

REVISED AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, AUGUST 21, 2019
RED ROCKS CONFERENCE ROOM
1001 17th Street, 7th Floor
➔ 6:00 P.M. ➔

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - July 17, 2019 minutes
(Attachment A)

ACTION ITEMS

3. Discussion of a resolution authorizing the Executive Director to accept funding of approximately \$400,000 from the Colorado Department of Human Services for DRCOG's Aging and Disability Resource Center for Colorado (ADRC)
(Attachment B) Sharon Day, Senior Fiscal Advisor, Administration & Finance
4. Discussion of a resolution authorizing the Executive Director to accept funding of \$125,000 from the Colorado Refugee Services program (CRSP) for DRCOG's Elder Refugee program
(Attachment C) Sharon Day, Senior Fiscal Advisory, Administration & Finance
5. Discussion of a resolution authorizing the Executive Director to amend a contract with Right Click Solutions, Inc. (dba RideAmigos Corporation) for the Way to Go program
(Attachment D) Steve Erickson, Director, Communications & Marketing
6. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with the Colorado Department of Transportation for planning funds
(Attachment E) Ron Papsdorf, Director, Transportation Planning & Operations

ADMINISTRATIVE ITEMS

7. Executed Contracts Report – no contracts to report for July 2019
8. Report of the Chair

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ADMINISTRATIVE ITEMS (cont.)

9. Report of the Executive Director
10. Other Matters by Members
11. **Next Meeting – August 21, 2019**
12. Adjourn

MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, July 17, 2019

Present:

Kevin Flynn, Chair	Denver
Jeff Baker	Arapahoe County
Elise Jones	Boulder County
Roger Partridge	Douglas County
Libby Szabo	Jefferson County
Bob Fifer	Arvada
Larry Vittum	Bennett
Larry Strock	Lochbuie
Wynne Shaw	Lone Tree
Joan Peck	Longmont
Jessica Sandgren	Thornton

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Flynn called the meeting to order at 6:08 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Vittum **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the May 15, 2019 Meeting

Discussion of a resolution authorizing the Executive Director to receive approximately \$200,000 from the Colorado Department of Regulatory Agencies for one year ending June 30, 2020 to administer a regional Senior Health Insurance Assistance program

Jayla Sanchez-Warren, Director, Area Agency on Aging, provided an overview of the funding for the Senior Health Insurance Assistance program. It was noted the actual amount of funds expected to be received for the program is not expected to exceed \$240,000.

Director Jones **moved** to adopt Resolution No. 15, 2019, authorizing the Executive Director to receive funding in an amount not to exceed \$240,000 from the State of Colorado's Department of Regulatory Agencies (DORA) to support a state Health Insurance and Assistance Program (SHIP) for a period of approximately one year through June 30, 2020. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to receive funds of up to \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2019 to June 30, 2020 to support the AAA's Community Options Program

Jayla Sanchez-Warren briefed members on the funding anticipated to be received in support of the Community Options Program.

Director Jones **moved** to adopt Resolution No. 16, 2019, authorizing the Executive Director to receive funds of up to approximately \$300,000 from the State of Colorado Department of Health Care Policy and Financing (HCPF) for the period of July 1, 2019 through June 30, 2020 to support the AAA's Community Options Program. The motion was **seconded** and **passed** unanimously.

Report on agency audit

Jenny Dock, Director, Administration and Finance, and Kevin Kimball, CliftonLarsenAllen, briefed members on the 2018 agency audit. Mr. Kimball reported the audit was clean, with no discrepancies or corrective actions noted.

Update on spend-down of Area Agency on Aging OAA funds

Jayla Sanchez-Warren and Jenny Dock briefed members on the spend-down of Area Agency on Aging funds received in April 2019. A list of providers that received funding was included in the agenda packet.

Executed Contracts

There were no contracts to report for May/June 2019.

Report of Chair

No report was given.

Report of the Executive Director

No report was given.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for August 21, 2019

The meeting adjourned at 6:28 p.m.

ATTACH B

To: Chair and Members of the Board Finance & Budget Committee

From: Douglas W. Rex, Executive Director
(303) 480-6701 or drex@drcoq.org

Meeting Date	Agenda Category	Agenda Item #
August 21, 2019	Action	3

SUBJECT

This action is related to the receipt of funding from the Colorado Department of Human Services State Unit on Aging (SUA) to support DRCOG's Aging and Disability Resource Center (ADRC).

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Board Finance and Budget Committee authorize the Executive Director to accept funding from the SUA of approximately \$400,000 to support the ADRC for up to one year through June 30, 2020.

ACTION BY OTHERS

N/A

SUMMARY

The ADRC provides streamlined access to available long-term services and supports to help older adults age 60 and over, adults 18 and older with a disability, their caregivers, and veterans of any age in Colorado receive the services they need to remain independent in the community. ADRC community resource specialists and options counselors help consumers navigate health and long-term care options by providing options counseling, information and referral assistance.

DRCOG established an ADRC in 2005 when the State was initially awarded a grant by the federal Centers for Medicare and Medicaid Services (CMS). Since its inception, however, the program was primarily funded from under the AAA administrative budget allocated from federal Older Americans Act and State Funding for Senior Services.

The SUA is now anticipating approval from CMS to allow ADRC's to submit cost reimbursement from under a Medicaid administrative federal financial participation (FFP) plan. A contract is pending that would enable DRCOG to bill the State for monthly program costs up to an estimated limit of \$400,000, nearly half of the ADRC's overall program costs.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept funding from the Colorado Department of Human Services State Unit on Aging of approximately \$400,000 for up to one year ending June 30, 2020 to support DRCOG's Aging and Disability Resource Center.

ATTACHMENT

Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM THE COLORADO DEPARTMENT OF HUMAN SERVICES STATE UNIT ON AGING OF APPROXIMATELY \$400,000 FOR UP TO ONE YEAR ENDING JUNE 30, 2020 TO SUPPORT DRCOG'S AGING AND DISABILITY RESOURCE CENTER.

WHEREAS, DRCOG is a regional Aging and Disability Resource Center for Colorado, serving area older adults, adults with disabilities and veterans by providing streamlined access to available long-term services and supports; and

WHEREAS, the SUA anticipates coordinating payment for ADRC activities under a Medicaid administrative federal financial participation (FFP) plan, and

WHEREAS, the AAA expects to enter into an agreement with CDHS for program cost reimbursement,

NOW, THEREFORE, BE IT RESOLVED, that the Finance and Budget Committee authorizes the Executive Director to accept funding from the Colorado Department of Human Services State Unit on Aging of approximately \$400,000 for up to one year ending June 30, 2020 to support DRCOG's Aging and Disability Resource Center.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Kevin Flynn, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH C

To: Chair and Members of the Board Finance & Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 21, 2019	Action	4

SUBJECT

This action is related to the receipt of grant funds issued by the Colorado Department of Human Services (CDHS), through the Colorado Refugee Services Program (CRSP), for DRCOG's Area Agency on Aging (AAA) Elder Refugee Services program.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Board Finance and Budget Committee authorize the Executive Director to accept grant funds from CRSP of \$125,000 for the Elder Refugee Services program for the period of October 1, 2019 to September 30, 2020.

ACTION BY OTHERS

N/A

SUMMARY

Since 2012, the AAA has received federal funds through CRSP to provide education and information assistance to older refugees residing in the Denver metro region. The program addresses the unique barriers older refugees face to help them better access health care and community-based services and thus enable them to successfully live independently. With renewed funding, CRSP is now extending the contract for another year at \$125,000, the same level as in the previous federal fiscal year.

The grant helps pay for a program coordinator at DRCOG as well as community navigators that serve a variety of local refugee communities.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept funding from the Colorado Department of Human Services through the Colorado Refugee Services Program in the amount of \$125,000 for services to older adult refugees.

ATTACHMENT

Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6747 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM THE COLORADO DEPARTMENT OF HUMAN SERVICES, THROUGH THE COLORADO REFUGEE SERVICES PROGRAM, IN THE AMOUNT OF \$125,000 FOR SERVICES TO OLDER ADULT REFUGEES.

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the State's Older Coloradans Act (OCA) for the eight-county metro region; and

WHEREAS, since 2012, the AAA has received federal funds through CDHS' Colorado Refugee Services Program (CRSP) for its Elder Refugee Services program to provide education and assistance to refugees 60 years and older; and

WHEREAS, the AAA is anticipating a contract to extent a grant of \$125,000 for an additional year ending September 30, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Finance and Budget Committee authorizes the Executive Director to extend an agreement with CRSP for another year, October 1, 2019 through September 30, 2020, and receive federal funds of \$125,000 to support DRCOG's elder refugee services program.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Kevin Flynn, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH D

REVISED

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 21, 2019	Action	5

SUBJECT

This action is related to amending a contract with Right Click Solutions, Inc. (DBA RideAmigos Corporation) to provide licensing, hosting and maintenance of the Way to Go online trip planning and rideshare matching software.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to amend a contract with Right Click Solutions, Inc. (DBA RideAmigos Corporation), extending the contract for annual licensing, hosting, and maintenance of the online trip planning and rideshare matching software for one year at a cost not to exceed \$80,000 per year, renewable for **three additional one-year periods**.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG's Way to Go program provides online software to assist commuters in using transportation options other than driving alone through a contract with Right Click Solutions, Inc. (DBA RideAmigos Corporation). DRCOG wishes to continue providing commuters with an online experience that is technologically advanced, user-friendly, and multimodal, making it more likely they will use transportation options other than driving alone. Right Click Solutions, Inc. (DBA RideAmigos Corporation) was originally selected through a competitive bidding process and continues to meet the needs of the Way to Go program in providing online rideshare matching and trip planning software.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to adopt a resolution authorizing the Executive Director to amend a contract with Right Click Solutions, Inc. (DBA RideAmigos Corporation) for the Way to Go program.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org or Steve Erickson, Communications and Marketing Director at 303-480-6716 or serickson@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND A
CONTRACT WITH RIGHT CLICK SOLUTIONS, INC. (DBA RIDEAMIGOS
CORPORATION) FOR THE WAY TO GO PROGRAM.

WHEREAS, the DRCOG Way to Go program encourages and assists commuters driving alone to use other transportation options such as carpooling, vanpooling, public transportation, bicycling and walking;

WHEREAS, the Way to Go program provides online software to assist commuters in using other transportation options through a licensing agreement with Right Click Solutions, Inc. (DBA RideAmigos Corporation);

WHEREAS, the Way to Go program wishes to continue providing commuters with an online experience that is technologically advanced, user-friendly, and multimodal, making it more likely they will use transportation options other than driving alone;

WHEREAS, Right Click Solutions, Inc. (DBA RideAmigos Corporation) was originally selected through a competitive bidding process and continues to meet the needs of the Way to Go program.

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to amend a contract with Right Click Solutions, Inc. (DBA RideAmigos Corporation), extending the contract for annual licensing, hosting, and maintenance of the online trip planning and rideshare matching software for one year at a cost not to exceed \$80,000 per year, renewable for three additional one-year periods.

RESOLVED, PASSED AND ADOPTED this _____ day of _____,
2019 at Denver, Colorado.

Kevin Flynn, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACHE

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 21, 2019	Action	6

SUBJECT

DRCOG contract with the Colorado Department of Transportation (CDOT) to fund the objectives, activities, and tasks outlined in the *FY 2020 and FY 2021 Unified Planning Work Program (UPWP)*.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends authorizing the Executive Director to negotiate and execute a contract with CDOT for planning funds.

ACTION BY OTHERS

N/A

SUMMARY

The FY 2020 and FY 2021 UPWP was adopted by the Board of Directors on July 17, 2019 and outlines activities to be conducted by the metropolitan planning organization from October 1, 2019 through September 30, 2021.

The UPWP includes estimated federal transportation planning funds available through the Colorado Department of Transportation (CDOT), in-kind expenditures from the Regional Transportation District (RTD), and the cash match required from DRCOG as shown below:

Funding Source	Estimated Federal Fiscal Year 2020 Amount	Estimated Federal Fiscal Year 2021 Amount
Federal Transportation Planning Funds	\$4,837,951	\$5,021,181
Regional Transportation District (In-Kind)	\$754,268	\$782,834
Denver Regional Council of Governments	\$251,423	\$260,945
Total	\$5,843,642	\$6,064,960

The Finance and Budget Committee action authorizes DRCOG to contract for these planning funds.

PREVIOUS DISCUSSIONS/ACTIONS

Each contract for federal planning funds is issued in a two-year planning cycle, typically coinciding when a new UPWP is adopted. The current contract was issued for FY 2018 and FY 2019 and expires at the end of September. A new contract for FY 2020 and FY 2021 is expected in early September.

PROPOSED MOTION

Move to adopt a resolution authorizing the executive director to negotiate and execute a contract with the Colorado Department of Transportation for funding in support of the FY 2020 and FY 2021 Unified Planning Work Program.

ATTACHMENTS

1. Draft resolution
2. [*FY 2020 and FY 2021 Unified Planning Work Program*](#)

ADDITIONAL INFORMATION

If you need additional information please contact Douglas W. Rex, Executive Director, at 303-480-6701, or drex@drcog.org; Ron Papsdorf, Transportation Planning and Operations Director, at 303-480-6747, or rpapsdorf@drcog.org; or Todd Cottrell at 303-480-6737 or tcottrell@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. _____, 2019

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR FUNDING IN SUPPORT OF THE *FY 2020 AND FY 2021 UNIFIED PLANNING WORK PROGRAM*.

WHEREAS, the Denver Regional Council of Governments, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing comprehensive transportation planning process in the Denver Transportation Management Area; and

WHEREAS, the Colorado Department of Transportation has indicated that new estimated federal fiscal year 2020 funds in the amount of \$4,837,951 federal and fiscal 2021 funds in the amount of \$5,021,181 federal are available to support funding of the *FY 2020 and FY 2021 Unified Planning Work Program*; and

WHEREAS, the Denver Regional Council of Governments will provide cash for 25 percent of the matching needs and use RTD in-kind expenses for the other 75 percent of the match for each fiscal year; and

WHEREAS, the Denver Regional Council of Governments cash match is estimated at \$251,423 for fiscal 2020 and \$260,945 for fiscal year 2021.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to negotiate and execute a contract with the Colorado Department of Transportation for a consolidated planning grant to support the *FY 2020 and FY 2021 Unified Planning Work Program*.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2019 at Denver, Colorado.

Kevin Flynn, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director