

AGENDA
BOARD OF DIRECTORS
WEDNESDAY, May 16, 2018

6:30 – 8:40 p.m.

1290 Broadway

First Floor Independence Pass Conference Room

1. 6:30 Call to Order
2. Pledge of Allegiance
3. Roll Call and Introduction of New Members and Alternates
4. Move to Approve Agenda
5. 6:35 Report of the Chair
 - Report on Regional Transportation Committee
 - Report on Performance and Engagement Committee
 - Report on Finance and Budget Committee
6. 6:45 Report of the Executive Director
7. 6:55 Public Comment

Up to 45 minutes is allocated now for public comment and each speaker will be limited to 3 minutes. If there are additional requests from the public to address the Board, time will be allocated at the end of the meeting to complete public comment. The chair requests that there be no public comment on issues for which a prior public hearing has been held before this Board. Consent and action items will begin immediately after the last speaker.

CONSENT AGENDA

8. 7:15 Move to Approve Consent Agenda
 - Minutes of April 18, 2018
(Attachment A)

**TIMES LISTED WITH EACH AGENDA ITEM ARE APPROXIMATE
IT IS REQUESTED THAT ALL CELL PHONES BE SILENCED
DURING THE BOARD OF DIRECTORS MEETING. THANK YOU**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ACTION AGENDA

9. 7:20 Discussion of Title VI Plan
(Attachment B) Matthew Helfant, Senior Transportation Planner,
Transportation Planning & Operations
10. 7:30 Discussion of selection of Transportation Demand Management Pool projects
(Attachment C) Emily Lindsey, Transportation Planner, Transportation Planning
& Operations

INFORMATIONAL BRIEFINGS

11. 7:45 Legislative Wrap-up
(Attachment D) Rich Mauro, Senior Policy and Legislative Analyst
12. 8:00 Presentation on Regional Transportation District Annual FasTracks Status Report
(Attachment E) Bill Van Meter, Regional Transportation District
13. 8:15 Presentation on Bike to Work Day
(Attachment F) Steve Erickson, Director, Communications & Marketing
14. 8:25 Update on 2020 Census
(Attachment G) Ashley Summers, IS Manager, Regional Planning &
Development
15. 8:35 Committee Reports
The Chair requests these reports be brief, reflect decisions made and
information germane to the business of DRCOG
 - A. Report on State Transportation Advisory Committee – Elise Jones
 - B. Report from Metro Mayors Caucus – Herb Atchison
 - C. Report from Metro Area County Commissioners– Roger Partridge
 - D. Report from Advisory Committee on Aging – Jayla Sanchez-Warren
 - E. Report from Regional Air Quality Council – Doug Rex
 - F. Report on E-470 Authority – Ron Rakowsky
 - G. Report on FasTracks – Bill Van Meter

INFORMATIONAL ITEMS

16. Scorecard report on Promote Informed Decisions and Website Traffic
(Attachment H) Jerry Stigall, Director, Organizational Development
17. 2018-2021 Transportation Improvement Program Administrative Modifications
(Attachment I) Todd Cottrell, Senior Transportation Planner, Transportation
Planning & Operations

ADMINISTRATIVE ITEMS

18. **Next Meeting – June 27, 2018**
19. Other Matters by Members
20. 8:45 Adjourn

SPECIAL DATES TO NOTE

Transportation and Personal Mobility Short Course May 17, 2018

DRCOG move to new offices June 8, 2018

Bike To Work Day June 27, 2018

For additional information please contact Connie Garcia at 303-480-6701 or
cgarcia@drcog.org

CALENDAR OF FUTURE MEETINGS

May 2018

15	Regional Transportation Committee	CANCELLED
16	Finance and Budget Committee	5:30 p.m.
16	Board of Directors	6:30 p.m.
18	Advisory Committee on Aging	Noon – 3 p.m.
28	Transportation Advisory Committee	1:30 p.m.

June 2018

6	Board Work Session	4:00 p.m.
6	Performance and Engagement Committee	5:30 p.m.
19	Regional Transportation Committee	8:30 a.m.
27	Finance and Budget Committee	5:30 p.m.*
27	Board of Directors	6:30 p.m.*
15	Advisory Committee on Aging	Noon – 3 p.m.
25	Transportation Advisory Committee	1:30 p.m.

July 2018

4	Board Work Session	CANCELLED
17	Regional Transportation Committee	8:30 a.m.
18	Finance and Budget Committee	5:30 p.m.*
18	Performance and Engagement Committee	5:30 p.m.*
18	Board of Directors	6:30 p.m.*
20	Advisory Committee on Aging	Noon – 3 p.m.
23	Transportation Advisory Committee	1:30 p.m.

*Please note change in day and time for these meetings.

ATTACH A

MINUTES
BOARD OF DIRECTORS
WEDNESDAY, APRIL 18, 2018

Members/Alternates Present

Herb Atchison, Chair	City of Westminster
Eva Henry	Adams County
Jeff Baker	Arapahoe County
Elise Jones	Boulder County
David Beacom	City and County of Broomfield
Randy Wheelock	Clear Creek County
Anthony Graves (Alternate)	City and County of Denver
Kevin Flynn	City and County of Denver
Lora Thomas (Alternate)	Douglas County
Libby Szabo	Jefferson County
Bob Fifer	City of Arvada
Bob Roth	City of Aurora
Larry Vittum	Town of Bennett
Aaron Brockett	City of Boulder
Margo Ramsden	Town of Bow Mar
Lynn Baca	City of Brighton
George Teal	Town of Castle Rock
Tammy Maurer	City of Centennial
Laura Christman	City of Cherry Hills Village
Rick Teter	City of Commerce City
Steve Conklin	City of Edgewater
Linda Olson	City of Englewood
Daniel Dick	City of Federal Heights
Lynette Kelsey	Town of Georgetown
Ron Rakowsky	City of Greenwood Village
Stephanie Walton	City of Lafayette
Karina Elrod	City of Littleton
Jacob Lofgren	Town of Lochbuie
Wynne Shaw	City of Lone Tree
Joan Peck	City of Longmont
Ashley Stolzmann	City of Louisville
Connie Sullivan	Town of Lyons
John Diak	Town of Parker
Rita Dozal	Town of Superior
Jessica Sandgren	City of Thornton
Bud Starker	City of Wheat Ridge
Deborah Perkins-Smith	Colorado Department of Transportation
Bill Van Meter	Regional Transportation District

Others Present: Douglas W Rex, Executive Director, Connie Garcia, Executive Assistant/Board Coordinator, DRCOG; Steve O'Dorisio, Jeanne Shreve, Adams County; Mac Callison, Aurora; Brad Bolan, Castle Rock; George Lantz, Greenwood Village; Larry

Strock, Lochbuie; Kevin Forgett, Kent Moorman, Thornton; Danny Herrmann, Tim Kirby, Darius Pakbaz, William Johnson, CDOT; Jennifer Cassell, Ed Bowditch & Cassell; Kaia Nesbitt, Chris Primus, HDR; Bill Haas, FHWA; Randle Loeb, Citizen; and DRCOG staff.

Chair Herb Atchison called the meeting to order at 6:31 p.m. with a quorum present. Director Sullivan, Lyons, introduced a new alternate for Lyons, Barney Dreistadt. Chair Atchison introduced a new member representative for Bow Mar, Margo Ramsden.

Move to approve agenda

Director Rakowsky **moved** to approve the modified agenda. The motion was **seconded** and **passed** unanimously.

Presentation on Mobility Choice

Doug Rex introduced Chris Primus, HDR, who provided an update on the Mobility Choice Blueprint. Mr. Primus introduced his partner on the project, Kaia Nesbitt. A member asked where and how the sample for the initial in-home interviews was determined. Ms. Nesbitt reported the sample locations were selected by a recruiting agency. There was a broad spread of locations, socio-economic and ethnicity factors used. A map of the locations will be provided at the next update. Mr. Primus mentioned a survey launched last week and asked the Board directors to share it via email and social media. Some noted they had taken the survey, however they didn't share it because the resulting persona wasn't something they agreed with.

Report of the Chair

- Director Diak reported the P&E Committee worked on the Board Workshop agenda and conflict of interest policy. He noted the Executive Director evaluation tool will be distributed to members in early May and encouraged members to fill out the survey.
- Director Stolzmann reported the Finance and Budget Committee did not meet.

Report of the Executive Director

- Doug Rex noted 38 Board directors are signed up for the awards event, being held on Wednesday, April 27 at the Hyatt downtown. He encouraged all directors to attend.
- The next Small Communities/Hot Topics forum is scheduled for May 30. The topic is Regional Economics 101.
- DRCOG, in partnership with the Urban Land Institute (ULI), will bring the Urban Plan Training Program to Colorado. The program is a realistic, engaging exercise about the forces that affect real estate development and the important role that elected leaders play in the process. DRCOG is hosting the event on July 16.
- Mr. Rex noted the DRCOG office move is scheduled to occur on June 8. The June Board of Directors meeting is moving to June 27, and will be held in the new DRCOG office building at 1001 17th Street. He noted that CDOT is also moving to new offices at Federal Blvd. and Howard Place in mid-May.
- The July Board Work Session is cancelled, due to a conflict with the Independence Day holiday.

Public comment

Randle Loeb, Citizen, provided comment on including homeless people in development and housing decision-making.

Move to approve consent agenda

Director Rakowsky **moved** to approve the consent agenda as amended. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the March 21, 2018 meeting

Discussion of appointments to the Finance and Budget and Performance and Engagement committees

Members discussed the Nominating Committee's recommendation. Director Vittum requested his name be added to the Finance and Budget Committee list.

Director Baker **moved** to appoint members to the Finance and Budget and Performance and Engagement committees as recommended by the Nominating Committee, as amended with the addition of Director Vittum for the Finance and Budget Committee. The motion was **seconded** and **passed** unanimously.

Discussion of appointments to the Regional Transportation Committee

Directors Rakowsky, Beacom, Dale, Shaw, and Teal expressed interest in serving as members of the Regional Transportation Committee. A ballot vote was taken, with Directors Rakowsky and Beacom receiving the most votes. Directors Dale, Shaw, Teal, and Christman expressed interest in serving as alternates. Director Henry expressed concern about the time of the meeting (8:30 a.m.), as it may limit participation by Board Directors with regular jobs.

Director Flynn **moved** to appoint Directors Rakowsky and Beacom to serve as members of the Regional Transportation Committee. The motion was **seconded** and **passed** unanimously.

Director Stolzmann **moved** to appoint Directors Teal, O'Dorisio, Christman, Dale, and Shaw to serve as alternates to the Regional Transportation Committee. The motion was **seconded** and **passed** unanimously.

Discussion of amendments to the Metro Vision Plan

Brad Calvert, Director, Regional Planning & Development, provided an overview of the amendments.

Director Graves **moved** to adopt a resolution amending the Metro Vision Plan. The motion was **seconded** and **passed** unanimously.

Discussion of amendments to the 2040 Fiscally Constrained Regional Transportation Plan and associated air quality conformity document

Jacob Riger, Long Range Transportation Planning Manager, provided a brief overview of the proposed amendments.

Director Szabo **moved** to adopt the *2040 Metro Vision Regional Transportation Plan* as amended and updated, and the associated *DRCOG CO and PM-10 Conformity Determination* and the *Denver Southern Subarea 8-hour Ozone Conformity Determination*. The motion was **seconded** and **passed** unanimously.

Discussion of amendments to the 2018-2021 Transportation Improvement Program (TIP)

Todd Cottrell, Senior Transportation Planner, provided an overview of the proposed amendments. Director Henry asked for clarification on adjustment of funds on the US-85/Vasquez project. Danny Herrmann, CDOT, noted the FY 18 regional design program funds will be taken from the I-270/Vasquez project and moved to the South I-25 PEL project, and FY 19 regional priority program funds will be moved to the I-270/Vasquez project from the South I-25 project. This funding and year swap will not delay the project, and leaves the total amount of funding unchanged. This amendment is necessary for CDOT cash management purposes so that available funding is not at risk of being removed for being unspent.

Director Teal **moved** to amend the *2018-2021 Transportation Improvement Program*. The motion was **seconded** and **passed** unanimously.

Discussion of Regional Share evaluation criteria

Ron Papsdorf, Director, Transportation Planning & Operations, briefed members on the discussion at the TIP Policy Work Group subsequent to the March Board meeting and April 4 Board Work Session.

Director Fifer **moved** to approve the TIP Regional Share evaluation criteria to be included in the 2020-2023 TIP Policy document. The motion was **seconded** and **passed** unanimously.

Discussion of Regional Share project recommendation process

Ron Papsdorf provided an overview of the proposed method for scoring, recommending, and approving TIP Regional Share project applications. The proposed method was discussed at the April 4 Board Work Session, and was moved forward to the Board. Director Graves noted he would be interested in having an overview of each of the subregional processes at a future meeting. A question was asked about when the subject matter experts would be selected. Staff noted the intent is to have those individuals identified prior to the call for projects.

Director Brockett **moved** to approve the method for scoring, recommending, and approving TIP Regional Share project applications to be included in the

2020-2023 TIP Policy document. The motion was **seconded** and **passed** with 1 opposed.

Discussion of federally-required performance-based planning targets (delay and travel mode share)

Jacob Riger, DRCOG staff, and Darius Pakbaz, CDOT staff, provided an overview of this item. the FAST Act requires state DOTs and MPOs to annually set targets and report on progress toward achieving the targets on several topics (such as safety, infrastructure, system performance, and transit asset management) in support of a performance-based approach to transportation planning and programming.

Director Flynn **moved** to approve the proposed targets for Peak Hour of Excessive Delay (PHED) and Non-Single Occupancy vehicle (SOV) travel targets as part of the performance-based planning requirements of the *Fixing America's Surface Transportation* (FAST) Act. The motion was **seconded** and **passed** unanimously.

Discussion of State Legislative Issues

New bills: One new Aging bill included in the agenda packet: HB 18-1315 – Manufactured Home Sales Tax Exemption; and one sent to members on Monday: HB 18-1380 – Grants for Property Tax Rent and Heat, were discussed. Staff recommends a position of support on both bills.

Director Rakowsky **moved** a position of support for HB 18-1315 and HB 18-1380. The motion was **seconded** and **passed** unanimously.

Mr. Mauro provided an update on SB 18-001 and HB 18-1340 transportation bills. Significant amendments were made to SB 18-001, it is sitting in Appropriations. HB 18-1340 initially split funds as follows: 35% to CDOT, 50% to counties and municipalities (25% each) and 15% to transit. Mr. Mauro noted staff is requesting Board direction on a position, and permission for staff and the Executive Committee members to speak on behalf of DRCOG for the two bills at the legislature, given the short amount of time left in the session.

Jennifer Cassell reported on a meeting she had with Representative Faith Winter (Chair of the House Transportation Committee) on SB 18-001. The House Democrats would like to change SB 18-001 from a bonding bill to a spending bill. Rep Winter wants to create a five-year funding plan for transportation, with ~\$495 million in the first year (2018-2019), and ~\$140 million per year for the next five years. In addition, the bill would remove the prohibition on managed lanes, and work on increasing the local share. The budget stabilization factor would need to remain flat; meaning there would be no hit to K-12 education funding.

Director Jones **moved** to direct the lobbying team, Executive Committee members, and the Executive Director to advocate DRCOG's position on the two transportation bills around the principles of no bonding without new revenue,

must contain a substantial local share, a substantial multimodal share, for all six years, and no restrictions on managed lanes. The motion was **seconded**. There was discussion.

Members noted opposition to and support for the motion. Members expressed support for the members of the Executive Committee and staff to advocate DRCOG's position on behalf of the Board.

After discussion, the motion **passed** with 31 in favor, and 4 opposed.

Committee Reports

State Transportation Advisory Committee – Director Jones reported the STAC received a presentation from Wade Buchanan, the Governor's new Senior Advisor on Aging, on mobility for seniors; an update on the federal omnibus bill and the Safe Routes to Schools program. CDOT is working to develop a transit project list to be used in the event additional transit funding becomes available. Local governments are welcome to weigh in on the list. CDOT has completed phase 1 of the Statewide TDM Plan, hoping to complete phase 2 this summer.

Metro Mayors Caucus – Director Graves noted the Metro Mayors received a presentation by the Census Bureau. He requested a Census briefing at a future Board meeting.

Metro Area County Commissioners – Director Thomas reported the MACC discussed emergency management.

Advisory Committee on Aging – Jayla Sanchez-Warren noted the ACA has not met this month. Ms. Sanchez-Warren reported the assisted living regulations were approved by the Board of Health.

Regional Air Quality Council – Doug Rex reported the council received an update on the executive director search. The group received a presentation on transport and chemistry modeling for the front range area. Mr. Rex noted the Air Quality Control Commission is submitting an exceptional event to EPA because of wildfires that occurred in September 2017, causing high ozone levels.

E-470 Authority – Director Rakowsky noted the annual \$10 per vehicle registration fee for E-470 bonding will end September 1, 2018. The design contract for the next widening project was approved.

Report on FasTracks – Bill Van Meter reported the Planning/Capital Programs and FasTracks meeting the Board approved right-of-way acquisition for the North Metro project. He noted the 16th Street Mall NEPA and alternatives analysis is progressing, with anticipated release to the public for review in June. The SH-119 bus/rapid transit project is moving along, with substantial completion of environmental work and alternatives anticipated by early next year. The RTD Board is beginning to examine the recommendations of the Pass Program Working Group.

Next meeting – April 18, 2018

Other matters by members

No other matters were discussed.

Board of Directors Minutes

April 18, 2018

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Adjournment

The meeting adjourned at 8:49 p.m.

Herb Atchison, Chair
Board of Directors
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH B

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Action	9

SUBJECT

DRCOG Title VI Implementation Plan.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval of the draft DRCOG Title VI Implementation Plan.

ACTION BY OTHERS

[April 23, 2018](#)- TAC recommended approval.

June 19, 2018- RTC will act on the recommendation.

SUMMARY

As a federal funding recipient, DRCOG must have a Title VI Implementation Plan to guide non-discriminatory practices that ensure equal access to all federally-assisted programs and activities.

Staff submitted a draft Title VI Implementation Plan to CDOT, who administers DRCOG's federal transportation grants, and received concurrence. While this plan is new, it documents a compilation of activities DRCOG already [performs](#). The final requirement is adoption by the DRCOG Board and concurrence by RTC.

From time to time, this document will require non-substantive technical amendments, such as updating prior year accomplishments or updating references to other plans as they are updated and reviewed by the Board (such as the Public Involvement Plan and Limited English Proficiency Plan). Staff will make those minor amendments as needed and seek formal adoption when there are major updates to the Title VI Implementation Plan.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve the draft DRCOG Title VI Implementation Plan contingent on the Regional Transportation Committee's concurrence.

ATTACHMENTS

1. Draft DRCOG Title VI Implementation Plan
2. CDOT Title VI Concurrence Letter (March 23, 2018)
3. Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org or Matthew Helfant, Senior Transportation Planner, Transportation Planning and Operations at 303-480-6731 or mhelfant@drcog.org.

Title VI Implementation Plan

Denver Regional Council of Governments

Action Draft

May 2018



Denver Regional Council of Governments
1001 17th St.
Denver, CO 80202
www.drcog.org

ATTACHMENT 1

Draft

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ATTACHMENT 1

Draft

INTRODUCTION

The Denver Regional Council of Governments (DRCOG) serves as a planning organization, technical assistance provider and forum for visionary local member governments. It serves the following purposes:

- Functions as a regional planning commission per Colorado state statute and prepares the plan for the physical development of the region, known as Metro Vision;
- Federally designated area agency on aging (AAA), and
- Federally designated metropolitan planning organization (MPO) for the region.

DRCOG is a recipient of federal financial assistance. All recipients are required to comply with various nondiscrimination laws and regulations, including Title VI of the Civil Rights Act of 1964 which forbids discrimination against anyone in the United States because of race, color, or national origin by any agency receiving federal funds. The Federal-Aid Highway Act of 1973 added the requirement of no discrimination on the grounds of sex. Additionally, the Civil Rights Restoration Act of 1987 defined the word “program” to make clear that discrimination is prohibited throughout an entire agency if any part of the agency receives federal financial assistance.

ATTACHMENT 1

Draft

NON-DISCRIMINATION POLICY STATEMENT

The Denver Regional Council of Governments (DRCOG) adheres to Title VI of the Civil Rights Act of 1964, a nondiscrimination law which provides that no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Further, DRCOG adheres to other federal nondiscrimination statutes that afford legal protection; specifically: Section 162(a) of the Federal-Aid Highway Act of 1973 (23 U.S.C. 324) (gender); Age Discrimination Act of 1975 (age); and Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act of 1990 (disability). DRCOG is committed to ensuring that no person or persons shall, on any statutorily prescribed basis, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity administered by DRCOG.

DRCOG has established a discrimination complaint procedure and form for handling complaints of discrimination (located on the DRCOG website).

Douglas W. Rex
Executive Director

Date

ORGANIZATION, STAFFING, AND STRUCTURE

The executive director is ultimately responsible for ensuring full compliance with the provisions of Title VI of the Civil Rights Act of 1964 and related statutes and has directed that non-discrimination is required of all agency employees, contractors and agents pursuant to applicable law, including but not limited to, 23 CFR Part 200, 49 CFR Part 21, and 28 CFR Part 42, Subpart C.

DRCOG's contracts and budget coordinator, in the Administration and Finance division, performs the duties of Title VI coordinator and ensures implementation of DRCOG's Title VI program.

The Title VI Coordinator is responsible for:

- Submitting a Title VI plan and annual reports on the agency's behalf;
- Developing procedures for the prompt processing and disposition of complaints;
- Investigating complaints, compiling a complaint log and reporting to the Colorado Department of Transportation;
- Developing procedures for the collection and analysis of statistical data;
- Developing a program to conduct Title VI reviews of program areas;
- Conducting annual Title VI assessments of pertinent program areas;
- Developing Title VI information for dissemination to the general public and staff as needed;
- Attending relevant training and sharing information with staff as appropriate; and
- Establishing procedures for resolving deficiency status and reducing to writing the remedial action agreed to be necessary.

The Title VI Liaisons are responsible for:

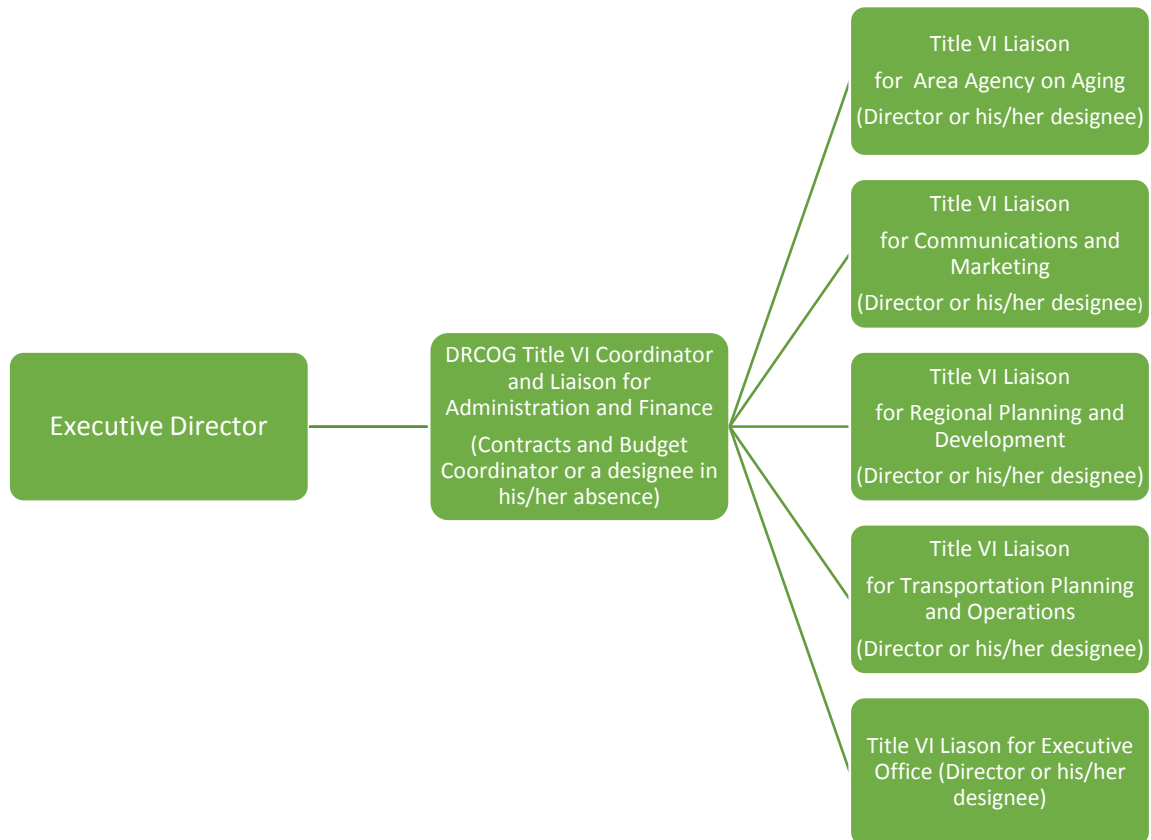
- Coordinating with the Title VI Coordinator on agency-wide Title VI implementation; and
- Maintaining dialogue with the Title VI Coordinator to inform him/her of their division's activities regarding Title VI implementation.

An organizational chart follows.

ATTACHMENT 1

Draft

Title VI Liaison Organizational Chart: DRCOG Divisions



ATTACHMENT 1

Draft

PRIMARY PROGRAM AREA DESCRIPTIONS AND REVIEW PROCEDURES

Growth and Development

Program Area	General Description	Title VI/Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
Metro Vision	As the regional planning commission per Colorado state statute, DRCOG prepares the plan for the physical development and social and economic health of the Denver region. For nearly two decades this plan has been known as Metro Vision.	<p>Equal opportunity to participate in the planning process is the key Title VI/Non-Discrimination Concern/Responsibility.</p> <p>Key strategies include:</p> <ul style="list-style-type: none">• <i>Metro Vision Listening Tour</i> (including focus groups that target older adults, low-income and minority residents, and disabled populations)• <i>Sustainable Communities Initiative</i> A three-year effort that included numerous efforts to engage low-income and communities of color. (Example activities: training grassroots leaders, transit-corridor stakeholder committees, corridor-level citizens' academies, public workshops, equity curriculum for regional trainings)	<p>All Board and committee meetings are open to the public. Public comment is always included as an agenda item. Public participation is part of every step of the planning process.</p> <p>Staff reviews all steps in the preparation of planning documents to identify any potential discrimination. Action is taken to remedy the situation if there is any discrimination identified.</p>

ATTACHMENT 1

Draft

Aging

Program Area	General Description	Title VI/Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
Area Agency on Aging	As the designated area agency on aging (AAA) for the eight-county region, DRCOG plans and provides comprehensive services to address the needs of the region's population of older adults and people living with disabilities.	Non-discrimination is key to the Area Agency on Aging's success in serving clients as well as responsibilities in planning for the service area.	<p>All Board and committee meetings are open to the public. Public comment is always included as an agenda item. Public participation is part of every step of the planning process.</p> <p>The Area Agency on Aging is required by the Older Americans Act to serve older adults in its service area with the greatest social and economic need.</p> <p>Additionally, the AAA is charged with serving low-income individuals who are 60 or older with an emphasis on those 75 and older, people in rural areas, low-income minorities, and Native American elders.</p>

ATTACHMENT 1

Draft

Communications

Program Area	General Description	Title VI/Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
Communications and Marketing	The Communications and Marketing division works to improve all aspects of internal and external communications, building awareness and perception of the organization and its mission. The department supports the success of divisions, programs, projects and initiatives by developing and designing promotional and informational communications materials targeted at numerous and various audiences. The division also translates the Board's policy into a clear and concise message that can be easily shared with the public, policymakers, legislators, media and other stakeholders. The division works closely with other DRCOG divisions, local, state and federal agencies, and other partner organizations to develop strategies to implement the Board's priorities.	Staff ensures that language assistance is available for Limited English Proficiency populations as needed.	<p>If DRCOG receives a request for assistance in a language other than English, staff members will follow these steps, as needed:</p> <ul style="list-style-type: none">• Take the person's name and contact information.• Use language identification flashcards, if needed, to determine the person's primary language.• If the individual speaks Spanish or another language in which someone on DRCOG staff is fluent, a DRCOG employee may be used as a first-response interpreter. For in-office assistance, an email will be sent immediately to all DRCOG staff to determine if there is a person on-site who speaks the desired language.• DRCOG also contracts with a telephone interpreter service for translation, when needed.

ATTACHMENT 1

Draft

Transportation

Program Areas	General Description	Title VI/Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
Regional Transportation Planning: <ul style="list-style-type: none"> • <i>Regional Transportation Plan (RTP) and Metro Vision Regional Transportation Plan (MVRTP)</i> • <i>Transportation Improvement Program (TIP)</i> • <i>Air Quality Conformity</i> 	<p>The MVRTP is integrated with Metro Vision to address the mobility needs of people of all ages, incomes and abilities. It identifies the desired vision for the region's transportation system in which funding is unconstrained.</p> <p>The fiscally constrained RTP addresses federal requirements for the process of developing, and the content to be included within, a long-range transportation plan. Specifically, it defines transportation elements and services to be provided over the next 20 years based on reasonably expected revenues.</p> <p>DRCOG's Transportation Improvement Program (TIP) identifies all federally funded transportation projects to be completed in the Denver region over a four-year period. Under the Clean Air Act, DRCOG has responsibilities to ensure its transportation plans and programs support air quality goals and contribute to meeting air quality standards.</p>	<p>Equal opportunity to participate in the planning process is the key Title VI/ Non-Discrimination Concern/Responsibility.</p> <p>The RTP and the TIP must be shown to have proportional benefits and no disproportionate impacts on environmental justice communities.</p>	<p>All Board and committee meetings are open to the public. Public comment is always included as an agenda item. Public participation is part of every step of the planning process.</p> <p>Staff reviews all steps in the preparation of planning documents to identify any potential discrimination. Action is taken to remedy the situation if there is any discrimination identified.</p>

TITLE VI COMPLAINT PROCEDURES

Denver Regional Council of Governments Title VI Complaint Procedures

The Denver Regional Council of Governments (“DRCOG”) follows Title VI of the Civil Rights Act of 1964, a non-discrimination policy in which no person shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any federally funded program activity.

Herein follows the DRCOG complaint procedure to assist anyone who believes he/she has been negatively impacted.

DRCOG’s Title VI Coordinator (“Coordinator”) is available to review any concerns about potential violations.

In order to file a formal Title VI complaint against DRCOG or a recipient of Federal funds from DRCOG, the following steps need to be followed:

1. The complainant will contact the Coordinator. If a complaint is received by any other DRCOG staff member, that staff member will refer the complaint to the Coordinator.
2. The Coordinator will conduct an initial determination of the sufficiency of the complaint to be a potential violation of Title VI.
3. If it is determined that the complaint does not meet the basic criteria to be a violation of Title VI, then a determination will be made on whether the issue can be informally resolved or administratively closed. That determination will be communicated to the complainant.
4. If it is determined that the complaint meets the basic criteria of a potential violation of Title VI, then an investigation will be conducted by an investigator. The investigation will be completed within 60 days from the date it is determined the complaint is sufficient. A formal notice will be sent to the complainant.
5. The level and method of investigation will be determined on a case by case basis and is at the discretion of the investigator. A final report of findings from the investigation will be prepared by the investigator. A final notice of findings will be sent to the complainant by DRCOG. If the investigation is conducted by a Regional Civil Rights Specialist, a copy of the report and final notice of findings will be sent to the Coordinator. The final notice will include the process for filing an appeal of the decision.
6. A complainant may appeal a decision by submitting a request in writing within 30 days of the final notice. The request should include information detailing why the complainant believes the decision was made in error. The complainant will be given information on how to appeal this decision directly with the state or federal funding agency in the final notice.

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How to File a Complaint

If you believe that you and/or any person(s) under your care have been discriminated against by any organization that receives funds from DRCOG for any of its programs, services, facilities or activities, please complete a discrimination complaint form as found attached. Please provide:

1. Your full name, address, and telephone number, and the name of the person who you believe has discriminated against you.
2. The name of the organization that you believe has discriminated, its address and telephone number, and any other identifying information.
3. A description of the actions that you believe were discriminatory (dates of actions, names of those who you believe discriminated, and witnesses).
4. Any other information that you believe necessary to support your complaint. Please send copies of relevant documents, and keep originals.

To file with DRCOG:

Denver Regional Council of Governments
Contracts Department
Title VI Coordinator
1001 17th St.
Denver, CO 80202

The following resources are available:

1. Colorado Department of Transportation
Civil Rights & Business Resource Center
4201 E. Arkansas Ave., Ste. 150
Denver, CO 80220
(303) 757-9234 or (800) 925-3427
Fax: (303) 952-7088
2. Colorado Civil Rights Division
1560 Broadway
Lobby Level Welcome Center
Denver, CO 80202
Email: ccrd@dora.state.co.us
(303)894-2997 or (800) 262-4845
Fax: (303) 894-7830
V/TTD - Relay: 711
3. Department of Transportation FHWA
Civil Rights Division
(720) 963-3021

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In some cases, DRCOG must forward complaints to either the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), or the Colorado Department of Transportation (CDOT) for investigation. If your complaint is forwarded to one of these agencies, you will be provided the name and contact information of the federal employee handling your complaint.

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TITLE VI COMPLAINT FORM

TITLE VI COMPLAINT FORM

Section I					
Name:					
Address:					
Home phone:			Work phone:		
Email					
Accessible Requirements?	Format	Large print		Audiotape	
		TDD		Other	
Section II					
Are you filing this complaint on your own behalf?		Yes*		No	
*If you answered "yes" to this question, go to Section III					
If you answered "no", please state the name and relationship of the person for whom you are filing this complaint:		Name:			
		Relationship:			
Please explain why you have filed for a third party:					
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.				Yes	No
Section III					
I believe the alleged discrimination I experienced was based on (check all that apply):					
Title VI		Other Federal Non-Discrimination Statutes			
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin		<input type="checkbox"/> Gender <input type="checkbox"/> Age <input type="checkbox"/> Disability			
Date of Alleged Discrimination (Month, Day, Year): _____					
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who you believe discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use a separate page and attach it to this form.					
Name of agency complaint is against:					
Contact person:					
Title:					
Phone:					
Explanation:					

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Section IV

You may attach any written materials or other information that you think are relevant to your complaint.

By signing below you acknowledge that the information in this complaint is true and accurate to the best of your knowledge and belief.

Signature and date required below:

Signature

Date

Please submit this form in person at the address below, or mail this form to:

Denver Regional Council of Governments
Contracts Department
Title VI Coordinator
1001 17th St.
Denver, CO 80202
303-455-1000

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DATA COLLECTION

Program Area	Type of Data Collected and Process for Collecting	Intended Outcome of Data Analysis (for example: Title VI Purpose for Collecting the Data)
Transportation	Environmental justice spatial data- this data primarily comes from the U.S. Census and geographic information systems (GIS)	<i>Environmental Justice Report</i> and to inform transportation planning process (please see <i>Environmental Justice Report</i>)
	Limited English Proficiency (LEP) data- this data primarily comes from the Census	LEP Plan and used to inform transportation planning process (please see <i>Limited English Proficiency Plan</i>)
	Assessment of transportation needs for individuals with disabilities and older adults including strategies, activities and/or projects to address identified gaps between current services and needs. This information comes primarily from public and stakeholder input.	<i>Coordinated Public Transit Human Services Transportation Plan</i> and to inform the transportation planning process (please see draft <i>Coordinated Transit Plan</i> in <i>Metro Vision</i>)
Aging	The Area Agency on Aging Information and Assistance call center collects demographic data about its clients for the information and assistance, refugee, Colorado Choice Transitions, and options counseling programs. Data includes age, disability, income, ethnicity and race.	The data is used to determine the service needs of Area Agency on Aging clients, and will be used to target geographic areas for the enhanced provision of services.
Regional Planning	Fair Housing Equity Assessment—required by the Department of Housing and Urban Development (Sustainable Communities Initiative) provided analysis of: <ul style="list-style-type: none"> Racial and ethnic distribution in the Denver Region, 1960- 2010 Proportion of Census tract households linguistically isolated Racially or ethnically concentrated areas of poverty in the Denver Region, 2010 	Data from the Fair Housing Equity Assessment helps give DRCOG an understanding of where Racially/Ethnically-Concentrated Areas of Poverty (RCAPs/ECAPs) are located and informs the Regional Housing Strategy developed under DRCOG’s Sustainable Communities Initiative.
	Regional Housing Strategy <ul style="list-style-type: none"> Median household income by race, ethnicity, and age, by county, 2008-2012; Poverty for all residents, non- and minority populations in the Denver Region and by county, 2010, and Residential loan denials and majority minority in the Denver Region, 2013 	Data from the Regional Housing Strategy shapes the document’s recommendations for addressing regional housing needs in the Denver region. The findings also inform the region’s long-range plan (Metro Vision) and its housing element.
	Regional Equity Atlas <ul style="list-style-type: none"> Distribution of race and ethnicity; in the Denver Region, and Percent of children receiving free lunch by race in the Denver Region 	Data from the Regional Equity Atlas is available to the public to generate reports on demographic, economic and other data of the region or a particular community.

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Program Area	Type of Data Collected and Process for Collecting	Intended Outcome of Data Analysis <i>(for example: Title VI Purpose for Collecting the Data)</i>
	Five-Year American Community Survey data from the U.S. Census Bureau at the block group and census tract levels on older adults and low-income individuals or households	Data forms part of performance measures for the region's long-range plan (Metro Vision) and informs the regional planning process.
	The Front Range Travel Model analysis includes income, age and gender.	This analysis informs DRCOG about the travel behaviors and needs of the populations studied.
Communications and Marketing	Limited English Proficiency (LEP)	Staff maintains a record of language assistance requests so needs may be accurately assessed in the future.

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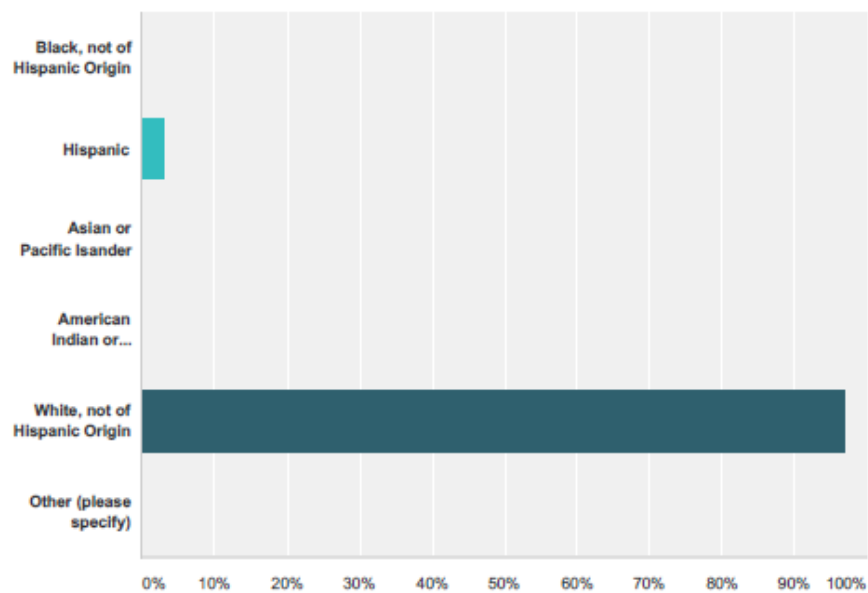
Racial Makeup of Transit Related Committees

Below is data showing the results of a voluntary anonymous survey of our Transportation Advisory Committee (TAC) members. The TAC is the only DRCOG committee that both advises on transit issues and has membership selected by DRCOG. This survey was conducted in April 2017.

DRCOG TAC Survey

Q1 Which of the following categories best describes you?

Answered: 33 Skipped: 0



Answer Choices	Responses	
Black, not of Hispanic Origin	0.00%	0
Hispanic	3.03%	1
Asian or Pacific Islander	0.00%	0
American Indian or Alaskan Native	0.00%	0
White, not of Hispanic Origin	96.97%	32
Other (please specify)	0.00%	0
Total		33

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PUBLIC PARTICIPATION

The following are excerpts from DRCOG's *Public Involvement in Regional Transportation Planning and Limited English Proficiency Plan*. Please refer to the documents, available on the [DRCOG website](#), for further details.

Minority and Low-Income Community Strategies

DRCOG staff is proactive regarding public outreach to low-income communities and minority communities. Example methods to obtain input are:

- Targeted mailings and questionnaire distribution;
- Speaking requests to organizations and interest groups;
- Participation on corridor studies and compilation of local comments;
- Spanish-language questionnaires;
- Frequent contact with local government planners, staff and elected officials who have day-to-day contact with their constituents; and
- Monitoring of local projects, studies and outreach efforts conducted in minority or low-income neighborhoods.

Leveraging Other Efforts

DRCOG staff has set up public outreach displays and materials at public meetings or corridor study offices administered by the Colorado Department of Transportation, the Regional Transportation District and local governments. Staff also takes advantage of opportunities to interact with the public through the activities of the Way to Go partnership or other entities. A wider audience is often directly reached through these efforts, especially those in low-income communities and minority communities.

Public Hearings and Formal Comment Periods

A public hearing is a more formal event than a public meeting. Held prior to a decision point, a public hearing and associated comment period gather community comments and positions from all interested parties for the public record and as input into decisions. Public hearings are required by the federal government for many transportation documents. Additional hearings may be held during the transportation planning and project development process at the discretion of the sponsoring organization. Public notices in a general circulation newspaper cite the time, date and place of a hearing. During the public comment period, the agency accepts questions and provides clarification. Subject documents become available to the public when notice of a hearing is given or, in special circumstances, the notice states when the subject documents will be available.

At a minimum, DRCOG hosts public hearings before the adoption of Metro Vision, the Regional Transportation Plan, the Transportation Improvement Program, and their corresponding conformity determinations, and other key planning documents. DRCOG staff prepares summaries of all comments received during the review period and presents them to the DRCOG committees and Board.

Public Interest Forums/Meetings/Workshops

Public forums and meetings disseminate information, provide a setting for public discussion, and invite feedback from the community. They are often hosted at more than one key point in the process to develop specific planning documents. They are often tailored to specific issues or community groups and are either informal or formal. Such forums or meetings may include the following:

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- Open houses/interactions periods;
- Activities to engage public input;
- Formal presentations;
- Question-and-answer periods;
- Brainstorming sessions;
- Small break-out groups;
- Charrettes; and
- Poster sessions.

Accessibility for Public Meetings and Forums

All DRCOG-hosted public hearings are wheelchair accessible. DRCOG will make every effort to accommodate and provide services for individuals with other disabilities when provided notice before the forum or meeting. Hearings are held at venues that are centrally located and transit accessible. For meetings hosted by DRCOG, individuals in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling 303-480-6701.

Other Techniques

DRCOG staff employs visualization techniques such as maps, pictures and/or displays to promote improved understanding of existing or proposed transportation plans and programs.

DRCOG has also supported the efforts of the Transit Alliance's Citizens' Academy. The academy educates local residents and community leaders about the importance of transit services, how to support projects, and how transit projects and services are implemented. More than 700 people have graduated from the academy since 2007. Please refer to DRCOG's [*Public Involvement in Regional Transportation Planning*](#) for more details.

Identifying Individuals Who May Need Language Assistance

When encountering an individual with Limited English proficiency whose language is unknown, DRCOG staff use language identification flashcards to identify that person's primary language (see Appendix A in DRCOG's *Limited English Proficiency Plan*). Copies are stored in DRCOG's reception area and four largest public meeting rooms (Independence, Monarch, Wolf Creek and Cottonwood). Language identification flashcards, as developed by the U.S. Census Bureau, bear the phrase "Mark this box if you read or speak [name of language]" translated into 38 different languages. The individual with limited English proficiency can then denote the language and staff can respond as appropriate to provide or obtain assistance. The language identification flashcards may be [downloaded](http://www.lep.gov/ISpeakCards2004.pdf) at no cost at: <http://www.lep.gov/ISpeakCards2004.pdf>.

As part of the Limited English Proficiency plan, DRCOG also makes the language identification flashcards available to the public through its website, so individuals with limited English proficiency contacting DRCOG online can communicate their primary language to DRCOG staff. DRCOG staff can then use that information to provide language assistance to the person with limited English proficiency. DRCOG also makes the language identification flashcards available at all public meetings or events. Once a person's primary language is identified using the flashcards, DRCOG staff assess the feasibility of providing written translation service and/or oral interpretation assistance for the individual with limited English proficiency.

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For DRCOG activities within a specific geographic area of the region, staff consults U.S. Census and Colorado Department of Education data to determine if there are high concentrations of specific limited English proficiency groups in the area. DRCOG maintains maps depicting concentrated areas of the region's five largest non-English speaking language groups (Spanish or Spanish Creole, Vietnamese, Chinese, Korean and Russian) (see Appendix B in DRCOG's *Limited English Proficiency Plan*).

Please refer to [DRCOG's Limited English Proficiency Plan](#) for more details.

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ANNUAL WORK PLAN, GOALS, AND ACCOMPLISHMENTS REPORT

Information About Complaints

There were no Title VI complaints received in fiscal year 2017.

Activities and Accomplishments for 2017

Activity	Description	Completion Date	Division Responsible
Limited English Proficiency (LEP) Training	LEP training/review was included in the agenda at an all-staff meeting and is part of new hire orientation.	We held a staff training on Limited English Proficiency policies and procedures in March 2017. This meeting was well attended by appropriate staff. We will continue to hold these trainings annually.	Communications and Marketing
Boomer Bond	DRCOG's Boomer Bond program is central to our efforts create lifelong communities and to move beyond the traditional service model that will fall short of meeting the needs of a growing older adult population. The program considers how the design of our communities, services and infrastructure must evolve to address these needs.	Ongoing	Area Agency on Aging, Regional Planning and Operations and Transportation Planning and Operations
Continue Data Collection	DRCOG will continue data collection described in the "Data Collection" chapter of this implementation plan.	Ongoing	Area Agency on Aging, Regional Planning and Operations, and Transportation Planning and Operations
Update Environmental Justice Report	DRCOG updated the <i>Environmental Justice Report</i> . This report includes analysis of how Environmental Justice has informed major planning activities such as the <i>Regional Transportation Plan</i> (RTP) and the Transportation Improvement Program (TIP).	December 2017	Transportation Planning and Operations

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Activities Planned for 2018

Activity	Description	Anticipated Completion Date	Division Responsible
Limited English Proficiency (LEP) Training	LEP training/review is included in the agenda at an all-staff meeting and is part of new hire orientation.	Ongoing	Communications and Marketing
Update Public Involvement in Regional Transportation Planning	DRCOG will update the <i>Public Involvement in Regional Transportation Planning</i> document.	By the end of 2018	Transportation Planning and Operations, Regional Planning and Development and Communications and Marketing
Update LEP Plan	DRCOG staff will update the LEP Plan.	By the end of 2018	Communications and Marketing
Continue Data Collection	DRCOG will continue data collection described in the “Data Collection” chapter of this implementation plan.	Ongoing	Area Agency on Aging, Regional Planning and Development, and Transportation Planning and Operations
Citizens Academy	DRCOG assumed control and management of the Citizens’ Academy, formerly a program of Transit Alliance. Transit Alliance was a Colorado nonprofit corporation whose mission was to empower citizens to lead the transformation of Colorado’s mobility future. As of April 2018, DRCOG is developing an overall approach to the Academy, including curriculum for the first 7-week course offered in the fall.	Ongoing	Regional Planning and Development
Boomer Bond	Through the Boomer Bond, DRCOG engages directly with older adults and key local stakeholders to set priorities and discover policies and tools to create more age-friendly environments, allowing older adults to remain in their homes and communities for as long as they desire.	Ongoing	Area Agency on Aging, Regional Planning and Operations and Transportation Planning and Operations

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REQUIRED TITLE VI NONDISCRIMINATION CONTRACT PROVISIONS

The following provisions are attached to every applicable contract:

CIVIL RIGHTS ACT

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

a. Nondiscrimination. In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

b. Equal Employment Opportunity. The following equal employment opportunity requirements apply to the Contract:

1. Race, Color, Creed, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect activities undertaken in the course of this Contract. Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, Contractor agrees to comply with any implementing requirements FTA may issue.

2. Age. In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, Contractor agrees to comply with any implementing requirements FTA may issue.

3. Disabilities. In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, Contractor agrees that it will comply with the requirements of U.S. Equal Employment

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Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR Part 1630, pertaining to employment of persons with disabilities. In addition, Contractor agrees to comply with any implementing requirements FTA may issue.

4. Contractor shall comply with the appropriate areas of the Americans with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations.

The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable.

This contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), if applicable. These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.

The following provisions are attached to every applicable Area Agency on Aging contract:

**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF
HEALTH AND HUMAN SERVICES REGULATION UNDER
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964
AND SECTION 504 OF THE REHABILITATION ACT OF 1973**

The Contractor HEREBY AGREES to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to Regulations of the Department of Health and Human Services (HHS) (45 CFR Part 80) issued pursuant to that title, and to comply with Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112) and all requirements imposed by or pursuant to the Regulations of the HHS (45 CFR Part 84) issued pursuant to the Act, all as from time to time amended, to the end that, in accordance with Title VI, the Act and Regulations, no person in the United States shall, on the grounds of race, color, national origin, or nonqualified handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Contractor receives Federal financial assistance from DRCOG, a recipient of Federal financial assistance from HHS; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Contractor by DRCOG, this assurance shall obligate the Contractor, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Contractor for the period during which it retains ownership or

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possession of the property. In all other cases, this assurance shall obligate the Contractor for the period during which the Federal financial assistance is extended to it by DRCOG.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Contractor by DRCOG, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Contractor recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that DRCOG or the United States or both shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Contractor, its successors, transferees, and assignees.

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DISADVANTAGED BUSINESS ENTERPRISES AND PARTICIPATION BY SMALL BUSINESS ENTERPRISES

It is the policy of the Denver Regional Council of Governments (DRCOG) that equal opportunity to participate in its procurements is provided to disadvantaged business enterprises as provided by applicable law. The selected respondent(s) shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of contracts.

DRCOG includes Disadvantaged Business Enterprise clauses in all applicable contracts and request for proposals (RFPs). These clauses are provided for reference:

- Procedures to ensure that DBEs are afforded opportunity to participate in federal-aid highway programs and activities
- “It is declared to be in the national interest to encourage and develop the actual and potential capacity of small businesses and to utilize this important segment of our economy to the fullest practicable extent in construction of Federal-aid highway systems, including the Interstate System. In order to carry out that intent and encourage full and free competition, the Secretary should assist, insofar as feasible, small business enterprises in obtaining contracts in connection with the prosecution of the highway program.” (23 USC § 304) and (49 CFR 26, effective February 2011)

All applicable respondents must complete and return with their response the “Disadvantaged Business Enterprise Program Information Request Form” provided on the next page.

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ATTACHMENT C DENVER REGIONAL COUNCIL OF GOVERNMENTS DISADVANTAGED BUSINESS ENTERPRISE PROGRAM INFORMATION REQUEST FORM

It is the policy of DRCOG to request and maintain the following data on **all Respondents** to the solicitation. Please complete this form and include it with proposal.

General Information

Business Name _____

Business Address _____

Phone _____ Fax _____

E-mail _____

This firm was established on ____/____/____

Specify the gross annual receipts of the firm: ☐ Under \$100,000
☐ \$100,000-\$500,000
☐ \$500,000-\$1,000,000
☐ Over \$1,000,000

Is your company certified as a Disadvantaged
Business Enterprise under the Colorado
Unified Certification Program (UCP)? ☐ Yes
☐ No

RESPONDENT

TITLE

DATE

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NOTICE OF RIGHTS

Your Rights Against Discrimination Under Title VI of the Civil Rights Act of 1964

The Denver Regional Council of Governments (DRCOG) operates its programs and services without regard to race, color, national origin, sex, age and disability. Anyone who believes they have been excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any DRCOG program or activity because of their race, color, national origin, age, sex or disability may file a discrimination complaint with DRCOG or the Colorado Department of Transportation.

To file a Title VI discrimination complaint, contact:

Title VI Coordinator
Denver Regional Council of Governments
1001 17th St.
Denver, CO 80202
303-455-1000

CDOT Civil Rights & Business Resource Center
4201 E. Arkansas Ave.
Room 150
Denver, CO 80222
303-757-9234
800-925-3427 (toll free)
303-952-7088 (fax)
dot_civilrights@state.co.us

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THE DENVER REGIONAL COUNCIL OF GOVERNMENTS ("DRCOG")

TITLE VI LOCAL AGENCY ASSURANCE

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs or activities receiving federal financial assistance. Related statutes and Presidential Executive Orders under the umbrella of Title VI address Environmental Justice (EJ) in minority and low-income populations, services to those individuals with Limited English Proficiency (LEP), and the protected bases of gender, age and disability. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal aid recipients and sub-recipients whether those programs and activities are federally funded or not. **Title VI refers to the umbrella of related authorities that require recipients (and sub-recipients) of federal financial assistance to assure nondiscrimination on the basis of race, color, national origin, age, gender, or disability.**

DRCOG is a recipient of federal financial assistance and as such it, as well as all of its responsible agents, contractors and consultants, is required to assure nondiscrimination. This assurance is required by the United States Department of Transportation Title VI Regulations at 49 CFR Part 21 (hereinafter referred to as the Regulations).

DRCOG hereby gives assurances that no person shall on the grounds of race, color, national origin, age, gender or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by DRCOG regardless of whether those particular programs and activities are federally-funded. It is the responsibility of every person within DRCOG and all DRCOG's external agents to incorporate and implement actions consistent with nondiscrimination in programs.

More specifically, and without limiting the above general assurance, DRCOG hereby gives the following specific assurances:

More specifically, and without limiting the above general assurance, DRCOG hereby gives the following specific assurances:

1. That it will promptly take any measures necessary to effectuate this agreement.
2. That each of DRCOG's programs, activities, and facility will be conducted and or operated in compliance with nondiscrimination requirements under all Federal laws and regulations.
3. That these assurances are given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended by the United States Department of

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Transportation. These assurances are binding on DRCOG, its recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants.

4. That DRCOG will insert a notification in all solicitations for bids for work or material subject to the Regulations that notifies all bidders that it will affirmatively ensure that disadvantaged business enterprises will be afforded full opportunity to submit bids in response to all invitations and will not be discriminated against on the grounds of race, color, national origin, age, gender or disability in consideration for an award. DRCOG will also adapt this notification for all proposals for negotiated agreements.
5. That DRCOG will insert appropriate nondiscrimination clauses in every contract subject to Title VI and the Regulations.
6. DRCOG will display Title VI information for employees and the public. This information shall include DRCOG's Nondiscrimination Policy, obligations and protections under Title VI, procedures on how to file a Title VI complaint, and contact information for DRCOG's Title VI Coordinator. This information shall be translated into languages other than English as needed and consistent with the Limited English Proficiency (LEP) requirements of Title VI.
7. DRCOG shall seek out and consider the input of minority, low income and LEP populations in the course of conducting public outreach and involvement activities. Public participation shall be encouraged early and often in consideration of social, economic and environmental impacts on all populations.



Signature of Authority

9/6/17

Date

Douglas W. REX

Name of Authority (please print)

Acting Executive Director

Title of Authority (please print)

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**DENVER REGIONAL COUNCIL OF GOVERNMENTS
(DRCOG)
TITLE VI ASSURANCE
FISCAL YEAR 2016-2017**

1. There have been no lawsuits or complaints alleging discrimination on the basis of race, color, or national origin filed against the Denver Regional Council of Governments during the period of October 1, 2016 through September 6, 2017.
2. In addition to funding from the Federal Transit Administration, DRCOG routinely receives federal funds from the Federal Highway Administration and has also received funds from the Department of Health and Human Services, the Environmental Protection Agency, the U. S. Geological Survey, the Department of Agriculture, the Department of Housing and Urban Development, and the Department of State.
3. There were no civil rights compliance reviews performed on DRCOG by any local, state, or federal agency during the period of October 1, 2016 through September 6, 2017.
4. Title VI will be enforced by DRCOG for all of its contractors. All contracts with DRCOG include compliance measures which, in effect, state that failure to comply with Title VI requirements will result in termination of the contract.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into.

Executed this 6th day of September, 2017

By:


Douglas W. Rex
Acting, Executive Director

ATTEST:


Roxie Ronsen
Administrative Officer

ATTACHMENT 1

Draft

APPENDIX

The following documents expand on DRCOG's Title VI Implementation Plan:

- I. *2040 MVRTP Coordinated Transit Plan*;
- II. *Denver Regional Council of Governments Limited English Proficiency (LEP) Plan*;
- III. 2018-2021 Transportation Improvement Program;
- IV. 2040 Metro Vision Regional Transportation Plan, and
- V. *Public Involvement in Regional Transportation Planning*.

Among other important civil rights related items, these documents include a demographic profile of the Denver region; a description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process; maps that show the impacts of the distribution of projects funded in our Transportation Improvement Program; an analysis of the MPO's transportation system investments related to Environmental Justice (the previous two analyses are included in the Environmental Justice sections of the 2018-2021 and the Transportation Improvement Program and 2040 Metro Vision Regional Transportation Plan documents); and a description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process. As previously noted, we are currently updating *Public Involvement in Regional Transportation Planning*. This document is anticipated to be completed in 2018.

ATTACHMENT 1

Draft

ATTACHMENT 2



COLORADO
Department of Transportation
Office of the Chief Engineer

Civil Rights & Business Resource Center
4201 E. Arkansas Ave., Ste. 150
Denver, CO 80222
303.757.9234

March 23, 2018

Matthew N. Helfant, AICP
Senior Transportation Planner
Denver regional Council of Governments
1290 Broadway, Suite 100
Denver, Colorado 80203-5606

Re: Title VI Plan Concurrence

Dear Mr. Helfant:

As the direct recipient of funding from the Federal Transit Administration (FTA), the Colorado Department of Transportation (CDOT) is required to ensure that grant partners receiving federal assistance have Title VI plans that meet the requirements of FTA Circular 4702.1B "Title VI Requirements and Guidelines for Federal Transit Administration Recipients."

Your agency submitted an updated Title VI plan including changes to the complaint procedures on March 20, 2018 and it was reviewed on March 21, 2018. CDOT's Civil Rights & Business Resource Center has determined that your Title VI plan meets the requirements set out in FTA Circular 4702.1B.

Please note that as part of this initial submission, CDOT has not conducted a review of the efficacy of your Title VI program. In depth reviews of your policies and procedures as well as confirmation of the implementation of your program will be conducted on a triennial basis in accordance with the Grantee Information Request review schedule provided by Division of Transit and Rail.

Also, please note that the purpose of a Title VI program is to guide your agency in non-discriminatory practices that ensure equal access to federally-assisted programs and activities. Therefore, your Title VI Plan should be treated as a living document to be updated as necessary with changes in programs, activities, demographics, complaints, etc. Your agency is responsible for ensuring ongoing compliance with the circular and all non-discrimination laws and guidance and your respective operations and program should be updated accordingly.

Sincerely,

Eboni Younger-Riehl
Civil Rights Specialist
Eboni.riehl@state.co.us
303-757-9072



ATTACH C

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Action	10

SUBJECT

Recommendation of projects to be funded through the Transportation Demand Management (TDM) set-aside of the *2018–2021 Transportation Improvement Program (TIP)*.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval of the projects as proposed by the TDM Set-Aside Project Review Panel.

ACTION BY OTHERS

[April 23, 2018](#)- Transportation Advisory Committee recommended projects to be funded through the TDM Set-Aside as recommended by the Project Review Panel.

June 19, 2018- RTC will act on the recommendation.

SUMMARY

The approved 2018–2021 TIP Policy established \$2.08 million for a TDM Call for Projects. The TIP Policy outlines the set-aside amount for two project categories:

- \$800,000 for small infrastructure projects, and
- \$1.28 million for non-infrastructure (marketing/outreach) projects.

The DRCOG TDM Set-Aside supports infrastructure, programs, and strategies that: reduce single occupant vehicle (SOV) travel, improve air quality, and reduce congestion. The set-aside funds both infrastructure projects (like sidewalks and signage) and non-infrastructure projects (like public education, marketing and outreach).

In November 2017, DRCOG issued a call for projects, with 15 applications submitted for consideration (Attachment 1). One small infrastructure project was submitted and one non-infrastructure project was withdrawn. The total federal request for all projects was \$2,525,593.

After applications were received, staff convened a Project Review Panel, made up of local TDM experts (non-applicants). The Project Review Panel had seven members from agencies including: Colorado Department of Transportation, Colorado Department of Public Health and Environment, Regional Air Quality Council, Regional Transportation District, Denver South TMA, and DRCOG (one representative from Communications and Marketing Division and one representative from Transportation Planning and Operations Division). FHWA participated in this process as a non-voting representative.

The Project Review Panel convened four times in early 2018 to review, discuss, and rank projects to recommend to the TAC for funding. The Project Review Panel recommends the following projects for funding:

Infrastructure		
City of Englewood	Oxford Ave Light Rail Transit First and Last Mile Bicycle Facility Connection	\$87,138
Infrastructure Recommendation Total		\$87,138

Non-infrastructure		
Transportation Solutions	Networked Mobility Hubs Marketing Initiative	\$245,325
City of Lakewood	West Corridor TMA Start Up	\$251,597
BikeDenver	Mobility Navigator Program	\$242,334
Boulder Transportation Connections	Boulder Parking Cash Out Program	\$197,040
Bicycle Colorado	It's as Easy as ABC	\$82,790
Smart Commute Metro North	Adams County Regional Bike Share Promotion Program	\$236,440
Non-infrastructure Recommendation Total		\$1,255,526
Recommendation Grand Total		\$1,342,664

Upon approval by the Board, an administrative modification of the TIP will be conducted to amend the selected projects into the 2018–2021 TIP.

Additionally, the Project Review Panel recommends conducting a standalone call for small infrastructure projects to award the remaining small infrastructure funding (\$712,862) and returned funds from past projects (\$130,000).

Approval of the resolution is contingent on subsequent concurrence by RTC (anticipated June 19, 2018).

PREVIOUS DISCUSSIONS/ACTIONS

[October 18, 2017](#) Board of Directors approved the TDM Set-Aside Eligibility Rules, Selection Process and Evaluation Criteria.

PROPOSED MOTION

Move to approve the projects highlighted in Attachment 1 to be funded through the TDM Set-Aside of the DRCOG 2018–2021 TIP contingent on the Regional Transportation Committee's concurrence.

ATTACHMENTS

1. Project Review Panel Recommended Projects
2. Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director at 303-480-6701 or drex@drcog.org or Ron Papsdorf, Transportation Planning and Operations Director at 303-480-6747 or rpapsdorf@drcog.org.

ATTACHMENT 1

FY 2018-2019 TDM Set-Aside Project Review Panel Recommendation

NON-INFRASTRUCTURE						
ID	Sponsor	Title	Project Description	Score	CMAQ Request	Recommended Award
4	Transportation Solutions	Networked Mobility Hubs Marketing Initiative	Transportation Solutions will launch a major marketing initiative directed at commuters to activate and promote three emerging neighborhood mobility hubs: University of Denver LRT Station, Colorado LRT Station, and the virtual mobility hub serving Cherry Creek.	77	\$245,325	\$245,325
5	City of Lakewood	West Corridor TMA Start Up	The West Corridor TMA project is an outcome of a recent feasibility assessment for forming a TDM program for the westside of the region. The study recommends the formation of the TMA, and has identified both a need, and funding opportunity for forming, and operating the program for the first 3-year period.	74	\$251,597	\$251,597
6	BikeDenver	Mobility Navigator Program	The BikeDenver Mobility Navigator Program is a multi-modal education and encouragement program designed to identify, train and support Mobility Navigators within area businesses who will educate coworkers on how to take safe and convenient bike and transit trips to replace SOV trips.	70	\$242,334	\$242,334
13	Boulder Transportation Connections	Boulder Parking Cash Out Pilot	Parking cash-out programs are one of the most effective TDM tools, yet implementation in Colorado is very limited. The program will assist employers who currently pay for employees' parking to build policies and procedures that encourage employees to "cash out" their parking subsidies to pay for transit, carpool or bicycle costs.	67	\$197,040	\$197,040
14	Bicycle Colorado	It's As Easy as ABC	It's as Easy as ABC directly builds on DRCOG's promotion of five Active Bike Corridors (ABCs) for the 2017 Bike to Work Day. This project is an education and encouragement program focused on these corridors that will convert Single Occupancy Vehicle (SOV) journey to work trips to bicycle trips.	66	\$82,790	\$82,790
9	Smart Commute Metro North	Adams County Regional Bike Share Promotion Program	This program aims to improve mobility options and first/final mile access to key destinations within Adams County and reduce motor vehicle trips by providing bike share options. This project is a collaborative partnership among targeted communities to launch, promote and evaluate an affordable and scalable regional bike share program.	60	\$236,440	\$236,440
11	Boulder Transportation Connections	First and Last Mile Solutions for Transit Commuters	The First and Last Mile program will subsidize shared rides to and from transit stops/stations with transportation network companies like Lyft Line and uberPool.	59	\$244,645	\$0
10	WalkDenver	Project Shift: Federal Boulevard	This project will engage residents and stakeholders around walking, biking, and public transit in neighborhoods adjacent to Federal Blvd in Denver: through a series of neighborhood projects, by training local Vision Zero ambassadors, and a series of community engagement events tied to planned safety improvements on corridor.	59	\$168,183	\$0
15	Groundwork Denver	New Resident TDM One-Mile from Knox/Perry/Sheridan Stations	This project will encourage residents who have recently moved into the area to use light rail, carpooling, biking and walking by providing information, and outreach in their new neighborhoods.	56	\$194,172	\$0
12	Northeast Transportation Connections	Montbello Moves	Augmenting the Far Northeast Area Plan, Montbello Moves will offer outreach and support to the historically underserved, low-income communities of diversity in the Montbello region. Project includes both large- and smaller-scale events, targeted outreach programs, and inventive new resources.	55	\$238,431	\$0
8	Commuting Solutions	Tapping into Transit	Tapping Into Transit will increase transit ridership and decrease SOV trips by increasing access to transit. This project provides public education and marketing of the wider RTD services to to residents and employees within Louisville and Superior. Preloaded RTD MyRide passes will be distributed to participants during the 2018 and 2019 ozone seasons.	51	\$120,046	\$0
2	Community Cycles	Coffee Commuters - First and Final Mile Bike Pool for East Arapahoe	A bike fleet will be installed, managed, maintained, and promoted for use by people who work in the East Arapahoe Corridor near 55th and Arapahoe. The fleet will be free to users.	47	\$79,400	\$0
1	eGo CarShare	EV and On-Demand CarSharing in Mixed-Income Commuter Hubs	This project will include an Electric Vehicle (EV/PHEV) carsharing pilot to serve under-served mixed-income commuter hubs in Louisville and Lafayette, along with a robust marketing campaign, EV carsharing education and outreach. It will include adding 2 EV/PHEV vehicles and complimented by a pilot "Quantum carshare" delivery program.	46	\$138,052	\$0
7	Smart Commute Metro North	New Resident Travel Options Targeted Outreach		-	WITHDRAWN	\$0
					Total Non-infrastructure Recommendation	\$1,255,526
					Total Remaining Non-infrastructure	\$24,474
INFRASTRUCTURE						
3	City of Englewood	Oxford Avenue Light Rail Transit First and Last Mile Bicycle Facility Connection	Installation of bicycle lane, bicycle parking, and signage/markings on Oxford Avenue from Oxford LRT Station to S Clarkson Street.	60	\$87,138	\$87,138
					Total Infrastructure Recommendation	\$87,138
					Total Remaining Infrastructure	\$712,862

highlighted projects are recommended for funding

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

BOARD OF DIRECTORS

RESOLUTION NO. _____, 2018

A RESOLUTION ALLOCATING FUNDING IN THE REGIONAL TRANSPORTATION
DEMAND MANAGEMENT (TDM) SET-ASIDE TO PROJECTS IN FISCAL YEARS 2018-
2019.

WHEREAS, the Denver Regional Council of Governments, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing comprehensive transportation planning process designed to prepare and adopt regional transportation plans and programs; and

WHEREAS, the urban transportation planning process in the Denver region is carried out through cooperative agreement between the Denver Regional Council of Governments, the Regional Transportation District, and the Colorado Department of Transportation; and

WHEREAS, a Transportation Improvement Program containing transportation projects expected to be carried out in the period 2018-2021 was adopted by the Board of Directors on April 18, 2017; and

WHEREAS, said Transportation Improvement Program included a set-aside called the Regional Transportation Demand Management Program (TIP #1999-097) to fund transportation demand management projects that promote alternatives to single occupancy vehicle travel and stated that specific projects to be funded would be approved by the Denver Regional Council of Governments; and

WHEREAS, the Denver Regional Council of Governments solicited applications for funding from local governments and agencies; and

WHEREAS, applications were reviewed and scored by a project review panel;
and

NOW, THEREFORE, BE IT RESOLVED that the Denver Regional Council of Governments hereby allocates the funds in the Regional Transportation Demand Management Program in the amount of \$1,342,664 in fiscal years 2018 and 2019 to the following projects in the amounts indicated, contingent on the concurrence of the Regional Transportation Committee.

A RESOLUTION ALLOCATING FUNDING IN THE REGIONAL TRANSPORTATION
DEMAND MANAGEMENT (TDM) SET-ASIDE TO PROJECTS IN FISCAL YEARS 2018-
2019.

Resolution No. _____, 2018

Page 2

TDM Set-Aside Projects Recommended to be Funded FY's 2018-2019		
Sponsor Agency	Project Title	CMAQ Allocation
City of Englewood	Oxford Ave Light Rail Transit First and Last Mile Bicycle Facility Connection	\$87,138
Transportation Solutions	Networked Mobility Hubs Marketing Initiative	\$245,325
City of Lakewood	West Corridor TMA Start Up	\$251,597
BikeDenver	Mobility Navigator Program	\$242,334
Boulder Transportation Connections	Boulder Parking Cash Out Program	\$197,040
Bicycle Colorado	It's as Easy as ABC	\$82,790
Smart Commute Metro North	Adams County Regional Bike Share Promotion Program	\$236,440
Total		\$1,342,664

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2018
at Denver, Colorado.

Herb Atchison, Chair
Board of Directors
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH D

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Informational Briefing	11

SUBJECT

This item provides a final report to the Board on the status of bills acted on by the Board during the recently completed legislative session.

PROPOSED ACTION/RECOMMENDATIONS

No action requested. This item is for information only.

ACTION BY OTHERS

N/A

SUMMARY

The Colorado General Assembly completed the 2018 legislative session on May 9. This was a successful session for DRCOG. The attached Legislative Wrap-Up highlights the most significant pieces of legislation for DRCOG during the 2018 legislative session. The attached spreadsheet provides a list of the bills on which the DRCOG Board took a position, with updated status.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

1. 2018 Legislative Wrap Up
2. Bills of Active Interest—2018 Session

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Rich Mauro, Senior Policy and Legislative Analyst, at 303-480-6778 or rmauro@drcog.org.

2017 LEGISLATIVE WRAP-UP

May 9, 2018

During the Second Regular Session of the 71st General Assembly, the DRCOG Board took official positions on 18 bills. DRCOG staff and lobbyists actively monitored or lobbied these bills, including seeking specific amendments to the bills where appropriate and providing input to legislative sponsors, committees and staff on these and related legislative issues.

These bills were of special interest because of an identified effect on member governments or the regional programs administered by DRCOG. DRCOG staff and lobbyists also actively monitored and in some cases provided input and advice on the Long Appropriations Bill and over thirty other bills for potential effect on DRCOG, its programs or its members. Overall, DRCOG staff and lobbyists reviewed and monitored approximately 90 additional bills for possible effect on DRCOG.

The most significant pieces of legislation for DRCOG are summarized below. A final status report on all the bills on which official positions were taken is attached.

State Budget Issues

Every year there are challenges in balancing the state budget and the 2018 legislative session was no exception. While the FY 2018-19 budget marked the sixth year in a row the General Assembly had additional revenue available to fund state priorities, various factors converged to create a situation where the March revenue estimate, which is used to finalize the Long Bill identified significantly more revenue than expected in December before the session began.

This situation enabled the General Assembly to set aside \$495 million for transportation (more on that in the SB 18-001 discussion below). It also enabled additional investments in PERA, K-12 education, higher education, and various human services, including the opioid crisis.

This also was a good budget year for senior services. DRCOG's budget request for a \$4 million increase for senior services was approved (more on that in the Older Adults section below). Funding for other senior-related programs that DRCOG supported also passed: \$55,000 for the Strategic Action Planning Group on Aging to continue its important work; \$165,000 for the State Long-Term Care Ombudsman to increase staff for the first time in over twenty years; and \$362,880 for adult comprehensive services for the Community Choice Transitions (CCT) program, which provides some funding for community transition services provided by DRCOG.

Older Adults

State Funding for Senior Services (SFSS). A DRCOG-led effort that began last summer to increase “State Funding for Senior Services” achieved success when the governor included our request for a \$4 million increase in his budget proposal. DRCOG subsequently worked with Joint Budget Committee members and staff to ensure the \$4 million was included in the Long Bill (HB 18-1322). DRCOG typically receives about 40 percent of these state funds. This makes the fourth year out of the last six that DRCOG was successful in achieving a \$4 million increase in State Funding for Senior Services.

Long-term Care Ombudsman. DRCOG worked closely with the Colorado Department of Public Health and the Environment to amend SB 18-054, which originally would have severely restricted the state’s ability to implement its oversight responsibilities regarding assisted living residences. DRCOG’s Ombudsman Program Supervisor had an instrumental role in a two-year stakeholder process that modernized the over twenty-year-old rules. The bill was amended to allow CDPHE to move forward with the new rules and the necessary funding.

Senior Tax Relief. DRCOG also worked closely during the session with the Colorado Senior Lobby and Representatives Chris Kennedy and Mike Weissman on their efforts to address issues with the Senior Property Tax Exemption and the Senior and Disabled Property Tax/Rent/Heat Rebate (PTC Rebate). Ultimately, the legislators decided not to introduce a bill on the exemption but Representative Weissman did introduce HB 18-1380, which would have indexed the rebate amounts to inflation. The bill passed the House but was postponed Indefinitely by the Senate State Affairs Committee. These are issues we expect to be back before the General Assembly next year.

Mandatory Reporting. A DRCOG-initiated bill – HB 18-1405 – was successful in amending the statute for mandatory reporting of abuse of at-risk adults to correct an oversight in the language. That language inadvertently made attorneys and their staff who provide legal services to older adults or disabled persons under contract to an Area Agency on Aging into mandatory reporters in contradiction to their professional responsibility to maintain attorney/client privilege. The bill, which passed unanimously through the General Assembly, corrected that oversight.

Housing

This was a busy year for affordable housing legislation. DRCOG supported SB 18-007, which renewed the Affordable Housing Credit. DRCOG also supported SB 18-010, which requires landlords to provide tenants upon request with a copy of their lease or a receipt for a cash payment. Several other “renter’s protection” bills were considered during the session but failed to pass. This is another area where we expect the legislation to be back next year.

Transportation Funding

After much debate and many iterations, the General Assembly finally passed one of the first bills introduced – SB 18-001 – on the second-to-last day of the session. As introduced, SB 18-001 would have directed 10 percent of state sales and use tax net revenue collected on or after July 1, 2018, to back a new round of TRANs bonds (\$3.5 billion). As the bill left the Senate, the bonding provisions allowed the first tranche of SB 17-267 lease-purchase agreements to move forward but repealed the last three. It also provided for a ballot measure in 2019 to approve TRANs bonds up to \$3.5 billion and allocated \$250 million in General Fund for twenty years to pay for the bonds. The proceeds could be spent by CDOT only on new transportation projects. It made these provisions contingent on the outcome of a possible initiative in 2018 that would authorize a TRANs issuance. Finally, the bill severely restricted CDOT's authority regarding managed lanes.

DRCOG took an official position of "Monitor" on SB 18-001 and kept to that position throughout the process. But the Board adopted four principles to guide its position on specific provisions of the bill:

- no bonding without new revenue
- must contain a substantial local share
- must contain a substantial multimodal share
- no restrictions on managed lanes

The bill was significantly amended in the House Transportation Committee. DRCOG Board Chair Mayor Herb Atchison testified regarding these principles on behalf of DRCOG in the committee. As the bill left the House Transportation Committee, it included the \$495 million set aside for transportation in the budget for FY 18-19 (through HB 18-1340) plus an additional \$150 million for FY 19-20. The distribution for both was 60 percent to CDOT, 25 percent to local governments (split 50/50 between cities and counties), and 15 percent for multimodal projects. It reduced the SB 17-267 bonding and the associated General Fund responsibility. It also reduced the 2019 TRANs bonding to \$2.35 billion and the associated General Fund responsibility and added a provision to protect future education funding. This distribution was 70 percent to CDOT, 15 percent to local governments (split 50/50 between cities and counties), and 15 percent for multimodal projects. The Multimodal Transportation Options Fund would allocate its 15 percent share 85 percent to local projects and 15 percent to CDOT projects.

The bill was amended again on the House floor. As the bill passed the House, it increased CDOT's allocation of the \$495 million to 70 percent and reduced the local share to 15 percent. It increased CDOT's allocation of the \$150 million to 70 percent and reduced the local share to 15 percent. It also increased CDOT's allocation of the TRANs bonds to 85 percent and eliminated the local share.

When the bill went back to the Senate for consideration of House amendments, it had significant bipartisan support – passing unanimously – even though it had passed the House without a single Republican vote. The bill is now awaiting the governor's signature.

Notably, the bill also includes \$2.5 million to fund the continuing work of the Southwest Chief and Front Range Passenger Rail Commission that was created last year in SB 17-153. This was a proposal that the DRCOG Board supported at its March meeting. The commission will be able to resume its work on preserving the Amtrak Southwest Chief rail line service and extending service to Pueblo and Walsenburg and developing proposals to facilitate the development of a passenger rail system that provides service in and along the I-25 corridor. DRCOG is among five Metropolitan Planning Organizations/Councils of Governments specifically named to have representation on the commission.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
AGING BILLS							
SB18-054	<p>Cap Fee Increases Assisted Living Residences - Under current law, the State Board of Health is authorized to establish a schedule of fees for health facilities, including assisted living residences, which fees must be sufficient to meet the Department of Public Health and Environment's direct and indirect costs in regulating health facilities. With regard to most department-regulated health facilities, the board cannot increase fees by more than the inflation rate.</p> <p><u>As introduced, the bill imposed the inflation rate limitation on fees assessed against assisted living residences, effective immediately.</u></p> <p><u>As amended, the effective date of the bill is 8-1-19. This will give the department time to implement a round of fee increases before the inflation limitation takes effect.</u></p>	Crowder/ Liston	Signed by the Governor	Monitor	FN	<p>Staff was concerned the bill as introduced would inhibit the department's ability to implement Colorado's assisted living regulations. Recently updated regulations are tied to an increase in fees to fund the additional oversight the regulations will require, including hiring additional surveyors to inspect facilities. Based on that concern, DRCOG opposed this bill as introduced.</p> <p><u>With the amendment to the bill, DRCOG moved to a monitor position.</u></p>	With regard to long term care facilities, DRCOG supports increases in the quality of care and consumer protections for older adults...DRCOG urges the state, when making decisions regarding funding for these programs, to structure such funding to protect the quality of care for residents and participants.
HB 18-1315	<p>Manufactured Home Sales Tax Exemption - The bill entirely exempts qualified manufactured homes (MHs) from the state sales and use tax. Under current law, 48% of the purchase price of a new manufactured home constructed in compliance with the federal National Manufactured Housing Construction and Safety Standards Act of 1974 is exempt from state sales and use tax.</p>	McLachlan & J. Becker/ Kefalas & Lundberg	Awaiting Governor's Signature	Support	FN	<p>MHs provide a critical source of unsubsidized affordable housing for roughly 100,000 working Colorado families. The average sales price of a new MH in Colorado in 2016 was \$66,100 and the nationwide median income for MH households in 2015 was \$30,000. The state sales tax significantly raises the final price for the families that traditionally purchase them. All MH owners pay property taxes annually in the same manner as conventional homeowners. This bill would NOT affect local revenues.</p>	DRCOG supports: Policies and programs that support the private and public sectors in the creation and maintenance of an adequate supply of affordable rental and ownership options and providing a variety of housing sizes and types integrated with the community to meet the needs of people of all ages, incomes, and abilities.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
HB 18-1380	Grants For Property Tax Rent and Heat - Under current law, the eligible income amounts to qualify for these assistance grants are annually adjusted for inflation. This bill adjusts the grant amounts claimed for 2018 for inflation and requires they be adjusted for inflation in the future. For grants claimed for 2018, the bill increases the: Maximum property tax and rent assistance grant from \$700 to \$753; maximum heat assistance grant from \$192 to \$206; and minimum grant amount from \$227 to \$244 for the property tax and rent assistance grant and from \$73 to \$78 for the heat assistance grant. All of these increases reflect inflationary growth since 2014, and all of these amounts will continue to be adjusted annually for inflation. The bill expands the Property Tax and Rent Assistance Grant by repealing the requirement that rent must be paid to a landlord that pays property tax.	Weissman/ Kefalas	Postponed Indefinitely Senate State Affairs	Support	FN	A low-income senior or individual with a disability is currently eligible for 2 types of annual state assistance grants administered by the Department of Revenue related to his or her property: A grant for their property taxes or rent paid, with the latter being deemed a tax-equivalent payment (property tax and rent assistance grant), and a grant for heat or fuel expenses (heat assistance grant). Together these are commonly known as the 'PTC' rebate. The grant amounts have not been increased since 2014. These grants help low-income seniors and persons with disabilities to remain living in their homes or apartments in community settings.	DRCOG supports: property tax relief to help reduce a tax liability that especially burdens low income seniors and seniors on fixed incomes. policies, programs and services that preserve existing affordable housing stock, promote access to diverse housing options in diverse geographic locations, and provide consumer protections that enable older adults and persons with disabilities to age in place.
SB 18-1405	Providers Of Legal Services Reporting Exception - The bill creates a mandatory reporter exception for attorneys at law providing legal assistance to individuals pursuant to a contract with an Area Agency on Aging, the staff of such attorneys at law.	Lee/ Gardner	Awaiting Governor's Signature	Support	FN	This is a bill DRCOG initiated and took the lead on passing. Under current law, staff, and staff of contracted providers, of area agencies on aging are mandatory reporters of the mistreatment of an at-risk elder or an at-risk adult with an intellectual and developmental disability. This language unintentionally makes attorneys and their staff who provide legal services to such persons under contract to an Area Agency on Aging into mandatory reporters in contradiction with their professional responsibility to maintain attorney/client privilege.	DRCOG supports: increases in the quality of care and consumer protections for older adults.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
TRANSPORTATION BILLS							
<u>SB 18-001</u>	Transportation Infrastructure Funding - As introduced, the bill submitted a ballot question at the 2018 general election for additional TRANS bonds in a maximum of \$3.5 billion for CDOT priority projects; repealed the SB 17-267 requirement for lease-purchase agreements to fund projects; and required 10% of state sales & use tax to repay the bonds. The final bill delays the TRANS bond election to 2019, reduces the amount to \$2.337 billion, and makes it contingent on the results of any 2018 transportation initiative. It executes one tranche of the SB 17-267 lease-purchase agreements and repeals the rest. It also appropriates \$495 million General Fund in FY 18-19 and \$150 million in FY 19-20 and allocates shares to CDOT, local governments and multimodal projects.	Baumgardner & Cooke/ Buck & Winter	Awaiting Governor's Signature	Staff Discretion to Support with Amendments.*	<u>FN</u>	This bill provides General Fund support for transportation project construction, operation and maintenance. \$495 million in FY 18-19 and \$150 million in FY 19-20 are allocated 70% to CDOT, 15% Local governments (50% each to cities and counties), and 15% to multimodal projects. Depending on the outcome of two possible 2018 ballot initiatives, a 2019 ballot measure is referred. The bill creates the Multimodal Transportation Options Fund for deposit of the 15% allocations from the three sources above. The funds are allocated 85% to local multimodal projects and 15% to CDOT-selected multimodal projects. The bill also allocates \$2.5 million in FY 18-19 for the continuation of the Southwest Chief & Front Range Passenger Rail Commission to continue its operations.	DRCOG supports: Increased funding for transportation to preserve the system, address congestion and safety, and provide multi-modal options for people of all ages, incomes and abilities.
*DRCOG Board Position on Transportation Funding Bills: DRCOG will support or oppose Senate Bill 18-001, HB 18-1340, any other transportation funding bills, or any proposed amendments based on the following principles: No bonding without new revenue substantial local share; substantial multimodal share; both for the whole period of the state contribution (one current proposal is for six years); and no restrictions on managed lanes.							

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
SB 18-053	Primary Offense For No Safety Belt - Current law requires every driver of and every front-seat passenger in a motor vehicle equipped with a safety belt system to wear a fastened safety belt while the motor vehicle is being operated. The bill extends this requirement to every passenger in a motor vehicle. Current law provides that a law enforcement officer may not cite a driver of a motor vehicle for a failure to wear a safety belt unless the driver was stopped for a different alleged traffic violation. The bill repeals this limitation, allowing a law enforcement officer to stop and cite a driver solely for a failure to wear a safety belt.	Court & Young/	Postponed Indefinitely Senate State Affairs	Support	FN	Colorado is one of only 16 states without a primary seat belt law. Experience in those states shows primary seat belt laws cause seat belt usage to rise and unrestrained traffic fatalities to decline. Any unbuckled passenger can become a dangerous projectile in a crash. Making not wearing a seat belt a primary offense would make driving safer for all passengers in a car. A primary seat belt law would be expected to reduce medical and work loss costs in the state.	DRCOG supports: Increased funding for transportation to preserve the system, address congestion and safety, and provide multi-modal options for people of all ages, incomes and abilities.
SB 18-181	4-year Motor Vehicle Emissions Inspection Cycle - The bill extends the motor vehicle emissions inspection cycle for 1982 and newer model motor vehicles from every 2 years to every 4 years and specifies that a motor vehicle does not fail an emissions inspection solely because a check-engine light is illuminated on the motor vehicle's dashboard.	Cooke & Holbert/	Postponed Indefinitely Senate Transportation	Oppose	NA	Since the Denver Metro/North Front Range's vehicle inspection and maintenance program is included in the Moderate Ozone State Implementation Plan (SIP), any changes to the program would need to be approved by the Environmental Protection Agency (EPA). Should this bill pass, it is unlikely that the EPA would approve the new legislation. EPA has never approved a vehicle inspection program that requires inspections less than every two years and the SIP would need to be amended to offset the increase in emissions from mobile sources.	DRCOG supports: efforts to reduce emissions from all sources sufficient to meet federal air quality standards; alternative fuel sources and clean-burning technology and provision of infrastructure and services for alternative fuels; incentives for purchasing high fuel economy or alternative fuel vehicles or for accelerated retirement of inefficient or high-polluting personal, commercial, or fleet vehicles that are beyond repair; offering services, including incentives that encourage and facilitate the use of alternative modes of travel.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
SB 18-196	Repeal Late Vehicle Registration Fee - Under current law, if the owner of a motor vehicle fails to register the vehicle when required the owner must, upon registering the vehicle and subject to a \$100 cap, pay a late fee of \$25 for each month or portion of a month for which the registration is late. The bill repeals the late fee, effective January 1, 2019.	T. Neville & Lundberg/ Ransom	Postponed Indefinitely House State Affairs	Oppose	FN	DRCOG supported SB 09-108 (FASTER), which instituted the late fee. Additionally, DRCOG has opposed previous bills to repeal the late fee. The fiscal note estimates the bill would reduce state revenues by \$5 million in FY 2018-19 and \$10 million for FY 2019-20. The bill also will reduce local government revenues by an estimated \$5.6 million in FY 2018-19 and \$11.4 million for FY 2019-20.	DRCOG supports: Increased funding for transportation to preserve the system, address congestion and safety, and provide multi-modal options for people of all ages, incomes and abilities.
SB 18-1340	Transfers Of Money For State's Infrastructure - Joint Budget Committee. For the 2018-19 fiscal year, the bill (as introduced) transfers: \$71,431,345 from the general fund to the capital construction fund; \$15,206,760 from the general fund to the information technology capital account of the capital construction fund; \$500,000 from the general fund exempt account of the general fund to the capital construction fund; \$30 million from the general fund to the controlled maintenance trust fund; \$150,000 from the preservation grant program account of the state historical fund for historical property rehabilitation in the capitol complex; and \$495 million from the general fund to the State Highway Fund for state priority projects. (The Reengrossed bill provided that of this amount, 25% is allocated to counties, 25% is allocated to municipalities, and 15% is allocated to the multimodal transportation options fund created in the bill.)	Hamner/ Lambert	Awaiting Governor's Signature	Staff Discretion to Support with Amendments.*	FN	This bill makes FY 2018-19 transfers for capital construction, controlled maintenance, and information technology projects listed in the 2018 Long Bill. The bill also makes transfers to the Controlled Maintenance Trust Fund and to the State Highway Fund. The transfer to the State Highway Fund is conditional upon Senate Bill 18-001. If SB 18-001 is not adopted, the bill also transfers \$495.0 million in FY 2018-19 from the General Fund to the State Highway Fund. The House version of the bill provided an allocation of those funds 25 percent, or about \$123.8 million, to counties, 25 percent to municipalities, and 15 percent, or about \$74.3 million, allocated to the Multimodal Transportation Options Fund created under the bill. This fiscal note assumed that the remaining 35% or \$173.1 million will stay in the State Highway Fund for use by CDOT. The Senate version of the bill goes back to the introduced bill with the provision that the State Treasurer shall make the payments quarterly. With the passage of SB001, this provisions is removed from the bill.	DRCOG supports: Increased funding for transportation to preserve the system, address congestion and safety, and provide multi-modal options for people of all ages, incomes and abilities.

*DRCOG Board Position on Transportation Funding Bills: DRCOG will support or oppose Senate Bill 18-001, HB 18-1340, any other transportation funding bills, or any proposed amendments based on the following principles: No bonding without new revenue substantial local share; substantial multimodal share; both for the whole period

of the state contribution (one current proposal is for six years); and no restrictions on managed lanes.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
HOUSING BILLS							
HB 18-1054	Affordable Housing Plastic Shopping Bag Tax - The bill submits a ballot question to the voters at the November 2018 election to establish a plastic shopping bag tax, which would be imposed beginning January 1, 2019. Stores meeting certain criteria are required to collect a 25 cent tax from the customer, unless the customer is enrolled in the federal Supplemental Nutrition Assistance Program. Net tax revenue is deposited in the Housing Development Grant Fund. The Division of Housing in the Department of Local Affairs is required to use the money for the existing purposes of the fund, which is to improve, preserve, or expand the supply of affordable housing in Colorado.	Rosenthal & Court/	Postponed Indefinitely House Local Government	Monitor	FN	With the lack affordable housing being such a major challenge throughout the state, legislators are looking for funding sources for existing and new affordable housing programs. Using new sources avoids the problem of taking funding away from other existing programs.	DRCOG supports: Policies and programs that support the private and public sectors in the creation and maintenance of an adequate supply of affordable rental and ownership options and providing a variety of housing sizes and types integrated with the community to meet the needs of people of all ages, incomes, and abilities.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
HB 18-1125	Tax Credit Employer-assisted Housing Pilot Program - As a pilot program to promote employer-assisted housing projects in rural areas, for income tax years commencing on or after January 1, 2018, but prior to January 1, 2022, the bill creates a state income tax credit for a donation a taxpayer makes to a sponsor that is used solely for the costs associated with an employer-assisted eligible activity in a rural area. The bill defines 'sponsor' to mean the Colorado housing and finance authority, a housing authority operated by a county or municipality, or a nonprofit corporation that has been designated as a community development corporation under the federal tax code. The amount of the credit allowed by the bill is 20% of the approved amount of the donation as documented in a form and manner acceptable to the department of revenue (department); except that the aggregate amount of the credit awarded to any one taxpayer is limited to \$400 in any one income tax year.	J. Wilson	Postponed Indefinitely House Finance	Monitor	FN	With the lack of affordable housing being such a major challenge throughout the state, legislators are looking for funding sources for existing and new affordable housing programs. While the bill applies statewide, it has its origins in the housing issues faced by mountain communities.	DRCOG supports: Policies, programs and services that preserve existing affordable housing stock, promote access to diverse housing options in diverse geographic locations, and provide consumer protections that enable older adults and persons with disabilities to age in place.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
HB 18-1127	Residential Landlord Rental Application - The bill: limits the fee to cover a landlord's costs for a personal reference check or for obtaining a consumer credit report or tenant screening report; requires a landlord to provide each prospective tenant with written notice of the landlord's tenant selection criteria and the grounds upon which a rental application may be denied before accepting an application or collecting an application fee; and requires a landlord to provide a prospective tenant with an adverse action notice if the landlord takes adverse action on a prospective tenant after reviewing the prospective tenant's rental application.	Jackson & Kennedy/	Postponed Indefinitely Senate State, Veterans, & Military Affairs	Support	FN	This is another in a series of bills being introduced this year attempting to provide protections for renters to better enable them to remain in housing they can afford. This is especially important for older adults and persons with disabilities, particularly those on fixed incomes. Keeping these people living in the community is a core principle of DRCOG's Area Agency on Aging and is reflected in Metro Vision.	DRCOG supports: The principle that renters and homeowners (including manufactured home owners) have appropriate protections from discrimination and displacement. Policies should emphasize the rights of residents and minimize disparities in treatment under the law.
HB 18-1195	Tax Credit Contributions Organizations Affordable Housing - For income tax years commencing on or after January 1, 2019, but prior to January 1, 2030, the bill creates a state income tax credit for a donation of cash or securities a taxpayer makes to an eligible developer to be used solely for the costs associated with an eligible project.	D. Pabon/ Tate	Postponed Indefinitely Senate State Affairs	Monitor	FN	With the lack of affordable housing being such a major challenge throughout the state, legislators are looking for funding sources for existing and new affordable housing programs.	DRCOG supports: Policies, programs and services that preserve existing affordable housing stock, promote access to diverse housing options in diverse geographic locations, and provide consumer protections that enable older adults and persons with disabilities to age in place.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
SB 18-006	Recording Fee to Fund Attainable Housing - The bill allows counties to impose an increased surcharge in the amount of \$5 for documents received for recording or filing on or after January 1, 2019. The county is required to retain one dollar to be used to defray the costs of an electronic or core filing system and transmit the other \$4 for the new Statewide Attainable Housing Investment Fund. The Colorado Housing And Finance Authority is to administer the fund. Of the money transmitted to the fund, not less than 25% must be expended to support new or existing programs that provide financial assistance to persons in households with 80% of the area median income to finance, purchase, or rehabilitate single family residential homes, as well as to provide financial assistance to any nonprofit entity and political subdivision that makes loans to persons in such households to enable such persons to finance, purchase, or rehabilitate single family residential homes.	Zenzinger/ Winter	Postponed Indefinitely Senate State Affairs	Monitor	FN	Currently, each county clerk and recorder collects a surcharge of one dollar for each document received for recording or filing in his or her office. The surcharge is in addition to any other fees permitted by statute. With the lack affordable housing being such a major challenge throughout the state, legislators are looking for funding sources for existing and new affordable housing programs. Using new sources avoids the problem of taking funding away from other existing programs.	DRCOG supports: Policies, programs and services that preserve existing affordable housing stock, promote access to diverse housing options in diverse geographic locations, and provide consumer protections that enable older adults and persons with disabilities to age in place.
SB 18-007	Affordable Housing Tax Credit - The bill changes the name of the existing Low-Income Housing Tax Credit to the Affordable Housing Tax Credit. It also extends the period during which the Colorado Housing And Finance Authority may allocate affordable housing tax credits from December 31, 2019, to December 31, 2024.	Guzman & Tate/ J. Becker & Duran	Awaiting Governor's Signature	Support	FN	This is an existing tax credit for developers of affordable housing. It has an expiration date of December 31, 2019. This bill extends the credit another five years.	DRCOG supports: Policies and programs that support the private and public sectors in the creation and maintenance of an adequate supply of affordable rental and ownership options and providing a variety of housing sizes and types integrated with the community to meet the needs of people of all ages, incomes, and abilities.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATUS OF BILLS--2018 SESSION

As of 5-9-18

Bill No.	Short Title/Bill Summary	Sponsors	Status	Position	*FN	Staff Comments	Legislative Policy
SB 18-010	Residential Lease Copy and Rent Receipt - The bill requires a residential landlord to provide each tenant with a copy of a written rental agreement signed by the parties and to give a tenant a contemporaneous receipt for any payment made in person with cash or a money order. For payments not made in person with cash or a money order, the landlord must provide a receipt, if the tenant requests it. The landlord may provide the tenant with an electronic copy of the agreement or the receipt unless the tenant requests a paper copy.	A. Williams & Martinez Humenik/ Exum	Signed by the Governor	Support	FN	This is the first in a series of bills we expect to be introduced this year attempting to provide protections for renters to better enable them to remain in housing they can afford. This is especially important for older adults and persons with disabilities, particularly those on fixed incomes. Keeping these people living in the community is core principle of DRCOG's Area Agency on Aging and is reflected in Metro Vision.	DRCOG supports: The principle that renters and homeowners (including manufactured home owners) have appropriate protections from discrimination and displacement. Policies should emphasize the rights of residents and minimize disparities in treatment under the law.
SB 18-057	Use Of Criminal Records With Respect To Housing - The bill: adds to the definition of 'restrictive covenant' limitations on the transfer, rental, or lease of housing based on records of any arrest or charge that did not result in a conviction and the criminal case is not actively pending (arrest records) or criminal justice records that have been sealed or expunged; makes it an unfair housing practice to inquire about or take an adverse action based on arrest records or sealed or expunged criminal justice records; prohibits landlords from requiring an applicant to disclose any information contained in sealed criminal records; prohibits housing authorities from denying or terminating dwelling accommodations, or taking adverse action against a person, on the basis of arrest records or certain conviction records; requires a landlord to provide applicants with access to records that are used as the basis for denying a rental application; prevents certain tenant criminal records from being admitted as evidence in a civil case against a landlord that is based on the tenant's conduct.	Kagan/	Postponed Indefinitely Senate State Affairs	Monitor	FN	Under current law, it is an unfair housing practice to honor or exercise, or attempt to honor or exercise, any "restrictive covenant" pertaining to housing. The bill is intended to prohibit housing discrimination based on arrest or sealed records or a case that is otherwise inactive. Under current law, the definition of "restrictive covenant" means any specification limiting the transfer, rental, or lease of any housing because of disability, race, creed, color, religion, sex, sexual orientation, marital status, familial status, national origin, or ancestry. This bill adds to existing law any record of arrest or charge that did not result in a conviction. It also adds landlords to the law that prohibits employers, educational institutions, state and local government agencies, officials, and employees, in any application or interview or in any other way, from requiring an applicant to disclose any information contained in sealed records.	DRCOG supports: The principle that renters and homeowners (including manufactured home owners) have appropriate protections from discrimination and displacement. Policies should emphasize the rights of residents and minimize disparities in treatment under the law.

* FN = Fiscal Note

ATTACH E

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Informational Briefing	12

SUBJECT

This agenda item provides an update on the status of RTD FasTracks projects.

PROPOSED ACTION/RECOMMENDATIONS

No action requested. This is an informational briefing.

ACTION BY OTHERS

N/A

SUMMARY

The DRCOG Board adopted [Resolution No. 14, 2013](#) in September 2013 modified the FasTracks annual review process. The resolution requires RTD to provide a FasTracks annual status report for informational purposes by May 1 of each year. The *2018 FasTracks Annual Status Report* is attached. RTD staff will summarize the report at the May Board meeting.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

1. *2018 RTD FasTracks Annual Status Report*

ADDITIONAL INFORMATION

If you need additional information Douglas W. Rex, Executive Director, at 303 480-6701 or drex@drcog.org; or Matthew Helfant, Senior Transportation Planner, Transportation Planning and Operations, at 303 480-6731 or mhelfant@drcog.org.

May 1, 2018

Mr. Matthew Helfant, AICP
Senior Transportation Planner
Denver Regional Council of Governments
1290 Broadway, Suite 700
Denver, CO 80203

Re: 2018 FasTracks Status Report

Dear Mr. Helfant:

The 2018 FasTracks Status Report, which is attached, is submitted for your review and distribution per DRCOG Resolution No. 14 dated September 18, 2013. This resolution states that RTD is to provide an annual status report to DRCOG on the FasTracks Program for informational purposes.

Seven FasTracks projects have been completed and are in operation. These include:

FasTracks Projects Completed	Date of Completion
West Rail Line (W Line)	April 2013
Denver Union Station (DUS)	August 2011 (Light Rail Station) May 2014 (Bus Concourse) April 2016 (Commuter Rail Operations)
Free MetroRide	May 2014
U.S. 36 Flatiron Flyer Bus Rapid Transit (BRT)	January 2016
East Rail Line (Colorado A Line to Denver International Airport)	April 2016
Northwest Rail Line Phase 1 (B Line to Westminster)	July 2016
I-225 Rail Line (R Line)	February 2017

Construction on three additional FasTracks Projects is well underway. These include the North Metro Rail Line (DUS to 124th Avenue), the Southeast Rail Extension (SERE), and the Gold Line (DUS to Arvada and Wheat Ridge). Construction on the North Metro Line began in 2014 and significant completion has been made in sections of the corridor. Most noteworthy is the completion of the substructure for the 2-mile long Skyway Bridge, which will be the longest bridge in Colorado.

The SERE project, also under construction, received a Small Starts Construction Grant Agreement (SSGA) in the amount of \$92 million from the Federal Transit Administration (FTA) in April 2016. Construction was initiated in May 2016 and since that time, all bridge structures and track work have been completed; the RidgeGate Parking structure is substantially complete; the SkyRidge and RidgeGate Parkway Stations are largely complete; and the Lone Tree City Center Station is underway. The project is scheduled for revenue service not later than May 30, 2019.

Fully built since 2016, the Gold Line (G Line) from DUS to Arvada and Wheat Ridge is a commuter rail line that is part of the Eagle project (East, Gold, and Northwest Rail Phase 1). Initial testing has been conducted with flaggers stationed at the at-grade crossings. This requirement has been necessary here, as well as along the University of Colorado A Line, which utilizes the same technology. Both commuter rail lines use the same wireless gate activation technology at the at-grade crossings.

On April 25, 2018, following a March 28, 2018 deliberation meeting, the Public Utilities Commission (PUC) issued a written ruling that provides a path to removal of flaggers on both the G Line and the University of Colorado A Line. This follows a previously-received waiver from the Federal Railroad Administration (FRA). These favorable rulings will allow RTD to move forward with full testing of the G Line, which is required prior to opening for revenue service. Next steps are being assessed so that a schedule for opening can be determined. The FRA waiver and the PUC ruling also set the stage for the final steps in establishing quiet zones. Establishment of quiet zones is within the purview of local governments rather than RTD. However, RTD worked with local governments to send Notices of Intent and will continue to assist in the next steps to establish quiet zones.

Remaining FasTracks projects that are not yet in construction include North Metro Rail from 124th Avenue to 162nd Avenue; the Southwest Rail Extension; the Central Corridor Extension; and the Northwest Rail Line Phase 2. At present, funding has not been identified for these projects, which places them beyond the time horizon for the DRCOG fiscally-constrained RTP. RTD continues to consider all options and to seek funding for these projects so that they can be implemented prior to 2040. Once funding is identified, an appropriate schedule can be determined.

The FasTracks Program costs through 2020 is attached. Also, the status of all FasTracks projects, including those not scheduled for completion prior to 2040, is summarized on the attached Progress Fact Sheet.

Please do not hesitate to contact me if you have additional questions.

Sincerely,



William C. Van Meter
Assistant General Manager, Planning
RTD - FasTracks

Attachment

Cc: Brian Welch, RTD
Susan Wood, RTD
Jacob Riger, DRCOG
FasTracks Document Control

FasTracks Program Costs Through 2020 (millions of dollars)		
Project	Spent Through 2017	Total Project Budget
Central Extension	\$11.7	\$11.7
Denver Union Station	\$311.1	\$314.2
Eagle Project	\$2,170.0	\$2,286.5
Free MetroRide	\$11.1	\$12.6
I-225	\$628.4	\$677.1
Light Rail Maintenance Facility	\$17.2	\$17.2
Misc. Projects	\$278.1	\$297.1
North Metro	\$549.3	\$836.9
Northwest Rail	\$11.1	\$28.0
Southeast Extension	\$163.2	\$232.4
Southwest Extension	\$23.5	\$24.0
US 36 BRT	\$183.9	\$190.1
West Corridor	\$678.0	\$678.2
Total Program	\$5,036.6	\$5,605.9

W Line (West)

This service between Union Station and the Jefferson County Government Center began in April 2013.

**Denver Union Station**

The Union Station bus concourse is open. Commuter rail trains are operational at the station behind the historic building.

**Free MetroRide**

This popular free bus service began in May 2014 and complements the Free MallRide in downtown Denver.

**Flatiron Flyer (US36 BRT)**

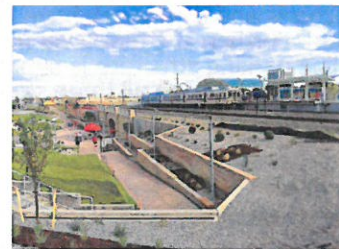
This bus rapid transit service between Denver and Boulder began January, 2016.

**University of Colorado A Line (East)**

In the first year, the rail line carried nearly five million passengers and traveled 1.2 million miles. The train serves approximately 22,000 passenger trips a day.

**B Line (Northwest)**

The B Line to Westminster opened July 2016.



R Line (I-225)

The R Line through Aurora opened February 26, 2017.



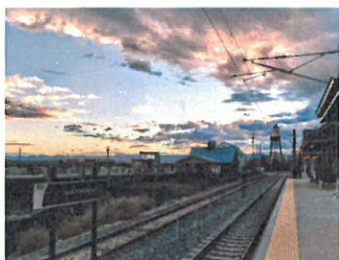
N Line (North)

The substructure for the Skyway Bridge, which will be the longest bridge in the state' is complete. Catenary poles are being set along the guideway, along with the installation of ballast and rail. All design packages are complete and station work is well underway.



G Line (Gold)

The G Line has the same at-grade crossing technology as the University of Colorado A Line. Steps have been taken to resolve common issues. Testing will continue and efforts toward scheduling an opening date are underway.



L Line Extension (Central)

RTD staff is continuing advanced engineering and updating the cost estimate. In January 2018, the Welton Street segment of the D Line was separated from the D Line and began operating as the L Line to provide better service along Welton Street.

C & D Lines Extension (Southwest)

Southwest stakeholders and RTD staff are evaluating opportunities to move the project forward.

Safety

The commuter rail safety outreach program is complete for the University of Colorado A Line, B Line and G Line. Forty-seven schools and nearly 35,000 students received safety training. Safety outreach will continue via the Dumb Ways to Die campaign.



E, F & R Lines Extension (Southeast)

Construction began in June 2016. Bridge structures and track work have been completed. Further, the four level RidgeGate end-of-line parking structure is substantially complete and work on all three stations is underway. Service is scheduled to begin in 2019.



ATTACH F

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16,2018	Informational Briefing	13

SUBJECT

Bike to Work Day 2018

PROPOSED ACTION/RECOMMENDATIONS

No action requested, this item is for information only.

ACTION BY OTHERS

N/A

SUMMARY

Steve Erickson, Communications and Marketing Director, will present information on the 2018 Bike to Work Day event, planned for June 27, 2018. He'll discuss the purpose and history of event, how it fits in with Way to Go commute options efforts, and what to expect across the region.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A


ATTACHMENT

Staff presentation


ADDITIONAL INFORMATION


If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Steve Erickson, Communications and Marketing Director at 303-480-6716 or serickson@drcog.org



Agenda


- Way to Go overview
- 2018 Bike to Work Day
 - Building on past success
 - What's new this year?
- Long-term benefit to region
- How you can help





Way to Go

- Federally funded program to reduce traffic congestion and improve air quality
- Partnership with seven transportation management associations
- Regionwide advertising and outreach
 - Employer outreach
 - Employer campaigns – GoTober
 - Community outreach
 - Events



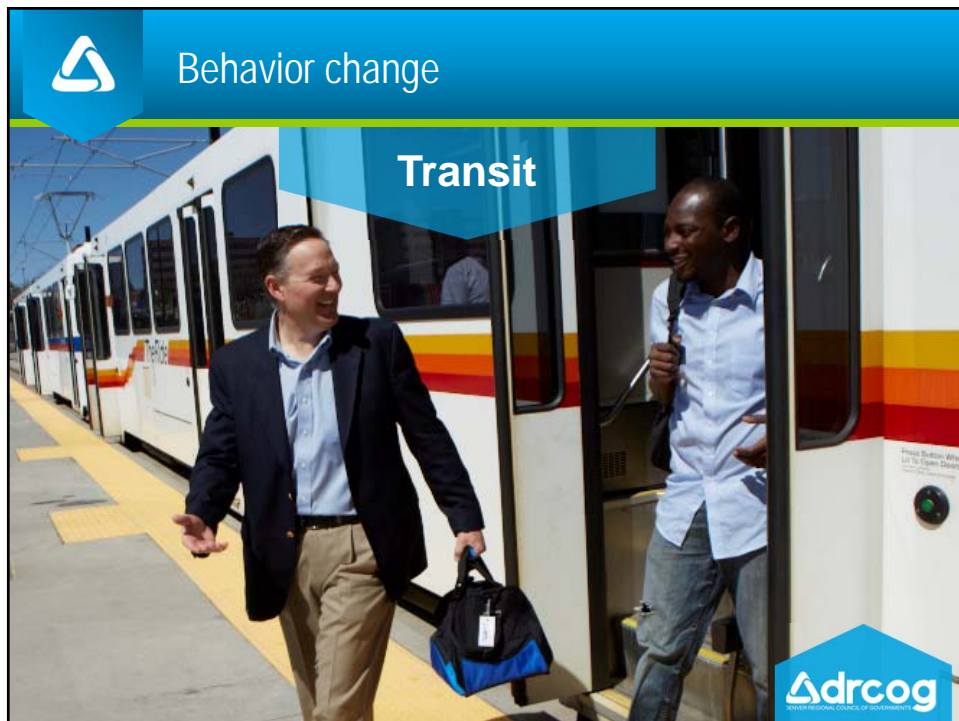


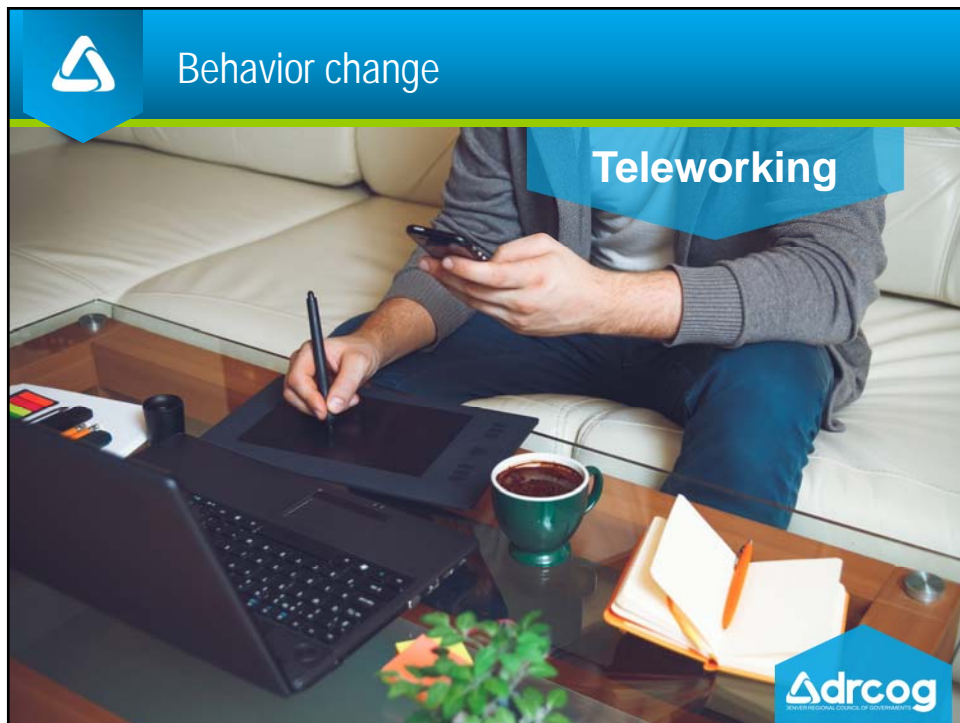
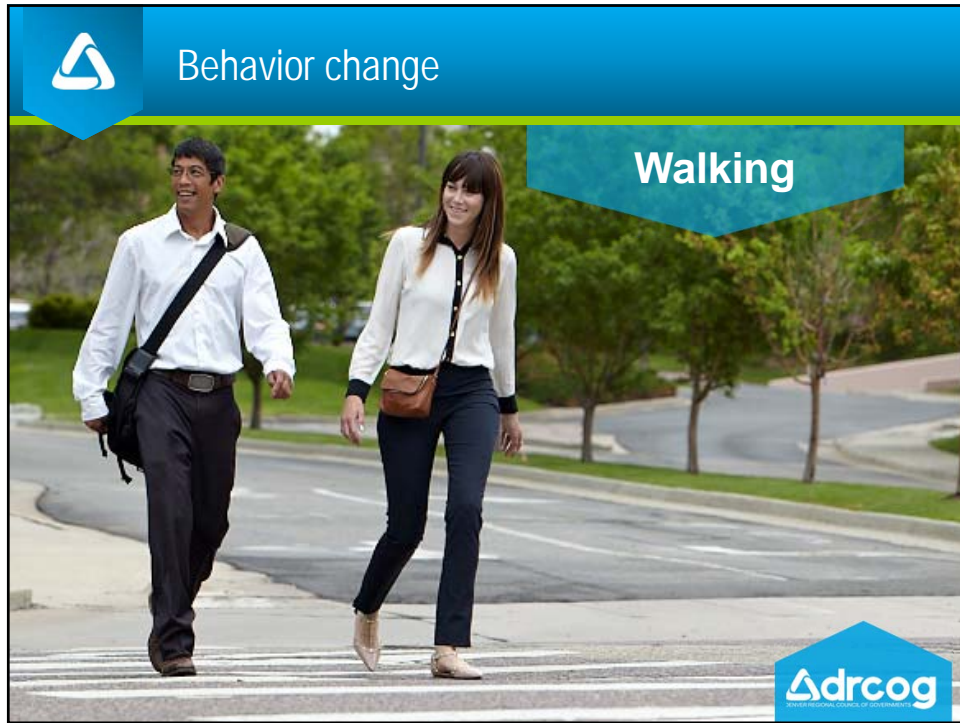
Behavior change



Carpooling









Behavior change

Biking



Adrcog
ADULT DEVELOPMENTAL RESOURCES CENTER OF GAITHERSBURG




Bike to Work Day summary




- **28th year**
- **Fourth Wednesday of June** (Colorado statute)
- Supportive, fun and safe environment encouraging people to try **bike commuting**
- New bike commuters realize it's **easy** and the **benefits** are significant
- Catalyst for **changing behavior**
- We're **No. 2!**

Adrcog
ADULT DEVELOPMENTAL RESOURCES CENTER OF GAITHERSBURG




Biking to Work






Goals for 2018



- **36,000** riders
- **38 percent** first-timers – we want to introduce 13,000-plus to bike commuting in one day
- **350** breakfast and bike home stations, including parties
- **800** organizations participate in the **Business Challenge**






What's new for 2018

- Poster and T-shirt design
- Prizes on the 1000s
- *Denver Business Journal* sponsoring Business Challenge
- Grand prize – cycling trip to Iceland
- More stations, more businesses, more fun
- Active Bike Corridors
- Winter Bike to Work Day




2018 Bike to Work Day poster







Beyond Bike to Work Day




- Long-term behavior change
- Metro Vision goals
- DRCOG leads the way
- Signature event: Part of a healthy ecosystem in our region
- One of many **commuting choices**






Bike today for a better tomorrow



- **2,300 miles** of bicycle facilities in the region
- 2018-2021 TIP cycle – **21.4 percent** bike and pedestrian projects
- Your communities
- **Active Transportation Plan**
- Regional momentum







Biking is taking off




- Between 2000 and 2014, bike commuters **doubled** (fastest-growing mode) U.S. CENSUS
- Colorado is the **No. 3** state in bike commuting in the nation! AMERICAN COMMUNITY SURVEY 2011-2013
- By 2040, all trips are projected to increase by **35 percent**. Biking expected to increase by **56 percent**. DRCOG MODEL

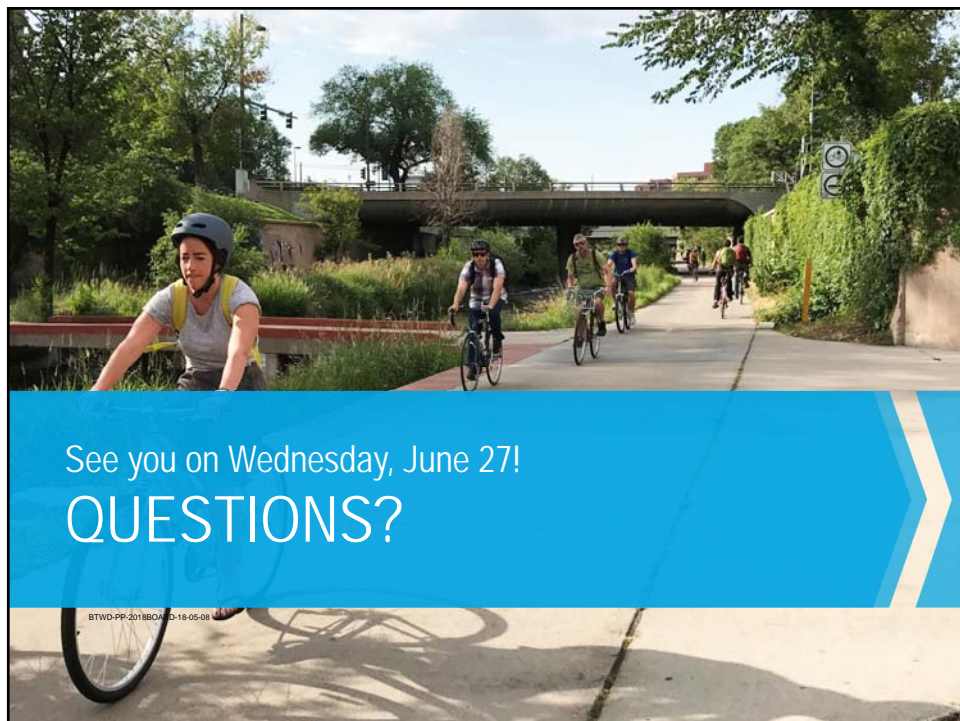




How you can help

- Order a T-shirt
- Distribute posters
- Visit breakfast and bike home stations
- Make certain your town, city or county has signed up for the Business Challenge
- Social Media
- Ride!





ATTACH G

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Informational Briefing	14

SUBJECT

Update on Census 2020 activities.

PROPOSED ACTION/RECOMMENDATIONS

No action requested, this item is for information only.

ACTION BY OTHERS

N/A

SUMMARY

Preparations for Census 2020 are underway. This brief update will discuss programs like the Local Update of Census Addresses (LUCA), the Boundary and Annexation Survey (BAS), and the Participant Statistical Areas Program (PSAP). Important dates and recommended ways to engage will be presented.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

Attachment - Census 2020 Handouts

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Ashley Summers, IS Manager, at 303-480-6746, or asummers@drcog.org.

Boundary and Annexation Survey (BAS)

What is the Boundary and Annexation Survey?

The Boundary and Annexation Survey (BAS) is the primary way that local, county, and tribal governments ensure that their legal boundaries—and consequently, their official population counts—are correctly recorded with the federal government. Every year, governments use the BAS to update their legal boundaries and official names.

In the BAS, governments report official name changes, (dis)incorporations, and (de)annexations. Governments can also update boundaries, features, and landmarks for:

- Cities, towns, boroughs, and villages (incorporated places)
- Townships and towns (minor civil divisions)
- Counties (or county equivalents)
- Consolidated cities
- Roads and other applicable linear features



How does the BAS benefit you?

Legal boundaries determine your government's population count every year in the American Community Survey and the Population Estimates Program. Many government agencies and other groups use population counts to determine the allocation of funds. Responding to the BAS ensures that your local government has the best data available for its decision-making processes, and that it receives all of the funds for which it is entitled.

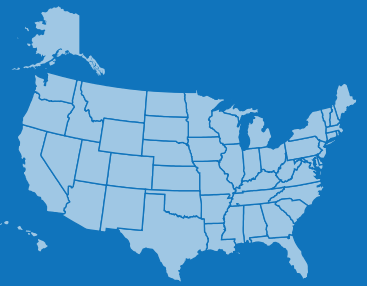
In addition, our boundary records are publicly available and used by many other federal agencies, researchers, and the public. Because the U.S. Census Bureau is responsible for tracking America's legal boundaries and population data, geographic updates that you provide to us ripple out in numerous important ways.

Accurate boundary records directly affect the quality of life in your community.

Accurate boundaries allow us to *count* your community's residents accurately.

Your participation in the BAS helps the Census Bureau continue to produce accurate data, which directly affects the quality of life in your community.

An *accurate count* helps the federal government allocate more than **\$400 billion in federal funds annually** for *programs and services*—including education, housing, health care services for the elderly, job training, transportation, and more.



Find forms, information, and materials about the BAS online at www.census.gov/programs-surveys/bas.html.

Contact us at geo.bas@census.gov or 1-800-972-5651.



Responding to the BAS is easy.

The Census Bureau provides multiple free, user-friendly methods for responding to the BAS.

Paper option

BAS participants can request free paper maps from the BAS Web site.

Basic digital option

The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information Systems (GIS) tool that will be available during the BAS. It was specifically developed for people who do not have geographic training or are not experienced GIS users.

Advanced digital option

Experienced GIS users can update boundaries in their own GIS. The Census Bureau provides free GIS files in shapefile format on its Web site, along with digital update guidelines. Governments can update those shapefiles in their GIS and use them to respond to the BAS.



To make responding to the BAS as easy as possible, we've created a YouTube channel with videos to walk you through the survey.

Visit www.census.gov/programs-surveys/bas/library/videos.html.

To see the existing boundaries that we have on file for your community, visit the Census Bureau's online map application at

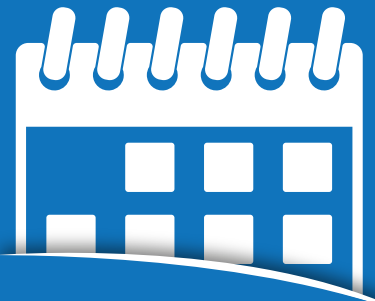
https://tigerweb.geo.census.gov/tigerwebmain/TIGERweb_main.html.



Will the Census Bureau contact my government for the BAS program?

Every year, the Census Bureau will send the BAS to key contacts for every government affected by the survey:

- The government's highest-elected official, such as the mayor or county executive.
- A GIS staff, planner, clerk, or other contact that the government instructs us to contact.
- The relevant state-level official.



BAS Schedule

December: The Census Bureau e-mails annual response information to BAS contacts with instructions for participation.

March 1 (first deadline): Legal boundary updates (not including nonlegal boundary corrections) sent by this date are included in the next Population Estimates Program and American Community Survey shapefiles and population estimates.

May 31 (final deadline): Boundary updates sent by this date will appear in the next year's BAS shapefiles.

The 2020 Census Local Update of Census Addresses Operation (LUCA)

What is LUCA?

LUCA is the only opportunity offered to tribal, state, and local governments to review and comment on the U.S. Census Bureau's residential address list for their jurisdiction prior to the 2020 Census. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the census.



Why participate in LUCA?

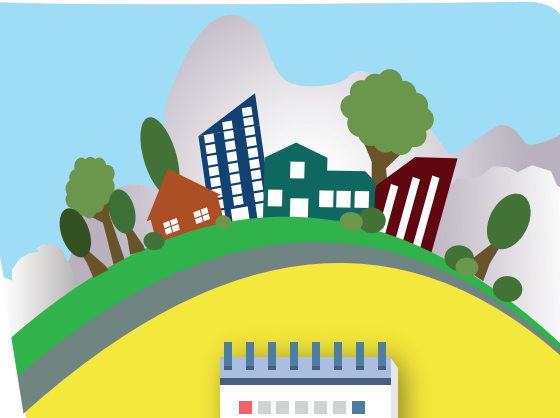
- To help ensure an accurate decennial census count in your community.
- To help the federal government distribute more than \$400 billion in funds annually for infrastructure, programs, and services.
- To help your community plan for future needs.

Who can participate in LUCA?

Active, functioning, legal governments can participate in LUCA. These include:

- Federally recognized tribes with a reservation and/or off-reservation trust lands.
- States.
- Counties.
- Cities (incorporated places).
- Townships (minor civil divisions).

If you are unable to participate in LUCA, you may designate an alternate reviewer for your government, such as your county, state data center, or regional planning agency.



Schedule

- January 2017: Advance notification of LUCA mailed to the highest elected official (HEO) or Tribal Chairperson (TC) of all eligible governments and other LUCA contacts.
- March 2017: LUCA promotional workshops begin.
- July 2017: Invitation letter and registration forms mailed to the HEO or TC of all eligible governments.
- October 2017: Training workshops begin. Self-training aids and Webinars will be available online at the LUCA Web site.
- February 2018: Participation materials mailed to registered participants. Participants have 120 calendar days from the receipt of materials to complete their review.
- August 2019: Feedback materials offered to participants with the results of Address Canvassing.
- **April 1, 2020: Census Day.**

For more information about LUCA, call 1-844-344-0169, e-mail us at <GEO.2020.LUCA@census.gov>, or visit our Web site at <www.census.gov/geo/partnerships/luca.html>.

LUCA Materials

The Geographic Update Partnership Software (GUPS) is new for LUCA. The GUPS is a self-contained Geographic Information System (GIS) update and processing package. In addition to the software, you will receive the Census Bureau's address list, address count list by



census block, and Topologically Integrated Geographic Encoding and Referencing (TIGER) partnership shapefiles.

sheet or database software. The paper format is available only to governments with 6,000 or fewer addresses.

Maps are offered in digital (TIGER partnership shapefiles that require GIS software) or paper (large format maps are 42 X 36 inches and include a DVD of small format [8.5 X 14 inches] block maps in Adobe PDF) formats.

The Census Bureau offers in-person training using LUCA materials. Self-training aids and Webinars are available online at the LUCA Web site.

What's new for LUCA?

- Pre-LUCA activities provide more opportunities to submit address information and receive feedback through the continuous Geographic Support System (GSS) Program.
- Streamlined participation through the Full Address List Review provides the opportunity to review and update the Census Bureau's address list.
- The Census Bureau's digital address list is available in new, convenient standard software formats.
- Comprehensive data that includes ungeocoded address and residential structure coordinates.



Preparing for LUCA

You will receive only the addresses within your jurisdiction's boundaries that are currently on file with the Census Bureau. By participating in the 2017 Boundary and Annexation Survey (BAS), you have the opportunity to verify or update your jurisdiction's boundaries. Doing this will ensure that you receive the complete list of addresses for your jurisdiction in LUCA.

To prepare your address list before you receive your LUCA materials:

- Ensure that your address list contains multiunit structure identifiers (such as apartment numbers for individual units) and that you can distinguish between residential addresses and nonresidential addresses.
- Identify local address sources, such as building permits, E-911 address files, local utility records, annexation records, and assessment or taxation files.
- Visit the LUCA Web site or plan to attend a LUCA promotional workshop to get more information about participating in the program.

Connect With Us



Participant Statistical Areas Program (PSAP)

PSAP offers federally recognized tribes, state tribal liaisons, local governments, councils of governments, and regional planning organizations the opportunity to review and modify select statistical boundaries that the U.S. Census Bureau uses to count people in your community, so that we can give you the most relevant, useful data possible.

Statistical boundaries let us give you the small-area statistics and spatial data you need. You know your local community best. By participating in PSAP, you can help us provide relevant, useful data about population, income, and housing for small-area geographic analyses.



The Census Bureau uses these boundaries to tabulate data for the 2020 Census, the American Community Survey, and the Economic Census. Data tabulated to PSAP geographies are used by tribal, federal, state, and local agencies for planning and funding purposes, as well as by the private sector, academia, and the public.

Standard statistical geographies include:

- Census tracts
- Census block groups
- Census designated places (CDPs)
- Census county divisions (CCDs)

Tribal statistical geographies include:

- Tribal census tracts
- Tribal block groups
- Tribal designated statistical areas (TDSAs)
- State designated tribal statistical areas (SDTSAs)
- State reservations
- Oklahoma tribal statistical areas (OTSAs)
- OTSA tribal subdivisions
- Alaska Native village statistical areas (ANVSAs)



What is a statistical boundary?

A *statistical boundary* breaks down large geographical areas into smaller, local areas. These small-area boundaries let you compare poverty, health, education, and many other topics across local areas.

The Census Bureau also tracks *legal boundaries*—such as state and county borders, city limits, and federally recognized American Indian Reservations—through the Boundary and Annexation Survey (BAS).

To learn about PSAP and to obtain the most up-to-date schedule, please visit www.census.gov/programs-surveys/decennial-census/about/psap.html.

For additional assistance, please contact the Census Bureau at geo.psap@census.gov or 844-788-4921.

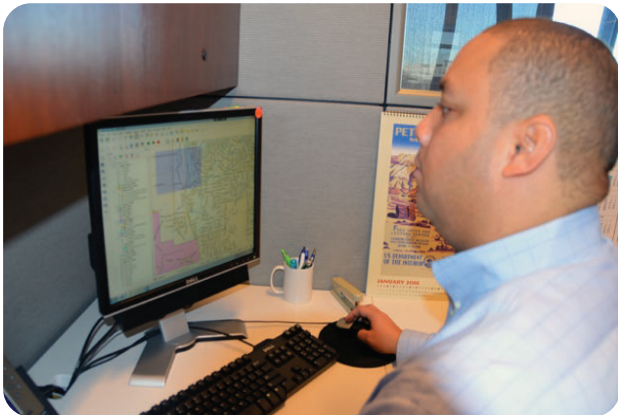
How can I participate?

In July 2018, the Census Bureau will invite regional planning agencies, councils of governments, local governments and organizations, and all federally recognized tribes and state tribal liaison offices to participate in PSAP.

If you are interested in PSAP and do not receive an invitation, please visit the PSAP Web site to locate the contact information for your participating local planning agency, council of government, or other organization. Once you have identified and contacted the proper PSAP participant, you will work directly with the PSAP participant and the PSAP participant will work with the Census Bureau to review and modify statistical boundaries for your locality. An updated list of PSAP participants will be published on the PSAP Web site in the fall of 2018.

Before the start of PSAP, the Census Bureau will create a proposed 2020 PSAP plan of modified PSAP geographies for PSAP participants to review. We will send participants both the 2010 PSAP geography and the proposed 2020 PSAP plan to review.

During the program, participants will work with interested local parties to review the 2020 PSAP plan and send modifications back to the Census Bureau. The Census Bureau provides a free software called Geographic Update Partnership Software (GUPS) for participants to review the boundaries and generate the final 2020 PSAP plan.



Other Census Bureau Geography Programs

As the 2020 Census approaches, tribal, state, and local governments will have several opportunities to provide input on Census Bureau geographic programs. In addition to PSAP, you may hear about these important programs:



The Local Update of Census Addresses (LUCA) is the only opportunity offered to tribal, state, and local governments to review and comment on the Census Bureau's residential address list for their jurisdiction prior to the 2020 Census.



The Boundary and Annexation Survey (BAS) is the primary way that tribal, state, and local governments ensure that their legal boundaries are correctly recorded with the federal government.



Upcoming Key Dates

- March–May 2018: The Census Bureau contacts 2010 Census PSAP participants to inquire about 2020 Census PSAP participation.
- July 2018: The Census Bureau sends an official letter to PSAP participants and state, county, or local points of contacts.
- Fall 2018: List of local planning agencies, councils of governments, and organizations published on the PSAP Web site.
- January 2019: PSAP participants receive materials to provide input on the 2020 PSAP plan for statistical boundaries.
- February 2019: PSAP webinar training begins.
- January 2020: PSAP participants receive an updated 2020 PSAP plan in order to verify that the statistical boundaries are correct.
- December 2020: The Census Bureau begins to release geographies from the 2020 Census.

ATTACH H

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drco.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Informational	16

SUBJECT

DRCOG Scorecard report for one strategic objective and one performance.

PROPOSED ACTION/RECOMMENDATIONS

N/A

ACTION BY OTHERS

N/A

SUMMARY

DRCOG's Balanced Scorecard work began in April 2014 and led to the design of a DRCOG scorecard and five division scorecards. Periodically, we will be reporting an informational item to the Board on select objectives and measures that we're focused on internally. This report focuses on the objective, Promote Informed Decisions, and a single measure for Website Traffic.

PREVIOUS DISCUSSIONS/ACTIONS

Since 2015, reports from the Executive Office scorecard have been provided periodically to Board Directors as an informational item. The periodic reports are a way of keeping Directors updated on DRCOG's progress with our strategy work.

PROPOSED MOTION

N/A

ATTACHMENT

Attachment: Scorecard report on Promote Informed Decisions and Website Traffic

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drco.org or Jerry Stigall, Director, Organizational Development, at 303-480-6780 or jstigall@drco.org.

Promote Informed Decisions

2018

Description: Description: Provide information, analysis, and tools that enable decision-makers and action-takers in our communities to make informed data-driven decisions.

Outcomes:

- *Improve processes to better acquire, manage, and disseminate the data and information that support our business needs.
- *Promote a better understanding of the current and future state of the local and regional environment.
- *Enable decision-makers to focus resources towards actions that are most likely to produce a positive impact in our communities.
- *Enable local participation in data collaboration to improve the quality of the information on which decisions are based.
- *Empower people in the community with information and encourage their involvement in local and regional discourse.
- *Establish DRCOG as the "go-to" expert for information about our region.

Objective owner: Ashley Summers

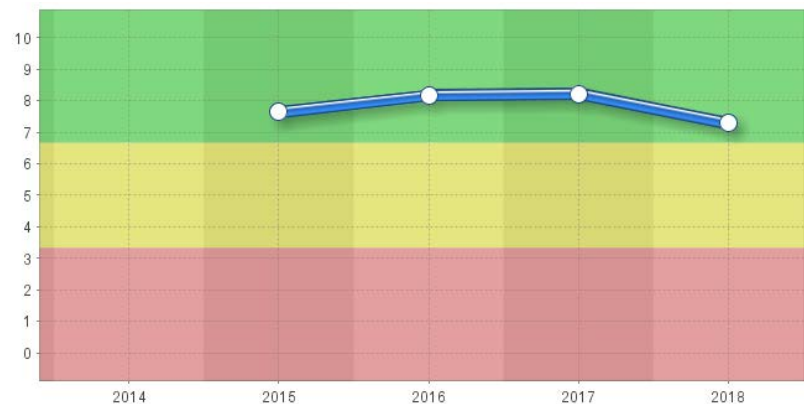
Type: Objective

This Period's Performance



Score: **7.29**

Historical Performance



Series Color	Scorecard Object	Series	2014	2015	2016	2017	2018
	Promote Informed Decisions	Score		7.64	8.17	8.22	7.29

Data Used in Calculations-DRCOG Scorecard

Name	Type	Weight	Score
Data Collection – Coverage	Performance Measure	33.33%	5.83
Regional Data Catalog downloads	Performance Measure	33.33%	10
Website Traffic	Performance Measure	33.33%	6.02

Quarter 1, 2018

Website Traffic

Description: This measure reports the total number of user sessions per quarter for all DRCOG websites. The websites include:

*DRCOG.org

Metro Vision.org

*Way to Go

*BTWD

*DRVR

*REA

*Regional Data Catalog

Type: Performance Measure

Calendar: Quarterly

This Period's Performance



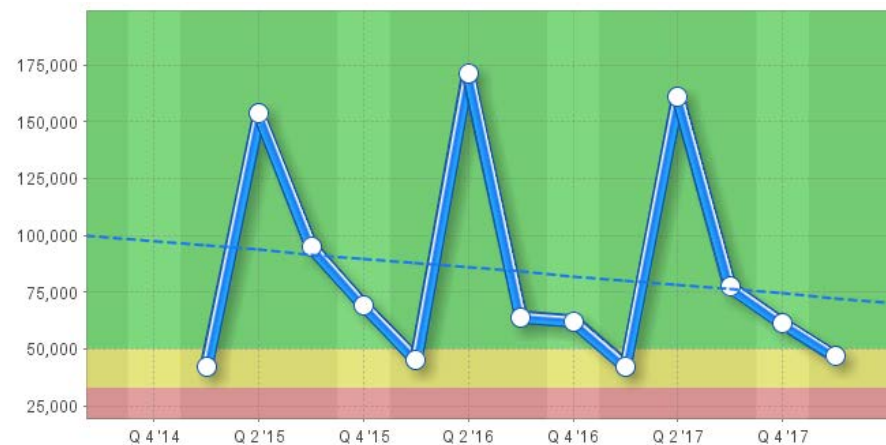
Actual Value: 46,727

Score: 6.02

Red Flag: 33,000

Goal: 50,000

Historical Performance



Series Color	Scorecard Object	Qtr 4, 2014	Qtr 1, 2015	Qtr 2, 2015	Qtr 3, 2015	Qtr 4, 2015	Qtr 1, 2016	Qtr 2, 2016	Qtr 3, 2016	Qtr 4, 2016	Qtr 1, 2017	Qtr 2, 2017	Qtr 3, 2017	Qtr 4, 2017	Qtr 1, 2018
Blue	Website Traffic		42,205	153,447	95,094	69,103	45,392	171,338	63,863	62,120	42,425	160,836	77,335	61,194	46,727

Summary: The website traffic measure is collected quarterly. The measure was developed in 2014 and we began tracking data in Q1 2015. Variance in the data in Q2 of each year is due to Bike To Work Day registrations. The dotted line shows the trend since data collection began in Q1 2015. The red flag and goal under the speedometer are the low and high targets set for this measure.

Action: DRCOG wants to provide more information that is helpful to our member jurisdictions, partners, and clients via self-service.

ATTACH I

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Informational	17

SUBJECT

May administrative modifications to the *2018-2021 Transportation Improvement Program*.

PROPOSED ACTION/RECOMMENDATIONS

No action requested. This item is for information.

ACTION BY OTHERS

N/A

SUMMARY

Per the DRCOG Board-adopted [Policy on Transportation Improvement Program \(TIP\) Preparation](#), administrative modifications to the [2018-2021 TIP](#) are reviewed and processed by staff. Administrative modifications represent revisions to TIP projects that do not require formal action by the DRCOG Board.

Once processed, the projects are posted on the [DRCOG 2018-2021 TIP web page](#) and emailed to the TIP Notification List, which includes members of the Regional Transportation Committee, the Transportation Advisory Committee, TIP project sponsors, staff of various federal and state agencies, and other interested parties.

The May 2018 administrative modifications are listed and described in the attachment. Highlighted items in the attachment depict project revisions.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

1. 2018-2021 TIP Administrative Modifications (May 2018)

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Todd Cottrell, Senior Transportation Planner, at (303) 480-6737 or tcottrell@drcog.org.

ATTACHMENT 1

To: TIP Notification List

From: Douglas W. Rex, Executive Director

Subject: **May 2018 Administrative Modifications to the 2018-2021 Transportation Improvement Program**

Date: May 16, 2018

SUMMARY

- Per the [Policy on Transportation Improvement Program \(TIP\) Preparation](#) covering the [2018-2021 TIP](#), administrative modifications are reviewed and processed by staff. They are emailed to the TIP Notification List, and posted on the [DRCOG 2018-2021 TIP web page](#).
- The TIP Notification List includes the members of the DRCOG Regional Transportation Committee and Transportation Advisory Committee, TIP project sponsors, staffs of various federal and state agencies, and other interested parties. The notification via email is sent when Administrative Modifications have been made to the 2018-2021 TIP. If you wish to be removed from the TIP Notification List, please contact Mark Northrop at (303) 480-6771 or via e-mail at mnorthrop@drcog.org.
- Administrative Modifications represent minor changes to TIP projects not defined as “regionally significant changes” for air quality conformity findings, or per CDOT definition.
- The projects included through this set of Administrative Modifications are listed below. The attached describes these modifications.

PROJECTS TO BE MODIFIED

- **New Project:** **I-25/SH-119 Interchange and Park-N-Ride Improvements**
 - New project
- **2007-079:** **Region 1 Bridge Off-System Pool**
 - Add funding
- **2008-076:** **Region 1 FASTER Pool**
 - Add funding
- **2016-057:** **Region 1 RPP Pool**
 - Add funding

New Project: Add SB 267 funding to construct Bustang station/stop infrastructure

New Project

Title: **I-25/SH-119 Interchange and Park-N-Ride Improvements**

Project Type: **Transit Passenger Facilities**

TIP-ID: **Request**

STIP-ID: **SSP4428**

Open to Public:

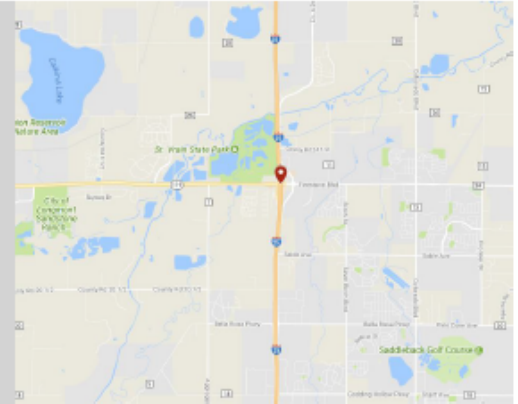
Sponsor: **CDOT Region 4**

Project Scope

Construct Bustang passenger stations and stops with appropriate pedestrian facilities, ADA ramps, and bus pullouts.

Affected County(ies)

Weld



Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding
Federal		\$0	\$0	\$0	\$0		
State (SB267)		\$200	\$0	\$0	\$0		
Local		\$0	\$0	\$0	\$0		
Total	\$0	\$200	\$0	\$0	\$0	\$0	\$200

2007-079: Add funding to an existing pool project**Existing**Title: **Region 1 Bridge Off-System Pool**Project Type: **Bridge**TIP-ID: **2007-079**STIP-ID: **SR17001**

Open to Public:

Sponsor: **CDOT Region 1****Project Scope**

The Bridge Off-System Pool funds off-system bridge projects throughout CDOT Region 1.

Affected County(ies)

Adams

Arapahoe

Broomfield

Denver

Douglas

Jefferson



All pool project funding depicts federal and/or state funding only.

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
Dartmouth Ave	@ S Platte River	\$868	Rio Grande St	@ Slaughterhouse Gulch	\$408			
88th Ave	@ Wolf Creek	\$100	Hudson Rd	@ Coyote Run	\$486			
Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding	
Federal (BRO)		\$0	\$0	\$0	\$0			
State		\$1,860	\$0	\$0	\$0			
Local		\$465	\$0	\$0	\$0			
Total	\$559	\$2,325	\$0	\$0	\$0	\$0	\$2,884	

Revised

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
Dartmouth Ave	@ S Platte River	\$1,585	Rio Grande St	@ Slaughterhouse Gulch	\$408			
88th Ave	@ Wolf Creek	\$100	Hudson Rd	@ Coyote Run	\$486			
Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding	
Federal (BRO)		\$0	\$0	\$0	\$0			
State		\$2,557	\$0	\$0	\$0			
Local		\$639	\$0	\$0	\$0			
Total	\$559	\$3,196	\$0	\$0	\$0	\$0	\$3,755	

2008-076: Add funding to an existing pool project using unallocated pool funds**Existing**Title: **Region 1 FASTER Pool**Project Type: **Safety**TIP-ID: **2008-076**STIP-ID: **SR17002**

Open to Public:

Sponsor: **CDOT Region 1****Project Scope**

Pool contains safety-related improvements and upgrades based on the new FASTER-Safety funding program (Colorado Senate Bill 108) in CDOT Region 1.

Affected County(ies)

Adams

Arapahoe

Broomfield

Denver

Douglas

Jefferson



All pool project funding depicts federal and/or state funding only.

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
SH-75 and Mineral Ave	Curb ramp and B/P crossing improvements	\$200	FASTER Safety Design		\$4,000	SH-95 @ 1st Ave, 32nd Ave, 38th Ave, 46th Ave, Wellington Ave	Traffic Signal Replacements	\$2,000
SH-95 Intersection Improvements	64th Ave	\$851	SH-2 Traffic Signal Upgrades		\$440	US-85 @ Dartmouth	Hampden to Florida SUR	\$1,600
SH-121/72nd Ave	Right turn accel lanes	\$961	I-70-A Pecos	Roundabout Improvements	\$700	Roundabouts at C-470 @ Ken Caryl and I-70 @ Harlan	Roundabouts - design	\$500
SH-177 Sidewalks	Mineral Ave to Orchard Rd	\$521	Wadsworth	Right Turn Lane Extensions	\$1,621	VMS for I-25 south of Denver	VMS Installation	\$500
High Line Canal Trail Underpass	Parker/Mississippi	\$3,201	US-85	I-76 to 168th	\$1,443	Long mast arm signal design (3 locations)	88 @ Revere, 121 @ Ken Caryl, 121 @ C-470 (2)	\$2,000
Cable Median Barrier	104th to 168th Ave	\$2,000	I-70 between MP 252 & 255	Median Barrier	\$2,000	Aurora Signal Package	I-70 at Tower	\$100
Founders Pkwy Intersection Reconstruct	Crowfoot Valley Rd	\$1,602	SH-287 @ Midway	Traffic Signal Replacement	\$500	SH224 @ Dahlia St.	Traffic Signal Replacement	\$450
Wadsworth TOD left turn protection	Girton, Eastman and Yale	\$200	SH 121 @ Deer Creek Canyon, C-470 @ Kipling, SH-95 @ WB I-76 Ramp Mod, SH-88 @ US 285, SH-93 @ Washington St	Traffic Signal Replacements	\$1,000	Ramp Metering	I-76	\$1,500

Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding
Federal		\$0	\$0	\$0	\$0		
State (Faster-S)		\$21,950	\$21,416	\$22,500	\$22,200		
Local		\$0	\$0	\$0	\$0		
Total	\$23,148	\$21,950	\$21,416	\$22,500	\$22,200	\$0	\$111,214

Revised

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
SH-75 and Mineral Ave	Curb ramp and B/P crossing improvements	\$200	FASTER Safety Design		\$4,000	SH-95 @ 1st Ave, 32nd Ave, 38th Ave, 46th Ave, Wellington Ave	Traffic Signal Replacements	\$2,000
SH-95 Intersection Improvements	64th Ave	\$851	SH-2 Traffic Signal Upgrades		\$440	US-85 @ Dartmouth	Hampden to Florida SUR	\$2,500
SH-121/72nd Ave	Right turn accel lanes	\$961	I-70-A Pecos	Roundabout Improvements	\$700	Roundabouts at C-470 @ Ken Caryl and I-70 @ Harlan	Roundabouts - design	\$500
SH-177 Sidewalks	Mineral Ave to Orchard Rd	\$521	Wadsworth	Right Turn Lane Extensions	\$1,621	VMS for I-25 south of Denver	VMS Installation	\$500
High Line Canal Trail Underpass	Parker/Mississippi	\$3,201	US-85	I-76 to 168th	\$1,443	Long mast arm signal design (3 locations)	88 @ Revere, 121 @ Ken Caryl, 121 @ C-470 (2)	\$2,000
Cable Median Barrier	104th to 168th Ave	\$2,000	I-70 between MP 252 & 255	Median Barrier	\$2,000	Aurora Signal Package	I-70 at Tower	\$100
Founders Pkwy Intersection Reconstruct	Crowfoot Valley Rd	\$1,602	SH-287 @ Midway	Traffic Signal Replacement	\$500	SH224 @ Dahlia St.	Traffic Signal Replacement	\$450
Wadsworth TOD left turn protection	Girton, Eastman and Yale	\$200	SH 121 @ Deer Creek Canyon, C-470 @ Kipling, SH-95 @ WB I-76 Ramp Mod, SH-88 @ US 285, SH-93 @ Washington St	Traffic Signal Replacements	\$1,000	Ramp Metering	I-76	\$1,500

Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding
Federal		\$0	\$0	\$0	\$0		
State (Faster-S)		\$21,950	\$21,416	\$22,500	\$22,200		
Local		\$0	\$0	\$0	\$0		
Total	\$23,148	\$21,950	\$21,416	\$22,500	\$22,200	\$0	\$111,214

2016-057: Add one new pool project using unallocated pool funds**Existing**Title: **Region 1 RPP Pool**Project Type: **Other**TIP-ID: **2016-057**

STIP-ID:

Open to Public:

Sponsor: **CDOT Region 1****Project Scope**

CDOT Region 1 RPP Pool. Funds projects with RPP funds.

Affected County(ies)

Adams

Arapahoe

Broomfield

Denver

Douglas

Jefferson



All pool project funding depicts federal and/or state funding only.

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
Small projects/consultants/closures		\$15,000	I-70	PPSL	\$4,000	Regionwide ADA Ramps (Preconstruction)		\$3,000
I-70	Tower to Colfax	\$2,600	C470	Study	\$1,000	Brighton Blvd/42nd Culvert		\$2,500
C470 West	PEL	\$2,100	I-270	Interchange Study (TIP ID 2016-047)	\$1,000	I-25 near Orchard	Emergency repairs	\$400
120th Ave Connection	Broomfield TIP ID 2007-029	\$1,400	I-25 N	Post-PEL	\$2,000	I-70 System-Level Traffic Study	E-470 to Strasburg	\$500

Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding
Federal		\$0	\$0	\$0	\$0		
State (R P P)		\$7,800	\$11,550	\$16,800	\$16,800		
Local		\$0	\$0	\$0	\$0		
Total	\$0	\$7,800	\$11,550	\$16,800	\$16,800	\$0	\$52,950

Revised

Facility Name	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)	Facility Name (Cont)	Start-At and End-At	Cost (1,000s)
Small projects/consultants/closures		\$15,000	C470	Study	\$1,000	I-25 near Orchard	Emergency repairs	\$400
I-70	Tower to Colfax	\$2,600	I-270	Interchange Study (TIP ID 2018-047)	\$1,000	I-70 System-Level Traffic Study	E-470 to Strasburg	\$500
C470 West	PEL	\$2,100	I-25 N	Post-PEL	\$2,000	SH-121 and Morrison Rd	Intersection Improvements	\$700
120th Ave Connection	Broomfield TIP ID 2007-029	\$1,400	Regionwide ADA Ramps (Preconstruction)		\$3,000			
I-70	PPSL	\$4,000	Brighton Blvd/42nd Culvert		\$2,500			

Amounts in \$1,000s	Prior Funding	FY18	FY19	FY20	FY21	Future Funding	Total Funding
Federal		\$0	\$0	\$0	\$0		
State (R P P)		\$7,800	\$11,550	\$16,800	\$16,800		
Local		\$0	\$0	\$0	\$0		
Total	\$0	\$7,800	\$11,550	\$16,800	\$16,800	\$0	\$52,950