



Agenda
Performance and Engagement Committee
Wednesday, February 21, 2024
5:00 p.m. – 5:30 p.m.
1001 17th St. 7th Floor, Red Rocks Conference Room
Denver, CO

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1. Call to order

Consent agenda

2. Move to approve Consent agenda
 - A. Summary of January 17, 2024 meeting (Attachment A)

Informational briefing

3. 2024 Board Retreat update.
(Attachment B) Douglas W. Rex, Executive Director

Administrative items

4. Report of the Chair
5. Report of the Executive Director
6. **Next meeting – March 20, 2024**
7. Other matters by members
8. Adjourn

Attachment A

Summary of January 17, 2024 meeting

Performance and Engagement Committee Meeting Summary

Wednesday January 17, 2024

Members Present

Jeff Baker, Chair	Arapahoe County
Austin Ward	City and County of Broomfield
Kevin Flynn	City and County of Denver
Nicole Speer	Boulder
Tammy Maurer	Centennial
Steve Conklin	Edgewater
Jeslin Shahrezaei	Lakewood
Wynne Shaw	Lone Tree
John Diak	Parker
Bud Starker	Wheat Ridge

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Baker called the meeting to order at approximately 5:01 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Starker **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the November 15, 2023 Meeting

Discussion of the 2024 Board Retreat

Executive Director Rex began the conversation with members of the committee. The DRCOG Board Retreat is expected to be held in the second quarter of 2024. Staff requested direction from members to solidify a date, discuss location, and structure of events. Members asked staff to send out a poll to Board members and alternates to determine the official date of the event. Members agreed that they enjoyed the structure of events from the 2023 Board Retreat and would like to have the same structure as last year. Staff agreed to email members of the committee after the meeting solicit ideas for event location and keynote speakers.

Awards celebration preview

Amber Leberman provided an overview of the annual event to the directors. Last year, DRCOG held its awards celebration on Oct. 4, 2023, at Seawell Ballroom at the Denver Center for the Performing Arts. Following the 2023 awards celebration, staff sought feedback from the Performance and Engagement Committee, executive leadership and DRCOG's senior management team.

This year, staff is securing a contract with Seawell Ballroom for a celebration on Aug. 28. Ms. Leberman provided the committee with a high-level overview of plans for the celebration, including how the Performance and Engagement Committee and Board of Directors will be involved. The Communications and Marketing team plan to refine nomination criteria and winner selection processes, finalize sponsorship levels and benefits, and begin evaluating caterers.

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Report of the Chair

Chair Baker informed the directors of Cathy Noon's Celebration of Life, which will take place on January 18 at 2 p.m.

Report of the Executive Director

There was no report.

Other Matters by Members

Director Flynn informed the directors that Kate Williams would be honored with a proclamation by the Denver City Council for her work around the region.

Next Meeting

The next meeting is scheduled for February 21, 2024.

The meeting adjourned at approximately 5:28 p.m.

Attachment B

2024 Board Retreat update.

Performance and Engagement Committee

Meeting date: February 21, 2024

Agenda Item #: 3

2024 Board Retreat update

Agenda item type: Informational Briefing

Summary

This item is related to the 2024 Board Retreat. Staff has selected a date for the annual retreat and is seeking guidance on agenda topics for the event.

Background

At the January meeting, directors requested staff send out a poll to canvas members and alternates of the Board about preferred dates for this year's event. Based on the results of the poll, this year's annual retreat will take place April 26-27, 2024.

Additionally, staff is seeking input from members of the committee regarding possible agenda topics for Saturday's portion of the event. Staff intends to have a draft agenda to present at the March meeting.

Action by others

n/a

Previous discussion/action

[January 19, 2024](#) – Performance and Engagement Committee meeting

Recommendation

n/a

Attachments

n/a

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Melinda Stevens, Executive Assistant, at 303-480-6701 or mstevens@drcog.org.

