



Instructions and Application Type

Instructions

IMPORTANT – PLEASE READ BEFORE STARTING THE APPLICATION.

This application is intended for one of the following project types:

1. Replacement vehicle(s): Acquire new rolling stock to replace existing rolling stock. “Rolling stock” describes a revenue service vehicle that is used to transport passengers (e.g., buses, vans, cars, gondolas, etc.). Support vehicles, such as staff vehicles, are classified as “Other Capital” and must be requested in an “Other Capital” application.
2. Expansion vehicle(s): Acquire rolling stock for revenue service fleet and/or service expansion.

You will need to fill out a separate application for each category listed above. For instance, if you wish to apply for a replacement vehicle and an expansion vehicle, you must complete two separate applications. If you plan to submit requests for multiple vehicle replacements, you may bundle those requests into one single replacement application.

Please contact **Jane Hickey** at **(303) 757-9237** or jane.hickey@state.co.us with any questions about this application.

Agency and Application Name

Agency: [Via Mobility Services](#)

Application Name: APP-036965

Agency Information and Capital Inventory Requirements

Before applying, applicants are required to update their COTRAMS Agency Information and Capital Inventory modules. In particular, FTA Title VI requires agencies to provide passenger information, including demographic information for their service area. For returning applicants, your inventory should already be up-to-date. New applicants and those whose inventory is not updated this year will need to provide updated inventory information in order to submit their application. You will not be allowed to submit an application without this information being current. Many questions in the application will contain answers pulled directly from the Agency Information and Capital Inventory modules. It is important to verify that all of your Agency Information and Capital Inventory details are correct so that the application is as accurate as possible.

My COTRAMS Agency Information is correct and up-to-date.:

Yes

My COTRAMS Capital Inventory (all applicable inventories) is correct and up-to-date.:

Yes

Application Type

Please select the application type: Replace existing rolling stock

Applicant General Information

The fields below are auto-populated from your COTRAMS Agency Information module. Please verify the information below is correct. If any of the information is incorrect, please exit the application and go to your COTRAMS Agency Information module to update or add information.

Agency Name: [Via Mobility Services](#)

DBA: Via

Agency Description:

Via Mobility Services is a private non-profit agency providing demand responsive transportation for seniors, people with disabilities, low-income individuals, and people living in rural areas. In addition to direct transportation services, Via provides mobility management services, including individual and group travel training, mobility options information and referral, and individual travel planning. These programs provide a comprehensive approach to mobility, making Via a one-call mobility options resource.

Via also provides public transit under several transit operations contracts: ADA paratransit (Access-a-Ride) in parts of the Regional Transportation District (RTD); general public, demand response services (FlexRide, formerly Call-n-Ride) in suburban RTD communities; and a fixed-route service (The HOP) for the City of Boulder.

The agency information reported here includes only data for Via's Paratransit programs and The Climb (Boulder County mountain service). The exception is employee data, which is reported for the entire agency and not broken out by by particular service.

Tax ID (FEIN): 84-0777296

DUNS Number: 121257919

SAM Expiration Date: 2/20/2020

Fiscal Year End Date: 12/31

Cognizant Agency: Colorado Department of Transportation

Did you spend more than

\$750,000 in Federal funds in the last fiscal year?: Yes

Applicant Eligibility

Please describe your agency entity type (e.g., private for-profit, private nonprofit, public, etc.):

private nonprofit

Please describe the type of transit service your agency operates in general (e.g., demand response, fixed-route, etc.) and also any transit service you plan to operate for this particular project (e.g., demand response, fixed-route, etc.):

In general, Via operates demand responsive services for older adults, individuals with disabilities, persons with low incomes, and other with limited mobility. In addition, Via operates public transit fixed-route services and ADA services under contracts with the City of Boulder and RTD. With this application, Via is asking for replacement vehicles for its demand-responsive paratransit transportation services.

Project Information Part 1

Contact Information

Please enter information below for the **Local Agency Project Manager** for this request--someone who can be called for additional information, if needed.

Name: Lisa Bitzer Title: Director of Paratransit & Mobility Services
Email: lbitzer@viacolorado.org Work Phone Number: (303) 473-2885
Cell Phone Number:

Please enter information below for an **Alternative Local Agency Project Manager**.

Name: Mike Collins Title: Fleet Manager
Email: mcollins@viacolorado.org Work Phone Number: (303) 473-2887
Cell Phone Number:

Project Details

Please answer the following questions about the project for which you are seeking funding.

Project Title (e.g., City of Mapleville 3 Bus Replacements.):

Replace Two Paratransit Vehicles

Brief Project Description. Because there are varying boundaries by funding source in this joint call for projects, it is important that you describe here the specific service area(s) for each of the vehicles listed in the table that follows in Project Information Part 2, specifying counties, rural, and urban areas (e.g., Vehicle 1 would primarily serve the rural portion of Adams County, but also would serve the urbanized portions of the County):

1. Cutaway Bus: This vehicle will be used primarily in Boulder County, including the small urban and rural areas.
2. Transit Van: This vehicle will be used primarily in Boulder County, including the small urban and rural areas. Secondary use will be in rural areas of Adams, Arapahoe, Broomfield, Weld and Larimer Counties.

Agency Service Area (select all counties that apply):

Adams; Arapahoe; Boulder; Broomfield; Larimer; Weld

Will the vehicle(s) be operated directly by your agency or will any be leased to an outside operator/contractor?:

- (a) All operated directly by our agency

Project Information Part 2

Vehicle Purchase Details

Using the table below, input data about each vehicle you are requesting for purchase (even if you are requesting more than one identical vehicle, they must be entered individually). For "Vehicle Type" please indicate van, minivan, body on chassis, coach, etc. For "Seating Capacity" please indicate the number of ambulatory seats. For "How Did You Arrive At Purchase Price?" indicate whether, for example, it's from a CDOT price agreement, a piggyback, past experience, vendor estimate, etc. For "Fuel Type" indicate gas, diesel, CNG, propane, hybrid, or electric.

To begin entering data, press the "New" button and repeat for each additional vehicle.

Vehicle Type	Approximate Size (In Feet)	Seating Capacity	Total Cost	How Did You Arrive at Purchase Price?	ADA Compliant	Fuel Type
VN Van	22	8	\$72,738	CDOT Price Agreement	Yes	Gasoline
CU Cutaway	33.23	22	\$109,334	CDOT Price Agreement	Yes	Gasoline

Click to Update Total(s): 

Updated:

Total Cost:

\$182,072

Project Information Part 3

If you are requesting to purchase a cutaway bus, a full-size ADA van, or an ADA minivan, CDOT strongly encourages you to purchase the vehicle(s) using the price agreement negotiated by CDOT. Refer to CDOT's new [price agreements](#) for guidance in estimating the purchase cost of the vehicle(s). If you intend to purchase a vehicle from the CDOT price agreement, identify each vehicle and its options using the pre-order spreadsheet from RAE Consultants, and upload the spreadsheet for each vehicle in the Attachments section of this application.

If you are requesting to purchase a cutaway bus, a full-size ADA van, or an ADA minivan, and you do not intend to purchase the vehicle(s) using the price agreements negotiated by CDOT, please provide a detailed justification for that decision. Please note that not using the price agreement will require a very onerous procurement process that involves significant oversight by CDOT staff that will likely extend the acquisition process.:

Not applicable.

CDOT only awards funds for the purchase of vehicles that meet minimum ADA requirements due to limited funding and its commitment to accessibility.

Only those transit vehicle manufacturers that are listed on FTA's [Eligible TVMs list](#), or that have submitted a DBE goal methodology to FTA that has been approved, or has not been disapproved, at the time of solicitation are eligible to bid.

If you select a vendor for a vehicle outside of the CDOT price agreement or from a piggyback arrangement, explain the basis for your cost estimate below (e.g., based on a recent purchase of the same bus type, based on another cooperative agreement, etc.):

Not applicable.

Project Criteria Part 1

Using the table below, choose the vehicle(s) from your Capital Inventory which you intend to replace. If you need to update or correct your COTRAMS Capital Inventory information, you will need to provide CDOT the updated/corrected inventory information using the updated Excel asset inventory templates. Upon receipt, CDOT will make the updates/corrections to your COTRAMS Capital Inventory record. Please note that you are not allowed to select a vehicle for replacement that has already been replaced.

Please list the vehicles to be replaced in the same order as the vehicles listed in Project Information Part 2 above. That is, the first vehicle listed in Project Information Part 2 should be the vehicle replacing the first vehicle in this list.

Project Criteria Part 2

Chosen Capital Inventory

Capital Inventory	Vehicle Manufacturer	Vehicle Total Current Mileage	Vehicle Model Year	Vehicle VIN Number	Vehicle Type	Vehicle Condition
INV-00002129	MVN - Mobility Ventures	86,260	2011	523MF1B62CM100163	Minivan (MV)	Marginal
INV-00003146	FRD - Ford Motor Corporation	100,137	2009	1FDFE45S39DA21245	Cutaway (CU)	Marginal

Besides age and/or mileage, what other reasons, if any, are there for replacing the vehicle(s) selected above? Describe specific issues with specific vehicles, operating conditions that contribute to greater-than-expected wear and tear, efforts taken to extend vehicle life, etc.--particularly if the vehicle requested for replacement is only at or near the minimum useful life standards of FTA. Such information should be supported with documentable, verifiable, data-based evidence (e.g., maintenance records and bills, photographs, preventative maintenance plan, etc.) and be uploaded in the Attachments section.:

Both vehicles are past their useful lives and in active service. In addition, the MV1 van is CNG powered and can only be refueled at location. Also, during cold weather the CNG behaves in such a way that the vehicle gauge incorrectly shows more CNG fuel than is actually there. This makes the vehicle unreliable in cold weather.

CDOT assumes that the vehicle(s) selected for replacement is not now a spare and will either be retired or kept as a spare when replaced, not kept as a revenue service vehicle. Please describe the current status of each vehicle selected for replacement, the total number of miles and hours it was operated in the last three years, and what you propose to do with it if it is replaced.:

Both VPT-59 and VPT-60 are in marginal condition and will be kept as spares. Over the last 3 years from May 31, 2016, to May 31, 2019, VPT-59 has logged 16,300 service miles (13,566 revenue miles) and 1,943.43 service hours (1,752.32 revenue hours); VPT-60 has 22,454 service miles (18,084 revenue miles) and 1,662.87 service hours (1,505.73 revenue hours).

Project Implementation Plan

Describe the extent to which the project is ready to implement within a reasonable time period. Please indicate the project start and end dates, and include major milestones, such as the anticipated deadlines for the release of the purchase order, submission of the Procurement Concurrent Request (PCR) in COTRAMS, taking delivery, etc.:

Assuming a grant start day of October 1, 2019, we have the following major milestones:

- October 21, 2019: Submit Procurement Concurrent Request (PCR)
- October 29, 2019: Submit Order
- February 15, 2020: Accept delivery of vehicles
- February 22, 2020: Notice of Acceptance for both vehicles
- March 15, 2020: Submit Security Agreement and Register Vehicles
- March 22, 2020: Vehicle wraps completed
- March 28, 2020: Vehicles begin service

Project Funding

Do you have a funding source preference for your vehicle replacement request(s)?:

No, leave to the discretion of CDOT

Funding Request Breakdown for Replacement Vehicle(s)

Below is a funding request breakdown for each replacement vehicle you requested in Project Information Part 2. Federal or state funds may be used to fund up to 80% of the project costs. All awards require a minimum local match of 20% of the project costs. The local match must be in cash, not an in-kind donation, available now, and promptly paid at the time of delivery and acceptance of the replacement vehicle.

Vehicle Type	Total Cost	Federal/State Share (Up to 80%)	Local Share (Min of 20%)
VN Van	\$72,738	\$58,190	\$14,548
CU Cutaway	\$109,334	\$87,467	\$21,867

Click to Update Total(s):

Updated:

Total Federal/State Share:	\$145,657	Total Local Share:	\$36,415
Total Vehicle Costs:	\$182,072		

Local Match and Additional Funding

Matching Funds Information

Please identify the source(s), amount(s), and status(es) of local matching funds for this project (i.e., whether such funds are currently available for the project or will need to be secured if the project is selected for funding).

Source	Amount	Status
Via Mobility Services	\$36,415	Budgeted

Additional Funding Assistance

Do you need additional funding assistance to cover your local share? If so, you may be eligible for a second FASTER award to cover up to 80% of the local share of an FTA award. This option is only available at the discretion of CDOT and DRCOG and is reserved for worthy projects that might not proceed without additional funding assistance. If you receive a FASTER award to cover your local share, CDOT will work with you at a later time to adjust your local match.:

No

Attachments

Please upload any documents that support or are required for any responses above. These documents include, but are not limited to, photographs, vehicle maintenance records, proof of local match, preventive maintenance plans, project implementation plans, etc. If you would like to provide other relevant and pertinent information or comments in support of your application for funding, please upload that information here.:

On the advice of RAE Consultants, Via submitted price quotes from several months ago because the prices are still in effect until November 2019.

Certify and Submit Application

Signature

Greg Curtis

Before submitting the application, please make sure you have completed all of the required fields and have entered all of the information as accurately as possible. If you need to submit an additional application, please contact DTR to have another application released in COTRAMS.

If you do not see a "Submit" button, it is because you did not answer "Yes" to the questions in the Instructions and Application Type section confirming your Agency Information and Capital Inventory modules are correct and up-to-date. Please ensure your Agency Information and Capital Inventory are updated in COTRAMS, and then select "Yes" to the questions "My COTRAMS Agency Information is correct and up-to-date" and "My COTRAMS Capital Inventory (all applicable inventories) is correct and up-to-date".

You will receive an email once your application has been submitted. If you do not receive an email, please contact Jane Hickey at (303) 757-9237 or jane.hickey@state.co.us.

