

AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, MAY 16, 2018
MONARCH PASS CONFERENCE ROOM
1290 Broadway
➔ 5:30 P.M. ←

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - March 21, 2018 minutes
(Attachment A)

ACTION ITEM

3. A resolution authorizing the Executive Director to renew DRCOG's annual contract with the Colorado Department of Human Services (CDHS) and allocate up to \$16.5 million in funds it received from CDHS for the period of July 1, 2018 through June 30, 2019.
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging

INFORMATIONAL ITEM

4. Support from the NextFifty Initiative to support DRCOG's No Copay radio program
(Attachment C) Jayla Sanchez-Warren, Director, Area Agency on Aging

ADMINISTRATIVE ITEMS

5. Executed Contracts Report – No contracts to report for March or April 2018
6. Report of the Chair
7. Report of the Executive Director
8. Other Matters by Members
9. **Next Meeting – June 27, 2018**
10. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, March 21, 2018

Present:

Ashley Stolzmann, Chair	Louisville
Jeff Baker	Arapahoe County
Elise Jones	Boulder County
Crissy Fanganello	City and County of Denver
Roger Partridge	Douglas County
Bib Fifer	Arvada
Wynne Shaw	Lone Tree
Joan Peck	Longmont
Rita Dozal	Superior

Others Present: Doug Rex, Executive Director, and DRCOG staff.

Chair Ashley Stolzmann called the meeting to order at 5:30 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Fifer **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the February 21, 2018 Meeting
- Resolution No. 7, 2018 regarding the deposit and investment of funds of the Denver Regional Council of Governments and use of electronic signatures

Election of Vice Chair

Director Shaw expressed interest in serving as Vice Chair for the coming year.

Director Baker **moved** to appoint Director Shaw as Vice Chair of the Finance and Budget Committee. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute contracts with the partner organizations of Denver Regional Accountable Health Community (AHC) in the amount of approximately \$1.91 million

Jenny Dock, Accounting Services Manager, and Jayla Sanchez-Warren, Director, Area Agency on Aging, briefed members on this item. The purpose is to allow payment of funds to partner organizations to provide services in accordance with the AHC grant contract.

Director Baker **moved** to approve Resolution No. 8, 2018 authorizing the Executive Director to negotiate and execute contracts with the clinical, behavioral health, and community partners of the DRCOG Accountable Health Communities grant in the amount of approximately \$1.91 million commencing

after May 1, 2018 and continuing for four years. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with the City of Aurora in the amount of \$80,000 for a one-year term to expand senior transportation services in Aurora

Jayla Sanchez-Warren reported the City of Aurora intends to enter into a formal agreement with DRCOG to help coordinate transportation services in the City of Aurora. In December 2017 the Aurora City Council approved an annual allocation of \$80,000 for the services. The City of Aurora will enter into a formal agreement with DRCOG to help coordinate the services and manage the funds. DRCOG will work with the city to draft a plan for utilizing the funds for the first year.

Director Shaw **moved** to adopt Resolution No. 9, 2018 authorizing the Executive Director to execute a contract with the City of Aurora in the amount of \$80,000 for a one-year term to expand senior transportation services in Aurora. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to execute a contract with the NextFifty Initiative in the amount of \$250,000 to support the Area Agency on Aging Accountable Health Communities (AHC) program

Jayla Sanchez Warren, AJ Diamontopoulos and Kirsti Klaverkamp, DRCOG staff, briefed members on the item. The proposed grant will allow DROCG to pay for and expand the capacity of community-based services for older adults. The budget is for a two-year period with \$125,000 provided annually.

Director Fifer **moved** to adopt Resolution No. 10, 2018 authorizing the Executive Director to execute a contract with the NextFifty Initiative in the amount of \$250,000 to support the Area Agency on Aging Accountable Health Communities program in expanding capacity of community-based services for older adults. The motion was **seconded** and **passed** unanimously.

Presentation on Area Agency on Aging audit

Jenny Dock and Jayla Sanchez-Warren provided an overview of recent audits conducted on the Area Agency on Aging. The Colorado Department of Human Services (CDHS) procured an independent audit of state AAAs in mid-2017, focused on accounting and contract administration practices. It also reviewed the financial and operating practices of the AAA's nutrition, transportation, case management and family caregiver programs. A final report was sent to DRCOG in January 2018 that listed no compliance issues. The focus of the second audit, conducted in October and November 2017, were the nutrition, homemaker/personal care, vision/hearing material aid, transportation and visual impairment services. The annual evaluation report was sent to DRCOG in December 2017. None of the items listed in the report were of a material nature, and all had either been resolved within 30 days of the report or officially removed by the State Unit on Aging following an explanation from DRCOG.

Executed Contracts Report

There were no contracts to report for February 2018.

Report of the Chair

Director Stolzmann asked members to contact their fellow Board members about signing up to serve on the committee.

Report of the Executive Director

No report was provided.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for April 18, 2018

The meeting adjourned at 5:47 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or DRex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Action	3

SUBJECT

This item is in regards to DRCOG's contract with the Colorado Department of Human Services for the Area Agency on Aging (AAA) and recommended funding allocations for the AAA service contractors for the 2018-2019 state fiscal year.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends approval to continue its annual contract with CDHS and accordingly allocate funds it receives from CDHS to AAA service contractors for the fiscal year July 1, 2018 to June 30, 2019.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG is designated by the State as the Area Agency on Aging for the 8-county metro region. It receives funding through the Colorado Department of Human Services as authorized by the federal Older Americans Act and the Older Coloradans Act. DRCOG in turn awards grant funds to over two dozen organizations to provide area older adults and their caregivers with services that promote their wellbeing and independence.

DRCOG intends to extend option letters to AAA providers to continue services for another fiscal year commencing July 1, 2018. DRCOG and its Advisory Committee on Aging (ACA) have reviewed the providers' proposed 2018-2019 budgets and have recommended funding amounts based on current fiscal year contractor pass-through funds of \$12.1 million. Funding for the 2018-2019 state fiscal year has not been finalized but projections indicate that the level of pass-through funds may be as high as \$16.5 million. As such, contract amounts are an estimate and are subject to available funds. The ACA will continue to evaluate funding levels and will make recommendations for sub-recipient awards accordingly.

PREVIOUS DISCUSSIONS/ACTIONS

Board F&B Resolution dated April 19, 2017.

PROPOSED MOTION

Move to adopt a resolution authorizing the Executive Director to renew DRCOG's annual contract with the Colorado Department of Human Services and allocate up to \$16.5 million in funds it receives from CDHS for the period of July 1, 2018 through June 30, 2019.

ATTACHMENT

- Draft resolution
- Spreadsheet of ACA recommended FY19 contractor allocations

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or DRex@drcog.org or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or JSWarren@drcog.org

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. _____, 2018

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE TO CONTRACT WITH THE COLORADO DEPARTMENT OF HUMAN SERVICES (CDHS) FOR THE DRCOG AREA AGENCY ON AGING (AAA) AND TO ALLOCATE AND DISTRIBUTE UP TO \$16.5 MILLION IN OLDER AMERICANS ACT AND OLDER COLORADANS ACT FUNDS FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019

WHEREAS, DRCOG is the designated Area Agency on Aging for the eight-county metro region and accordingly receives funds authorized by the federal Older Americans Act and the State's Older Coloradans Act; and

WHEREAS, CDHS contracts with DRCOG to use these federal and state funds to provide services to older adults and their caregivers throughout the region; and

WHEREAS, pursuant to state and federal requirements specified in the contract, DRCOG must allot these funds towards specific service categories; and

WHEREAS, the AAA Advisory Committee on Aging (ACA) recommends the allocation of these funds to various agencies providing such services; and

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to renew DRCOG's annual contract with the Colorado Department of Human Services for the Area Agency on Aging and to accordingly allocate up to \$16.5 million in federal and state funding to AAA contractors for the period of July 1, 2018 through June 30, 2019 as recommended by the ACA.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2018 at Denver, Colorado.

Ashley Stolzmann, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

DRCOG AAA Providers Recommended FY19 Allocations

Contract	Provider	Service	Grant Funds
EX17003	Adams County	Assisted Transportation	390,000
EX17004	Alzheimers Association	Caregiver Counseling	222,754
EX17005	A3	Visually Impaired - Counseling	60,111
		Visually Impaired - Education	49,182
		Visually Impaired - Material Aid	24,045
EX17008	Arapahoe County Community Rec	Assisted Transportation	325,000
		Chore	90,000
EX17010	Asian Pacific Develop Center	Counseling	25,000
		Education	100,000
		Screening	25,000
EX17013	Brothers Redevelopment	Information and Assistance	125,000
EX17014	Audio Information Network	Education	81,705
EX17015	Catholic Charities	Caregiver Access Assistance	45,222
		Caregiver Counseling	65,195
		Caregiver Respite Care	32,241
EX17018	Centura HealthSET	Information and Assistance	100,000
		Screening	125,000
EX17020	City/County of Broomfield	Caregiver Respite Care	81,135
EX17021	City/County of Broomfield	Assisted Transportation	325,000
EX17022	Colorado Center for the Blind	Visually Impaired - Counseling	32,788
		Visually Impaired - Education	45,903
EX17024	Colorado Gerontological Society	Material Aid	636,102
EX17025	Colorado Legal Services	Legal Assistance	375,000
EX17026	Colorado Visiting Nurse Association	Homemaker	425,409
		Personal Care	62,260
EX17028	Douglas County Community Dev	Adult Day Care	25,000
		Assisted Transportation	210,000
		Chore	25,000
EX17030	Douglas County Community Dev	Homemaker	69,901
		Personal Care	50,000
EX17033	Jefferson Center for Mental Health	Counseling	108,092
EX17034	Jewish Family Service of Colorado	Homemaker	167,509
EX17035	Lutheran Family Service of Colorado	Caregiver Access Assistance	29,477
		Caregiver Counseling	72,567
		Caregiver Respite Care	26,000
EX17038	Mount Evans Home Health/Hospice	Counseling	23,702
		Education	2,269
		Screening	21,000
EX17041	Senior Support Services	Counseling	50,000
		Screening	200,000
EX17043	Seniors' Resource Center	Adult Day Care	98,896
EX17044	Seniors' Resource Center	Chore	241,470
EX17045	Seniors' Resource Center	Homemaker	323,724
		Personal Care	40,000
EX17047	Seniors' Resource Center	Assisted Transportation	1,020,250
EX17048	Seniors' Resource Center	Visually Impaired - Material Aid	24,212
EX17049	SouthWest Improvement Council	Screening	172,500
EX17050	The Senior Hub	Adult Day Care/ADH	125,000
		Caregiver Respite Care	136,500
EX17052	Tri-County Health Department	Evidence Based Disease Prevent/Health Promo	148,592
EX17053	Volunteers of America	Chore	104,244
EX17054	Volunteers of America	Evidence Based Disease Prevent/Health Promo	77,000
EX17055	Volunteers of America	Congregate Meals	1,290,296
EX17056	Volunteers of America	Home Delivered Meals	3,314,437
EX17057	Volunteers of America	Assisted Transportation	78,000
Total			\$12,144,690

ATTACH C

To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Executive Director
drex@drcog.org or 303-480-6701

Meeting Date	Agenda Category	Agenda Item #
May 16, 2018	Information	4

SUBJECT

This item is in regards to receiving up to \$90,000 from the NextFifty Initiative to support DRCOG's No Copay radio program.

PROPOSED ACTION/RECOMMENDATIONS

No action is required. This item is for information purposes only.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG's Area Agency on Aging is sponsor and regular co-host of No Copay Radio, a weekly AM radio program and podcast. The program provides important health news and other topics relevant to older adults. With a growing listener base of thousands of people, it is a valuable source of information, education and outreach.

The Nextfifty Initiative is a Colorado-based foundation that support organizations committed to serving the elderly population and their caregivers. The foundation plans to give up to \$90,000 to DRCOG to continue No Copay programming, with an initial amount of \$45,000 to cover weekly shows for six months through December 2018. The sponsorship funds are not directly given by the foundation to the radio station as they must be distributed through a not-for-profit organization.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

N/A

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or DRex@drcog.org or Jayla Sanchez Warren, Director Area Agency on Aging, at 303-480-6735 or JSWarren@drcog.org