

AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, SEPTEMBER 20, 2017
MONARCH PASS CONFERENCE ROOM
1290 Broadway
➔ 5:30 P.M. ➔

1. Call to Order

CONSENT AGENDA

2. *Move to Adopt the Consent Agenda
 - August 16, 2017 minutes
(Attachment A)
 - A resolution authorizing the Executive Director to extend the agreement with Colorado Refugee Services Program for one year through September 30, 2018 and receive funds in the amount of \$97,200
(Attachment B)
 - A resolution authorizing the Executive Director to accept funding for the Area Agency on Aging from Health Care Policy and Finance in the amount of \$145,439 for the period July 1, 2017 to June 30, 2018
(Attachment C)

INFORMATIONAL ITEMS

3. Draft 2018 DRCOG Budget
(Attachment D) Jenny Dock, Accounting Services Manager
4. Discussion of Colorado Department of Public Health and Environment grant
(Attachment E) Brad Calvert, Director, Regional Planning & Development

ADMINISTRATIVE ITEMS

5. Executed Contracts Report – no contracts to report for August 2017
6. Report of the Chair
7. Report of the Executive Director

***motion requested**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ADMINISTRATIVE ITEMS (cont.)

8. Other Matters by Members
9. **Next Meeting – October 18, 2017**
10. Adjourn

ATTACH A

MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, August 16, 2017

Present:

| | |
|------------------|-----------------|
| John Diak, Chair | Parker |
| Jeff Baker | Arapahoe County |
| Elise Jones | Boulder County |
| Bob Roth | Aurora |
| Doris Truhlar | Centennial |
| Roger Partridge | Douglas County |
| Wynne Shaw | Lone Tree |
| Joan Peck | Longmont |
| Ashley Stolzmann | Louisville |
| Connie Sullivan | Lyons |
| Rita Dozal | Superior |

Others Present: Doug Rex, Acting Executive Director, and DRCOG staff.

Chair John Diak called the meeting to order at 5:30 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Jones **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the July 19, 2017 Meeting

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with the Colorado Department of Transportation (CDOT) for transportation planning funds to fund the objectives, activities, and tasks outlined in the FY 2018 and FY 2019 Unified Planning Work Program (UPWP)

Doug Rex noted the FY 2018 and FY 2019 Unified Planning Work Program (UPWP) was adopted by the Board at the July 19 meeting. The UPWP outlines planning activities to be conducted by DRCOG staff.

Director Jones **moved** to adopt Resolution No. 17, 2017, authorizing the Executive Director to negotiate and execute a contract with the Colorado Department of Transportation (CDOT) for transportation planning funds to fund the objectives, activities, and tasks outlined in the FY 2018 and FY 2019 Unified Planning Work Program (UPWP). The motion was **seconded** and **passed** unanimously.

Building lease negotiation update

Sam DePizzol, CBRE, provided members an update on building lease negotiations. Members were shown photos of an additional building now under consideration, at 1001

17th St. Comparison of the additional facility to the two previous facilities and costs were provided. Members expressed they did not feel it necessary to tour the additional building. Staff noted that if a member is interested in a tour one could be arranged for them.

Executed Contracts Report – July 2017 There were no contracts to report for July 2017.

Report of the Chair

No report was provided.

Report of the Executive Director

Doug Rex noted staff is working on the Draft 2018 Budget. The Strategic Initiative Plan is scheduled for discussion at the Board Workshop. The budget is scheduled to be sent to the Finance and Budget Committee in September for review.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for September 20, 2017

The meeting adjourned at 5:59 p.m.

ATTACH B

To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Acting Executive Director
(303) 480-6747 or drex@drcog.org

| Meeting Date | Agenda Category | Agenda Item # |
|--------------------|-----------------|---------------|
| September 20, 2017 | Consent | 2 |

SUBJECT

This action is related to the receipt of grant funds issued by the Colorado Department of Human Services (CDHS), through the Colorado Refugee Services Program (CRSP), for DRCOG's Area Agency on Aging (AAA) Elder Refugee Services program.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to accept grant funds from CRSP in the amount of \$97,200 for the Elder Refugee Services program for the period of October 1, 2017 to September 30, 2018.

ACTION BY OTHERS

N/A

SUMMARY

Since 2012, the AAA has received federal funds through CRSP to provide education and assistance to refugees over 60 years old, enabling them to better access health care and community based services. In 2016, CRSP issued a Request for Proposals (RFP) under a new grant cycle, from which the AAA's Elder Refugee Services program was awarded grant funds of \$97,200 for the federal fiscal year ending September 30, 2017 with options of two, one-year term extensions.

The AAA has recently received an option letter to extend the agreement with CRSP for another year through September 30, 2018 with annual funds in the amount of \$97,200.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to extend the agreement with CRSP for one year through September 30, 2018 and receive funds in the amount of \$97,200.

ATTACHMENT

Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Acting Executive Director, at (303) 480-6747 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2017

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM THE COLORADO DEPARTMENT OF HUMAN SERVICES (CDHS), THROUGH THE COLORADO REFUGEE SERVICES PROGRAM, IN THE AMOUNT OF \$97,200 FOR SERVICES TO OLDER ADULT REFUGEES.

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the State's Older Coloradans Act (OCA) for the eight-county metro region; and

WHEREAS, since 2012, the AAA has received federal funds through CDHS' Colorado Refugee Services Program (CRSP) for its Elder Refugee Services program to provide education and assistance to refugees over 60 years old; and

WHEREAS, in August 2016 CRSP issued a Request for Proposals from which the AAA received a new contract award, with options to extend the contract for two, one-year terms, and

WHEREAS, the AAA has received an option letter to renew the grant for additional year ending September 30, 2018 in the amount of \$97,200;

NOW, THEREFORE, BE IT RESOLVED, that the Finance and Budget Committee authorizes the Executive Director to accept grant funding from CDHS/CRSP in the amount of \$97,200 for the period October 1, 2017 to September 30, 2018.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2017 at Denver, Colorado.

John Diak, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Acting Executive Director

ATTACH C

To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Acting Executive Director
(303) 480-6747 or drex@drcog.org

| Meeting Date | Agenda Category | Agenda Item # |
|--------------------|-----------------|---------------|
| September 20, 2017 | Consent | 2 |

SUBJECT

This action is related to the receipt of additional funds from the Colorado Department of Health Care Policy and Financing (HCPF) for the AAA's Aging and Disability Resources for Colorado (ADRC) program for Transition-Related Referrals and Options Counseling.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to accept an annual bonus incentive payment from HCPF that increases the total annual amount received for the program from \$132,491 to \$145,439.

ACTION BY OTHERS

N/A

SUMMARY

Since 2014, the DRCOG ADRC has participated in HCPF's Colorado Choice Transitions (CCT) program that assists seniors with the transition from nursing homes to long-term community living arrangements of their choice. Its role is to provide referrals and options counseling services to seniors seeking transition.

In July 2017, the Finance and Budget committee approved a one-year extension of DRCOG's agreement with HCPF for state fiscal year July 1, 2017 to June 30, 2018 (SFY18). Shortly afterward, DRCOG was awarded an annual bonus incentive payment for SFY17 of \$19,573, which was higher than expected and exceeds the amount previously approved. The committee's consent is now requested to accept the additional bonus amount, which increases the total annual payment received for the program from \$132,491 to \$145,439.

PREVIOUS DISCUSSIONS/ACTIONS

Finance and Budget Committee meetings, September 21, 2016 and July 19, 2017

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept funding for the AAA from HCPF in the amount of \$145,439 for the period July 1, 2017 to June 30, 2018.

ATTACHMENT

Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Acting Executive Director, at (303) 480-6747 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2017

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT
ADDITIONAL FUNDING FROM THE STATE OF COLORADO DEPARTMENT OF
HEALTH CARE POLICY AND FINANCING (HCPF) FOR AGING AND DISABILITY
RESOURCES (ADRC) TRANSITION-RELATED REFERRALS AND OPTIONS
COUNSELING.

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the States Older Coloradans Act (OCA) for the eight-county metro region; and

WHEREAS, in 2014 DRCOG entered into an agreement with the Colorado Department of Health Care Policy and Financing (HCPF) outlining the AAA ADRC's responsibilities in providing options counseling to residents of long-term care facilities who are in transition out of those facilities; and

WHEREAS, in July 2017 the Finance and Budget Committee approved a one-year extension of the agreement through June 30, 2018; and

WHEREAS, in July 2017 DRCOG received a prior year annual bonus incentive payment that exceeded expectations thereby increasing annual funds for the program from \$132,491 to \$145,439;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to accept funding from the State of Colorado Department of Health Care Policy and Financing for ADRC Transition-Related Referrals and Options Counseling in the amount of \$145,439 through June 30, 2018.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2017 at Denver, Colorado.

John Diak, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Acting Executive Director

ATTACH D

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Acting Executive Director
303-480-6747 or drex@drcog.org

| Meeting Date | Agenda Category | Agenda Item # |
|--------------------|-----------------|---------------|
| September 20, 2017 | Informational | 3 |

SUBJECT

The budget is a fiscal guide for the operation of DRCOG from January 1, 2018 – December 31, 2018. The budget highlights work activities in DRCOG's Strategic Initiatives Plan for the Denver metropolitan region.

PROPOSED ACTION/RECOMMENDATIONS

No action requested. DRCOG staff requests the Finance and Budget Committee provide revisions, if needed, to the 2018 Budget.

ACTION BY OTHERS

N/A

SUMMARY

Each year the Finance and Budget Committee reviews and recommends approval of a proposed budget to the Board of Directors for the coming year. Attached is the Draft 2018 Budget.

In August 2017, the attached Strategic Initiatives Plan was presented to the Board of Directors at the annual Board Workshop. Board members were given the opportunity to review and recommend changes to the proposed Strategic Initiatives Plan. The requested revisions are reflected in the attached version.

Staff requests the Finance and Budget Committee review the 2018 draft Budget and provide any needed revisions.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

DRAFT 2018 Budget

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Acting Executive Director, at 303-480-6747 or drex@drcog.org; or Jenny Dock, Accounting Services Manager at 303-480-6707 or jdock@drcog.org.

2018 BUDGET
DENVER REGIONAL COUNCIL OF GOVERNMENTS

October 18, 2017

SUBMITTED BY
DOUGLAS W. REX, ACTING EXECUTIVE DIRECTOR

DENVER REGIONAL COUNCIL OF GOVERNMENTS
1290 Broadway, Suite 100, Denver, Colorado 80203-5606

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October 18, 2017

Finance and Budget Committee and Board of Directors
Denver Regional Council of Governments

I am pleased to submit the proposed budget of the Denver Regional Council of Governments (DRCOG) for the year 2018. The budget is transmitted to the Finance and Budget Committee for review and recommendation for approval by the Board of Directors.

The budget is a fiscal guide for the operation of DRCOG beginning January 1, 2018 through December 31, 2018. It supports work activities in the DRCOG Metropolitan Planning Organization's Unified Planning Work Program (UPWP), the Area Agency on Aging (AAA), Communications and Marketing, Executive Office, and Administration and Finance.

Variations of note between the 2017 and 2018 budgets include:

Revenues

- **Federal funding**, being mindful of match requirements, the use of UPWP funding will remain relatively flat from 2017 with a slight decrease of \$91,700. Overall federal funding will increase by \$4,200,000. Significant federal grant variances include:
 - Growth in the Veteran's Directed program over the last year is expected to increase reimbursement from the Veterans Administration by nearly \$3,000,000 in 2018.
 - The Accountable Health Communities grant funded by Medicaid will be fully operational throughout 2018 with a budget of \$681,809.
 - Although federal funding received by way of the Older American's Act is expected to remain flat, a carryover balance of approximately \$432,000 is reflected in the overall federal funding number for the Area Agency on Aging.
- **State funds** will decrease just slightly in 2018 mainly due to the completion of a Boomer Bond related project for the Department of Local Affairs.
- **Local/other funds** reflects an increase of \$550,800 which is due to the Denver Regional Aerial Photography Project (DRAPP) entering the first year of its two-year cycle.
- **In-kind services**, where in-kind contributions from volunteers and partnering organizations are reflected, will remain flat.
- **Service income** will also remain flat in 2018.

Member dues provide match for federal programs and help fund initiatives such as legislative activities and strategic partnerships which assist in increasing overall funding as well as Board-related activities. Board-related activities include Finance and Budget Committee and Board meetings, the Annual Awards Dinner, the Board Workshop, participation in Sister Cities and hosting the annual Small Communities Hot Topics Forum.

Expenditures

- **Personnel expenditures** are budgeted with an estimated 30 percent increase for medical insurance and 9 percent increase for dental insurance effective January 2018, as well as a performance-based merit increase pool for staff estimated at an average of five percent. Due to expanded activities across the organization, there are 11 additional personnel budgeted. These expanded activities include AAA initiatives for care transitions, ombudsman and the Accountable Health Communities grant. Additionally, two positions to support communication, marketing and outreach efforts have been budgeted and one position to administer Transportation Demand Management contracting which is expected to commence the first quarter of 2018.
- **Contractual** obligations are significantly higher from 2017. This is due to the expansion of the Veteran's Directed program where a \$3,250,000 contract was recently amended to provide fiscal management services for the program.
- **Non-personnel expenditures** include additional funds for technology updates and license renewals as well as an increase in business insurance premiums.
- **Capital outlay** has increased this year to \$350,000 due to network storage infrastructure improvements and potential costs that may be incurred with the pending office relocation.

Fund Balance

The 2018 ending fund balance for DRCOG is projected to be \$7,364,000. Approximately \$3,084,000 of this fund balance reflects pre-paid funds set aside for some specific programs such as DRAPP, Guaranteed Ride Home and Regional Vanpool.

Because most of DRCOG's grants operate on a reimbursement basis, substantial working capital must be available to pay contractual obligations and meet daily expense outlays while awaiting grantor payments. DRCOG's auditors have consistently recommended maintaining a fund balance equal to three months' expenditures. Based on prior year expenses and contractual rent obligations, that amount would total approximately \$8,000,000 to \$9,000,000.

Pass-through funds are excluded from the general operating fund budget; however, the 2018 pass-through is estimated to total \$13,012,802.

Finally, the 2018 Strategic Initiatives Plan is also included as a part of this budget to provide a comprehensive overview of DRCOG's planned activities and their related costs.

Respectfully submitted,



Douglas W. Rex
Acting Executive
Director

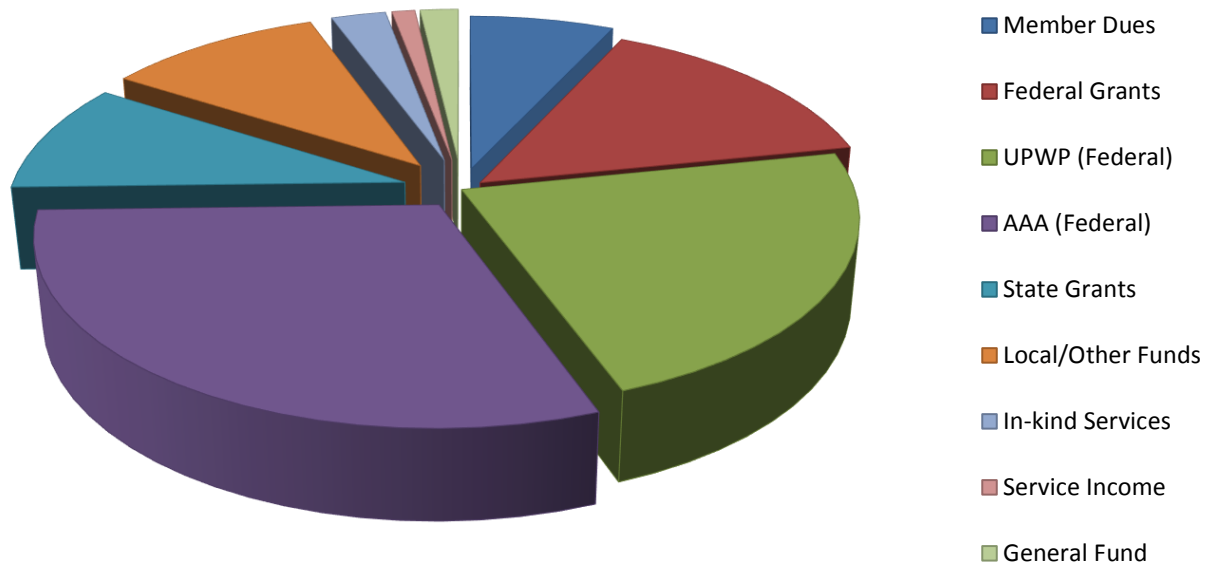
2018 BUDGET SUMMARY AND COMPARISON GENERAL OPERATING FUND

| | 2016 Actuals | 2017 Budget | 2018 Budget |
|----------------------------------|----------------------|----------------------|----------------------|
| BEGINNING BALANCE | \$ 7,679,606 | \$ 8,064,278 | \$ 7,750,598 |
| General Funds | 3,812,113 | 4,630,112 | 4,666,432 |
| Program Obligations | 3,867,493 | 3,434,166 | 3,084,166 |
| REVENUES | | | |
| Member Dues | \$ 1,354,400 | \$ 1,516,300 | \$ 1,561,000 |
| Federal Grants | 9,637,786 | 11,125,410 | 15,327,457 |
| State Grants | 2,287,419 | 2,239,281 | 2,147,177 |
| Local/Other Funds | 1,981,405 | 1,798,352 | 2,349,149 |
| In-kind Services | 582,694 | 605,521 | 594,323 |
| Service Income | 432,071 | 350,000 | 250,000 |
| Interest/Investment Income | 24,735 | 30,000 | 30,000 |
| TOTAL REVENUES | \$ 16,300,510 | \$ 17,664,864 | \$ 22,259,106 |
| TOTAL FUNDS AVAILABLE | \$ 23,980,116 | \$ 25,729,142 | \$ 30,009,704 |
| EXPENDITURES | | | |
| Personnel | \$ 8,927,400 | \$ 10,404,273 | \$ 11,520,703 |
| Contractual Services | 3,364,181 | 3,110,548 | 6,984,078 |
| In-kind Services | 673,714 | 605,521 | 999,916 |
| Non-personnel | 2,910,905 | 3,460,802 | 2,790,016 |
| Capital Outlay | 39,638 | 397,400 | 350,000 |
| TOTAL EXPENDITURES | \$ 15,915,838 | \$ 17,978,544 | \$ 22,644,713 |
| ENDING BALANCE | \$ 8,064,278 | \$ 7,750,598 | \$ 7,364,991 |
| General Funds | 4,630,112 | 4,666,432 | 4,280,825 |
| Program Obligations ² | 3,434,166 | 3,084,166 | 3,084,166 |
| PASS-THROUGH FUNDS | | | |
| Area Agency on Aging | \$ 13,453,222 | \$ 13,770,893 | \$ 13,012,802 |
| TOTAL PASS-THROUGH FUNDS | \$ 13,453,222 | \$ 13,770,893 | \$ 13,012,802 |

¹ The beginning balance for the 2017 budget is based on 2016 actuals. All other 2017 line items are estimates.

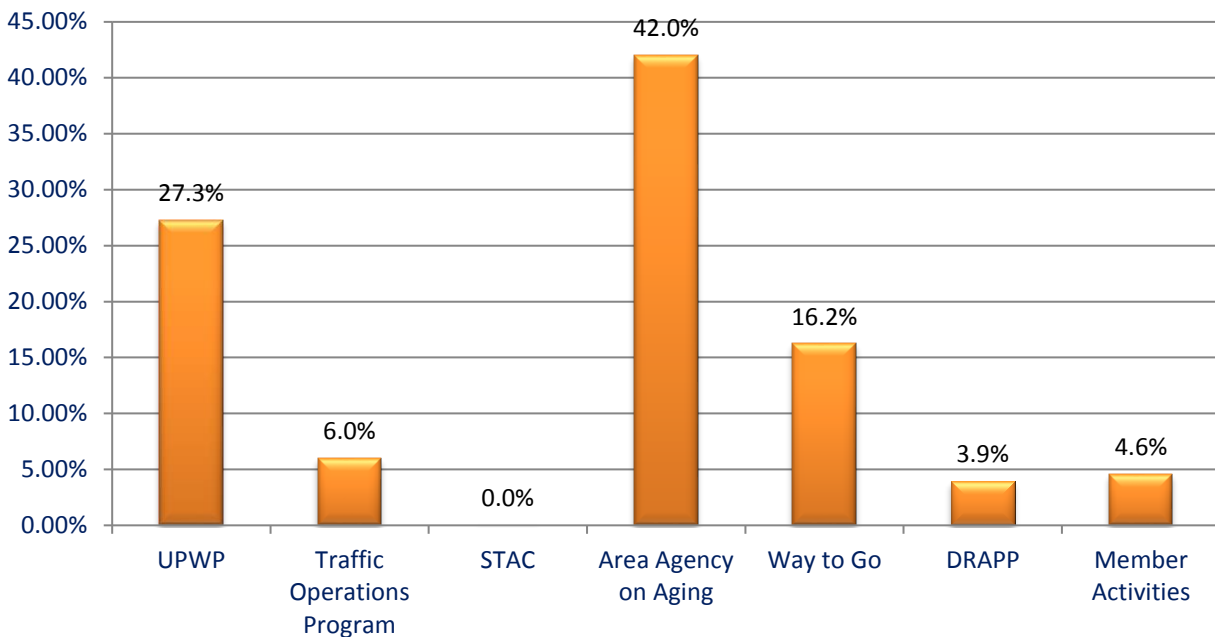
² Program obligations are pre-paid funds set aside for specific programs: Guaranteed Ride Home, DRAPP, and Regional Vanpool.

DRCOG 2018 FUNDING



| Source | % of Total | Amount |
|-------------------------|------------|--------------|
| Member Dues | 6.89% | \$ 1,561,000 |
| Federal Grants | 14.85% | \$ 3,363,854 |
| UPWP (Federal) | 22.60% | \$ 5,117,718 |
| AAA (Federal) | 30.23% | \$ 6,845,885 |
| State Grants | 9.48% | \$ 2,147,177 |
| Local/Other Funds | 10.37% | \$ 2,349,149 |
| In-kind Services | 2.62% | \$ 594,323 |
| Service Income | 1.10% | \$ 250,000 |
| General Fund | 1.84% | \$ 415,607 |
| <hr/> | | |
| Projected Total Funding | 100.00% | \$22,644,713 |

2018 Expenditures by Strategic Initiative



| Strategic Initiative | % of Total | Amount |
|-----------------------------|------------|--------------|
| UPWP | 27.26% | \$ 6,172,464 |
| Traffic Operations Program | 5.99% | \$ 1,357,477 |
| STAC | 0.04% | \$ 9,500 |
| Area Agency on Aging | 42.00% | \$ 9,511,314 |
| Way to Go | 16.22% | \$ 3,673,693 |
| DRAPP | 3.90% | \$ 884,024 |
| Member Activities | 4.58% | \$ 1,036,241 |
| <hr/> | | |
| Strategic Initiatives Total | 100.00% | \$22,644,713 |

2018 Strategic Initiatives Funding Summary

| PROJECT | FEDERAL | STATE | LOCAL/OTHER FUNDS | IN-KIND SERVICES | SERVICE INCOME | MEMBER DUES MATCH/DRCOG FUNDED | TOTAL |
|--|----------------------|---------------------|---------------------|-------------------|-------------------|--------------------------------|----------------------|
| UPWP | \$ 5,117,718 | | | \$ 527,373 | | \$ 527,373 | \$ 6,172,464 |
| Traffic Operations Program | \$ 1,357,477 | | | | | | \$ 1,357,477 |
| STAC/State Rural Planning Assistance | \$ 9,500 | | | | | | \$ 9,500 |
| Area Agency on Aging* | \$ 6,845,885 | \$ 2,147,177 | \$ 24,402 | \$ 35,000 | | \$ 458,850 | \$ 9,511,314 |
| Way to Go | \$ 1,996,877 | | \$ 1,381,173 | \$ 31,950 | \$ 250,000 | \$ 13,693 | \$ 3,673,693 |
| Denver Regional Aerial Photography Project (DRAPP) | | | \$ 884,024 | | | | \$ 884,024 |
| Member Activities | | | \$ 59,550 | | | \$ 976,691 | \$ 1,036,241 |
| TOTAL FUNDING SUMMARY | \$ 15,327,457 | \$ 2,147,177 | \$ 2,349,149 | \$ 594,323 | \$ 250,000 | \$ 1,976,607 | \$ 22,644,713 |

*Funding Summary does not reflect \$13,012,802 in Area Agency on Aging Pass-Through funding.
Funding Summary does not reflect \$30,000 in projected interest income.

Strategic Initiatives Plan Summary

2018

| UPWP - Funded by Federal Grant through State & Match | Classification | Explanation | Amount |
|--|----------------|--|-------------|
| Program Administration & Coordination | Mandatory | Administration of the regional transportation planning process required by FAST Act. | \$740,696 |
| Planning, Outreach, Education & Training | Mandatory | Public Participation Plan/Hearing required by MAP-21. | \$308,623 |
| Regional Transportation Planning | Mandatory | Fiscally Constrained RTP and Congestion Management Process required by FAST Act. | \$1,543,116 |
| Transportation Improvement Program | Mandatory | TIP and performance measures required by FAST Act. | \$432,072 |
| Metro Vision | Mandatory | Regional Plan (e.g. Metro Vision) required by State statute. | \$740,696 |
| Geographical Information Systems (GIS) | Mandatory | Supports the DRCOG regional transportation planning process (e.g. visualization technology). | \$864,145 |
| Modeling | Mandatory | Transportation modeling and forecasting required by FAST Act. | \$1,419,667 |
| Boomer Bond | Discretionary | Assists local governments with aging preparedness. Funding also provided through the Area Agency on Aging. | \$123,449 |
| TOTAL: | | | \$6,172,464 |

| Regional Traffic Operations Program - Funded By Federal Grants through State | Classification | Explanation | Amount |
|--|----------------|---|-------------|
| Traffic Signal Operations | Discretionary | Assists local governments; funded through the TIP with no local match required. | \$1,357,477 |
| TOTAL: | | | \$1,357,477 |

| State Transportation Advisory Committee(STAC)/State Rural Planning Assistance- Funded by Federal Grant through State | Classification | Explanation | Amount |
|--|----------------|--|---------|
| STAC | Mandatory | Funding provided through CDOT to staff the STAC. | \$6,000 |
| State Rural Planning Assistance | Mandatory | Funding provided through CDOT to conduct regional transportation planning efforts outside the TMA (per State statute). | \$3,500 |
| TOTAL: | | | \$9,500 |

| Area Agency on Aging - Funded by Federal Grants, State Grants, Private Grants & Match | Classification | Explanation | Amount |
|---|----------------|---|-------------|
| Management & Administration | Mandatory | Fulfills the requirements of the State contract with DRCOG to serve as the Area Agency on Aging for the eight county metro Denver region. | \$2,002,247 |
| Senior Community Programs | Mandatory | Fulfills the requirements of the State contract with DRCOG to provide Ombudsman and Case Management services. Services to Refugees are necessary to meet contract requirements. | \$2,342,742 |
| Transition Services | Discretionary | Provides services to veterans and transitions services from skilled nursing long term facilities back to the community. | \$3,674,835 |
| Resource Center | Mandatory | ADRC services are mandated by the State of Colorado Unit on Aging. | \$551,681 |
| VTCLI | Discretionary | A capital project to improve transportation for veterans in the community. | \$258,000 |
| Capacity Building | Discretionary | Although urged by State officials to explore alternative funding sources for aging programs, the initiative is not mandatory as it is not required by any other existing grant, regulation, law or statute. | \$681,809 |
| TOTAL: | | | \$9,511,314 |

| Way to Go - Funded by Federal Grant, Match, Service Income & Sponsorships | Classification | Explanation | Amount |
|---|----------------|--|-------------|
| Regional TDM Program | Discretionary | Required in the scope of matched & unmatched CMAQ grants. These programs are established to meet air quality regulations. | \$2,042,520 |
| Bike to Work Day and Way to Go Sponsorships | Discretionary | Privately funded. Not required by any grant, regulation, law or statute. | \$40,000 |
| Regional Vanpool | Discretionary | Part of the Way to Go Program. Funded through RTD fare subsidies. | \$1,308,600 |
| Guaranteed Ride Home | Discretionary | Privately funded entirely through the sale of RTD passes. GRH encourages transit adoption. Not required by law, regulation, grant, or statute. | \$282,573 |
| TOTAL: | | | \$3,673,693 |

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Strategic Initiatives Plan Summary *Continued*

2018

| Denver Regional Area Photography Project (DRAPP) - Funded by Partners | Classification | Explanation | Amount |
|---|----------------|--|-----------|
| DRAPP | Discretionary | Offered as a value added service to members. | \$884,024 |
| TOTAL: | | | \$884,024 |

| Member Activities - Funded by Member Dues | Classification | Explanation | Amount |
|---|-------------------------|--|-------------|
| Board Workshop & Activities | Mandatory/Discretionary | Board meetings are required in the DRCOG Articles. Other activities included here such as dues & sponsorships and organizational activities are discretionary. Approximately \$100,000 can be directly attributed to Board meetings. | \$216,897 |
| Sister Cities Partnership | Discretionary | Not required by any other existing grant, regulation, law or statute. | \$8,190 |
| Legislative Activities | Discretionary | Not required by any other existing grant, regulation, law or statute. | \$309,803 |
| Annual Awards Dinner | Discretionary | Not required by any other existing grant, regulation, law or statute. | \$105,459 |
| Small Communities Hot Topics Forum & Outreach | Discretionary | Not required by any other existing grant, regulation, law or statute. | \$45,892 |
| Office Expansion & Improvements | Discretionary | Not required by any other existing grant, regulation, law or statute. Necessary to accommodate new programs. | \$350,000 |
| TOTAL: | | | \$1,036,241 |

GRAND TOTAL: **\$22,644,713**

DRAFT DRAFT DRAFT DRAFT

| | | |
|------------------------------------|---|--------------------|
| Strategic Initiative - UPWP | Program Administration & Coordination Budget: | \$740,696 |
| | Planning, Outreach, Education & Training Budget: | \$308,623 |
| | Regional Transportation Planning Budget: | \$1,543,116 |
| | Transportation Improvement Program Budget: | \$432,072 |
| | MetroVision Budget: | \$740,696 |
| | Geographical Information System Budget: | \$864,145 |
| | Modeling Budget: | \$1,419,667 |
| Project #s - 503016 | Boomer Bond Budget: | \$123,449 |
| | Total UPWP Budget 2018: | \$6,172,464 |

| | | |
|---|--|--------------------|
| Program Administration & Coordination | <u>Task - Direct Program Management:</u> Internal management including administration of Strategic Initiatives, budgets, and contracts; facilitate communication/coordination with intraregional and interregional partners. | \$740,696 |
| Planning, Outreach, Education & Training | <u>Task - Public Outreach:</u> Implement DRCOG's new public participation process. Work with regional partners to increase public engagement in transportation planning. | \$308,623 |
| | <u>Task - Local Government and Stakeholder Outreach:</u> Meet with local governments and interested parties about the DRCOG transportation planning process; provide support to communities as they prepare transportation plans and studies; conduct stakeholder outreach to better inform and involve communities in planning and decision making; facilitate/host transportation-related webinars and other educational events. | |
| | <u>Task - Staff Training & Development:</u> Provide DRCOG staff with the necessary training and development to perform their jobs effectively. | |
| Regional Transportation Planning | <u>Task - Maintenance of 2040 Metro Vision Regional Transportation Plan (MVRTP) and Initial Tasks to Prepare 2045 MVRTP:</u> In compliance with federal law, DRCOG Board approved an update to the region's MVRTP on April 19, 2017. Staff will also undertake initial tasks associated with preparing the next major MVRTP update - the 2045 MVRTP. | \$1,543,116 |
| | <u>Task - Performance Measure Reporting:</u> Compile data and prepares reports for FAST Act-required performance measures; prepare Metro Vision performance measures report. | |
| | <u>Task - Other Planning Activities:</u> Implement activities to carry out the regional transportation planning and congestion management processes. Deliverables will be created in the following areas: Bicycle/Pedestrian (Active Transportation Plan); Safety (Regional Vision Zero Initiative; Freight (Regional Freight Movement Study); Congestion (Annual Congestion Report and Mobility Choice Blueprint). | |
| | <u>Task - Public Transportation Planning:</u> Review and assess the status of FasTracks with respect to SB-208; coordinate with DRMAC; work with CDOT, RTD and Local Coordinating Councils (LCC) on the selection of FTA grant-funded projects; work with partners and stakeholders to develop first/final mile strategies. | |

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| Transportation Improvement Program (TIP) | <p><u>Task - Maintenance of the 2016-2021 TIP:</u> Allocation of approximately \$267 million for FY 2016-2019. Adopted by the DRCOG Board of Directors on April 15, 2015 and incorporated into the State Transportation Improvement Program (STIP) approved by the Transportation Commission on May 21, 2015. Maintenance tasks include: processing TIP amendments, and tracking process of programmed projects.</p> <p><u>Task - TIP Funding Allocation Review:</u> The TIP Review Workgroup has been tasked by the DRCOG Board to explore funding allocation models for consideration for future TIP Call for Projects.</p> <p><u>Task -Development of the 2018-2021 TIP:</u> DRCOG will be developing a new TIP biennially in order to meet the needs resulting from CDOT going to an annual STIP. The 2018-2021 TIP was adopted in the first quarter of 2017. The next DRCOG Call for Projects is anticipated to be in the second quarter of 2018 for inclusion into the 2020-2023 TIP.</p> | <p>\$432,072</p> |
| Metro Vision | <p><u>Task - Metro Vision Implementation & Support:</u> Develop and provide decision-support tools to local jurisdictions, regional partners, and the public. Provide individualized technical assistance to communities for the purposes of implementing Metro Vision. Use new tools and technology to support regional and local scenario analysis, including impacts of alternative land use and development patterns. Establish and convene topical working groups and forums, as needed (e.g., urban centers, first- and final-mile, small or rural communities, etc.). Develop and apply Metro Vision plan consistency as framework for communities that voluntarily refer local plans and regulations for regional review. Coordinate with local governments on member-sponsored plan amendments (e.g., new urban centers, other policy amendments). Work with local governments to develop programs or update current initiatives that improve the coordinated efforts to identify and designate areas for new urban development.</p> <p><u>Task - Research & Information Dissemination:</u> Routinely analyze progress on Metro Vision outcomes, including documentation of successes and ongoing challenges. Provide data, tools, case studies, and information that support and document local and region initiatives that contribute to Metro Vision outcomes and objectives. Survey local governments, the public, and other stakeholders to understand local and regional planning challenges, opportunities, and needs. Develop and provide information on key economic trends influencing the region's forecasted growth.</p> | <p>\$740,696</p> |
| Geographical Information System (GIS) | <p><u>Task - Develop and Maintain Information Systems:</u> Develop, maintain, and update tools, applications, and visualizations that allow internal and external users to explore and consume information (e.g. Data Portal, Regional Data Catalog). Develop and distribute informational products at the local and regional level. Facilitate forums for data professionals in the region to collaborate on GIS data and information (e.g., Denver Regional Data Consortium). Collect, compile, and purchase data in support of transportation and land use modeling, performance measurement, and Metro Vision implementation. Partner with the US Census to prepare our local governments for Census 2020.</p> | <p>\$864,145</p> |

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| Modeling | <u>Task - System Performance:</u> Maintain, refine and keep calibration of DRCOG's transportation and land use models current and accurate. Implement visualization into the forecasting process and in support of the implementation of Metro Vision plan. Develop and maintain economic forecasting tools in support of UrbanSim and regional planning. | \$1,419,667 |
| | <u>Task - Analysis, Planning & Support:</u> Use modeling tools to develop timely, accurate and useful information for local jurisdictions, partner agencies and internal DRCOG divisions. Develop and distribute informational products at the local and regional level (e.g. Regional Economic Reports). Support work groups associated with forecasting, modeling, and planning efforts. | |
| Boomer Bond | <u>Task - Boomer Bond and Small Communities:</u> The Boomer Bond initiative (a partnership between DRCOG's Regional Planning and Development Division and the Area Agency on Aging) helps to prepare the region and local communities for the unprecedented increase in the older adult population. This successful program helps jurisdictions identify both challenges and gaps, and then equips the region's local governments with strategies and tools to support healthy, independent aging, allowing older adults to remain in their homes and communities. In addition to supporting the current initiative, DRCOG's Boomer Bond team will also investigate new and innovative ways to engage the public, private and civic sectors in our efforts to make the Denver region one of the best places to age in the country. | \$123,449 |

UPWP Grand Total: \$6,172,464

**Strategic Initiative - Regional
Traffic Operations (RTO)
Program**

Project #'s - 541017

Traffic Signal Ops Budget 2018:

\$1,357,477

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| Traffic Signal Operations | <u>Task - System Design & Studies:</u> Provide engineering design and study services for regional partners, supporting the deployments identified in the RTO Improvement Program. [Consultant services utilized] | \$285,070 |
| | <u>Task - Traffic Signal Coordination & Retiming:</u> Provide timing and coordination plan development services for regional partners, supporting the deployments identified in the RTO Improvement Program and responding to other regional partner requests. [Consultant services utilized] | \$760,187 |
| | <u>Task - Regional Transportation Operations Program Support & Coordination:</u> Provide technical traffic signal assistance and support to regional partners to help them operate their traffic signals more efficiently. | \$108,598 |
| | <u>Task - ITS Integration and Support:</u> Provide coordination between regional partners and their collective initiatives, integrating regional transportation operations project development and implementation. In addition, provide assistance with the use of the systems engineering analysis process and the regional ITS Architecture. [Consultant services utilized as required] | \$81,449 |
| | <u>Task - Regional Transportation Operations Improvement Program Documentation:</u> Complete documentation of the 2017 RTO Improvement Program call for projects. | \$122,173 |
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Traffic Signal Operations Grand Total:

\$1,357,477

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**Strategic Initiative - State
Transportation Advisory
Committee (STAC)/State Rural
Planning Assistance**

Project #'s - 525017

STAC/Rural Planning Budget 2018:

\$9,500

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| STAC | <u>Task - Committee Meetings:</u> Attend monthly meetings; Assist DRCOG Board members serving on STAC; Provide information to CDOT and other STAC members. | \$6,000 |
| State Rural Planning Assistance | <u>Task - Transportation Planning Outside of MPO:</u> For Gilpin and Clear Creek Counties, and the eastern portion of Adams and Arapahoe Counties; Administer RTP amendments, monitor and report on STIP amendments, maintain communication on projects, issues, etc. | \$3,500 |

STAC/State Rural Planning Grand Total:

\$9,500

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**Strategic Initiative -
Area Agency on Aging (AAA)**

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| Management & Administration Budget: | \$2,002,247 |
| Senior Community Programs Budget: | \$2,342,742 |
| Transition Services Budget: | \$3,674,835 |
| Resource Center Budget: | \$551,681 |
| VTCLI Budget: | \$258,000 |
| Capacity Building: | \$681,809 |
| AAA Budget 2018: | \$9,511,314 |

Project #'s - 280016, 550018, 625018, 552018, 558018,
559018, 626018, 632018, 633018, 638018, 639018

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| Management & Administration | <u>Task - AAA Management & Administration:</u> DRCOG implements and administers the requirements of the federal Older Americans Act including: information and assistance, contract management for \$13,012,802 pass through dollars, regional planning and coordination, program development, volunteer support and recognition, community education and training, and all activities associated with administering and managing the AAA. This includes salaries and benefits, travel, training, legal, advocacy, furniture/equipment and sponsorships. This is also inclusive of special initiatives such as Boomer Bond and Faith Based Partnerships. Also included is implementation of the next Four Year Plan on Aging 2020-2024, for which a needs assessment will be conducted at an estimated cost of \$50K. | \$1,813,472 |
| | <u>Task - Contractual Services:</u> Contractual services are critical towards the operation of the AAA. Such services include auditing services, translation services and support of AAA computerized systems: the Reimbursement System and the Network of Care Website. The AAA anticipates creating an additional position dedicated to managing Network of Care. Also, the contract reimbursement system is being upgraded, which will assist finance staff and contractors in effectively managing the grant budgets. | \$188,775 |
| Management & Administration Budget Total: | | \$2,002,247 |
| Senior Community Programs | <u>Task - Ombudsman:</u> The Ombudsman Program serves more than 17,000 residents living in more than 500 facilities across the region. Services include visiting facilities, providing education and training, investigating complaints, advocating for residents and their families, and working on regulatory and legislative issues that affect residents living in long-term care facilities across the region. The program requires hiring additional staff to handle rapid growth in the number of facilities, and to comply with new requirements for ombudsmen at Resident Treatment Facilities (RTFs). RTFs largely serve the mentally disabled and currently number around 20. | \$1,473,053 |
| | <u>Task - Elder Refugee Program:</u> The Elder Refugee Program is coordinated through partnerships with the Colorado African Organization, the Aurora Center for Active Adults (ACAA) and the Colorado State Refugee Program. The goal of the program is to build a supportive community around the older adult refugees, enabling them to understand and access services. | \$111,400 |
| | <u>Task - Case Management:</u> AAA case managers provide intensive, short-term case management services to people 60 and older who need assistance identifying and making life transitions. The Case Management Program is designed to help older adults remain active and independent in the community for as long as possible. | \$758,289 |
| Senior Community Programs Budget: | | \$2,342,742 |

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| Transition Services | <p><u>Task - Community-based Care Transition Programs:</u> DRCOG Aging and Disability Resource Center Transitions Program provides transition services to people living in nursing homes who want to move back to the community. The Veterans Directed Home and Community Based Services Program helps veterans transition from the hospital, rehabilitation care, and nursing homes back into the community and works to keep those living in the community. This program commenced in 2016 and has seen steady growth. A new Medicare funded program to help seniors transition from hospitals to a long-term residence is currently being developed. Additionally, DRCOG has a pending grant application for Veterans Transportation and Community Living Initiative (VTCLI) to use technology for the Veterans Network of Care module and improve service coordination.</p> | | \$3,674,835 |
| Resource Center | <p><u>Task - ADRC Program:</u> The Aging & Disability Resource Center (ADRC) provides information and assistance and options counseling to those in the eight county region, helping clients understand and navigate long-term care resources. The AAA has recently been designated as the State Health Insurance Program (SHIP) office for the region. In this role, the AAA will be a valuable resource in helping seniors navigate the complexities of Medicare with education and enrollment assistance. Staff and volunteers are needed to help provide coverage particularly during the fall Medicare enrollment period. The AAA will also explore additional resources to expand transportation services to seniors such as voucher and volunteer programs.</p> | | \$551,681 |
| VTCLI (Veterans Transportation and Community Living Initiative) | <p><u>Task - Technological Improvements:</u> Procure technology that helps connect veterans to transportation and other resources. Work with transportation providers to better coordinate and share trips. The steps to accomplish this task include: 1) Establish and coordinate meetings with an advisory stakeholder committee; 2) Create specific project goals, performance measures, and action items with Veteran and stakeholder committee feedback; finalize specific project goals after securing stakeholder and veteran feedback; and develop sustainability plan for implementing technology after project concludes; 3) Procure technology; Manage implementation of procured technology.</p> <p><u>Task - Education and Outreach:</u> Inform the appropriate audiences about the new technology through marketing and outreach. The steps are as follows: 1) Develop an outreach and marketing plan with goals and objectives; 2) Implement the outreach and marketing plan; 3) Collaborate with the VA and Veterans groups to provide targeted outreach and/or training to Veterans; 4) Create training materials, brochures, and other literature to market the use of our one-click one-call center.</p> | | \$258,000 |
| Capacity Building | <p><u>Task - Accountable Health Communities (AHC) Grant:</u> DRCOG was recently awarded a 5-year, \$4.5 million Accountable Health Communities grant. Under the grant, the AAA coordinates with clinical care providers and community based service providers to track referrals and analyze service outcomes associated with Medicaid and Medicare eligible seniors.</p> | | \$681,809 |

AAA Grand Total:

\$9,511,314

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| Strategic Initiative - Way To Go | Regional TDM Program Budget: | \$2,042,520 |
| | Bike to Work Day & Way to Go Sponsorships Budget: | \$40,000 |
| | Regional Vanpool Budget: | \$1,308,600 |
| | Guaranteed Ride Home Budget: | \$282,573 |
| | Total Way to Go Budget 2018: | \$3,673,693 |

Project #s - 320016, 321016, 877017,
873017, 847017

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| Regional TDM Program | <u>Task - Ridematching Services:</u> Assist the public to plan bike commute routes, transit routes, form or join carpools for work or school, and form or join vanpools. Includes operation of the MyWayToGo.org commute trip planning website, operation of the Schoolpool Program, and contract management. | \$326,803 |
| | <u>Task - Advertising & Promotions:</u> Encourage commuters to use non-SOV travel modes. It includes sub-initiatives such as specific advertising campaigns, promotions and incentives. Managing the Guaranteed Ride Home Program, managing the vanpool subsidy agreement with RTD, and managing the advertising agency are part of this task. Most Bike to Work Day activities and costs are included here. | \$898,709 |
| | <u>Task - Employer Outreach:</u> Encourage employers to take actions that will motivate and enable their employees to use non-SOV travel modes. It includes all outreach activities targeting employers, and costs related to travel, salaries, CRM software, printing and postage. | \$408,504 |
| | <u>Task - Partnerships & Training:</u> Support DRCOG's partnership with the seven transportation management associations (TMAs), collaboration with other public agencies, and staff training. It includes any activities that support the TMAs and Way to Go's work with other agencies and the costs related to those activities. Training includes conferences and outside professional training. | \$245,102 |
| | <u>Task - Management & Administration:</u> Administer and evaluate the Way to Go Program, and related activities. Includes conducting surveys and other data collection efforts, preparing performance reports, managing vendor contracts, and managing budgets. | \$163,402 |
| | Regional TDM Program Total: | \$2,042,520 |
| Bike to Work Day and Way to Go Sponsorships | <u>Task - Participation Incentives:</u> Provide incentives for commuters to register for Bike to Work Day or participate in other campaigns. Private sponsors provide all the funding for this initiative. No public funds are used. | \$40,000 |
| Regional Vanpool | <u>Task - Vanpool Fare Subsidies:</u> Undertaken in cooperation with RTD, this program is designed to expand the number of active vanpools and vanpool riders by subsidizing rider fares, and advertising the program. DRCOG subsidizes the cost of vanpooling for riders within RTD boundaries. RTD funds the cost of the subsidies. No other funds are used. | \$1,308,600 |
| Guaranteed Ride Home | <u>Task - Emergency Transportation:</u> Designed to remove a major barrier to using non-SOV commute modes: the fear of being stranded at work in an emergency or due to unexpected overtime. The GRH is offered through RTD's EcoPass program, to participants in DRCOG's vanpool program, and through non-EcoPass companies that purchase GRH coverage for their employees. The program is entirely funded through fees charged to employers who purchase the EcoPass for their employees. No public funds are used for this program. This task includes customer service as well as auditing/monitoring usage. | \$282,573 |

Way to Go Grand Total: \$3,673,693

**Strategic Initiative - Denver
Regional Aerial Photography
Project (DRAPP)**

Project #s - 820017

Total DRAPP Budget 2018:

\$884,024

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| DRAPP | <u>Task - Vendor Management:</u> DRCOG facilitates the selection and management of vendors for data acquisition and purchase by releasing RFPs, convening the selection committee, evaluating vendors, monitoring performance and contract management. | \$84,024 |
| | <u>Task - Project Facilitation:</u> DRCOG manages the data acquisition and purchase of detailed datasets as requested by members/partners including orthoimagery, LIDAR, derivatives (e.g. planimetrics), and web map services for 7,000 square miles of the greater Denver metro area. Staff ensures that the correct products are purchased on behalf of members and partners. DRCOG also manages all transactions. Sanborn and Harris Corp are under contract for 2018. | \$800,000 |

DRAPP Grand Total:

\$884,024

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| Strategic Initiative - | Board Workshop & Activities Budget: | \$216,897 |
| Member Activities | Sister Cities Partnership Budget: | \$8,190 |
| DRCOG Funded (Member Dues) | Legislative Activities Budget: | \$309,803 |
| | Annual Awards Banquet Budget: | \$105,459 |
| | Small Communities Hot Topics & Outreach: | \$45,892 |
| Project #s - 111017, 140017, 150017, 160017, 933017 | Office Expansion & Improvements: | \$350,000 |
| | Total General Fund Program Budget 2018: | \$1,036,241 |

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| Board Workshop & Activities | <u>Task - Board Activities & Administration:</u> This task covers the Board, Finance and Budget Committee, Executive Committee, Performance and Engagement Committee, and Board Work Session monthly meetings, and organizational development activities. Included are the costs of producing and distributing agendas, security costs, providing food to Finance and Budget and Performance and Engagement Committee members, the purchase of publications and training, and Executive Office staff time. | \$141,409 |
| | <u>Task - Board Workshop:</u> Every year DRCOG holds a Board workshop where Board members and alternates get together, usually offsite, to discuss topics of priority and interest to the Board. Costs include the rental of the conference facility, food, printing, supplies and staff time. At the Board's discretion, a facilitator or speaker may be hired. | \$47,988 |
| | <u>Task - Dues & Sponsorships:</u> DRCOG is approached, from time to time, by various agencies to serve as a monetary sponsor. These sponsorships dovetail with DRCOG's mission, vision and core business activities. | \$27,500 |
| | Board Workshop & Activities Total: | \$216,897 |
| Sister Cities Partnership | <u>Task - Sister Cities Partnership:</u> Fulfills the Board's desire of continued participation for the Baghdad-Denver Region Partnership. The partnership was established in 2004 and is a regional program where DRCOG is paired with the Province of Baghdad (which is composed of more than 100 local governments) to promote the exchange of ideas and understanding between government officials, citizens, college faculty and students, businesses and nonprofit organizations of the two regions. | \$8,190 |
| Legislative Activities | <u>Task - Strategic Action Planning Group on Aging:</u> Working with Planning Group, contract staff and Department of Local Affairs to participate in the group's activities, host meetings and assist with a variety of other related activities. | \$309,803 |
| | <u>Task - Committee Monitoring:</u> Monitor Transportation Legislation Review Committee and inform DRCOG staff and Board of relevant issues and proposals. Participate in stakeholder group created to recommend legislation establishing a statewide ombudsman program for PACE programs. | |
| | <u>Task - State Legislative Activities:</u> Identify legislative issues and possible legislation for the 2018 session, including meetings with legislators and state administration and advocacy partners. | |
| | <u>Task - Federal Legislative Activities:</u> Work with DRCOG Executive Director, federal lobbyist, AAA staff, and TPO staff to promote DRCOG and Colorado interests in Older Americans Act, federal transportation (FAST) reauthorization implementation and other aging/transportation legislation. | |
| | <u>Task - Member Outreach:</u> Work with DRCOG Executive Director and Division Directors to promote DRCOG and member interests in regional and statewide discussions about transportation and aging funding proposals and affordable housing issues. | |

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| Annual Awards Dinner | <u>Task - Local Government & Individual Awards Event:</u> This annual event celebrates our region's successes. The local government awards recognize communities for work and accomplishments that move Metro Vision forward. The individual awards recognize people that have given their time, talent and skills to the metro area, and to DRCOG and its activities. This event raises awareness of and commitment to the Metro Vision Plan and related programs and activities. Sponsorship dollars are used to offset the costs of catering, venue rental, management and administration. | \$84,367 |
| | <u>Task - Way to Go Awards:</u> The Way to Go awards recognize organizations and individuals for taking action to reduce single occupant vehicle travel. The awards raise awareness of Way to Go and encourage others to make choices that reduce single occupant vehicle travel. Part of the Annual Awards Dinner catering, venue rental, management and administrative costs are included in this task. | \$21,092 |
| Annual Awards Dinner Total: | | \$105,459 |
| Small Communities Hot Topics Forum and Outreach | <u>Task - Small Communities Hot Topics Forum:</u> This annual event focuses on issues and topics identified by the smaller member jurisdictions of DRCOG. This subset of DRCOG members are periodically surveyed to identify priority topics and issues they would like to see DRCOG staff and external subject matter experts address. The format of the Hot Topics Forum adapts to meet the needs of members and the issues being explored. It is typically a day-long event. | \$45,892 |
| | <u>Task - Small Community Outreach:</u> DRCOG staff recognize that our smaller communities share similar needs and face some of the same issues as our largest members, but the internal capacity of our smaller members may not provide the same level of ability to address the issues. Meeting with DRCOG's smaller communities on at least a yearly basis provides an opportunity for DRCOG staff to identify potential resources and strategies to address those specific needs. | |
| Office Improvements | <u>Task - Office relocation and expansion:</u> Due to ongoing growth in the Area Agency on Aging, DRCOG has outgrown its current space at 1290 Broadway. It is anticipated that staff will relocate to a new space mid 2018. Doing so will ensure adequate space needed for program expansion and is likely to result in rental savings long term. Additional improvements such as increased network storage has also been budgeted for. | \$350,000 |

Member Activities Grand Total: \$1,036,241

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**New Initiatives and Programs in
2018**

Grants Contracting: \$0
Portfolio Diversification: \$0
Total for FY18: \$0

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| Grants Contracting | <p><u>Task - Explore Contract Administration Opportunities:</u> Staff is exploring with CDOT and federal partners (FHWA and FTA) potential opportunities for DRCOG to contract directly with project sponsors for several programs, including the TIP Transportation Demand Management and Station Area Master Plan/Urban Center set-asides. Such an approach would be self-funded through the grant revenue streams and would allow DRCOG to provide additional service to communities, provide more stability and efficiency to the grant programs, and potentially create other opportunities.</p> | \$0 |
| Portfolio Diversification | <p><u>Task - Fee for Service Opportunities:</u> Staff will continue to evaluate fee for service opportunities in areas such as AAA case management, transportation planning, modeling, and economic forecasting; and engage in such opportunities when both economically feasible and in alignment with DRCOG's operational mission.</p> | \$0 |
| | <p><u>Task - Enhance Strategic Partnerships:</u> Staff will continue to evaluate existing and new partnerships that align with DRCOG's mission and result in beneficial outcomes for DRCOG's strategic initiatives, as well as our region's communities and residents.</p> | \$0 |

Grand Total: \$0

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ATTACHE

To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Acting Executive Director
(303) 480-6747 or drex@drcog.org

| Meeting Date | Agenda Category | Agenda Item # |
|--------------------|-----------------|---------------|
| September 20, 2017 | Informational | 4 |

SUBJECT

DRCOG staff will brief the committee on a recent grant submittal to the Colorado Department of Public Health and Environment.

PROPOSED ACTION/RECOMMENDATIONS

N/A

ACTION BY OTHERS

N/A

SUMMARY

In August, a coalition of Local Public Health Agencies (LPHA) approached DRCOG with an opportunity to submit a jointly developed application to the Cancer, Cardiovascular Disease (CCPD) Grants Program administered by the Colorado Department of Public Health and Environment. The purpose of the grants program is to reduce chronic disease in Colorado, including a focus on policy changes that impact our shared built environment.

While DRCOG is serving as the lead applicant; Denver Environmental Health, Denver Public Health, Tri-County Health Department, Broomfield Public Health, Jefferson County Public Health, and Boulder County Public Health are essential partners and will direct much of the work program.

Through their efforts over the past decade to collect data, engage the community, and create and improve health-oriented policies our LPHA partners identified a need for a common assessment tool to support individual efforts. The grant application is seeking resources to build a shared technology platform that can support the flow of data and learnings among the LPHA partners and support project-level efforts. A regional approach will maximize economies of scale and promote shared learning and capacity building.

DRCOG is seeking approximately \$1.3 million over three years to gather requirements for the new tool (or tools), build the custom application, and train potential users. The grant does not require any matching funds. If selected, grant-funded work will begin in summer 2018.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

N/A

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| ADDITIONAL INFORMATION |
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If you need additional information, please contact Douglas W. Rex, Acting Executive Director, at (303) 480-6747 or drex@drcog.org; or Brad Calvert, Director, Regional Planning and Development, at 303-480-6839 or bcalvert@drcog.org.