

**AGENDA**  
**PERFORMANCE AND ENGAGEMENT COMMITTEE**  
**WEDNESDAY, October 6, 2021**  
**→ 5:30 p.m.\*\* ←**  
**VIDEO/WEB CONFERENCE**  
**Denver, CO**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda
  - September 1, 2021 meeting summary  
(Attachment A)

**ACTION ITEM**

3. Select representative to the Nominating Committee  
(Attachment B) Douglas W. Rex, Executive Director

**INFORMATIONAL BRIEFING**

4. Discussion on returning to in-person Board meetings  
(Attachment C) Douglas W. Rex, Executive Director

**ADMINISTRATIVE ITEMS**

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – November 3, 2021**
9. Adjourn

\*\*The start time for this meeting is approximate. The meeting will begin at the conclusion of the prior the Special Board Meeting.

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.





SUMMARY  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
Wednesday, September 1, 2021

Members Present:

Steve Conklin, Chair	Edgewater
Aaron Brockett	Boulder
William Lindstedt	Broomfield
Randy Weil	Cherry Hills Village
Joan Peck	Longmont
John Diak	Parker

Others present: Doug Rex, Executive Director; and DRCOG staff.

Chair Conklin called the meeting to order at 5:47 p.m. with a quorum present.

Move to adopt the consent agenda

Director Peck **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the August 4, 2021 Performance and Engagement Committee meeting.

Discussion of Board Workshop agenda items as possible topics for upcoming Board Meetings

Doug Rex discussed the directors possible topics from the 2022 Workshop agenda that should be considered for future Board meetings. ED Rex explained to the members that there would be plenty of discussions regarding the Transportation Improvement Program over the next couple of months at regular Board meetings and works sessions. After discussion, members decided to move forward the Five-year Strategic Plan for DRCOG workshop item. Chair Conklin encouraged members to begin thinking about new topics to present at a future P&E meeting that will go forward to the Board Workshop.

Follow-up on DRCOG's executive director annual performance evaluation process

Randy Arnold, Director, Human Resources, provided an update on the process to the committee. The executive director's employment evaluation typically occurs annually in October. Last month, Mr. Arnold, outlined the proposed evaluation process. Staff wanted to provide an opportunity for committee members to ask any additional questions they may have about the process and/or datapoints to be used in the evaluation. Members did request from staff to modify some language in the survey's but overall, agreed with the content. Once all surveys have been sent and closed out, at the November P&E meeting, the committee will enter an Executive Session to determine the results.

Report of the Chair

There was no report from the chair.

Performance and Engagement Committee Meeting Summary

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Report of the Executive Director

There was no report from the executive director.

Other Matters by Members

There were no matters from members.

Next Meeting – October 6, 2021

The meeting adjourned at 6:12 p.m.

**ATTACH B**

To: Chair and Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
October 6, 2021	Action	3

**SUBJECT**

This action is related to selection of one member of the Performance and Engagement Committee to serve on the Nominating Committee.

**PROPOSED ACTION/RECOMMENDATIONS**

Staff recommends the Performance and Engagement Committee select one (1) member to serve on the Nominating Committee in accordance with the *Articles of Association*.

**ACTION BY OTHERS**

N/A

**SUMMARY**

The *Articles of Association* state that “The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair.” If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for Executive Committee members to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position on the Executive Committee (Board Officer) by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

Select Member to the Nominating Committee

October 6, 2021

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PROPOSED MOTION

Move to select one member of the Performance and Engagement Committee to the Nominating Committee

ATTACHMENTS

List of Performance and Engagement Committee members

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org); or Melinda Stevens, Board Coordinator, at 303-480-6744 or [mstevens@drcog.org](mailto:mstevens@drcog.org).

**DENVER REGIONAL COUNCIL OF GOVERNMENTS  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
October 2021**

Steve O'Dorisio  
Commissioner  
Adams County

Kevin Flynn  
Council Member  
City and County of Denver

Bud Straker  
Mayor  
City of Wheat Ridge

George Lantz  
Mayor  
Greenwood Village

Aaron Brockett  
Council Member  
City of Boulder

Randy Weil  
Council Member  
City of Cherry Hills Village

Jacob LaBure  
Council Member  
City of Lakewood

\*Steve Conklin  
Mayor Pro Tem  
City of Edgewater

Jason Gray  
Mayor  
Town of Castle Rock

John Diak  
Council Member  
Town of Parker

William Lindstedt  
Council Member  
City of Broomfield

Anita Seitz  
Mayor  
City of Westminster

Joan Peck  
Council Member  
City of Longmont

Ashley Stolzmann  
Mayor  
City of Louisville

\*Committee chair 2021-2022



**ATTACH C**

To: Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
Oct. 6, 2021	Discussion	4

**SUBJECT**

Board of Directors meetings post-COVID

**PROPOSED ACTION/RECOMMENDATIONS**

N/A

**ACTION BY OTHERS**

N/A

**SUMMARY**

As you know, DRCOG Board meetings have been conducted virtually since the spring of 2020 due to complications associated with COVID. The Executive Committee has requested the P&E Committee initiate a discussion about the structure and timeline for a return to in-person Board meetings.

**PREVIOUS DISCUSSIONS/ACTIONS**

[May 2021 P&E Meeting](#)

**PROPOSED MOTION**

N/A

**ATTACHMENT**

N/A

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at [drex@drcoq.org](mailto:drex@drcoq.org) or (303) 480-6701.