

**AGENDA**  
**PERFORMANCE AND ENGAGEMENT COMMITTEE**  
**WEDNESDAY, OCTOBER 16, 2019**  
**SEVEN FALLS CONFERENCE ROOM**  
**1001 17<sup>th</sup> Street, 7th Floor**  
**→ 5:15 p.m. ←**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda
  - August 21, 2019 meeting summary  
(Attachment A)

**ACTION ITEM**

3. Select representative to the Nominating Committee  
(Attachment B) Douglas W. Rex, Executive Director

**ADMINISTRATIVE ITEMS**

4. EXECUTIVE SESSION Pursuant to C.R.S. 24-6-402(4)(f) – Executive Director Performance Evaluation
5. Discussion/Direction/Action – Executive Director Performance Evaluation
6. Report of the Chair
7. Report of the Executive Director
8. Other Matters by Members
9. **Next Meeting – November 6, 2019**
10. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.





SUMMARY  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
Wednesday, August 21, 2019

Members Present:

Ashley Stolzmann, Chair	Louisville
David Beacom	Broomfield
George Teal	Castle Rock
Nicholas Williams	Denver
Steve Conklin	Edgewater
Jacob LaBure (Alternate)	Lakewood
John Diak	Parker
Herb Atchison	Westminster

Others present: Doug Rex, Executive Director, and DRCOG staff.

Chair Stolzmann called the meeting to order at 5:15 p.m. with a quorum present.

Move to adopt the consent agenda

Director Williams **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the July 17, 2019 Performance and Engagement Committee meeting.

Discussion of Executive Director evaluation

Jerry Stigall briefed members on the tool and schedule for the Executive Director evaluation. Members discussed the tool and schedule, deciding that the survey tool should be made available for respondent's input from September 9 through 23. A comment was made that assurance should be provided to direct reports that their feedback is anonymous. Directors Atchison, Teal, and Beacom agreed to personally contact peer group members for their feedback. Peer group results should be reported to Jerry no later than October 1. Chair Stolzmann noted if the evaluation isn't completed in October members should consider making any salary adjustment retroactive.

Discussion of Board Collaboration Assessment

Jerry Stigall, Director of Organizational Development, provided an analysis of the collaboration assessment results to identify specific action items that will continue to improve Board Director collaboration, as requested by members. A couple of items within the assessment results have been provided for the full Board of Directors for their information.

Report of the Chair

The Chair reminded members the Board workshop is coming up on Friday.

Performance and Engagement Committee Meeting Summary

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Report of the Executive Director

No report was provided.

Other Matters by Members

No other matters were discussed.

Next Meeting – October 18, 2019

The meeting adjourned at 5:55 p.m.

# ATTACH B

To: Chair and Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
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**SUBJECT**

This action is related to selection of one member of the Performance and Engagement Committee to serve on the Nominating Committee.

**PROPOSED ACTION/RECOMMENDATIONS**

Staff recommends the Performance and Engagement Committee select one (1) member to serve on the Nominating Committee in accordance with the *Articles of Association*.

**ACTION BY OTHERS**

N/A

**SUMMARY**

The *Articles of Association* state that “The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair.” If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for Executive Committee members to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position on the Executive Committee (Board Officer) by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

Select Member to the Nominating Committee

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PROPOSED MOTION

Move to select one member of the Performance and Engagement Committee to the Nominating Committee

ATTACHMENTS

List of Performance and Engagement Committee members

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org); or Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org).

**DENVER REGIONAL COUNCIL OF GOVERNMENTS  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
OCTOBER 2019**

Eva Henry  
Commissioner  
Adams County

Steve Conklin  
Council Member  
City of Edgewater

Bob Roth  
Council Member  
City of Aurora

Ron Rakowsky  
Mayor  
Greenwood Village

Aaron Brockett  
Council Member  
City of Boulder

Dana Gutwein  
Council Member  
City of Lakewood

David Beacom  
Council Member  
City & County of Broomfield

\*Ashley Stolzmann  
Council Member  
City of Louisville

George Teal  
Council Member  
Town of Castle Rock

John Diak\*  
Council Member  
Town of Parker

Nicholas Williams  
Deputy Chief of Staff, Public Works  
City & County of Denver

Herb Atchison  
Mayor  
City of Westminster

\*Committee chair 2019