

AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, NOVEMBER 16, 2016
MONARCH PASS CONFERENCE ROOM
1290 Broadway
→ 6:00 P.M. ←

1. Call to Order

CONSENT AGENDA

2. *Move to Adopt the Consent Agenda
 - October 19, 2016 minutes
(Attachment A)

ACTION ITEMS

3. *Select a member to the Nominating Committee
(Attachment B) Douglas W. Rex, Director, Transportation Planning & Operations
4. *Move to open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award
(Attachment C) Douglas W. Rex, Director, Transportation Planning & Operations

ADMINISTRATIVE ITEMS

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – December 7 2016**
9. Adjournment

***motion requested**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, October 19, 2016

Present:

Bob Fifer, Chair	Arvada
Elise Jones	Boulder County
Roger Partridge	Douglas County
Joan Peck	Longmont
Ashley Stolzmann	Louisville
Connie Sullivan	Lyons
John Diak	Parker
Rita Dozal	Superior

Others Present: Doug Rex, Director of Transportation Planning & Operations; Connie Garcia, Executive Assistant/Board Coordinator, and DRCOG staff.

Chair Bob Fifer called the meeting to order at 5:33 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Elise Jones **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the September 21, 2016 Meeting
- Resolution No. 7, 2016 authorizing the Executive Director to receive and distribute Medicare Improvements for Patients and Providers Act funds

2017 DRCOG Draft Budget

Jenny Dock, Accounting Services Manager, noted changes to the budget document requested by Directors at the September meeting had been made. Members discussed the budget and asked questions about staffing levels, turnover rate, and the merit increase pool. Directors requested the four years plus current actuals be made a part of the budget package beginning with the 2018 budget, and attached for the Board of Directors as informational for the 2017 budget.

Elise Jones **moved** to recommend to the Board of Directors approval of the 2017 Budget. The motion was **seconded** and **passed** unanimously.

Executed Contracts Report – no contracts to report for September 2016.

Report of the Chair

No report was provided.

Finance and Budget Committee Minutes
October 19, 2016
Page 2

Report of the Executive Director

No report was provided.

Other Matters by Members

Chair Fifer noted he will not be at the November meeting, Vice Chair Diak will chair the meeting.

Next Meeting

The next meeting is scheduled for November 16, 2016

The meeting adjourned at 6:13 p.m.

ATTACH B

To: Chair and Members of the Performance and Engagement Committee

From: Douglas W. Rex, Director, Transportation Planning & Operations
303-480-6747 or drex@drcoq.org

Meeting Date	Agenda Category	Agenda Item #
November 16, 2016	Action	3

SUBJECT

This action is related to selection of one member of the Finance and Budget Committee to serve on the Nominating Committee.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Performance and Engagement Committee select one (1) member to serve on the Nominating Committee in accordance with the *Articles of Association*.

ACTION BY OTHERS

N/A

SUMMARY

The *Articles of Association* state that “The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair.” If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for officers to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position as Board officer by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to select one member of the Finance and Budget Committee to serve on the Nominating Committee.

ATTACHMENTS

List of current Finance and Budget Committee members

ADDITIONAL INFORMATION

If you need additional information, please contact Doug Rex, at 303-480-6747 or drex@drcoq.org; or Connie Garcia, Board Coordinator, at 303-480-6701 or cgarcia@drcoq.org.

**DENVER REGIONAL COUNCIL OF GOVERNMENTS
FINANCE AND BUDGET COMMITTEE
November 2016**

Bill Holen
Commissioner
Arapahoe County

Ashley Stolzmann
Council Member
Louisville

Bob Fifer
Council Member
Arvada

Connie Sullivan
Mayor
Lyons

Elise Jones
Commissioner
Boulder County

Doris Truhlar
Council Member
Centennial

Crissy Fanganello
Mayor's Representative
City & County of Denver

Joan Peck
Council Member
Longmont

Roger Partridge
Commissioner
Douglas County

John Diak
Council Member
Parker

Don Rosier
Commissioner
Jefferson County

Rita Dozal
Trustee
Superior

Jackie Millet
Mayor Pro Tem
Lone Tree

ATTACH C

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Director, Transportation Planning & Operations
(303) 480-6747 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 16, 2016	Action	4

SUBJECT

This action is related to opening the nomination period for the forty-second annual John V. Christensen Memorial Award.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Finance and Budget Committee open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award.

ACTION BY OTHERS

N/A

SUMMARY

The John V. Christensen (JVC) Memorial Award is presented to an individual making substantial contributions to regionalism, either during the past year or over a longer period of time.

Residents of the nine-county Denver Regional Council of Governments (DRCOG) region are eligible. Nominees from 2016 are also eligible.

Excluded are DRCOG staff members and current Finance and Budget Committee members. The recipient is selected by the Finance and Budget Committee in February and remains anonymous until honored at the subsequent awards event.

Once again this year, nomination will be accepted online at:

<http://www3.drcog.org/AnnualAwards/Page/Christensen>

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award.

ATTACHMENT

1. Criteria for selection and nomination form
2. List of past recipients

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Director, Transportation Planning & Operations, at 303-480-6747, or drex@drcog.org; or Connie Garcia, Board Coordinator, at 303-480-6701 or cgarcia@drcog.org.

**CRITERIA FOR SELECTION
JOHN V. CHRISTENSEN MEMORIAL AWARD**

In October 1972, the Denver Regional Council of Governments created the *John V. Christensen Memorial Award* to be presented to the person, or persons, most exemplifying the tradition of John V. Christensen in promoting and working for good, strong, representative local government and regionalism in solving mutual problems.

Eligible Are:

- ✓ Any elected official or private individual, excluding DRCOG staff members and DRCOG Finance and Budget Committee members.
- ✓ Residents of Adams, Arapahoe, Boulder, Clear Creek, Douglas, Gilpin, Jefferson, or Weld counties, the City & County of Broomfield and the City & County of Denver.
- ✓ Individuals making substantial contributions to the Philosophy of Regionalism, either during the past year or over a longer period of time.
- ✓ Nominees whose names have been submitted for consideration the previous two years.

The Nominee(s) must have demonstrated dedication to regionalism by:

- ✓ Promotion of coordination and cooperation among citizens and local elected officials in a continuing effort to solve regional problems.
- ✓ Recognizing that jurisdictional boundaries are not barriers to the solution of such problems.
- ✓ Providing leadership to, or support for, the concept that strong local government representation is the basis for regional accomplishment.

Nomination Process:

- ✓ Nominations must include a description of the achievement, accompanied by an explanation of the nominee's (nominees') philosophy of regionalism. The narrative should be in sufficient detail to assist the Finance and Budget Committee in its selection.
- ✓ Nominations must be mailed to the DRCOG Finance and Budget Committee at 1290 Broadway, Suite 100, Denver, 80203-5606 by January 31, 2016 for judging by the Committee at its February meeting.
- ✓ If the Finance and Budget Committee determines that no nominee fully meets established criteria, no award will be made.
- ✓ Announcement of the winner and presentation of the award will be made at the DRCOG Awards Dinner.

If you have any questions concerning the nomination process, or the criteria for selection, please contact Connie Garcia, Board Coordinator, at 303-480-6701 or cgarcia@drcog.org

NOMINATION FORM

FORTY-SECOND JOHN V. CHRISTENSEN MEMORIAL AWARD

I hereby nominate _____
(Name and Address - Please PRINT OR TYPE)

for receipt of the *Forty-Second John V. Christensen Memorial Award*.

My nominee has made the following contributions to good, strong, representative local government, and regionalism:

Your Name - Address – Phone – Email: _____

RETURN TO: DRCOG Finance and Budget Committee, c/o Denver Regional Council of Governments, 1290 Broadway, Suite 100, Denver, CO 80203-5606

NOMINATIONS MUST BE RECEIVED **NO LATER THAN JANUARY 31, 2016.**

John V. Christensen Memorial Award Recipients

At the awards event, the recipient of DRCOG's highest accolade, the John V. Christensen Award, is announced and recognized. Previous recipients include the following regionalists.

2016 Jack Hilbert	1999 Leona Stoecker	1985 Vesta H. Miller
2015 Will Toor	1998 D.L. "Don" Parsons	1984 William Thornton
2014 Jim Taylor	1997 Peter Kenney	1983 Milton E. Senti
2012 Kathy Novak	1996 Robert L. Tonsing	1982 Robert F. Clement
2010 Lorraine Anderson	1995 Linda Morton	1981 Norman A. Smith
2008 John Parr	1994 Elsie A. Lacy	1980 Jack L. Trezise
2007 Federico Peña	1993 Neva Windbigler	1979 James L. Ogilvie
2006 Norma Anderson	1992 John C. Buechner	1978 Don DeDecker
2005 Mary Blue	1991 William H. "Bill" Miller	1977 Ben Bezoff
2004 Joe Rice	1990 Thomas R. Eggert	1976 John P. Murphy
2003 Pat Pascoe	1989 T.J. "Ted" Hackworth	1975 Irving S. Hook
2002 Polly Page	1988 Paul Powers	1974 Guy R. Sanders
2001 Thomas J. Burns	1987 George M. Wallace	1973 Hilbert B. Meyer
2000 Margaret Carpenter	1986 Jon Colt	