

Bob Roth, Chair  
Herb Atchison, Vice Chair  
Bob Fifer, Secretary  
John Diak, Treasurer  
Elise Jones, Immediate Past Chair  
Douglas W. Rex, Executive Director

**AGENDA**  
**SPECIAL MEETING**  
**PERFORMANCE AND ENGAGEMENT COMMITTEE**  
**WEDNESDAY, NOVEMBER 15, 2017**  
**WOLF CREEK PASS CONFERENCE ROOM**  
**1290 Broadway**  
**→ 6:00 P.M. ←**

1. Call to Order

**CONSENT AGENDA**

2. \*Move to Adopt the Consent Agenda
  - Sep 6, 2017 minutes  
(Attachment A)

**ACTION ITEMS**

3. \*Move to select member to the Nominating Committee  
(Attachment B) Douglas W. Rex, Executive Director
4. \*Move to open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award  
(Attachment C) Douglas W. Rex, Executive Director

**ADMINISTRATIVE ITEMS**

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – December 6, 2017**
9. Adjourn

**\*motion requested**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



**ATTACH A**

SUMMARY  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
Wednesday, September 6, 2017

Members Present:

Bob Fifer, Chair	Arvada
Steve O'Dorisio (Alternate)	Adams County
Aaron Brockett	Boulder
David Beacom	Broomfield
George Teal	Castle Rock
Rick Teter	Commerce City
Steve Conklin	Edgewater
Ron Rakowsky	Greenwood Village
Phil Cernanec	Littleton
Shakti	Lakewood
Heidi Williams	Thornton
Herb Atchison	Westminster

Others present: Doug Rex, Acting Executive Director, and DRCOG staff.

Chair Fifer called the meeting to order at 6:05 p.m. with a quorum present.

Summary of July 5, 2017 Performance and Engagement Committee meeting  
The summary was accepted as presented.

Update on Board Mentorship program

Steve Erickson provided information on the revised mentorship program. Members discussed the current proposal and suggested additional changes.

Questions/Suggestions by members included:

- Will the members/alternates be treated the same? It was suggested the appointed mentor could mentor both (perhaps if both are new). A suggestion was also made for the member to mentor their alternate.
- A comment was made for a packet of information to be developed to guide initial discussions between mentor/mentee. It would be left up to the mentor/mentee how (or if) to proceed beyond the initial contact. A suggestion was made to keep the material simple, and leave the more detailed, technical information for meetings with the Executive Director.
- There was discussion regarding whether the contact should be formal/informal, and how often it might occur. A suggestion was made that beyond an initial meeting, the mentor should be a "friendly face in the room" at Board meetings, someone to sit with and help guide them through the process.

## Performance and Engagement Committee Meeting Summary

September 6, 2017

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Staff will bring back additional changes.

### Denver Regional Visual Resources Focus Group

Brad Calvert and Ashley Summers introduced the consultant firm working on updates to DRCOG's DRVR product. Members provided input on various data needs that would benefit their municipalities. The information will be used to help update data made available to member governments going forward.

### Report of the Chair

No report was provided.

### Report of the Executive Director

No report was provided.

### Executive Session

Bob Fifer **moved** to go into executive session at 7:02 p.m. The motion was **seconded** and **passed** unanimously.

The meeting returned to open session at 8:36 p.m.

### Other Matters by Members

No other matters were discussed.

### Next Meeting

The next meeting is scheduled for October 4, 2017.

The meeting adjourned at 8:36 p.m.

# ATTACH B

To: Chair and Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 15, 2017	Action	3

#### SUBJECT

This action is related to selection of one member of the Performance and Engagement Committee to serve on the Nominating Committee.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Performance and Engagement Committee select one (1) member to serve on the Nominating Committee in accordance with the *Articles of Association*.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The *Articles of Association* state that "The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair." If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for officers to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position as Board officer by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

**PROPOSED MOTION**

Move to select one member of the Performance and Engagement Committee to serve on the Nominating Committee.

**ATTACHMENTS**

List of Performance and Engagement Committee members eligible to serve on the Nominating Committee

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org); or Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcoq.org](mailto:cgarcia@drcoq.org).

**PERFORMANCE AND ENGAGEMENT COMMITTEE MEMBERS  
ELIGIBLE TO SERVE ON THE NOMINATING COMMITTEE  
November 2017**

Eva Henry  
Commissioner  
Adams County

Steve Conklin  
Council Member  
City of Edgewater

David Beacom  
Council Member  
City & County of Broomfield

Ron Rakowsky  
Mayor  
Greenwood Village

George Teal  
Council Member  
Town of Castle Rock

Colleen Whitlow  
Trustee  
Town of Mead

Rick Teter  
Council Member  
City of Commerce City

Heidi Williams  
Mayor  
City of Thornton



**ATTACH C**

To: Chair and Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
November 15, 2017	Action	4

#### SUBJECT

This action is related to opening the nomination period for the forty-third annual John V. Christensen Memorial Award.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Finance and Budget Committee open the process to solicit nominations for the forty-third annual John V. Christensen Memorial Award.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The John V. Christensen (JVC) Memorial Award is presented to an individual making substantial contributions to regionalism, either during the past year or over a longer period. Residents of the nine-county Denver Regional Council of Governments (DRCOG) region are eligible. Nominees from 2017 are also eligible.

Excluded are DRCOG staff members and current Performance and Engagement Committee members. The recipient is selected by the Performance and Engagement Committee in February and remains anonymous until honored at the subsequent awards event.

Nomination will be accepted online at:

<http://www3.drcog.org/AnnualAwards/Page/Christensen>

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to open the process to solicit nominations for the forty-third annual John V. Christensen Memorial Award.

#### ATTACHMENT

1. Criteria for selection and nomination form
2. List of past recipients

#### ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701, or [drex@drcog.org](mailto:drex@drcog.org); or Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org).

## **CRITERIA FOR SELECTION**

### ***JOHN V. CHRISTENSEN MEMORIAL AWARD***

In October 1972, the Denver Regional Council of Governments created the *John V. Christensen Memorial Award* to be presented to the person, or persons, most exemplifying the tradition of John V. Christensen in promoting and working for good, strong, representative local government and regionalism in solving mutual problems.

#### *Eligible Are:*

- ✓ Any elected official or private individual, excluding DRCOG staff members and DRCOG Performance and Engagement Committee members.
- ✓ Residents of Adams, Arapahoe, Boulder, Clear Creek, Douglas, Gilpin, Jefferson, or Weld counties, the City & County of Broomfield and the City & County of Denver.
- ✓ Individuals making substantial contributions to the Philosophy of Regionalism, either during the past year or over a longer period.
- ✓ Nominees whose names have been submitted for consideration the previous two years.

#### *The Nominee(s) must have demonstrated dedication to regionalism by:*

- ✓ Promotion of coordination and cooperation among citizens and local elected officials in a continuing effort to solve regional problems.
- ✓ Recognizing that jurisdictional boundaries are not barriers to the solution of such problems.
- ✓ Providing leadership to, or support for, the concept that strong local government representation is the basis for regional accomplishment.

#### *Nomination Process:*

- ✓ Nominations must include a description of the achievement, accompanied by an explanation of the nominee's (nominees') philosophy of regionalism. The narrative should be in sufficient detail to assist the Performance and Engagement Committee in its selection.
- ✓ If nominations are not submitted online, they must be mailed to the DRCOG Performance and Engagement Committee, at 1290 Broadway, Suite 100, Denver, CO 80203-5606 by January 31, 2017 for judging by the Committee at its February meeting.
- ✓ If the Performance and Engagement Committee determines that no nominee fully meets established criteria, no award will be made.
- ✓ Announcement of the winner and presentation of the award will be made at the DRCOG Awards Dinner.

If you have any questions concerning the nomination process, or the criteria for selection, please contact Connie Garcia, Board Coordinator, at 303-480-6701 or [cgarcia@drcog.org](mailto:cgarcia@drcog.org)

NOMINATION FORM

***FORTY-THIRD JOHN V. CHRISTENSEN MEMORIAL AWARD***

I hereby nominate \_\_\_\_\_  
(Name and Address - Please PRINT OR TYPE)

\_\_\_\_\_

for receipt of the *Forty-Second John V. Christensen Memorial Award*.

My nominee has made the following contributions to good, strong, representative local government, and regionalism:

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Your Name - Address – Phone – Email: \_\_\_\_\_

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**RETURN TO:** DRCOG Performance and Engagement Committee, c/o Denver Regional Council of Governments, 1290 Broadway, Suite 100, Denver, CO 80203-5606

NOMINATIONS MUST BE RECEIVED **NO LATER THAN JANUARY 31, 2017.**

## John V. Christensen Memorial Award Recipients

At the awards event, the recipient of DRCOG's highest accolade, the John V. Christensen Award, is announced and recognized. Previous recipients include the following regionalists.

2017 Tom Clark	2000 Margaret Carpenter	1986 Jon Colt
2016 Jack Hilbert	1999 Leona Stoecker	1985 Vesta H. Miller
2015 Will Toor	1998 D.L. "Don" Parsons	1984 William Thornton
2014 Jim Taylor	1997 Peter Kenney	1983 Milton E. Senti
2012 Kathy Novak	1996 Robert L. Tonsing	1982 Robert F. Clement
2010 Lorraine Anderson	1995 Linda Morton	1981 Norman A. Smith
2008 John Parr	1994 Elsie A. Lacy	1980 Jack L. Trezise
2007 Federico Peña	1993 Neva Windbigler	1979 James L. Ogilvie
2006 Norma Anderson	1992 John C. Buechner	1978 Don DeDecker
2005 Mary Blue	1991 William H. "Bill" Miller	1977 Ben Bezoff
2004 Joe Rice	1990 Thomas R. Eggert	1976 John P. Murphy
2003 Pat Pascoe	1989 T.J. "Ted" Hackworth	1975 Irving S. Hook
2002 Polly Page	1988 Paul Powers	1974 Guy R. Sanders
2001 Thomas J. Burns	1987 George M. Wallace	1973 Hilbert B. Meyer