

REVISED AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, FEBRUARY 20, 2019
DOUGLAS FIR CONFERENCE ROOM
1001 17th Street, 1st Floor
➔ 6:00 P.M. ➔

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - January 16, 2019 minutes
(Attachment A)

ACTION ITEMS

3. Discussion of a resolution authorizing the Executive Director to accept increased funds from the Colorado State Health Insurance Assistance Program of approximately \$258,000 from \$240,000 for one year ending May 31, 2019 to administer a regional State Health Insurance Assistance program
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
4. Discussion of a resolution authorizing the Executive Director to allocate an additional \$15,372 of state funds to Senior Support Services as recommended by the ACA for the state fiscal year ending June 30, 2019
(Attachment C) Jayla Sanchez-Warren, Director, Area Agency on Aging
5. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers commencing in March 2019 and continuing through September 2020 in and amount not to exceed \$150,000
(Attachment D) Ron Papsdorf, Director, Transportation Planning & Operations

ADMINISTRATIVE ITEMS

6. Executed Contracts Report – no contracts to report for January 2019
7. Report of the Chair

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ADMINISTRATIVE ITEMS (cont.)

8. Report of the Executive Director
9. Other Matters by Members
10. **Next Meeting – March 20, 2019**
11. Adjourn

MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, January 16, 2019

Present:

Ashley Stolzmann, Chair	Louisville
Jeff Baker	Arapahoe County
Kevin Flynn	City and County of Denver
Roger Partridge	Douglas County
Bob Fifer	Arvada
Larry Strock	Lochbuie
Wynne Shaw	Lone Tree
Joan Peck	Longmont
Connie Sullivan	Lyons
Sandie Hammerly	Superior
Jessica Sandgren	Thornton

Others Present: Douglas W. Rex, Executive Director; and DRCOG Staff.

Chair Stolzmann called the meeting to order at 6:00 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Fifer **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the December 19, 2018 Meeting

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with RTD for support of vanpool services offered by DRCOG's Way to Go program in the amount of \$780,000

Steve Erickson, Director of Communications & Marketing, noted this action contracts for the funds received from RTD for vanpool subsidies.

Director Flynn **moved** to adopt Resolution No. 1, 2019, authorizing the Executive Director to negotiate and execute a contract with RTD for support of vanpool services offered by DRCOG's Way to Go program in the amount of \$780,000. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Routematch for an API to provide an enhanced integration point between DRCOG's core Routematch Demand system and the Trip Exchange with VTCLI grant funds of approximately \$150,000

Matthew Helfant, Senior Transportation Planner, briefed the Directors on the need for an Application Programming Interface (API) for the trip exchange hub being developed by

Routematch. The API allows different types of software platforms to communicate seamlessly with each other and provide greater services to clients needing rides. Since Routematch is the only vendor who can provide the API due to the need to fully integrate with the trip exchange hub, staff recommends a sole source procurement.

Director Partridge **moved** to adopt Resolution No. 2, 2019 authorizing the Executive Director to negotiate and execute a contract with Routematch for an API to provide an enhanced integration point between DRCOG's core Routematch Demand system and the Trip Exchange with VTCLI grant funds of approximately \$150,000. The motion was **seconded** and **passed** unanimously.

Executed Contracts

No contracts were reported for December 2018.

Report of Chair

No report was given.

Report of the Executive Director

Mr. Rex reported the sublease contract with the City and County of Denver for the property at 1290 Broadway has been fully executed.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for February 20, 2019

The meeting adjourned at 6:07 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
February 20, 2019	Action	3

SUBJECT

This action is related to receipt of an increased level of funds from the State Health Insurance Assistance Program (SHIP) to provide insurance information and benefits services to older adults and people with disabilities in the DRCOG region.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends adopting a resolution authorizing the Executive Director to accept an increased amount of funds from the Colorado SHIP of approximately \$258,000 for one year ending May 31, 2019 for the purpose of providing insurance information, benefits counseling, enrollment assistance and advocacy.

ACTION BY OTHERS

N/A

SUMMARY

SHIP is a federally funded program to help individuals navigate the broad range of benefits options available under Medicare and Medicaid. Under the program, health-benefits counseling, application assistance and advocacy services are offered for free to eligible seniors.

DRCOG's SHIP has existed for nearly two years and is housed under the AAA's Aging and Disability Resource Center. Funding for the second year was originally projected to total up to \$240,000. Since then, the actual portion of funding attributable to the Medicare Improvements for Patients and Providers Act (MIPPA) was higher than previously estimated allowing for an increase in the budget to approximately \$258,000.

The budget is used to employ three full-time staff, as well as to pay for ongoing training and certification, educational materials and for hosting a number of support sites during open enrollment periods. The program benefits from having a team of five dedicated and fully-trained volunteers assisting consumers on a weekly basis.

The AAA SHIP program is currently assigned to serve the counties of Arapahoe, Douglas and Jefferson.

PREVIOUS DISCUSSIONS/ACTIONS

Finance and Budget Committee meetings, June 27, 2018 and February 15, 2017

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept increased funds from the Colorado State Health Insurance Assistance Program of approximately \$258,000 from \$240,000 for one year ending May 31, 2019 to administer a regional State Health Insurance Assistance program.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Doug Rex, Executive Director, at 303-480-6701 or drex@drcog.org or Jayla Sanchez Warren, Director Area Agency on Aging, at 303-480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT AN INCREASE IN FUNDS FROM THE STATE OF COLORADO'S STATE HEALTH INSURANCE AND ASSISTANCE PROGRAM (SHIP) FROM A TOTAL OF \$240,000 TO \$258,000 FOR THE PERIOD OF JUNE 1, 2018 THROUGH MAY 31, 2019.

WHEREAS, the Denver Regional Council of Governments is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the State's Older Coloradans Act (OCA) for the eight-county Denver metro region;

WHEREAS, the State of Colorado SHIP distributes federal funds that enable provision of health benefits assistance to Medicare-eligible patients statewide, helping them to navigate the broad range of benefits options available under Medicare;

WHEREAS, the DRCOG AAA is designated by the State of Colorado as a regional provider of SHIP services;

WHEREAS, the amount anticipated from SHIP has increased from \$240,000 to \$258,000;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to receive funding from the State of Colorado's State Health Insurance and Assistance Program in an amount of approximately \$258,000 for a period of June 1, 2018 through May 31, 2019 to administer a regional Medicare benefits assistance program;

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Ashley Stolzmann, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH C

To: Chair and Members of the Finance and Budget Committee

From: Doug Rex, Executive Director
303-480-6747 or DRex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
February 20, 2019	Action	4

SUBJECT

This item pertains to allocating additional state funds to a current service provider of the DRCOG Area Agency on Aging (AAA).

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends authorizing the Executive Director to allocate an additional \$15,372 to Senior Support Services for a total contract amount of \$282,372 for the state fiscal year of July 1, 2018 to June 30, 2019.

ACTION BY OTHERS

N/A

SUMMARY

The DRCOG AAA receives and administers federal Older Americans Act (OAA) and State Funding for Senior Services (SFSS) monies through its contract with the Colorado Department of Human Services for purposes of providing services to older adults and their caregivers throughout the AAA's 8-county Denver metro region. For the current fiscal year 2018-2019, DRCOG has an excess of OAA and SFSS monies to allocate. In November 2018, the Finance and Budget committee approved the allocation of approximately \$1.5 million of excess funds to current providers. Included among these allocations was an additional \$17,000 to Senior Support Services (SSS) to support increased screening services. SSS had since requested additional funds of \$15,372 to purchase bus passes for an estimated 140 clients. These clients are all low income and/or homeless seniors who rely heavily on public transportation. If approved, SSS' total contract amount is \$282,372. The request was reviewed and is recommended for approval by the Advisory Committee on Aging (ACA).

PREVIOUS DISCUSSIONS/ACTIONS

Finance and Budget Committee meeting, November 28, 2018

PROPOSED MOTION

Move to adopt a resolution authorizing the Executive Director to allocate an additional \$15,372 of state funds to Senior Support Services as recommended by the ACA for the state fiscal year ending June 30, 2019.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Doug Rex, Executive Director, at 303-480-6747 or DRex@drcog.org; or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or JSWarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ALLOCATE \$15,372 OF STATE FUNDING FOR SENIOR SERVICES TO THE AAA PROVIDER SENIOR SUPPORT SERVICES AS RECOMMENDED BY THE ADVISORY COMMITTEE ON AGING FOR THE STATE FISCAL YEAR OF JULY 1, 2018 THROUGH JUNE 30, 2019.

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the States Older Coloradans Act (OCA) for the eight-county Denver metro region; and

WHEREAS, the Colorado Department of Human Services contracts with DRCOG to receive and distribute funds from the OAA and State Funding for Senior Services (SFSS) to provide services to older adults and their caregivers throughout the AAA region; and

WHEREAS, DRCOG has an excess amount of such funds in state fiscal year 2018-2019 that must be allocated to local service providers; and

WHEREAS, DRCOG has accepted requests for additional funding from AAA providers to increase services; and

WHEREAS, the DRCOG Advisory Committee on Aging reviewed a request from one of the providers, Senior Support Services, for an additional \$15,372 to expand senior transportation options utilizing bus passes and recommends approval;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to allocate an additional \$15,372 of state funds to Senior Support Services as recommended by the ACA for the state fiscal year ending June 30, 2019.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Ashley Stolzmann, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Doug Rex, Executive Director

ATTACH D

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drog.org

Meeting Date	Agenda Category	Agenda Item #
February 20, 2019	Action	5

SUBJECT

This action concerns DRCOG negotiating and executing a contract for developing a regional Vision Zero Action Plan (VZAP).

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends authorizing the Executive Director to negotiate and execute a contract with a Fehr and Peers to develop a regional Vision Zero Action plan.

ACTION BY OTHERS

N/A

SUMMARY

In December 2018, DRCOG released a Request for Proposal (RFP) to solicit proposals from planning consulting firms qualified and experienced in the development of safety plans, specifically in the development of regional Vision Zero Action Plans (VZAP).

The purpose of the Vision Zero Action Plan (VZAP) is to develop a regionally-shared vision, implementable action plan and strategies that are needed to move the DRCOG region towards zero deaths and serious injuries as outlined below:

- Reduce fatalities and serious injuries in the Denver region, establishing a future goal of zero fatalities and serious injuries per year.
- Support DRCOG's various safety performance measures and targets.
- Increase awareness of Vision Zero to influence safer behaviors on roadways.
- Provide policies, standards and strategies to encourage safety in planning and design of the regional transportation system.

DRCOG received three submittals in response to the RFP which were reviewed and evaluated by a consultant selection panel. The panel included DRCOG's Transportation Advisory Committee Vice Chair and subject matter expert staff from CDOT, RTD, and DRCOG. The consult teams were interviewed on January 15th and on January 16th, a final selection has been made.

DRCOG staff is asking the Finance and Budget Committee to authorize the Executive Director to negotiate and execute a contract with Fehr and Peers commencing in March 2019 and continuing through September 2020 in an amount not to exceed \$150,000. Funds have been allocated to this task in DRCOG's current FY 2018-FY 2019 Unified Planning Work Program and DRCOG's 2019 budget.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers commencing in March 2019 and continuing through September 2020 in an amount not to exceed \$150,000.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Doug Rex, Executive Director at 303-480-6701 or drex@drcoq.com or Ron Papsdorf, Director, Transportation Planning and Operations, at 303 480-6747 or rpapsdorf@drcoq.org

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH FEHR AND PEERS TO DEVELOP A REGIONAL VISION ZERO ACTION PLAN (VZAP) COMMENCING MARCH 2019 AND CONTINUING THROUGH SEPTEMBER 2020 IN AN AMOUNT NOT TO EXCEED \$150,000.

WHEREAS, DRCOG, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing comprehensive transportation planning process in the Denver Transportation Management Area; and

WHEREAS, DRCOG has a task in its Fiscal Years 2018-2019 Unified Planning Work Program to prepare a Vision Zero Action Plan that will help reduce traffic fatalities, support DRCOG's safety performance measures, increase awareness, and establish policies and strategies to encourage safety in planning and design of the regional transportation system; and

WHEREAS, a Request for Proposal was published in December 2018 to select a consulting firm to develop the Vision Zero Action Plan; and

WHEREAS, the selection committee chose Fehr and Peers due to their demonstrated qualifications and experience in developing safety plans and their extensive knowledge of best practices pertaining to safety initiatives; and

WHEREAS, the contract amount of \$150,000 was budgeted in the approved 2019 DRCOG budget.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to negotiate and execute a contract with Fehr and Peers for the development of a regional Vision Zero Action Plan commencing March 2019 and continuing through September 2020 in an amount not to exceed \$150,000.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Ashley Stolzmann, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director