

SUMMARY  
FINANCE AND BUDGET COMMITTEE  
Wednesday, June 17, 2020  
**Note: Meeting held virtually via GoToWebinar**

Present:

Steve Conklin, Chair	Edgewater
Jeff Baker	Arapahoe County
Nicholas Williams	Denver County
Roger Partridge	Douglas County
Jim Dale	Golden
Libby Szabo	Jefferson County
Larry Strock	Lochbuie
Wynne Shaw	Lone Tree
Joan Peck	Longmont
Sandie Hammerly	Superior
Jessica Sandgren	Thornton

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Conklin called the meeting to order at 5:30 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Shaw **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the May 20, 2020 Meeting

Discussion of a resolution authorizing the Executive Director to negotiate and execute revenue contracts with the Colorado Department of Transportation (CDOT) to carry out the DRCOG Way to Go Regional Transportation Demand Management (TDM) Program's FY 2020 and FY 2021 activities

Steve Erickson, Director, Communications and Marketing, provided an overview of the contracts to the committee. The 2020-2023 Transportation Improvement Program (TIP), has programmed \$4.4 million of Congestion Mitigation/Air Quality (CMAQ) funds over a period of two years to the DRCOG Regional TDM Program (branded as Way to Go). It is necessary to contract with CDOT to receive these funds.

Director Dale **moved** to adopt Resolution No. 8, 2020, authorizing the Executive Director to negotiate and execute contracts with the Colorado Department of Transportation (CDOT) to carry out FY2020 and FY2021 Regional TDM Program activities as identified in the adopted 2020-2023 Transportation Improvement Program in an amount not to exceed \$4.4 million. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to issue contracts with service providers in the amount of \$450,000 for the AAA transportation voucher program and \$400,000 for the AAA in-home voucher program for the period of July 1, 2020 through June 30, 2021.

Sharon Day, Program Manager, Administration and Finance, explained these contracts to the committee. In 2020, DRCOG expanded the voucher pilot program to include in-home services, specifically homemaker and personal care services. Voucher providers are evaluated on several factors including, how long they have provided the service, the service area, the quality of the management team, and the agency's ability to comply with DRCOG and State requirements. Proposed providers for 2020-2021 are:

Transportation:

- HopSkipDrive
- Lyft
- Uber

In-Home:

- FirstLight – Boulder
- FirstLight Homecare – Denver
- Alpine Homecare

Director Strock **moved** to adopt Resolution No. 9, 2020, authorizing the Executive Director to enter into contracts with approved service providers in the amount of \$450,000 for the AAA transportation voucher program and \$400,000 for the AAA in-home voucher program for the period of July 1, 2020 through June 30, 2021. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to reassign Human Service Transportation set-aside grant agreements with Seniors' Resource Center to Via Mobility Services

Ron Papsdorf, Director, Transportation Planning and Operations, gave an overview of the grant reassignment to the committee. In September 2019, the DRCOG Board of Directors approved the calendar year 2020 HST projects as proposed by the CDOT Joint Call for Projects Peer Review Panel. In October 2019, the Finance and Budget Committee approved contracting with grant awardees. This included contracting with SRC for operating assistance, mobility management, and rolling stock. SRC decided to cease transportation services effective July 1, 2020. Via has agreed to provide these services for the community beginning that same date so that there are not any gaps in these vital services. This change in transportation providers requires a reassignment of the HST contracts from SRC to Via.

Director Shaw **moved** to adopt Resolution No. 10, 2020, authorizing the Executive Director to reassign Human Service Transportation set-aside grant agreements previously awarded to Seniors' Resource Center in the amount of approximately \$300,000 to Via Mobility Services. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Via Mobility Services for up to \$1,200,000 for the period of July 1, 2020 through December 31, 2020.

Ron Papsdorf, Director, Transportation Planning and Operations, gave an overview of the contract to the committee. On April 1, 2020, the Area Agency on Aging (AAA) was notified by SRC's Executive Director that SRC would no longer be providing transportation services in the DRCOG region as of July 1, 2020. The AAA has been working with staff from the Transportation Planning and Operations Division to assist in addressing this issue. To ensure vital services for those receiving transportation from SRC continue after July 1, DRCOG staff and regional partners have been working with Via Mobility Services, as well as other providers in the region. Via is best positioned to expand their operations into the region to absorb a significant portion of SRC's transportation business.

Director Jones **moved** to adopt Resolution No. 11, 2020, authorizing the Executive Director to negotiate and execute a contract with Via Mobility Services for up to \$1,200,000 for the period of July 1, 2020 through December 31, 2020. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with the Toole Design Group, LLC in an amount not to exceed \$150,000 to develop a regional Complete Streets Toolkit.

Ron Papsdorf, Director, Transportation Planning and Operations, gave an overview of the contract to the committee. In April 2020, DRCOG released a Request for Proposal (RFP) to solicit proposals from planning consulting firms experienced in developing multimodal transportation plans, specifically in the development of a regional Complete Streets Toolkit. The purpose of the Complete Streets Toolkit is to provide guidance for local governments to plan, design, and implement Complete Streets. It will provide strategies and give support to decision makers, planners, and designers to ensure that multimodal elements are incorporated into transportation projects.

Director Dale **moved** to adopt Resolution No. 12, 2020, authorizing the Executive Director to negotiate and execute a contract with the Toole Design Group, LLC in an amount not to exceed \$150,000 to develop a regional Complete Streets Toolkit. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with the Regional Transportation District (RTD) to reimburse RTD for certain Reimagine RTD tasks in the Unified Planning Work Program (UPWP) using Consolidated Planning Grant funds of \$144,883.

Ron Papsdorf, Director, Transportation Planning and Operations, gave an overview of the contract to the committee. The FY 2020-FY2021 Unified Planning Work Program (UPWP) was adopted in July 2019. On May 20, 2020, the DRCOG Board of Directors approved amendments to the FY2020-FY2021 UPWP. The amendments included changes to Activity 6.5 RTD Base System Planning to specify RTD's Reimagine RTD effort and tasks related to software and modeling to support the effort. The financial plan for the UPWP was also amended to include the use of Consolidated Planning Grant funds to reimburse RTD for costs associated with these tasks.

Director Jones **moved** to adopt Resolution No. 13, 2020, authorizing the Executive Director to negotiate and execute a contract with the Regional Transportation District (RTD) to reimburse RTD for certain Reimagine RTD tasks in the Unified Planning Work Program (UPWP) using Consolidated Planning Grant funds in the amount of \$144,883. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a revenue agreement with the Regional Transportation District (RTD) to house, staff and facilitate the RTD accountability committee

Doug Rex, Executive Director, presented the item to the committee. Due to COVID-19, SB20-151 has been “postponed indefinitely”. RTD, house and senate transportation chairs, and Governor Polis’ office have worked to develop a proposal that would create an RTD accountability committee outside of the legislative process, and still address many of the accountability provisions of SB20-151. All parties agree that an independent process is vital to providing an objective analysis and review. DRCOG would house, staff, and facilitate the RTD accountability committee and would be reimbursed by RTD for the costs associated with the accountability committee’s work.

Director Jones **moved** to adopt Resolution No. 14, 2020, authorizing the Executive Director to negotiate and execute a revenue agreement with the Regional Transportation District (RTD) to house, staff and facilitate the RTD accountability committee in an amount up to \$200,000 per year. The motion was **seconded** and **passed** unanimously.

Executed Contracts

There were no reported contracts for May 2020

Report of Chair

No report was provided.

Report of the Executive Director

No report was provided.

Other Matters by Members

Jenny Dock wanted to thank staff for all their hard work to find a new transportation provider once DRCOG was notified that SRC would no longer be providing those services. Chair Conklin also thanked staff.

Next Meeting

The next meeting is scheduled for July 15, 2020

The meeting adjourned at 6:19 p.m.