

DRAFT AGENDA
STRATEGIC PLANNING GROUP ON AGING
Monday, August 17, 2015
1:00 p.m. – 3:00 p.m.
1290 Broadway
First Floor Independence Conference Room
Conference Dial-in Number: (712) 432-0360
Participant Access Code: 216470#

- 1:00 Welcome and Introduction of Speakers
State Representative Dianne Primavera and State Senator Larry Crowder
- 1:10 Introductions and Expectations of Planning Group Members
(Attachment)
Planning group members will introduce themselves and their interest in being on the planning group.
- 1:35 Summary and Purpose of HB 15-1033
(Attachment) Rich Mauro, Senior Policy and Legislative Analyst, DRCOG
Rich Mauro will review provisions of the legislation and engage the planning group in a discussion of the legislative intent and responsibilities of the planning group.
- 1:55 Operational Issues
Elizabeth Garner, State Demographer
Elizabeth Garner will facilitate group discussion to include the following items:
- Role and purview of DOLA
 - Funding and budget
 - Bylaws and group operating principles
 - Procedure for election of officers
 - Conflict of interest
 - Open meetings/open records
 - Amendment 41
 - Length of Terms
 - Time commitments
 - Special purpose subcommittees
 - Technical advisory committee
 - Website
 - Public input
- 2:15 Staffing Needs
Elizabeth Garner
- Project Administrator
Elizabeth Garner will facilitate a group discussion of the statutory duties for the project administrator, other duties the group may desire and a budget.
 - Consultant(s)
Elizabeth Garner will facilitate a group discussion of the statutory requirements for developing a Comprehensive Strategic Plan on Aging and for data review and analysis

2:45 Set Date and Agenda Topics for Second Meeting

1. Set meeting date and location and call in number
2. Potential agenda topics:
 - Approve bylaws
 - Elect chair, vice-chair and secretary
 - Modify and approve RFP/RFQ for project administrator
 - Discuss and develop a work plan
 - Discuss and develop RFP for consultant(s) assisting in the development of the strategic action plan and data analysis

2:55 Public Comment Period