FTA for approval. DRCOG is responsible for ensuring that FTA has a complete copy of the current PMP. DRCOG may submit minor changes and technical corrections to FTA to update the approved PMP, without the need for additional FTA approval.

If you have any questions or need further assistance regarding this matter, please contact Kristin Kenyon in my office at (303) 362-2391 or by email at [kristin.kenyon@dot.gov](mailto:kristin.kenyon@dot.gov).

Sincerely,

Cindy Terwilliger  
Regional Administrator