Parking Instructions Board of Directors and Board Work Session





Enter the 1001 17th St. parking garage down ramp from the left side of Curtis Street (see map to the right and photo for garage entrance). If the rolling garage door is closed, proceed to the door. The electronic eye will sense the vehicle, and the door will go up automatically. **Do not back up!**





Pull up to the ticket machine and push the blue button to get a ticket (the date and time will be stamped on it). After you pull the ticket, the gate will go up. You can leave the ticket in your vehicle.

Park anywhere in the garage that is **NOT marked** with **Reserved**, **Visitor Parking** or a **company name**. There are four levels of parking.

Go to the nearest "Office Elevators" and press "1" for the main lobby or go to the nearest "Retail Elevator" and press "S" for street level.





Be sure to ask for a validation coupon at the Board of Directors meeting or Board work session from DRCOG staff. You'll need a validation coupon to exit the garage.



Exit the garage in the left lane at the cashier machine (must exit Arapahoe Street only). Insert the ticket you received when you entered the garage in the blue slot labeled **Ticket Only** (ensure the arrows on the ticket are pointing into the pay station slot).







You will then get a message stating the cost of parking.

Hold the validation coupon (see sample at right) you received at the Board of Directors meeting or Board work session into the **red-lit reader** on the lower left of the cashier machine.



The machine will say "Now checking your bar code data," and then the gate will go up. You will exit the garage heading south onto Arapahoe Street.

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If you experience a problem when trying to exit, press the silver intercom button on the top right of the pay station. The building's **lobby** officer will assist you.



If the rolling garage door is closed, pull up to the door. The electronic eye will sense the vehicle, and the door will go up.



