

**AGENDA**  
**ADMINISTRATIVE COMMITTEE**  
**WEDNESDAY, NOVEMBER 18, 2015**  
**MONARCH PASS CONFERENCE ROOM**  
**1290 Broadway**  
**➔ 5:30 PM ➔**

1. Call to Order

**CONSENT AGENDA**

2. \*Move to Adopt the Consent Agenda

- Minutes of October 21, 2015 meeting  
(Attachment A)
- A resolution authorizing the Executive Director to distribute 2016 Nutrition Service Incentive Program (NSIP) funds  
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
- A resolution authorizing the Executive Director to receive and distribute 2016 Medicare Improvements for Patients and Providers Act (MIPPA) funds  
(Attachment C) Jayla Sanchez-Warren, Director, Area Agency on Aging
- A resolution authorizing the Executive Director to accept additional funding for the Area Agency on Aging from the Colorado Department of Human Services, in conjunction with the Colorado Refugee Services Program in the amount of \$33,250 for services to older adult refugees, which will increase the purchase order amount from \$57,500 to \$90,750 and extend the time period of services from 11/30/15 to 06/30/16  
(Attachment D) Jayla Sanchez-Warren, Director, Area Agency on Aging
- A resolution authorizing the Executive Director to negotiate and execute contracts with Transdev on-Demand (dba: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado yellow cab) and MKBS, LLC (dba: Metro Taxi) to provide taxi services to guaranteed ride home subscribers  
(Attachment E) Steve Erickson, Director, Communications & Marketing

**ACTION ITEMS**

3. \*Discussion of a resolution authorizing the Executive Director to use general fund dollars to cover the costs associated with the Veterans Directed Program until reimbursement is received from the VA, not to exceed \$40,000 for a maximum of 120 days  
(Attachment F) Jenny Dock, Accounting Services Manager, Administration & Finance

**\*Motion Requested**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.

*We make life better!*



**ACTION ITEMS (cont.)**

4. \*Move to open the process to solicit nominations for the Forty-first Annual John V. Christensen Memorial Award  
(Attachment G) Jennifer Schaufele, Executive Director
5. \*Move to select two members to the Nominating Committee  
(Attachment H) Elise Jones, Chair

**INFORMATIONAL ITEM**

- 6 Executed Contracts Report –no contracts to report for October 2015

**ADMINISTRATIVE ITEMS**

7. Report of the Chair
- 8 Report of the Executive Director  
(Attachment I) Jennifer Schaufele, Executive Director
9. Other Matters by Members
10. **Next Meeting – January 20, 2016**
11. Adjournment



MINUTES  
ADMINISTRATIVE COMMITTEE  
Wednesday, October 21 2015

Present:

Elise Jones, Chair	Boulder County
Bill Holen	Arapahoe County
Robin Kniech	City & County of Denver
Crissy Fanganello	City & County of Denver
Don Rosier	Jefferson County
Bob Fifer	Arvada
Bob Roth	Aurora
Ron Rakowsky	Greenwood Village
Shakti	Lakewood
Gabe Santos	Longmont
Ashley Stolzmann	Louisville
Val Vigil	Thornton
Herb Atchison	Westminster

Others Present: George Teal, Castle Rock; Jennifer Schaufele, Executive Director; Connie Garcia, Executive Assistant/Board Coordinator, and DRCOG staff.

Chair Elise Jones called the meeting to order at 5:30 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Herb Atchison **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of September 16, 2015
- Resolution No. 16, 2015 authorizing the Executive Director to negotiate and execute a contract in support of the Denver Regional Aerial Photography Project.

Discussion of a resolution authorizing the Executive Director to amend a contract with RTD for support of vanpool services offered by DRCOG's Way to Go program from \$760,000 to \$824,000 for 2015

Steve Erickson briefed members on this item and Agenda item #4. Due to the increasing success of the vanpool program, staff is requesting authorization to amend the contracts with RTD (revenue contract) and vRide (expenditure contract) to increase the budget for next year's program.

Herb Atchison **moved** to authorize the Executive Director to amend contracts with RTD for support of vanpool services offered by DRCOG's Way to Go

program from \$760,000 to \$824,000 for 2015 (Resolution No. 17, 2015) and to authorize the Executive Director to amend a contract with vRide increasing the not-to-exceed budget amount from \$800,000 per year to \$948,000 per year (Resolution No. 18, 2015). The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to amend a contract with vRide increasing the not-to-exceed budget amount from \$800,000 per year to \$948,000 per year

This agenda item was adopted as part of the previous item.

Discussion of a recommendation to the Board of Directors on the 2016 Budget

Jenny Dock provided information on the budget. Staff recommends bringing population and valuation numbers and member dues current. Members asked questions about various line items in the budget. A request was made to include metrics in the budget. Ms. Schaufele noted that strategic initiatives and targets will be included in the future. It was noted member's dues have been unchanged since 2009. The Structure and Governance group affirmed the dues calculation formula (based on population and valuation) and recommended that dues be brought current. Members discussed the budget and the issue of bringing the dues current. There was some discussion of pursuing a 3 to 5 percent increase in dues. There was discussion of return on investment. A suggestion was made to look at regional returns on investment. Ms. Schaufele reported staff is currently working on the annual statement to members on the value of DRCOG to each member jurisdiction. Members expressed an interest in forming an ad hoc group to have an in-depth look at the budget. Jennifer Schaufele suggested that in the second quarter of 2016, when baseline data from the balanced scorecard is available, the budget discussion could be revisited to examine how well the initiatives are progressing.

Gabe Santos **moved** to recommend the Board of Directors approve the 2016 DRCOG Budget reflecting membership dues at the current assessment values using the current dues calculation method. The motion was **seconded** and **passed** unanimously.

Executed Contracts Report – September 2015

There were no contracts to report for September 2015.

Report of the Chair

No report was provided.

Report of the Executive Director

Executive Director Jennifer Schaufele distributed a monthly status report to keep members apprised of the progress of several outcomes and initiatives. Ms. Schaufele noted a status report would be provided monthly. She also distributed a copy of the Executive Policies.

Administrative Committee Minutes  
September 16, 2015  
Page 3

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for November 18, 2015

The meeting adjourned at 6:36 p.m.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director

# ATTACH B

To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Consent Agenda	2

#### SUBJECT

This action is related to the distribution of 2016 Nutrition Service Incentive Program (NSIP) funds.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Administrative Committee authorize the Executive Director to distribute 2016 NSIP funds.

#### ACTION BY OTHERS

N/A

#### SUMMARY

- The Denver Regional Council of Governments is designated by the State to receive and administer Older Americans Act (OAA) funds for the region as the Area Agency on Aging.
- The State Unit on Aging awards NSIP funds to the DRCOG Area Agency on Aging in proportion to the total number of previous year OAA meals served in the state.
- DRCOG receives these NSIP funds and distributes them to Volunteers of America, the region's only OAA funded nutrition provider.
- Neither DRCOG nor the State are aware of the exact number of dollars DRCOG will receive in 2016, however DRCOG anticipates receiving approximately \$500,000.
- By adopting this resolution the Administrative Committee is authorizing 2016 NSIP funds to be distributed to Volunteers of America.

#### PREVIOUS DISCUSSIONS/ACTIONS

November 12, 2014: Adopted a resolution authorizing 2015 NSIP funds to be distributed to Volunteers of America.

#### PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to distribute 2016 NSIP funds.

#### ATTACHMENT

Draft resolution

#### ADDITIONAL INFORMATION

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org) or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org)



DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

ADMINISTRATIVE COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2015

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DISTRIBUTE 2016  
NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) FUNDS.

WHEREAS, it is anticipated that Congress will authorize and appropriate NSIP funds for the nutrition program in 2016 under the provisions of Title III of the Older Americans Act of 1965, as amended; and

WHEREAS, these NSIP funds are allocated among states, and in Colorado, it is anticipated that the Department of Human Services will allocate the NSIP funds among several substate areas in 2016; and

WHEREAS, the Denver Regional Council of Governments is designated by the State to receive and distribute NSIP funds for the region as the Area Agency on Aging; and

WHEREAS, the Denver Regional Council of Governments will distribute the NSIP funds to Volunteers of America the region's only Older American's Act nutrition services provider.

NOW, THEREFORE BE IT RESOLVED that the Administrative Committee authorizes the Executive Director to allocate approximately \$500,000 in 2016 NSIP funds to the Volunteers of America.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015 at Denver, Colorado.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director

**ATTACH C**

To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Consent	2

#### SUBJECT

This action is related to the distribution of FY 2016 Medicare Improvements for Patients and Providers Act (MIPPA) funds.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Administrative Committee authorize the Executive Director to receive MIPPA funds from the State Health Insurance Assistance Program of the State of Colorado Department of Regulatory Agencies and distribute these funds to Catholic Health Initiatives (CHI) Colorado Foundation - Centura Health.

#### ACTION BY OTHERS

N/A

#### SUMMARY

DRCOG is designated by the State to receive and distribute MIPPA funds via the AAA. Funds are used for outreach and assistance programs directed toward low-income Medicare beneficiaries. In turn, DRCOG contracts with CHI Colorado Foundation - Centura Health, one of the region's only state health insurance programs and counseling sites for seniors. The State notified DRCOG that it has approval for a new round of MIPPA funding in the amount of \$97,511 for FY2016.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to receive and distribute FY 2016 MIPPA funds in an amount not to exceed \$97,511.

#### ATTACHMENT

Draft resolution

#### ADDITIONAL INFORMATION

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701 or [jschuafele@drcog.org](mailto:jschuafele@drcog.org) or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

ADMINISTRATIVE COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2015

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO RECEIVE AND  
DISTRIBUTE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT  
FUNDS

WHEREAS, the State Health Insurance Assistance Program of the State of Colorado Department of Regulatory Agencies has been awarded FY 2016 Medicare Improvements for Patients and Providers Act (MIPPA) grant funds to implement outreach and assistance programs directed toward Medicare beneficiaries with low incomes; and

WHEREAS, the Denver Regional Council of Governments is designated by the State to receive and distribute MIPPA funds for the region as the Area Agency on Aging; and

WHEREAS, the Denver Regional Council of Governments will distribute the MIPPA funds to Catholic Health Initiatives (CHI) Colorado Foundation - Centura Health, one of the region's only designated health insurance counseling sites for seniors.

NOW, THEREFORE BE IT RESOLVED that the Administrative Committee authorizes the Executive Director to receive and allocate MIPPA funds not to exceed \$97,511 to Catholic Health Initiatives (CHI) Colorado Foundation - Centura Health.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015 at Denver, Colorado.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director

**ATTACH D**

To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Consent	2

#### SUBJECT

This action is related to the acceptance of additional funds for the DRCOG program serving refugee elders, from the Colorado Department of Human Services (CDHS), in conjunction with the Colorado Refugee Services Program (CRSP).

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Administrative Committee authorize the Executive Director to accept an amended purchase order from CDHS, increasing the amount of funding from \$57,500 to \$90,750, and extending the ending date of services from 11/30/15 to 06/30/16.

#### ACTION BY OTHERS

N/A

#### SUMMARY

In September 2012 CRSP, in partnership with the Area Agency on Aging (AAA), received funds from the Office of Refugee Resettlement (ORR) to provide education and assistance to refugees over 60 years old thus improving their access to health care and community based services.

Through this partnership, in 2013 DRCOG hired a Community Resource Specialist to be paid in part through ORR funds and in part through federal Older Americans Act (OAA) and State Funding for Senior Services (SFSS) funds to serve as the link between the AAA and OAA/SFSS programs, CRSP and the refugee population they serve.

Since initial funding was received in 2012, DRCOG has received additional funding from CDHS/CRSP for services to the refugee population, most recently a purchase order in the amount of \$57,500 for the period 12/1/14 through 11/30/15.

In response to a proposal by DRCOG to provide continued financial support to serve refugee needs, CDHS/CRSP have authorized additional funding in the amount of \$33,250, which will increase the amount of the purchase order from \$57,500 to \$90,750, and extend the time period of services from 11/30/15 to 06/30/16.

#### PREVIOUS DISCUSSIONS/ACTIONS

Resolution No. 32, 2012; and No. 20, 2013.

#### PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept additional funding for the Area Agency on Aging from CDHS, in conjunction with CRSP, in the

amount of \$33,250, which will increase the purchase order amount from \$57,500 to \$90,750 and extend the time period of services from 11/30/15 to 06/30/16.

<b>ATTACHMENT</b>
-------------------

Draft Resolution

<b>ADDITIONAL INFORMATION</b>
-------------------------------

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org) or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

ADMINISTRATIVE COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2015

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT ADDITIONAL FUNDING FOR THE AREA AGENCY ON AGING FROM THE COLORADO DEPARTMENT OF HUMAN SERVICES, IN CONJUNCTION WITH THE COLORADO REFUGEE SERVICES PROGRAM, IN THE AMOUNT OF \$33,250 FOR SERVICES TO OLDER ADULT REFUGEES, WHICH WILL INCREASE THE PURCHASE ORDER AMOUNT FROM \$57,500 TO \$90,750 AND EXTEND THE TIME PERIOD OF SERVICES FROM 11/30/15 TO 06/30/16.

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) under the federal Older Americans Act (OAA) and the States Older Coloradans Act (OCA) for the eight-county metro region; and

WHEREAS, in June 2012 a proposal was submitted by the Colorado Refugee Services Program (CRSP) for Office of Refugee Resettlement funds that included a partnership with the DRCOG AAA to provide education and assistance to refugees over 60 years old; and

WHEREAS, the Administrative Committee adopted Resolution No. 32 on October 17, 2012, which authorized the Executive Director to accept funding from CRSP in the amount of \$67,881 to hire a community resource specialist within the AAA devoted to connecting older adult refugees with community services and supports; and

WHEREAS, in response to proposals by DRCOG, in 2013 and 2014, CRSP authorized additional funding for services to refugees, most recently a purchase order issued by the Colorado Department of Human Services (CDHS) in the amount of \$57,500 for the period 12/1/14 to 11/30/15; and

NOW, THEREFORE, BE IT RESOLVED, that the Administrative Committee authorizes the Executive Director to accept additional funding from CDHS/CRSP, in the amount of \$33,250 for services to refugees, such that the purchase order amount will increase from \$57,500 to \$90,750 and the time period of services will be extended from 11/30/15 to 06/30/16.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015 at Denver, Colorado.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director



**ATTACHE**

To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
(303) 480-6701 or jschaufele@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Consent	2

#### SUBJECT

This action is related to contracting with cab companies to provide taxi cab service to Guaranteed Ride Home subscribers.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends authorizing the Executive Director to negotiate and execute contracts with Transdev On-Demand (DBA: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado Yellow Cab) and MKBS, LLC (DBA: Metro Taxi) to provide taxi services to Guaranteed Ride Home subscribers from January 1, 2016 through December 31, 2016 in an amount not to exceed \$200,000 total, for both firms combined.

#### ACTION BY OTHERS

NA

#### SUMMARY

DRCOG offers Guaranteed Ride Home (GRH) service as an incentive for commuters to use forms of transportation other than driving alone for traveling to and from work. Commuters who use alternative transportation and are covered by the GRH receive a free taxi ride home in the event of an emergency, illness or unexpected schedule change. Commuters who are eligible for the GRH include all registrants in the Way to Go vanpool program, employees of companies independently enrolled in the GRH service, and RTD Eco Pass subscribers. The GRH service is entirely funded through fees charged to employers who purchase GRH coverage for their employees.

In order to provide an adequate level of GRH service, DRCOG must contract with taxi cab companies that can provide taxi cab service throughout the Denver metro area, and that can provide cab rides to commuters using a voucher system whereby DRCOG is invoiced for all GRH cab rides provided during a given period of time. The selected cab companies must also be able to monitor program usage and identify fraudulent use and abuse of the program. Cab companies are evaluated and selected through a formal Request for Qualifications (RFQ). An RFQ for the provision of taxi cab services for the GRH program was issued on October 5, 2015 and two taxi companies responded. Based on the evaluation criteria identified in the RFQ, both companies - Transdev On-Demand (DBA: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado Yellow Cab) and MKBS, LLC (DBA: Metro Taxi) – meet the needs of the GRH program and are recommended.

The GRH program is currently on track to provide more than 2,900 cab rides in 2015, at an average cost of \$53.22 per cab ride, and a projected total cost of \$154,338. As employment in the Denver area grows and more commuters are covered by the GRH,

total program revenue, the total number of cab rides provided, and the total cost of the program are expected to increase in the coming years.

**Guaranteed Ride Home Program Quarterly Results for 2015**

Metric	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr
Number of employees enrolled	117,956	118,988	119,500
Total number of cab rides this quarter	573	794	769
Total number of cab rides year to date	573	1,367	2,136
Total cab fare cost this quarter	\$30,189.21	\$40,357.54	\$43,135.89
Total cab fare cost year to date	\$30,189.21	\$70,546.75	\$113,682.64
Average cost per cab ride this quarter	\$52.69	\$50.83	\$56.09

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

Move to adopt a resolution authorizing the Executive Director to negotiate and execute contracts with Transdev On-Demand (DBA: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado Yellow Cab) and MKBS, LLC (DBA: Metro Taxi) to provide taxi services to Guaranteed Ride Home subscribers.

**ATTACHMENT**

Draft resolution

**ADDITIONAL INFORMATION**

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org); or Jim Eshelman, Guaranteed Ride Home Manager, at 303-480-5645 or [jeshelman@drcog.org](mailto:jeshelman@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

ADMINISTRATIVE COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2015

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE CONTRACTS WITH TRANSDEV ON-DEMAND (DBA: DENVER YELLOW CAB, BOULDER YELLOW CAB, NORTHERN COLORADO YELLOW CAB) AND MKBS, LLC (DBA: METRO TAXI) TO PROVIDE TAXI SERVICES TO GUARANTEED RIDE HOME SUBSCRIBERS.

WHEREAS, DRCOG began offering the Guaranteed Ride Home (GRH) service in 1991 and currently offers it through its Way to Go program to area employers and commuters who use alternative transportation, at a minimum cost, to serve as an incentive to use alternative transportation by providing employees with a free taxi ride home in the event of an emergency, illness, or unexpected schedule change; and

WHEREAS, commuters who are eligible for the GRH include all registrants in the Way to Go vanpool program, employees of companies independently enrolled in the service and RTD Eco Pass subscribers; and

WHEREAS, fees from participating employers and revenues collected from Eco Pass subscribers and vanpool program participants are used to cover the cost of taxi services; and

WHEREAS, a Request for Qualifications for the provision of taxi cab services for the GRH program was issued on October 5, 2015 and two taxi companies responded; and

WHEREAS, DRCOG staff reviewed the qualifications of the two companies; and

WHEREAS, based on the evaluation criteria identified in the RFQ, both companies – Transdev On-Demand (DBA: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado Yellow Cab) and MKBS, LLC (DBA: Metro Taxi) – meet the needs of the GRH program and are recommended.

NOW, THEREFORE, BE IT RESOLVED, that the Administrative Committee authorizes the Executive Director to negotiate and execute contracts with Transdev On-Demand (DBA: Denver Yellow Cab, Boulder Yellow Cab, Northern Colorado Yellow Cab) and MKBS, LLC (DBA: Metro Taxi) to provide taxi services to Guaranteed Ride Home subscribers from January 1, 2016 through December 31, 2016 in an amount not to exceed \$200,000 total, for both firms combined.

BE IT FURTHER RESOLVED that the Executive Director is authorized to negotiate renewal of the contracts for three additional one-year terms with maximum annual budgets totaling \$200,000 for both firms combined, upon renewal terms mutually agreed to by the parties.

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE CONTRACTS WITH TRANSDEV ON-DEMAND (DBA: DENVER YELLOW CAB, BOULDER YELLOW CAB, NORTHERN COLORADO YELLOW CAB) AND MKBS, LLC (DBA: METRO TAXI) TO PROVIDE TAXI SERVICES TO GUARANTEED RIDE HOME SUBSCRIBERS.

Resolution No. \_\_\_\_\_, 2015

Page 2

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015  
at Denver, Colorado.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director



To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Action Agenda	3

#### SUBJECT

This action is related to the use of general funds to cover start up costs associated with Veterans Directed Program until reimbursement is received by the Veterans Administration.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Administrative Committee authorize the Executive Director to use general fund dollars to cover costs associated with the Veterans Directed Program until reimbursement is received from the Veterans Administration (VA); not to exceed \$40,000 for a maximum of 120 days.

#### ACTION BY OTHERS

In 2011, the Board approved the 2011-2012 Strategic Plan that included the AAA working with the State Unit on Aging to develop a contract for Veteran's Director Home and Community Based Services.

On February 18, 2015 the Administrative Committee approved the Executive Director to enter into a contract with GT Independence to provide Fiscal Management Services for the Veterans Directed Program; Resolution No. 6, 2015.

In October 2015 the Administrative Committee recommended for the Board's approval the agency's 2016 Strategic Initiatives which included the Veterans Directed Program.

#### SUMMARY

Understanding the unique challenges facing veterans in the country, a national partnership was formed by the Administration on Aging and the Veterans Administration (VA) to improve the overall health and quality of life for veterans. From this partnership an innovative program was created that empowers veterans to direct their own care. The program, Veterans-Directed Home and Community Based Services (VDHCBS), enables targeted participants to remain living in their homes with dignity, avoid impoverishment, and make decisions about their own care. The program also creates a path for eligible veterans to transition out of a nursing home to return to living in the community.

For eligible veterans choosing to enroll in participant-direction, the program provides a budgeted monthly fund to purchase support such as personal assistance in the home or goods that help a veteran live at home. This is made possible in part by contracting with a Fiscal Management Service (FMS) Provider to act as each participant's fiscal/employer agent.

Area Agencies on Aging (AAA) are well-equipped to manage VDHCBs programs due to their infrastructure and experience in meeting the needs of disabled and aging populations. Multiple AAA's across the country have been successfully participating in the program since 2012. Most recently, Colorado's Mesa County AAA began offering VDHCBs in the region they serve. The DRCOG AAA has been urged by State officials to offer participant-direction to Veterans who would be referred to the AAA by the Veterans Health Administration and the VA Eastern Colorado Healthcare System.

Like most federally funded programs at DRCOG, the VDHCBs program will require DRCOG to pay for services related to the program up front and request reimbursement from the VA. Staff anticipates reimbursement from the VA in as few as 30 but not more than 90 days. Staff estimates that the program will cost no more than \$40,000 in the first four months (120 days) of operation. Money from the general fund is needed to cover costs of the program until reimbursement is received from the VA. If reimbursement is not received from the VA in 120 days, staff would immediately suspend the program and seek further direction from the Administrative Committee.

In addition to direct costs, the VA reimburses the AAA a set dollar amount for administrative overhead associated with managing the VDHCBs program. Any remaining monies received above and beyond expenses incurred from managing the program will be used to reimburse the general fund for start up costs. Once the general fund has been replenished, remaining dollars would be applied to the DRCOG AAA emergency fund which assists older Americans, the disabled and veterans with emergency needs other programs cannot meet.

The Veterans Directed program fulfills an unmet need in the region and stands to improve the quality of life of the former military members it serves. Additionally, the program will reduce institutionalization and healthcare costs and is aligned with multiple objectives of the Board: improving service delivery and building capacity through partnerships, capitalizing on DRCOG's experience, training, and track record and, enhancing and protecting the quality of life for those living in the DRCOG region.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to use general fund dollars to cover the costs associated with the Veterans Directed Program until reimbursement is received from the VA, not to exceed \$40,000 for a maximum of 120 days.

#### ATTACHMENT

Draft resolution

#### ADDITIONAL INFORMATION

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org) or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).



DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

ADMINISTRATIVE COMMITTEE  
2015

RESOLUTION NO. \_\_\_\_\_,

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO USE GENERAL FUND DOLLARS TO COVER THE COSTS ASSOCIATED WITH THE VETERANS DIRECTED PROGRAM UNTIL REIMBURSEMENT IS RECEIVED FROM THE VETERANS ADMINISTRATION. NOT TO EXCEED \$40,000 FOR A MAXIMUM OF 120 DAYS.

WHEREAS, a national partnership between the Administration on Aging and the Veterans Administration have created the Veterans Directed Home and Community Based Services (VDHCBS) program to improve the overall health and quality of life of Veterans; and

WHEREAS, Area Agencies on Aging (AAA) have been identified as well-equipped to manage VDHCBS programs and multiple AAA's across the country have successfully participated since 2012; and

WHEREAS, DRCOG AAA has been urged by State officials to offer participant-direction to Veterans referred to the AAA by the Veterans Health Administration and the VA Eastern Colorado Healthcare System; and

WHEREAS, the Veterans Administration is expected to reimburse DRCOG in as few as 30 but not more than 90 days; and

WHEREAS, staff estimates the program will cost no more than \$40,000 in the first four months (120) days of operation; and

WHEREAS, money from the general fund is needed to cover costs of the program until reimbursement is received from the VA and any program income earned managing the program will be used to reimburse the general fund; and

WHEREAS, the VDHCBS program fulfills an unmet need in the region, stands to improve the quality of life for the former military members it serves, and is aligned with multiple objectives of the Board.

NOW, THEREFORE BE IT RESOLVED that the Administrative Committee authorizes the Executive Director to use general fund dollars to cover the costs associated with the Veterans Directed Program until reimbursement is received from the Veterans Administration not to exceed \$40,000 for a maximum of 120 days.

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO USE GENERAL FUND DOLLARS TO COVER THE COSTS ASSOCIATED WITH THE VETERANS DIRECTED PROGRAM UNTIL REIMBURSEMENT IS RECEIVED FROM THE VETERANS ADMINISTRATION, NOT TO EXCEED \$40,000 FOR A MAXIMUM OF 120 DAYS.

Resolution No. \_\_\_\_, 2015

Page 2

RESOLVED, PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2015 at Denver, Colorado.

---

Elise Jones, Chair  
Administrative Committee  
Denver Regional Council of Governments

ATTEST:

---

Jennifer Schaufele, Executive Director

# ATTACH G

To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Action	5

#### SUBJECT

This action is related to opening the nomination period for the Forty-first Annual John V. Christensen Memorial Award.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Administrative Committee open the process to solicit nominations for the fortieth annual John V. Christensen Memorial Award.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The John V. Christensen (JVC) Memorial Award is presented to an individual making substantial contributions to regionalism, either during the past year or over a longer period of time.

Residents of the nine-county Denver Regional Council of Governments (DRCOG) region are eligible. Nominees from 2015 are also eligible.

Excluded are DRCOG staff members and current Administrative Committee members. The recipient is selected by the Administrative Committee in February and remains anonymous until honored at the subsequent awards event.

Once again this year, nomination will be accepted online at:

<http://www3.drcog.org/AnnualAwards/Page/Christensen>

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to open the process to solicit nominations for the forty-first annual John V. Christensen Memorial Award.

#### ATTACHMENT

Criteria for selection and nomination form  
List of past recipients

#### ADDITIONAL INFORMATION

If you need additional information, please contact Jennifer Schaufele, Executive Director, at 303-480-6701, or [jschaufele@drcog.org](mailto:jschaufele@drcog.org); or Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org).

## **CRITERIA FOR SELECTION JOHN V. CHRISTENSEN MEMORIAL AWARD**

In October 1972, the Denver Regional Council of Governments created the *John V. Christensen Memorial Award* to be presented to the person, or persons, most exemplifying the tradition of John V. Christensen in promoting and working for good, strong, representative local government and regionalism in solving mutual problems.

### Eligible Are:

- ✓ Any elected official or private individual, excluding DRCOG staff members and DRCOG Administrative Committee members.
- ✓ Residents of Adams, Arapahoe, Boulder, Clear Creek, Douglas, Gilpin, Jefferson, or Weld counties, the City & County of Broomfield and the City & County of Denver.
- ✓ Individuals making substantial contributions to the Philosophy of Regionalism, either during the past year or over a longer period of time.
- ✓ Nominees whose names have been submitted for consideration the previous two years.

### The Nominee(s) must have demonstrated dedication to regionalism by:

- ✓ Promotion of coordination and cooperation among citizens and local elected officials in a continuing effort to solve regional problems.
- ✓ Recognizing that jurisdictional boundaries are not barriers to the solution of such problems.
- ✓ Providing leadership to, or support for, the concept that strong local government representation is the basis for regional accomplishment.

### Nomination Process:

- ✓ Nominations must include a description of the achievement, accompanied by an explanation of the nominee's (nominees') philosophy of regionalism. The narrative should be in sufficient detail to assist the Administrative Committee in its selection.
- ✓ Nominations must be mailed to the DRCOG Administrative Committee at 1290 Broadway, Suite 100, Denver, 80203-5606 by January 29, 2016 for judging by the Administrative Committee at its February meeting.
- ✓ If the Administrative Committee determines that no nominee fully meets established criteria, no award will be made.
- ✓ Announcement of the winner and presentation of the award will be made at the DRCOG Awards Dinner.

If you have any questions concerning the nomination process, or the criteria for selection, please contact Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org)

NOMINATION FORM

***THIRTY-NINTH JOHN V. CHRISTENSEN MEMORIAL AWARD***

I hereby nominate \_\_\_\_\_  
(Name and Address - Please PRINT OR TYPE)

\_\_\_\_\_

for receipt of the *Thirty-Ninth John V. Christensen Memorial Award*.

My nominee has made the following contributions to good, strong, representative local government, and regionalism:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your Name - Address – Phone – Email: \_\_\_\_\_

\_\_\_\_\_

**RETURN TO:** DRCOG Administrative Committee, c/o Denver Regional Council of Governments, 1290 Broadway, Suite 700, Denver, CO 80203-5606

NOMINATIONS MUST BE RECEIVED **NO LATER THAN JANUARY 29, 2016.**

## John V. Christensen Memorial Award Recipients

At the awards event, the recipient of DRCOG's highest accolade, the John V. Christensen Award, is announced and recognized. Previous recipients include the following regionalists.

2015 Will Toor	1998 D.L. "Don" Parsons	1984 William Thornton
2014 Jim Taylor	1997 Peter Kenney	1983 Milton E. Senti
2012 Kathy Novak	1996 Robert L. Tonsing	1982 Robert F. Clement
2010 Lorraine Anderson	1995 Linda Morton	1981 Norman A. Smith
2008 John Parr	1994 Elsie A. Lacy	1980 Jack L. Trezise
2007 Federico Peña	1993 Neva Windbigler	1979 James L. Ogilvie
2006 Norma Anderson	1992 John C. Buechner	1978 Don DeDecker
2005 Mary Blue	1991 William H. "Bill" Miller	1977 Ben Bezoff
2004 Joe Rice	1990 Thomas R. Eggert	1976 John P. Murphy
2003 Pat Pascoe	1989 T.J. "Ted" Hackworth	1975 Irving S. Hook
2002 Polly Page	1988 Paul Powers	1974 Guy R. Sanders
2001 Thomas J. Burns	1987 George M. Wallace	1973 Hilbert B. Meyer
2000 Margaret Carpenter	1986 Jon Colt	
1999 Leona Stoecker	1985 Vesta H. Miller	

**ATTACH H**



To: Chair and Members of the Administrative Committee

From: Jennifer Schaufele, Executive Director  
303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 18, 2015	Action	5

#### SUBJECT

This action is related to selection of two members of the Administrative Committee to serve on the Nominating Committee.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Administrative Committee select two (2) members to serve on the Nominating Committee in accordance with the *Articles of Association*.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The *Articles of Association* state that “A nominating committee of six (6) member representatives shall be appointed in November of each year; the Administrative Committee shall appoint two (2), the Chair of the Board shall appoint two (2) and the Board shall appoint two (2).” Members will be asked to express interest in serving on the Nominating Committee. If more than two members express interest, a ballot vote will be taken to select the Nominating Committee members.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for officers and for three (3) additional Administrative Committee members provided for in Article VIII, A.4 to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position as Board officer by the committee or from the floor.
- Board members will be surveyed regarding their interest in being nominated as a Board officer or to serve on the Administrative Committee.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to select two members of the Administrative Committee to serve on the Nominating Committee.

#### ATTACHMENTS

Board-adopted Nominating Committee description  
List of current Administrative Committee members

#### ADDITIONAL INFORMATION

If you need additional information, please contact Jennifer Schaufele, at 303-480-6701 or [jschaufele@drcog.org](mailto:jschaufele@drcog.org); or Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org).

## **Nominating Committee**

**Type:** Standing Committee

**Authority:** Articles of Association

### **MEMBERSHIP**

The Nominating Committee will consist of six Board members who shall be appointed in November of each year. The Administrative Committee, DRCOG Board and the DRCOG Chair shall each appoint two members. Care will be taken to ensure that appointees represent a broad cross-section of the membership including community size, geographic location and gender.

### **VOTING**

Any candidate for Chair, Treasurer, Secretary, Vice Chair or Administrative Committee who receives a majority or a tie vote shall be presented to the Board for consideration.

### **RESPONSIBILITIES**

- The Nominating Committee will meet at a time(s) convenient for all members in November. In January the Committee will present to the Board nominations for Treasurer, Secretary and Vice Chair and for the three Administrative Committee members. The election will take place at the February Board meeting. The incumbent holding the position of Vice Chair automatically becomes the Chair. In the event the incumbent Vice Chair does not assume the position of Chair or in the event of a vacancy in the position of Chair, the provision hereof shall be followed for any Nominating Committee presentation of nominees to the DRCOG Board.
- With the goal of encouraging broad participation from the DRCOG Board, the Nominating Committee will consider interested Board members for the positions of Treasurer and Secretary to serve one-year terms without regard to an individual's term limit or length of term with their respective jurisdiction board. For the position of Vice Chair, the Nominating Committee will ascertain the ability of the individual nominated for Vice Chair to serve as Chair without interruption due to term limits or elections.
- The Nominating Committee will request a short written statement from all interested Board members stating why he/she wishes to serve as a DRCOG Board officer and why the nominating committee should favorably consider them.
- The Nominating Committee will consider the following criteria when evaluating Board members for the positions of Treasurer, Secretary, Vice Chair, and if applicable Chair:
  - commitment to DRCOG's vision and mission,
  - substantive experience with DRCOG,
  - strong willingness to serve, and
  - capacity to be "ambassadors" for DRCOG and represent the organization as needed and desirable.
- For the position of Vice Chair, the Nominating Committee will consider and present a Board member with substantive past experience as a member of the DRCOG Board that includes serving in the position of Treasurer or Secretary or membership for at least one year on either the Administrative Committee, or the Metro Vision Issues

Committee. Participation as a member of another standing committee or ad hoc committee also may constitute substantive past experience.

- In the event that a Nominating Committee is appointed per Article VII. D. 2 to fill a vacancy of one of the officers, the Nominating Committee will follow the procedures outlined above.

**DENVER REGIONAL COUNCIL OF GOVERNMENTS  
ADMINISTRATIVE COMMITTEE  
November 2015**

Eva Henry (P)  
Commissioner  
Adams County

Jackie Millet (O)  
Mayor Pro Tem  
Lone Tree

Bill Holen (P)  
Commissioner  
Arapahoe County

Phil Cernanec (A)  
Mayor  
Littleton

Bob Fifer (A)  
Council Member  
Arvada

Ashley Stolzmann (A)  
Council Member  
Louisville

Bob Roth (O)  
Council Member  
Aurora

Val Vigil (P)  
Council Member  
Thornton

Elise Jones (O)  
Commissioner  
Boulder County

Herb Atchison (O)  
Mayor  
Westminster

Robin Kniech (P)  
Council Member  
City & County of Denver

P = Permanent  
O = Officer  
A = Appoint

Crissy Fanganello (P)  
Mayor's Representative  
City & County of Denver

Roger Partridge (P)  
Commissioner  
Douglas County

Ron Rakowsky (A)  
Mayor  
Greenwood Village

Don Rosier (P)  
Commissioner  
Jefferson County

Shakti (P)  
Council Member  
Lakewood

**ATTACH I**

# EXECUTIVE DIRECTOR'S MONTHLY STATUS REPORT

*For the period October 21 – November 11, 2015*

Updates since last meeting appear in **bold** type.

## REPORTING, COMMUNICATION & OUTREACH

### ❖ **Outcome #1:**

- Good relationships with Board members. Member outreach is key to continuing successful relationships with Board members while providing a forum to discuss challenges and opportunities.

### ❖ **Initiative #1:**

- Meet w/10 Board members by December 18 (won't be meeting 1:1 with officers; already meeting with them twice monthly); meet w/75% (42) Board members by July 31, 2016

#### ▪ **Status:**

- **6 meetings completed (Cernanec, Fifer, Kniech, Rakowsky, Shakti, Stolzmann)**
- **8 meetings scheduled (Fanganello, Henry, Holen, Partridge, Peck, Pieters, Rosier, Santos (canceled by member), Vigil)**

### ❖ **Initiative #2:**

- Provide opportunities for members to learn more about DRCOG

#### ▪ **Status:**

- DRCOG staff is hosting an Open House for Board members and alternates (December 16, tentative start at 6:00 p.m.) to meet employees and learn more about products and services. **Invitation emailed to Board members week of November 9; internal planning underway.**
- The plan to expand member onboarding is slated for review by Structure/Governance group November 12, 2015; the Onboarding Plan - with any recommendations from group – is scheduled to go to Board by January 2016 with full implementation slated for 1<sup>st</sup> quarter of 2016

### ❖ **Outcome #2:**

- Staff activities are aligned to the DRCOG vision and strategy, internal and external communications are improved, and performance against strategic goals is tracked and measured.

### ❖ **Initiative #1:**

- Complete Balanced Scorecard for all divisions and enter measures and targets into QuickScore (a web-based tool showing an organization the results of their balanced scorecard investment) for reporting to the Board by December 31, 2015.

#### ▪ **Status**

- A&F (Accounting and Finance) has a fully operational scorecard in QuickScore
- AAA (Area Agency on Aging), CAM (Communications and Marketing), RPO (Regional Planning and Operations), and TPO (Transportation Planning and Operations) have a completed strategy map, strategic objectives, and objective commentary. Still left for these 4 divisions are performance measures and strategic initiatives. **Division staff continued meeting with Jerry Stigall and remain on track to complete the BSC by the end of 2015.**

❖ **Outcome #3:**

- Robust analysis/pros and cons and staff recommendations for agenda items
  - **Status:**
    - Work has not yet begun; officers have committed to working with members of Administrative Committee and ED to better describe what's requested of staff.  
**This is slated for discussion between the officer and ED November 18.**

## TIMELINESS OF MEETING MATERIALS

❖ **Outcome #1:**

- Meeting attendees receive agenda materials for regularly scheduled meetings a week in advance to prepare for discussions and actions.

❖ **Initiative #1:**

- Mail all meeting materials 1 week in advance to the Board and MVIC beginning September 1, 2015; mail all meeting materials 1 week in advance to RTC, ACA, Structure/Governance Group beginning October 1, 2015.
  - **Status:**
    - **100% compliance for Board, MVIC, RTC and ACA**
    - **One of 6 attachments (draft Onboarding Plan) for the Structure/Governance group was inadvertently omitted and sent 4 days after original mailing.**

## NEW/EXPANDED PRODUCTS, SERVICES, AND INNOVATION

❖ **Outcome #1:**

- Create new and expanded partnerships, funding and other support to stretch our resources further and improve service delivery.

❖ **Initiative #1:**

- Build business acumen of AAA
  - **Status:**
    - Received funding from Colorado Health Foundation in the amount of \$50,000. The Foundation provides financial support for community based organizations learn to contract with the healthcare industry. This grant pays for staff (Jayla Sanchez-Warren – AAA Director, AJ Diamontopoulos – AAA Business Director, Jenny Dock – DRCOG Accounting Services Manager) to attend training sessions. Training (October 2015 and May 2016) focuses on finance, marketing, operations and outreach and include any necessary assistance between sessions. No match required except for staff time to attend training. **During October, these staff attended the Linkage Lab, a learning session for Community-Based Organizations (CBOs). Economist Victor Tabbush Ph.D. discussed making the business case for contracting with healthcare providers, managing projects and leadership skills necessary to successfully move into this new area of service. Attendees also received a market study of the Colorado healthcare industry to assist in targeting efforts to find mutually beneficial partnerships.**

## ❖ Initiative #2:

- Improve/expand service delivery to member governments through partnerships and innovative funding.
  - **Status:**
    - DRCOG purchased a subscription (\$1995) to an application called GrantFinder through EfficientGov - an information service that tracks innovative solutions to fiscal and operational challenges communities around the world. GrantFinder provides access more than 4,000 federal, state, corporate and foundation grants in a user-friendly, real-time format and the subscription includes technical support, dashboard to track deadlines, customized searches, key agency contacts. A subscription for 10 is \$995; DRCOG can offer a no-additional-cost “seat” to GrantFinder for 47 of its members. Not anticipating every community to have interest, we expect all interested members can have a seat, and certainly all interested members with populations under 50,000. Staff will be notifying member communities of this opportunity in the coming days and is working with GrantFinder on a webinar walking member through the product to maximize the value of service. **Nine communities took immediate advantage of this offer. Plans are underway to schedule a very brief, informative webinar the week of November 16 to explain the basics of using GrantFinder. As more members opt in, we will host additional briefing webinars. We currently have 36 seats still available. For more information, please contact Flo Raitano ([fraitano@drcog.org](mailto:fraitano@drcog.org)) or Jen Pierce ([jpierce@drcog.org](mailto:jpierce@drcog.org)).**
    - Made a request to submit an application in the amount of \$500,000 to the John S. and James L. Knight Foundation for the express purpose of increasing data availability and transparency. DRCOG’s request proposes expansion of our DRVR (Denver Regional Visual Resources) program. This grant does not require a cash match. It is a two-part process, where an initial request is made and some applicants are invited to submit a more detailed application. We expect to know this week if we’ll be invited to submit a detailed application. **Received notice more than 1000 applications; DRCOG wasn’t invited to submit a more detailed application.**
    - DRCOG submitted a grant application to DOLA in the amount \$250,000 to expand Boomer Bond into small communities, an express target of DOLA. The grant does not require a cash match. Match normally required by DOLA will be covered by the time invested by DRCOG staff who is already involved in taking Boomer Bond into member communities. **DRCOG received notice we’d been approved to receive \$75,000 for this first year of funding.**
    - Robert Liberty, Director of the Urban Sustainability Accelerator at Portland State University has contacted DRCOG about bringing together no more than 6 peer agencies across the nation to tackle the issue of transportation investment decision-making. For a cost of about \$50,000, Mr. Liberty, along with subject matter experts, would provide technical, strategic, and administrative assistance to the cohort as we work on improving how we make transportation investment decisions. Mr. Liberty will be here the first week of December to meet with electeds and staff to discuss DRCOG’s challenges and opportunities around this topic and help DRCOG determine if we’d like to be a part of the peer to peer team he’s assembling for launch in the spring of 2016. **emailing to Board, member staff, other interests and, the public going out via this week; contains brief description and schedule.**



### ❖ Initiative #3:

- Expand outreach in support of DRCOG's mission and vision
  - **Status**
    - The DRCOG Chair, Vice-Chair and staff traveled to Washington D.C. in late September where they met with -or provided information – to all 9 Congressional offices on the Older American's Act Reauthorization and the DRIVE Act. While in D.C., DRCOG also meet with a senior administration official as well as the policy team of the National Association of AAAs. DRCOG continues fighting to ensure Colorado's older adults receive their fair share of federal funds and remains vigilant in the federal transportation reauthorization process. **House passed a bill last week and both houses appointed members to the conference committee. Complete update to the full Board by DRCOG's lobbyist November 18.**
    - DRCOG's Leadership in Aging Summit targeted Colorado's Congressional Delegation, the General Assembly, advocates, caregivers, healthcare professionals, consumers, and the public. The Summit's focus was on the unfairness and costliness of failing to fix the Older Americans Act (OAA). We hosted 100 participants, including 6 representatives from the Congressional offices and 3 members of the general assembly. The event turned out to be too large to hold at DRCOG and was moved to Westin downtown. *As a result, Representative Coffman asked that we draft a letter for his signature that would request members of Congress eliminate the Hold Harmless provision in the OAA. After sharing the draft letter with the Colorado delegation, Representative Coffman requested additional specific information on Colorado's senior population and staff obliged. We anticipate a letter from the Colorado delegation will be sent to the Chair and ranking member of the House Education and Workforce Committee in the coming days.*
    - The executive director will be attending an 'invitation only' dinner with USDOT Secretary Anthony Foxx on October 27 to discuss new forward-looking trends that are likely to shape the needs of the transportation system over the next three decades. **A change in plans resulted in the Secretary not joining the 75 invitees; I attended the networking session prior to dinner.**
    - DRCOG partnered with History Colorado on their newest exhibit, *Searching for Home: Homelessness in Colorado History*. The exhibit invites visitors to explore Colorado's long history of economic struggle and to consider the complexities of an issue often reduced to simplistic stereotypes. DRCOG's role has been to provide information on the homelessness of older adults. **December 15 from 1-3, DRCOG is hosting a discussion of best practices for providing difficult news to clients seeking affordable housing at History Colorado. The forum will incorporate information and tools from the newly published "Talking About the Affordable Housing Crisis: Tools for Delivering Bad News" guide, produced by the AAA, Brothers Redevelopment, Inc. and the Mile High United Way 2-1-1 Help Center to will equip community agency professionals as they're confronted with the challenge of delivering bad news about nearly impossible-to-find affordable housing in the region.**
    - The Strategic Action Planning Group on Aging in Colorado was established in the last session of the General Assembly. The executive director is the Group's vice chair and is helping develop a plan by November 2016 to provide guidance to the Governor and the general assembly for dealing with Colorado's rapidly aging

population. There have been 4 meetings of full group which is developing a strategic framework to delineate how the group will accomplish its missions by the established deadline. **SAPGoA hired the Keystone Policy Center to provide staffing services for the Group. Subcommittees are beginning to be formed (physical environment, workforce development, health and wellness, etc.) to develop strategic objectives, measures and targets and strategic initiatives for the final Plan. Jerry Stigall has provided technical support in getting agreement on the Group's strategic framework to help ensure the final Plan is of high quality, meaningful, on-time, and implementable.**