

AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, DECEMBER 7, 2016
INDEPENDENCE PASS CONFERENCE ROOM
1290 Broadway
→ 6:00 P.M. ←

1. Call to Order

CONSENT AGENDA

2. *Move to Adopt the Consent Agenda
 - November 16, 2016 minutes
(Attachment A)
 - A resolution distributing 2017 Nutrition Service Incentive Program (NSIP) funds
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging

ACTION ITEMS

3. *Discussion of contracting with the Colorado Department of Transportation (CDOT) for two transit-related grants using Federal Transit Administration (FTA) funds
(Attachment C) Jacob Riger, Long Range Transportation Planning Manager

ADMINISTRATIVE ITEMS

4. Report of the Chair
5. Report of the Executive Director
6. Other Matters by Members
7. **Next Meeting – January 18, 2017**
8. Adjourn

***motion requested**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ATTACH A

MINUTES
FINANCE AND BUDGET COMMITTEE
Wednesday, November 16, 2016

Present:

John Diak, Vice Chair	Parker
Elise Jones	Boulder County
Roger Partridge	Douglas County
John Marriott (Alternate)	Arvada
Doris Truhlar	Centennial
Jackie Millet	Lone Tree
Ashley Stolzmann	Louisville
Connie Sullivan	Lyons
Rita Dozal	Superior

Others Present: Doug Rex, Director of Transportation Planning & Operations; Connie Garcia, Executive Assistant/Board Coordinator, and DRCOG staff.

Vice Chair John Diak called the meeting to order at 6:03 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Doris Truhlar **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the October 19, 2016 Meeting

Select a member to the Nominating Committee

Directors Partridge and Rosier expressed interest in serving on the Nominating Committee.

Jackie Millet **moved** to select Roger Partridge to the Nominating Committee. The motion was **seconded** and **passed** unanimously.

Move to open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award

Staff briefed the Directors on the process for the John V. Christensen Memorial Award.

Ashley Stolzmann **moved** to open the process to solicit nominations for the forty-second annual John V. Christensen Memorial Award. The motion was **seconded** and **passed** unanimously.

Executed Contracts Report – no contracts to report for October 2016.

Report of the Chair

The Chair recognized recent election successes.

Report of the Executive Director

No report was provided.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for 6:00 p.m. on December 7, 2016.

The meeting adjourned at 6:11 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Director, Transportation Planning and Operations
303-480-6747 or DRex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
December 7, 2016	Consent Agenda	2

SUBJECT

This action is related to the distribution of 2017 Nutrition Service Incentive Program (NSIP) funds.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to distribute 2017 NSIP funds.

ACTION BY OTHERS

N/A

SUMMARY

- The Denver Regional Council of Governments is designated by the State to receive and administer Older Americans Act (OAA) funds for the region as the Area Agency on Aging.
- The State Unit on Aging awards NSIP funds to the DRCOG Area Agency on Aging in proportion to the total number of previous year OAA meals served in the state.
- DRCOG receives these NSIP funds and distributes them to Volunteers of America, the region's only OAA funded nutrition provider.
- Neither DRCOG nor the State are aware of the exact number of dollars DRCOG will receive in 2017, however DRCOG anticipates receiving no less than \$500,000.
- By adopting this resolution, the Finance and Budget Committee is authorizing 2017 NSIP funds to be distributed to Volunteers of America.

PREVIOUS DISCUSSIONS/ACTIONS

November 18, 2015: Adopted a resolution authorizing 2016 NSIP funds to be distributed to Volunteers of America.

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to distribute 2017 NSIP funds.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Director, Transportation Planning and Operations, at 303-480-6747 or DRex@drcog.org; or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735, or JSWarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. _____, 2016

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DISTRIBUTE 2017
NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) FUNDS.

WHEREAS, it is anticipated that Congress will authorize and appropriate NSIP funds for the nutrition program in 2017 under the provisions of Title III of the Older Americans Act of 1965, as amended; and

WHEREAS, these NSIP funds are allocated among states, and in Colorado, it is anticipated that the Department of Human Services will allocate the NSIP funds among several substate areas in FFY2017; and

WHEREAS, the Denver Regional Council of Governments is designated by the State to receive and distribute NSIP funds for the region as the Area Agency on Aging; and

WHEREAS, the Denver Regional Council of Governments will distribute the NSIP funds to Volunteers of America; the region's only Older American's Act nutrition services provider.

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to allocate no less than \$500,000 in 2017 NSIP funds to the Volunteers of America.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2016
at Denver, Colorado.

Bob Fifer, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Jennifer Schaufele, Executive Director

ATTACH C

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Director, Transportation Planning and Operations
(303) 480-6747 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
December 7, 2016	Action	3

SUBJECT

This action concerns DRCOG contracting with the Colorado Department of Transportation (CDOT) for two transit-related grants using Federal Transit Administration (FTA) funds.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends authorizing the Executive Director to negotiate and execute contracts with CDOT for the FTA funds.

ACTION BY OTHERS

N/A

SUMMARY

In November of this year, CDOT asked DRCOG to submit proposals for two transit grants previously awarded to or under the purview of the Denver Regional Mobility and Access Council (DRMAC). The term of both grants is January 1, 2017 through December 31, 2017.

The first is a Veterans Transportation and Community Living Initiative (VTCLI) grant through FTA. The grant is intended to facilitate better coordination of transportation providers in the region through technology improvements to provide a seamless way for veterans and other vulnerable populations to access transportation information and services.

The total contract amount is \$620,000: \$496,000 in federal (FTA VTCLI funds) and \$124,000 (20 percent) in matching funds. DRCOG staff proposes to provide the matching funds using Older Americans Act (OAA) dollars, which is allowed under federal regulations. In addition to OAA funds, DRCOG staff will solicit private funds from organizations already familiar with this project to assist with match requirements. Staff will also explore other alternative funding sources.

The second grant involves the FTA 5310 program (Enhanced Mobility for Seniors and Individuals with Disabilities). Through coordinated efforts between Transportation Planning and Operations and Area Agency on Aging divisions at DRCOG, staff would use this funding to increase transportation mobility for the region's vulnerable populations using existing tools, staff expertise and expanding on current resources.

The total contract amount is \$200,000, with \$160,000 in FTA 5310 funds and \$40,000 (20 percent) in matching funds. As with the VTCLI grant, DRCOG staff propose to provide the matching funds using Older Americans Act (OAA) dollars. In this case, federal regulations specify that existing OAA expenditures can be used as a credit toward the FTA 5310 match, meaning that DRCOG would not have to provide \$40,000 in "additional" OAA funds, but rather could apply that amount already being used for transportation services towards the FTA 5310 grant.

DRCOG staff is asking the Finance and Budget Committee to authorize the Executive Director to negotiate and execute contracts with CDOT for the FTA funds described above.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to adopt a resolution authorizing the Executive Director to negotiate and execute contracts with the Colorado Department of Transportation for two transit-related grants using FTA funds.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Director, Transportation Planning and Operations, at 303-480-6747, or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. _____, 2016

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR FUNDING FROM THE FEDERAL TRANSIT ADMINISTRATION'S VETERANS TRANSPORTATION AND COMMUNITY LIVING INITIATIVE (VTCLI) GRANT PROGRAM AND THE FEDERAL TRANSIT ADMINISTRATION'S ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES (FTA 5310) GRANT PROGRAM FOR 2017.

WHEREAS, DRCOG, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing comprehensive transportation planning process in the Denver Transportation Management Area; and

WHEREAS, the Colorado Department of Transportation requested DRCOG submit proposals for continuing regional transit coordination, mobility management, and related activities to improve mobility options and services for veterans, older adults, and other vulnerable populations using FTA VTCLI and FTA 5310 grant funds for 2017; and

WHEREAS, both grants require 20 percent matching funds, which DRCOG will provide for both grants using Older Americans Act/Older Coloradans Act funds and private funds; and

WHEREAS, estimated federal grant amounts are \$496,000 (VTCLI) and \$160,000 (FTA 5310) and estimated DRCOG matching funds are \$124,000 (VTCLI) and \$40,000 (FTA 5310).

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to negotiate and execute contracts with the Colorado Department of Transportation for FTA VTCLI and FTA 5310 grant funds in the total amount not to exceed \$820,000 for the period January 1, 2017 to December 31, 2017.

RESOLVED, PASSED AND ADOPTED this _____ day of _____, 2016 at Denver, Colorado.

Bob Fifer, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Jennifer Schaufele, Executive Director