

# AGENDA

RTD Accountability Committee  
Governance Subcommittee  
Thursday, January 21, 2021  
3:00- 4:00 p.m.  
**VIDEO/WEB CONFERENCE**  
Denver, CO

1. Call to Order
2. January 4, 2020 Meeting Summary  
(Attachment A)
3. Briefing on travel shed conversations  
(Attachment B)
4. Subcommittee timeline for completion of tasks  
(Attachment C)
5. Next Steps

## ADMINISTRATIVE ITEMS

6. Member Comment/Other Matters
7. **Next meeting: February 1, 2021 at 4:00 p.m.**
8. Adjournment

**ATTACH A**

SUMMARY  
RTD Accountability Committee: Governance Subcommittee  
Monday, January 4, 2020  
**Note: Meeting held virtually via GoToMeeting**

Committee members present:

Julie Duran Mullica (Chair)  
Jackie Millet  
Deyanira Zavala  
Rutt Bridges  
Kathy Nesbitt  
Lynn Guissing  
Troy Whitmore

Others Present: Doug Rex, Ron Papsdorf, Matthew Helfant, Melinda Stevens, Angie Rivera-Malpiede, Barbara McManus, Debra Baskett, Natalie Shishido, Nicole Carey, Jordan Sanchez, Mac Callison, Jesse Carter, Bill Van Meter, Luke Palmisano, Kent Moorman, Doug Monroe, Bill Sirois, Michael Ford, Debra Johnson, Kathleen Bracke, Miller Hudson, Alex Hyde-Wright, Brian Welch.

Chair Mullica called the meeting to order at 4:00 p.m.

December 21, 2020 Meeting Summary

Meeting summary was submitted. No revisions were requested.

Briefing on the RTD Service Development and Core Network

RTD's Jesse Carter and Doug Monroe provided a briefing on RTD's service development process highlighting the components that are evaluated in determining service design and the interconnectedness of the system's routes.

- Jackie Millet: recognizing that Reimagine RTD began the conversation of identifying RTD core's system, what else does RTD need to finish that exercise?
  - RTD: the origin/destination information from the Reimagine RTD put us on the right track to defining the core system. However, the way RTD looks at the system it is hard to define the "core" system because all routes are important and lead to the overall mission of increasing mobility. There remains a need to look at the system holistically.
- Rutt Bridges: Is the 50% transfers the same for rail and bus.
  - RTD staff didn't have the information readily available. The survey indicating the 50% transfer was a combined survey of rail and bus.
- Rutt Bridges: Do you have any specific information regarding average commute time and wait time?
  - RTD staff said they would send DRCOG staff the survey report for distribution to subcommittee members.
- Deya Zavala: Does the "tap" data give any insight into boardings and alightings?
  - RTD staff indicated that the "tap" data has not been used for system delivery since adoption rate is not particularly high. The data is also skewed since riders don't tap as they alight. RTD doesn't currently have a system in place

to review the system holistically. RTD relies on survey data conducted on a regular cycle.

- Chair Mullica: How is RTD getting input from the community?
  - RTD receives comments via email and telephone through its customer care department. It also has regular meetings with stakeholders. There is also a specific process to receive feedback on possible service changes that happen three times per year.
- Jackie Millet: Are there service considerations given to “core” institutions (community colleges, hospital, etc.)?
  - Yes. Core institutions are primary contributors of ridership and RTD has good two-way communication with these facilities.
- Elise Jones: the community experience has been that RTD decides what they would like to see regarding service cuts and then shows up into the communities to discuss. As we think about better ways to do this, has RTD thought about proactively reaching out to potentially problem-solve before going out for public comments?
  - RTD staff agreed that the comment was a fair assessment. It is very difficult at times, especially when budget cuts are affecting service delivery to have a as robust conversation.
- Deya Zavala: How often do you see the same routes come up for reduction in service?
  - If a route is not performing well, the decision to reduce service doesn’t necessarily improve ridership resulting in further service cuts.
- Chair Mullica: How are service standards established?
  - RTD staff indicated that the standards are revised and recalculated every year.
- Deya Zavala: Does RTD conduct post-route service analysis?
  - Yes, staff does revisit routes to look at how it could effect future service in the area.

#### Update on the RTD Accountability Committee Preliminary Report

Doug Rex indicated that the preliminary report will be published in the January 11 RTD Accountability Committee agenda scheduled to go out later today.

#### Update on CARES Act

Debra Johnson provided a quick update on the status of the second round of CARES act funding. Ms. Johnson said that while RTD doesn’t know its exact apportionment, it should know by the end of January. RTD is also waiting for any guidance that may come from the federal government on the eligibility of the grant’s use.

#### Adjournment

The meeting adjourned at 5:06 p.m.

# ATTACH B

To: Members of the Governance Subcommittee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
January 21, 2021	Discussion	3

**SUBJECT**

Briefing on travel shed conversations with RTD staff

**PROPOSED ACTION/RECOMMENDATIONS**

N/A

**ACTION BY OTHERS**

N/A

**SUMMARY**

On January 11, staff from DRCOG and RTD met to discuss the concept of utilizing the region's travel shed information in establishing subregional service councils. During the meeting, RTD staff made reference to the "location based services" data being used to develop its system optimization plan as part of Reimagine RTD. RTD staff also provided the attached summary graphic illustrating transit trips throughout the region observed in its 2015 onboard survey.

Both staffs agree that there are obvious travel patterns throughout the region that make the travel shed concept viable. DRCOG staff is in the process of scheduling a roundtable conversation with community staff in an effort to make a recommendation for the subcommittee's consideration.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

N/A

**ATTACHMENT**

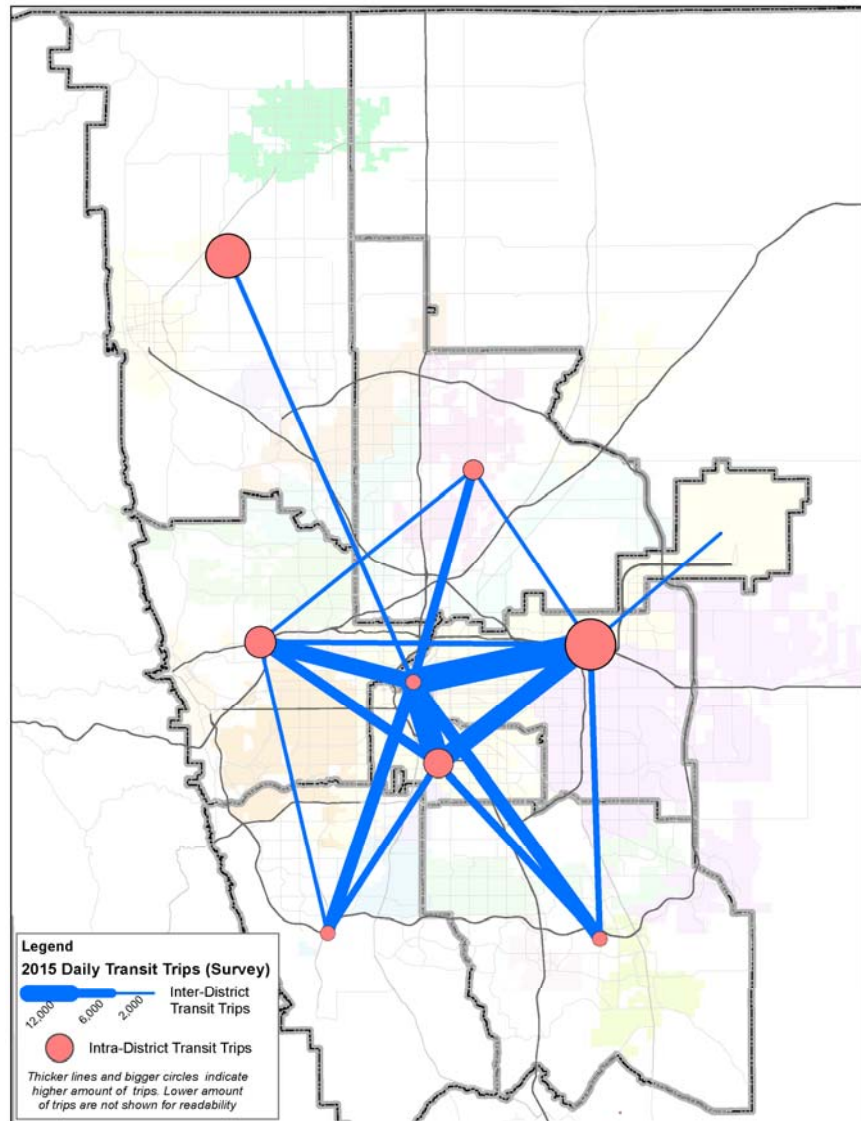
Transit Trip Patterns (2015 Onboard Survey)

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at [drex@drcog.org](mailto:drex@drcog.org) or (303) 480-6701.

# Transit Trip Patterns

- Used On-board Survey
- Expanded to boardings and trips
- Inter-District Transit Trips
  - 8% East – CBD
  - 8% Central – CBD
  - 5% West – CBD
- Intra-District Transit Trips
  - 13% within East
  - 10% NW Boulder
  - 5% West



**ATTACH C**

To: Members of the Governance Subcommittee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
January 21, 2021	Discussion	4

**SUBJECT**

Subcommittee timeline for completion of tasks

**PROPOSED ACTION/RECOMMENDATIONS**

N/A

**ACTION BY OTHERS**

N/A

**SUMMARY**

According to the RTD Accountability Committee scope, a final report with recommendations shall be provided no later than July 1, 2021. The attached table outlines a proposed schedule for the completion of the Governance Subcommittee's work for your review and discussion.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

N/A

**ATTACHMENT**

Draft subcommittee schedule

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at [drex@drcog.org](mailto:drex@drcog.org) or (303) 480-6701.

## Governance Subcommittee

Focus Area	Issues in progress or yet to address	Feb	Mar	Apr	May	Jun
Explore and develop an alternative governance structure and deployment of transit services that follow a regional/subregional model in partnership with local governments.	<ul style="list-style-type: none"> <li>Geography of service councils. <ul style="list-style-type: none"> <li>County, RTD Board districts, other?</li> </ul> </li> <li>Define “regional” and “local” transit service.</li> <li>Determine amount of resources for “local” transit service.</li> <li>Determine allocation of resources for Subregional Service Councils.</li> </ul>	XX				
Explore how to enable partnerships with other transit agencies and nonprofits to provide for better service outside and inside RTD boundaries.	<ul style="list-style-type: none"> <li>Initiate conversations with VIA Mobility, CDOT and other service providers about partnership opportunities and synergies.</li> </ul>	XX				
Assess whether the size and structure of RTD’s service area is appropriate relative to its ability to provide transit service.	<ul style="list-style-type: none"> <li>Is RTD’s service area too large?</li> <li>Are constituents receiving adequate service?</li> <li>What would be the optimal service size?</li> <li>What are the transit service options if communities are removed from the RTD district?</li> </ul>		XXXX			
Assess whether the RTD Board would be more effective with a different size or structure.	<ul style="list-style-type: none"> <li>What problem is the subcommittee attempting to solve?</li> <li>Optimal number of Board members?</li> <li>Elected vs. appointed?</li> <li>At-large or district level representation. <ul style="list-style-type: none"> <li>Hybrid approach?</li> </ul> </li> </ul>			XXXX		
Finalize Recommendations					XXXX	
Draft Report						XX