

AGENDA
BOARD OF DIRECTORS
WEDNESDAY, AUGUST 20, 2014
6:30 P.M. – 8:55 P.M.
1290 Broadway
First Floor Independence Pass Conference Room

1. 6:30 Call to Order
2. Pledge of Allegiance
3. Roll Call and Introduction of New Members and Alternates
4. *Motion to Approve Agenda
5. 6:35 Report of the Chair
 - Report on ad hoc groups
6. 6:40 Report of the Executive Director
 - Report from Colorado Association of Regional Organizations
7. 6:50 Public Comment

Up to 45 minutes is allocated at this time for public comment and each speaker will be limited to 3 minutes. If there are additional requests from the public to address the Board, time will be allocated at the end of the meeting to complete public comment. The chair requests that there be no public comment on issues for which a prior public hearing has been held before this Board. Consent and action items will begin immediately after the last speaker.

STRATEGIC INFORMATIONAL ITEM

8. 7:35 Boomer Bond Update
(Attachment A) Brad Calvert, Metro Vision Manager, Regional Planning & Operations

***Motion Requested**

**TIMES LISTED WITH EACH AGENDA ITEM ARE APPROXIMATE
IT IS REQUESTED THAT ALL CELL PHONES BE SILENCED
DURING THE BOARD OF DIRECTORS MEETING. THANK YOU**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.

We make life better!



CONSENT AGENDA

9. 7:50 *Move to Approve Consent Agenda
• Minutes of July 16, 2014
(Attachment B)

ACTION AGENDA

10. 7:55 *Move to appoint two members to the Nominating Committee
(Attachment C) Jackie Millet, Chair
11. 8:05 *Move to confirm members to the Metro Vision Issues Committee
(Attachment D) Jackie Millet, Chair
12. 8:10 *Move to accept the DRCOG Principles of Governance and the Executive Policies
(Attachment E) Jerry Stigall, Director, Organizational Development

INFORMATIONAL BRIEFINGS

13. 8:20 2040 Metro Vision Regional Transportation Plan – briefing on upcoming tasks
(Attachment F) Jacob Riger, Transportation Planning Coordinator, Transportation Planning & Operations
14. 8:30 Committee Reports
The Chair requests these reports be brief, reflect decisions made and information germane to the business of DRCOG
- A. Report on State Transportation Advisory Committee – Elise Jones
 - B. Report from Metro Mayors Caucus – Doug Tisdale
 - C. Report from Metro Area County Commissioners– Don Rosier
 - D. Report from Advisory Committee on Aging – Jayla Sanchez-Warren
 - E. Report from Regional Air Quality Council – Joyce Thomas/Jackie Millet
 - F. Report on E-470 Authority – Ron Rakowsky
 - G. Report on FasTracks – Bill Van Meter

INFORMATIONAL ITEMS

15. Housing and economic vitality ad hoc group member rosters
(Attachment G)
16. DRAFT summary of August 6, 2014 Metro Vision Issues Committee meeting
(Attachment H)
17. DRAFT summary of July 16, 2014 Administrative Committee meeting
(Attachment I)
18. Relevant clippings and other communications of interest
(Attachment J)
Included in this section of the agenda packet are news clippings which specifically mention DRCOG. Also included are selected communications that have been received about DRCOG staff members.

***Motion Requested**

ADMINISTRATIVE ITEMS

19. **Next Meeting –September 17, 2014**
20. Other Matters by Members
21. 8:35 Adjournment

CALENDAR OF FUTURE MEETINGS

August 2014

15	Advisory Committee on Aging	Noon – 3 p.m.
19	Regional Transportation Committee	8:30 a.m.
20	Administrative Committee	6:00 p.m.*
	Board of Directors	6:30 p.m.
25	Transportation Advisory Committee	1:30 p.m.

September 2014

3	Metro Vision Issues Committee	4:00 p.m.
16	Regional Transportation Committee	8:30 a.m.
17	Administrative Committee	6:00 p.m.*
	Board of Directors	6:30 p.m.
19	Advisory Committee on Aging	Noon – 3 p.m.
22	Transportation Advisory Committee	1:30 p.m.

October 2014

1	Metro Vision Issues Committee	4:00 p.m.
14	Regional Transportation Committee	8:30 a.m.
15	Administrative Committee	6:00 p.m.
	Board of Directors	6:30 p.m.
17	Advisory Committee on Aging	Noon – 3 p.m.
27	Transportation Advisory Committee	1:30 p.m.

*Unless otherwise noted, Administrative Committee meetings will begin at 6:00 p.m.

Acronym List

* Denotes DRCOG Program, Committee or Report

AAA	Area Agency on Aging	NARC	National Association of Regional Councils
AASHTO	American Association of State Highway and Transportation Officials	NEPA	National Environmental Policy Act
ADA	Americans with Disability Act of 1990	NHPP	National Highway Performance Program
AMPO	Association of Metropolitan Planning Organizations	NFRMPO	North Front Range Metropolitan Planning Organization
APA	American Planning Association	NHS	National Highway System
APCD	Air Pollution Control Division	NOx	Nitrogen oxides
AQCC	Air Quality Control Commission	NWCCOG	Northwest Colorado Council of Governments
ARRA	American Recovery and Reinvestment Act	O&M	Operations and Maintenance
BMPs	Best Management Practices	O ₃	Ozone
CAAA	Clean Air Act Amendments	P3	Public Private Partnership
CAC	Citizens Advisory Committee	PM _{2.5}	Particulates or fine dust less than 2.5 microns in size
CARO	Colorado Association of Regional Organizations	PM ₁₀	Particulates or fine dust less than 10 microns in size
CBD	Central Business District	PnR	park-n-Ride
CCI	Colorado Counties, Inc.	PPACG	Pikes Peak Area Council of Governments
CDPHE	Colorado Department of Public Health and Environment	RAQC	Regional Air Quality Council
CDOT	Colorado Department of Transportation	RAMP	Responsible Acceleration of Maintenance & Partnerships
CFR	Code of Federal Regulations	RFP	Request for Proposal
CM/AQ	Congestion Mitigation/Air Quality	RFQ	Request for Qualifications
CML	Colorado Municipal League	ROD	Record of Decision
CMS	Congestion Management System	ROW	Right-of-way
CO	Carbon monoxide	RPP	Regional Priorities Program
CWA	Clean Water Act	RTC	Regional Transportation Committee*
CWP	Clean Water Plan*	RTD	Regional Transportation District
DBE	Disadvantaged Business Enterprise	RTP	Regional Transportation Plan*
DEIS	Draft Environmental Impact Statement	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
DMCC	Denver Metro Chamber of Commerce	SB	Senate Bill
DoLA	Colorado Department of Local Affairs and Development	SCI	Sustainable Communities Initiative
USDOT	U.S. Department of Transportation	SIP	State Implementation Plan for Air Quality
DRCOG	Denver Regional Council of Governments	SOV	Single-occupant Vehicle
DRMAC	Denver Regional Mobility and Access Council	STAC	State Transportation Advisory Committee
DUS	Denver Union Station	STIP	State Transportation Improvement Program
E&D	Elderly and Disabled	STP	Surface Transportation Project (STP-Metro, STP-Enhancement)
EA	Environmental Assessment	TAC	Transportation Advisory Committee*
EIS	Environmental Impact Statement	TAP	Transportation Alternatives Program
EPA	Environmental Protection Agency	TAZ	Traffic Analysis Zone
FAA	Federal Aviation Administration	TCM	Transportation Control Measures
FCC	Federal Communications Commission	TDM	Transportation Demand Management
FEIS	Final Environmental Impact Statement	TIFIA	Transportation Infrastructure Finance and Innovation Act
FEMA	Federal Emergency Management Agency	TIP	Transportation Improvement Program*
FWHA	Federal Highway Administration	TLRC	Transportation Legislative Review Committee
FIRE	Firefighter Intraregional Recruitment & Employment*	TMA	Transportation Management Area
FONSI	Finding of No Significant Impact	TMO/TMA	Transportation Management Organization/Transportation Management Agency
FRA	Federal Railroad Administration	TOD	Transit Oriented Development
FTA	Federal Transit Administration	TPR	Transportation Planning Region
FY	Fiscal Year	TSM	Transportation System Management
GIS	Geographic Information System	TSSIP	Traffic Signal System Improvement Program
HB	House Bill	UGB/A	Urban Growth Boundary/Area
HC	Hydrocarbons	UPWP	Unified Planning Work Program
HOT Lanes	High-occupancy Toll Lanes	V/C	Volume-to-capacity ratio
HOV	High-occupancy Vehicle	VMT	Vehicle Miles of Travel
HUTF	Highway Users Trust Fund	VOC	Volatile Organic Compounds
IGA	Intergovernmental Agreement	WHSRA	Western High Speed Rail Authority
ICMA	International City Management Association	WQCC	Water Quality Control Commission
IPA	Integrated Plan Assessment*	WQCD	Water Quality Control Division (CDPHE)
ISTEA	Intermodal Surface Transportation Efficiency Act		
ITE	Institute of Traffic Engineers		
ITS	Intelligent Transportation System		
JARC	Job Access/Reverse Commute		
LRT	Light Rail Transit		
MAP-21	Moving Ahead for Progress in the 21st Century		
MOA	Memorandum of Agreement		
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization*		
MVIC	Metro Vision Issues Committee*		
MVITF	Metro Vision Implementation Task Force		
MVPAC	Metro Vision Planning Advisory Committee		
NAAQS	National Ambient Air Quality Standards		

To: Chair and Members of the Board of Directors

From: Flo Raitano, Acting Senior Managing Director
303-480-6789 or fraitano@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 20, 2014	Strategic Informational	8

SUBJECT

This item updates the Board on DRCOG's Boomer Bond initiative.

PROPOSED ACTION/RECOMMENDATIONS

No action requested. This item is for information.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG's Boomer Bond initiative has garnered significant interest and attention locally, regionally, state-wide and even nationally. The Boomer Bond is helping local governments around the region create age-friendly physical and social environments allowing older adults to remain in their homes and communities for as long as they desire. With support from numerous stakeholders and AARP-Colorado DRCOG created the Boomer Bond Assessment Tool to help communities evaluate existing resources, programs, and infrastructure.

Several communities around the region have either completed or started the process to evaluate their community's capacity to support healthy and successful aging.

Staff will highlight key elements of the Boomer Bond assessment process and share lessons learned so far. Staff will also detail next steps and future opportunities for local governments and community partners to learn more about policies, programs, and tools that can be implemented at the local level to make our region one of the best places in the country to age independently.

PREVIOUS DISCUSSIONS/ACTIONS

Board (2011) - February 16 (Aging demographics briefing)
Board (2012) – April 2012 (Aging initiatives briefing)

PROPOSED MOTION

N/A

ATTACHMENT

N/A

ADDITIONAL INFORMATION

If you need additional information, please contact Flo Raitano, Acting Senior Managing Director, at (303) 480-6789 or fraitano@drcog.org or Brad Calvert at 303-480-6839 or bcalvert@drcog.org.

ATTACH B

MINUTES
BOARD OF DIRECTORS
WEDNESDAY, JULY 16, 2014

Members/Alternates Present

Jackie Millet, Vice Chair	City of Lone Tree
Eva Henry	Adams County
Bill Holen	Arapahoe County
Elise Jones	Boulder County
Dennis Harward	City & County of Broomfield
Anthony Graves (Alternate)	City & County of Denver
Chris Nevitt	City & County of Denver
Roger Partridge	Douglas County
Don Rosier	Jefferson County
John Marriott (Alternate)	City of Arvada
Bob Roth	City of Aurora
Suzanne Jones	City of Boulder
Anne Justen	Town of Bow Mar
Paul Donahue (Alternate)	Castle Rock
Cathy Noon	City of Centennial
Doug Tisdale	City of Cherry Hills Village
Jim Benson	City of Commerce City
Joyce Thomas	City of Federal Heights
Saoirse Charis-Graves	City of Golden
Jerry Presley (Alternate)	City of Greenwood Village
Tom Quinn	City of Lakewood
Gerry Been	Town of Larkspur
Phil Cernanec	City of Littleton
Gabe Santos	City of Longmont
John O'Brien	Town of Lyons
Colleen Whitlow	Town of Mead
Debora Jerome	Town of Morrison
Kristopher Larsen	Town of Nederland
John Diak	Town of Parker
Gary Howard	City of Sheridan
Debra Williams	Town of Superior
Val Vigil	City of Thornton
Herb Atchison	City of Westminster
Bill Van Meter	Regional Transportation District

Others Present: Jennifer Schaufele, Executive Director, Connie Garcia, Executive Assistant/Board Coordinator, DRCOG; Jeanne Shreve, Adams County; Mac Callison, Aurora; Bob Watts, Castle Rock; Rick Teter, Commerce City; Joe Fowler, Art Griffith, Douglas County; Steve Hebert, Lone Tree; Beth Martinez-Humenik, Thornton; Danny Herrmann, Jeff Sudmeier, CDOT; Chuck Huffine, Reza Akhavan, Jacobs; Ted Heyd, Bicycle Colorado; Randle Loeb, Citizen; George Dibble, Tomlinson & Assoc.; and DRCOG staff.

Vice Chair Jackie Millet, called the meeting to order at 6:38 p.m. Roll was called and a quorum was present. Vice Chair Millet introduced new Board member Roger Partridge, representing Douglas County, and new Board alternate Paul Donahue, representing Castle Rock.

Motion to Approve Agenda

Doug Tisdale **moved** to approve the agenda. The motion was **seconded** and **passed** unanimously.

Report of the Chair

- Vice Chair Millet reported that she and other DRCOG members met with Congressman Bill Shuster to discuss the percentage of local match required for projects, and the need for reliable transportation funding.
- There are three vacancies on the Metro Vision Issues Committee. Members were notified that a call for Statements of Interest to serve on the committee will be sent to members.
- Ms. Millet noted that she and Doug Tisdale attended a ULI event for the grand opening of the Crawford Hotel at Denver Union Station.
- Ms. Millet reported the RTD Board of Directors approved the Southwest Light Rail Line extension project, and thanked everyone who supported the project.

Report of the Executive Director

- Jennifer Schaufele introduced Flo Raitano, DRCOG's Acting Senior Managing Director. Ms. Raitano will act in the Executive Director's absence.
- Ms. Schaufele announced that the next phase of Organizational Development will begin soon; dealing with structure. She distributed sign-up sheets. The purpose of the group will be creating an effective Board and staff that will sustain DRCOG through the future. Building board and staff capacity, defining performance measures, and making DRCOG a more effective and efficient organization. Discussion will occur about if the structure of DRCOG is the best, committees, dues assessment, rules for conducting DRCOG meetings so that Board members know what to anticipate. The group is expected to begin work in August.

Public comment

Randle Loeb, citizen, spoke to members regarding homelessness in Denver.

Metro Vision 2035 Goal Status Update and Metro Vision 2040 Preview

Brad Calvert provided an overview of the status of the Metro Vision 2035 goals. He also provided a brief summary of recent public involvement activities and the anticipated process to engage the Board in the development of Metro Vision 2040. He noted the schedule for adoption of Metro Vision 2040 is currently scheduled for second quarter 2015.

Move to approve consent agenda

Doug Tisdale **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously. Items on the consent agenda included:

- Minutes of June 25, 2014

Move to approve amendments to the *Articles of Association*

Jennifer Schaufele noted that the current DRCOG *Articles of Association* do not address succession of Officers when a Chair resigns, as happened recently. The proposed language allows the Vice Chair to step in and serve out the term of the departing Chair and retain their full-year term as Chair. It was noted that if the proposed amendment is approved, it is the intent of the Board Officers to appoint Jackie Millet to serve out the term of Chair, Elise Jones to serve out the term of Vice Chair, and Doug Tisdale to serve out the term of Secretary. A Nominating Committee will be seated in August to recommend a member to serve out the term of Treasurer. Either the same Nominating Committee or a new Nominating Committee formed in November will forward a recommendation to the Board for the terms of Vice Chair, Secretary, and Treasurer to be voted on in February 2015.

Chris Nevitt **moved** to approve amendments to the *Articles of Association*. The motion was **seconded** and **passed** unanimously.

Move to approve the 2040 RTP fiscally constrained roadway capacity and rapid transit staging networks for air quality conformity modeling

Jacob Riger briefed members on the proposed networks. Members requested amendments to the networks funded, as follows: Chris Nevitt requested to change the Quebec project (identified as #26 on Table 1 of the agenda handout) from \$30 million to \$11 million. Projects were recommended for inclusion by score.

Roger Partridge **moved** to approve the 2040 RTP fiscally constrained roadway capacity and rapid transit staging networks for air quality conformity modeling, amended as follows: decrease the dollar amount for the Douglas County US-85 project (identified as #20 on Table 1) from \$40 million to \$26 million; add the Adams County SH-44 project (identified as #25 on Table 1) in full at \$8.1 million; add the Denver Quebec Street project on SH-35 (identified as #26 in Table 1) at \$11 million; and add the Douglas County project on US-85 (identified as #27 on Table 1) at \$24.1 million. The motion was **seconded** and **passed** unanimously.

Move to approve the *Policy on Transportation Improvement Program (TIP) Preparation, Procedures for Preparing the 2016-2021 TIP*

Doug Rex briefed members on the ongoing process to determine the Policy direction. He noted that second phase selection of projects is not included; the Metro Vision Issues Committee will work on second phase beginning in August.

Elise Jones **moved** to approve the *Policy on Transportation Improvement Program (TIP) Preparation, Procedures for Preparing the 2016-2021 TIP*. The motion was **seconded**.

Don Rosier offered a friendly amendment to modify the first sentence in the document to change “Identify” to “program” and to allow staff to make minor editorial changes as necessary.

The maker and second accepted the friendly amendment and the motion **passed** with 1 abstention.

Move to (1) establish an ad hoc group of Board Members and Board Alternates to explore integrating housing into Metro Vision 2040 and (2) establish an ad hoc group of Board Members and Board Alternates to explore the integration of economic vitality into Metro Vision 2040

Brad Calvert briefly described the process and timeline for the two ad hoc groups. It was pointed out that the goal of these discussions is exploring the integration of housing and economic vitality into Metro Vision 2040; not a means to advise or inform a future construction defects discussion.

Doug Tisdale **moved** to establish an ad hoc group of Board Members and Board Alternates to explore integrating housing into Metro Vision 2040 and (2) establish an ad hoc group of Board Members and Board Alternates to explore the integration of economic vitality into Metro Vision 2040. The motion was **seconded** and **passed** unanimously.

Presentation on Urban Sim Land Use Model Implementation

Dan Jerrett, DRCOG staff, provided an overview of the Urban Sim Land Use model.

Committee Reports

State Transportation Advisory Committee – Elise Jones reported the STAC did not meet.

Metro Mayors Caucus – Doug Tisdale reported the group has not met.

Metro Area County Commissioners – No report was provided.

Advisory Committee on Aging – Jayla Sanchez-Warren noted the Advisory Committee on Aging did not meet.

Regional Air Quality Council – Joyce Thomas reported the RAQC Board had a multimodal outing.

E-470 Authority – No report was provided.

FasTracks – Bill Van Meter reported the RTD Board selected a consultant to examine fare structure improvements, adopted the recommendation of the Northwest Area Mobility Study, and _____.

Next meeting – August 20, 2014

Other matters by members

No other matters were discussed

Adjournment

The meeting adjourned at 8:13 p.m.

Jackie Millet, Vice-Chair
Board of Directors
Denver Regional Council of Governments

ATTEST:

Jennifer Schaufele, Executive Director

ATTACH C

To: Chair and Members of the Board of Directors

From: Flo Raitano, Action Senior Managing Director
303-480-6789 or fraitano@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 20, 2014	Action	10

SUBJECT

This action is related to selection of two members of the Board of Directors to serve on the Nominating Committee.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Board select two (2) members to serve on the Nominating Committee in accordance with the *Articles of Association*,

ACTION BY OTHERS

N/A

SUMMARY

A vacancy on the Board officer slate was created by the resignation of Jack Hilbert, former Douglas County Commissioner. In accordance with the *Articles of Association*, the remaining Board officers have made appointments to fill the position of Chair, Vice Chair, and Secretary, leaving a vacancy at Treasurer. The Board officers have called for a nominating committee to be created to address this vacancy.

Article VII.D.2 of the *Articles of Association* states "Creation of a nominating committee to present to the Board at least one nominee to fill the vacancy if called for by a majority of the remaining Board officers. The creation of the nominating committee shall be as follows:

- a. A nominating committee of six (6) member representatives shall be appointed as soon as practicable after the vacancy occurs; the Administrative Committee shall appoint two (2), the Chair of the Board shall appoint two (2), and the Board shall appoint two (2).

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position as Board officer by the committee or from the floor.
- Board members have been surveyed regarding their interest in being nominated as a Board officer.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to select two members of the Board of Directors to serve on the Nominating Committee.

ATTACHMENTS

Board-adopted Nominating Committee description

List of current Board members

ADDITIONAL INFORMATION

If you need additional information, please contact Flo Raitano, Acting Senior Managing Director at (303) 480-6789 or fraitano@drcog.org; or Connie Garcia, Board Coordinator, at (303) 480-6701 or cgarcia@drcog.org

Nominating Committee

Type: Standing Committee

Authority: Articles of Association

MEMBERSHIP

The Nominating Committee will consist of six Board members who shall be appointed in November of each year. The Administrative Committee, DRCOG Board and the DRCOG Chair shall each appoint two members. Care will be taken to ensure that appointees represent a broad cross-section of the membership including community size, geographic location and gender.

VOTING

Any candidate for Chair, Treasurer, Secretary, Vice Chair or Administrative Committee who receives a majority or a tie vote shall be presented to the Board for consideration.

RESPONSIBILITIES

- The Nominating Committee will meet at a time(s) convenient for all members in November. In January the Committee will present to the Board nominations for Treasurer, Secretary and Vice Chair and for the three Administrative Committee members. The election will take place at the February Board meeting. The incumbent holding the position of Vice Chair automatically becomes the Chair. In the event the incumbent Vice Chair does not assume the position of Chair or in the event of a vacancy in the position of Chair, the provision hereof shall be followed for any Nominating Committee presentation of nominees to the DRCOG Board.
- With the goal of encouraging broad participation from the DRCOG Board, the Nominating Committee will consider interested Board members for the positions of Treasurer and Secretary to serve one-year terms without regard to an individual's term limit or length of term with their respective jurisdiction board. For the position of Vice Chair, the Nominating Committee will ascertain the ability of the individual nominated for Vice Chair to serve as Chair without interruption due to term limits or elections.
- The Nominating Committee will request a short written statement from all interested Board members stating why he/she wishes to serve as a DRCOG Board officer and why the nominating committee should favorably consider them.
- The Nominating Committee will consider the following criteria when evaluating Board members for the positions of Treasurer, Secretary, Vice Chair, and if applicable Chair:
 - commitment to DRCOG's vision and mission,
 - substantive experience with DRCOG,
 - strong willingness to serve, and
 - capacity to be "ambassadors" for DRCOG and represent the organization as needed and desirable.
- For the position of Vice Chair, the Nominating Committee will consider and present a Board member with substantive past experience as a member of the DRCOG Board that includes serving in the position of Treasurer or Secretary or membership for at least one year on either the Administrative Committee, or the Metro Vision Issues

Committee. Participation as a member of another standing committee or ad hoc committee also may constitute substantive past experience.

- In the event that a Nominating Committee is appointed per Article VII. D. 2 to fill a vacancy of one of the officers, the Nominating Committee will follow the procedures outlined above.

BOARD OF DIRECTORS
DENVER REGIONAL COUNCIL OF GOVERNMENTS
August 20, 2014

Officers

Jackie Millet, Chair
Elise Jones, Vice Chair
Doug Tisdale, Secretary
VACANT, Treasurer
Sue Horn, Immediate Past Chair
Jennifer Schaufele, Executive Director

<u>Jurisdiction</u>	<u>Member</u>	<u>Alternate</u>
ADAMS COUNTY	Eva Henry* Commissioner 4430 S. Adams Co. Pkwy, Ste C5000A Brighton, CO 80601 (720) 523-6100 ehenry@adcogov.org	Erik Hansen Commissioner 4430 S. Adams Co. Pkwy, Ste. C5000A Brighton, CO 80601 (720) 523-6100 ehansen@adcogov.org
ARAPAHOE COUNTY	Bill Holen* Commissioner 5334 S. Prince St. Littleton, CO 80120 (303) 795-4530 bholen@co.arapahoe.co.us	Nancy N. Sharpe Chair, Board of Commissioners 5698 Green Oaks Dr. Greenwood Village, CO 80121 (303) 486-5741 nsharpe@co.arapahoe.co.us
BOULDER COUNTY	Elise Jones* Commissioner P.O. Box 471 Boulder, CO 80306 (303) 441-3491 eljones@bouldercounty.org	Cindy Domenico Commissioner P.O. Box 471 Boulder, CO 80306 (303) 441-3500 cdomenico@bouldercounty.org
BROOMFIELD, City & County	Dennis Harward Council Member 1875 Snowy Owl Dr. Broomfield, CO 80020 (720) 263-4327 dharward@broomfieldcitycouncil.org	Greg Stokes Mayor Pro Tem 14140 Fairway Ln. Broomfield, CO 80020 (303) 466-6710 gstokes@broomfieldcitycouncil.org
CLEAR CREEK COUNTY	Tim Mauck Commissioner 410 Soda Creek Rd. Idaho Springs, CO 80452 (720) 425-7840 tim@timmauck.com	Tom Hayden Commissioner P.O. Box 447 Evergreen, CO 80437 (720) 480-9783 clearcreektom@aol.com

<u>Jurisdiction</u>	<u>Member</u>	<u>Alternate</u>
DENVER, City & County	<p>Crissy Fanganello*</p> <p>Director of Transportation</p> <p>200 W. Colfax Ave.</p> <p>Denver, CO 80202</p> <p>(720) 865-3026</p> <p>crissy.fanganello@denvergov.org</p>	<p>Anthony Graves</p> <p>Director of Regional Affairs</p> <p>1437 Bannock St., Rm 350</p> <p>Denver, CO 80202</p> <p>(720) 865-9086</p> <p>anthony.graves@denvergov.org</p>
	<p>Chris Nevitt*</p> <p>Council Member</p> <p>City & County Bldg., Rm 451</p> <p>1437 Bannock</p> <p>Denver, CO 80202</p> <p>(720) 337-7777</p> <p>Chris.nevitt@denvergov.org</p>	<p>Robin Kniech</p> <p>Council Member</p> <p>City & County Bldg., Rm 432</p> <p>1437 Bannock</p> <p>Denver, CO 80202</p> <p>(720) 337-7712</p> <p>Robin.kniech@denvergov.org</p>
DOUGLAS COUNTY	<p>Jack Hilbert*</p> <p>County Commissioner</p> <p>100 Third St.</p> <p>Castle Rock, CO 80104</p> <p>(303) 660-7401</p> <p>bocc@douglas.co.us</p>	<p>Roger Partridge</p> <p>County Commissioner</p> <p>100 Third St.</p> <p>Castle Rock, CO 80104</p> <p>(303) 660-7401</p> <p>bocc@douglas.co.us</p>
GILPIN COUNTY	<p>Gail Watson</p> <p>County Commissioner</p> <p>P.O. Box 366</p> <p>Central City, CO 80427</p> <p>(303) 582-5214</p> <p>gwatson@co.gilpin.co.us</p>	<p>Connie McLain</p> <p>County Commissioner</p> <p>P.O. Box 366</p> <p>Central City, CO 80427</p> <p>(303) 582-5214</p> <p>cmclain@co.gilpin.co.us</p>
JEFFERSON COUNTY	<p>Don Rosier*</p> <p>County Commissioner</p> <p>100 Jefferson County Pkwy.</p> <p>Golden, CO 80419</p> <p>(303) 271-8525</p> <p>Commish3@jeffco.us</p>	<p>Casey Tighe</p> <p>County Commissioner</p> <p>100 Jefferson County Pkwy.</p> <p>Golden, CO 80419</p> <p>(303) 271-525</p> <p>Commish2@jeffco.us</p>
CITIES AND TOWNS		
ARVADA, City of	<p>Bob Fifer</p> <p>Council Member</p> <p>P.O. Box 8101</p> <p>Arvada, CO 80001</p> <p>(720) 898-7000</p> <p>bfifer@arvada.org</p>	<p>John Marriott</p> <p>Council Member</p> <p>P.O. Box 8101</p> <p>Arvada, CO 80001</p> <p>(720) 273-3912</p> <p>jmarriott@arvada.org</p>

<u>Jurisdiction</u>	<u>Member</u>	<u>Alternate</u>
AURORA, City of	Bob Roth* Council Member 15151 E. Alameda Pkwy, 5 th Floor Aurora, CO 80012 (303) 739-7510 broth@auroragov.org	Renie Peterson Council Member 15151 E. Alameda Pkwy., 5th Floor Aurora, CO 80012 (303) 739-7508 rrpeters@auroragov.org
BENNETT, Town of	Sue Horn* Mayor 355 4 th St. Bennett, CO 80102 (303) 644-3249 swfhorn@aol.com	
BLACK HAWK, City of	David Spellman Mayor Box 68 Black Hawk, CO 80422 (303) 582-5221	
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ATTACH D

To: Members of the Board of Directors

From: Flo Raitano, Acting Senior Managing Director
303-480-6701 or fraitano@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 20, 2014	Consent Agenda	11

SUBJECT

Appointments to MVIC (Metro Vision Issues Committee) occur annually. The Board chair requested additional statements of interest from members to fill vacant positions.

PROPOSED ACTION/RECOMMENDATIONS

The Board Chair recommends the proposed appointments be confirmed.

ACTION BY OTHERS

N/A

SUMMARY

In May 2001 the Board approved the makeup and membership of the Metro Vision Issues Committee.

MVIC is comprised of up to 28 Board members and alternates and represents a cross-section of the membership per the MVIC committee description.

An additional call for statements of interest was requested by the Board chair to fill vacancies on the committee.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to confirm the Chair's appointments to MVIC in accordance with the committee guidelines established by the Board.

ATTACHMENTS

Attachment: MVIC Committee Description
List of proposed appointments

ADDITIONAL INFORMATION

If you need additional information, please contact Flo Raitano, Acting Senior Managing Director, at 303-480-6701 or fraitano@drcog.org.

METRO VISION ISSUES COMMITTEE

Type: Standing Committee

Authority: Board Action, April 2001
Revised December 2005
Revised March 2014

RESPONSIBILITIES

The Metro Vision Issues Committee (MVIC) is intended to be the primary policy committee of DRCOG. It provides recommendations to the Board for action on Metro Vision issues, plans and implementation.

The committee can appoint ad hoc committees as well as direct the Transportation Advisory Committee (TAC) to examine specific issues within a specified timeframe to support MVIC in its work and recommendations to the Board of Directors.

Annually (generally in April), MVIC appoints two members and at least four alternates to serve on the Regional Transportation Committee.

QUORUM

A quorum will consist of one-third of the committee. A simple majority vote is needed to carry any action.

MEMBERSHIP

The committee will number not more than one-half the total membership of the DRCOG Board. Members are appointed by the Board Chair with approval by the Board of Directors.

The DRCOG secretary and treasurer will serve as chair and vice chair of the committee respectively. The DRCOG Board Chair, Vice Chair, and the Immediate Past Chair are also members of MVIC.

Other Members:

- Care will be taken to ensure appointees represent a broad cross-section of the DRCOG Board of Directors, taking into account community size, geographic location, the rate of growth, county and municipality, rural, suburban, rural, etc.
- A Board member and their alternate may not serve on the committee at the same time.

Meeting attendance requirements, as established by the Board, allow a maximum of three consecutive absences. If that limit is exceeded, the member is contacted by the Board Chair for possible replacement. A committee member's designated alternate on

the Board of Directors (or member if the MVIC member is the Board alternate), can attend and vote in the absence of the member. Attendance by a Board member's alternate does not compensate for a Board member's absence.

COMMITTEE ETHICS

Committee members are expected to exercise high standards of ethical conduct consistent with applicable laws and their service on behalf of DRCOG as a committee member. Committee members are to avoid actual or potential conflicts of interest. For purposes of this guideline, this includes a situation where the Committee member would be voting on a matter, including a recommendation, that would directly and substantially benefit the member's personal financial interest, or the interest of a private entity in which the member is a director, officer, owner, creditor, or employee. Members should abstain from voting in a conflict of interest situation and should not attempt to influence the decisions of other members voting on the matter.

METRO VISION ISSUES COMMITTEE APPOINTMENTS
AUGUST 2014

Adams County

Joyce Downing – Northglenn

Boulder County

Ashley Stolzmann - Louisville

Douglas County

Roger Partridge – Douglas County

ATTACHE

To: Chair and Members of the Board of Directors

From: Flo Raitano, Acting Senior Managing Director
(303) 480-6789 or fraitano@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 20, 2014	Action	12

SUBJECT

This item is related to approval of the DRCOG Principles of Governance and the Executive Policies developed by DRCOG Board members participating in the Governance group and the Administrative Committee.

PROPOSED ACTION/RECOMMENDATIONS

The Administrative Committee and the Governance group have been authorized by the Board of Directors to review and revise the Principles of Governance and the Executive Policies to present to the full Board upon completion of the final draft.

ACTION BY OTHERS

September 2013- July 2014: Executive Director establishes action plan to improve organizational processes and performance through an organizational development focus. A position was established for Director of Organizational Development and the search began. The Director of O.D. started in October 2013 and began to work with a subgroup of the Board to revise DRCOG's mission and vision. At the February Board meeting, Board members approved the revised DRCOG mission and vision.

In the February 2014 Board Workshop, Principles of Governance and Executive Policies were presented to Board members for review and comment. Board members attending the workshop agreed that staff should proceed with the Principles and Executive Policies.

At the March meeting, the Board of Directors took action to designate the Administrative Committee to revise the Executive Policies. A Governance group was also established to review and revise the Principles of Governance.

The Administrative Committee reviewed and revised the Executive Policies and the Governance group reviewed and revised the Principles of Governance. The Governance group reviewed the Executive Policies for consistency with Principles of Governance. The Governance group determined that no conflict existed between the DRCOG Principles of Governance and the Executive Policies and that the documents were ready for Board review and voting.

SUMMARY

The DRCOG Principles of Governance represent the standards the Board's Governance group has deemed necessary for the effective governing of DRCOG.

These Principles pertain to all DRCOG Board members and establish the guidelines for Board governance.

Given that the Board delegated the operational responsibility for furthering organizational goals to DRCOG's Executive Director, the Administrative Committee designed the *conditions* (Executive Policies) that must be in place in order for the Executive Director to further organizational goals.

The Executive Policies ensure action taken by the Executive Director and staff is legal, ethical and prudent.

PREVIOUS DISCUSSIONS/ACTIONS

The initial review and discussion on the Executive Policies by DRCOG Board members occurred at the 2014 DRCOG Board Workshop.

PROPOSED MOTION

Move to accept the DRCOG Principles of Governance and the Executive Policies.

ATTACHMENT

Attachment: DRCOG Principles of Governance
Executive Policies
DRCOG Governance Model

ADDITIONAL INFORMATION

If you need additional information, please contact Flo Raitano, Acting Senior Managing Director, at (303) 480-6789 or fraitano@drcog.org or Jerry Stigall at 303-480-6780 or jstigall@drcog.org.

DRCOG Principles of Governance

DRCOG Principles of Governance

Key Terms used in this document

- **Executive policies** – Executive policies state conditions that must exist in order to achieve organizational goals and priorities. Executive Policies prevent the goals from being achieved through means that create liabilities for the organization.
- **Board** – For purposes of this document, the term “Board” refers to the entire DRCOG Board of Directors and their alternates acting as such.

1. Trust in Trusteeship

Board members act as trustees on behalf of their jurisdictions and the citizens of the region (which is called the “moral and legal ownership”). Because the Board is a subset of that group, the Board must do the following things: (1) clearly identify the constituents served by the Board members and the whole of the organization; (2) make certain that strategic priorities are identified, relevant policies are set and that DRCOG staff achieves the mission and vision. This requires the Board to connect and communicate with its owners.

2. The Board Speaks with One Voice or Not at All

Although unanimity is not required, the Board’s group decision must be unambiguous, recorded in policy, and upheld by all members of the Board as if it had been a decision that each made individually. All Board members have the latitude to communicate Board-approved information to the public. However, no member has the authority to make decisions or statements on the behalf of the whole Board unless specifically authorized to do so by the whole Board. The Board’s policies are the Board’s voice.

3. Board Decisions Are Policy Decisions

The Board’s voice is expressed in its policies. Board decision-making consists of amendments or additions to existing policy. The Board establishes policies and approves projects for staff to administer or implement.

4. The Board Formulates Policy by Determining the Broadest Values Before Progressing to Narrower Ones

By “nesting” policies, Boards can delegate details and concentrate on why those details matter. For example, instead of deciding that staff members should receive a certain number of vacation days each year, the Board could decide that fair and competitive staff treatment is a Board value. Board members can then leave it to the Executive Director to interpret their words, or they can go to the next level of specificity.

5. The Board Defines and Delegates Rather Than Reacts and Ratifies

The Board's purpose is to define the results the organization is to produce and to define the "acceptable boundaries" (Executive Policies) within which it can delegate the achievement of those results to the Executive Director. The Board must create a vision and directives for staff that outline the desired benefits, the constituents served, and the cost of delivering the desired outcomes. Advice and delegation are the Board's principal tools for governance. The staff's mandate is to execute that which has been delegated by the Board.

6. The Board Determines Its Own Definition of Governance

The Board's governance function is distinct from the staff's management function. The Board's purpose is not to oversee staff, but rather to define the future on behalf of the moral ownership and to ensure that this future is achieved in a legal, ethical, and prudent manner (Executive Policies).

7. The Board and Executive Director Relationship

The Executive Director leads the organization to achieve the results established by the Board and by creating an environment of openness and candor to ensure the effective functioning of the organization. All activities and functions of the Executive Director shall be pursuant to and consistent with the Executive Director's contract of employment.

The Executive Director exemplifies the highest ethical standards and fosters a strong culture of ethical conduct, prudence and the professional development of staff.

8. Executive Director Annual Evaluation

The Executive Director serves at the pleasure of the Board. As stated in the Articles of Association, the Executive Director's performance is monitored and results reported annually to the full Board. The Board actively supports the continued development of the Executive Director.

Executive Policies

The following Executive Policies are contained in this document:

- 1. GENERAL EXECUTIVE DIRECTOR CONSTRAINT**
- 2. TREATMENT OF CITIZENS, TAXPAYERS, STAFF AND VOLUNTEERS**
- 3. COMPENSATION, BENEFITS, EMPLOYMENT**
- 4. FINANCIAL PLANNING AND BUDGET**
- 5. FISCAL MANAGEMENT AND CONTROLS**
- 6. PROTECTION OF ASSETS**
- 7. IMMEDIATE SUCCESSION**
- 8. COMMUNICATIONS WITH AND SUPPORT OF THE BOARD**

Executive Policies

Executive policies provide the necessary guidance for the Executive Director to effectively lead the organization toward progressing the goals and priorities of DRCOG. Executive policies state conditions that must exist in order to achieve organizational goals and priorities. Executive Policies prevent the goals from being achieved through means that create liabilities for the organization. For purposes of this document, the term “Board” refers to the entire DRCOG Board of Directors and their alternates acting as such.

1. GENERAL EXECUTIVE DIRECTOR CONSTRAINT

- 1.1** Within the scope of authority delegated to him/her by the Board, the Executive Director shall ensure that any practice, activity, decision or organizational circumstance is lawful and prudent and adheres to commonly accepted business and professional ethics. The Executive Director shall ensure that conditions are safe, fair, honest, respectful and dignified.

2. TREATMENT OF CITIZENS, TAXPAYERS, STAFF AND VOLUNTEERS

The success of DRCOG depends upon the partnership between the Board, agencies, jurisdictions, citizens, taxpayers, elected officials and DRCOG employees.

The Executive Director shall ensure:

- 2.1** Community opinion/input on relevant issues is obtained when decisions materially affect a community.
- 2.2** Communities are informed on a timely basis about relevant decision-making processes and decisions.
- 2.3** Interactions with the community are organized and clear.
- 2.4** Relevant problems raised by the community are addressed in a timely manner.
- 2.5** Staff is competent, respectful and effective in interactions with the Board, public, etc.
- 2.6** Confidential information is protected from unauthorized disclosure.

Accordingly, pertaining to paid staff and volunteers within the scope of his/her authority, the Executive Director shall ensure:

- 2.7** Written personnel policies and/or procedures, approved by legal counsel, which clarify personnel rules for staff, provide for effective handling of grievances, and protect against wrongful conditions are in effect.
- 2.8** Staff and volunteers are acquainted with their rights upon entering and during their work/time with DRCOG.
- 2.9** Avenues are available for non-disruptive internal expressions of dissent, and protected activities are not subject to retaliation.
- 2.10** Established grievance procedures are readily available and accessible to staff. The Board is appropriately apprised of violations of Board policies and of matters affecting the Board.

3. COMPENSATION, BENEFITS, EMPLOYMENT

With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the Executive Director shall ensure:

3.1 The fiscal integrity of DRCOG is maintained.

Accordingly, the Executive Director shall ensure:

3.2 His/her own compensation is approved by the Administrative Committee according to adopted procedures.

3.3 Compensation and benefits are consistent with wage data compiled in DRCOG's regular independent salary survey and approved in the annual budget.

3.4 Adherence to appropriate employment law practices.

3.5 Deferred or long-term compensation and benefits are not established.

4. FINANCIAL PLANNING AND BUDGET

With respect to strategic planning for projects, services and activities with a fiscal impact, the Executive Director shall ensure:

4.1 The programmatic and fiscal integrity of DRCOG is maintained.

Accordingly, the Executive Director shall ensure:

4.2 Budgets and financial planning are aligned to Board goals and priorities.

4.3 Financial solvency is maintained by projecting in two- to five-year increments, in addition to annual budgeting.

4.4 Financial practices are consistent with any applicable constitutional and statutory requirements.

4.5 Adherence to Board-stated priorities in its allocation among competing budgetary needs.

4.6 Adequate information is available to enable: Credible projections of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of reserves, designations and undesignated fund balances; and disclosure of planning assumptions.

4.7 During any fiscal year, plans for expenditures match plans for revenues.

4.8 Maintain at a minimum of 30 percent of annual expenditures, excluding amounts for In-Kind and Pass-Through expense.

4.9 A budget Contingency Plan is capable of responding to significant shortfalls with the DRCOG budget.

4.10 No risks are present based on situations described in the Fiscal Management and Controls Policy.

4.11 Board activities during the year have been adequately funded.

4.12 Reserves and designations are available according to applicable constitutional and statutory requirements and "Generally Accepted Accounting Principles" consistently applied.

5. FISCAL MANAGEMENT AND CONTROLS

With respect to the actual, ongoing financial condition of DRCOG, the Executive Director shall ensure:

- 5.1** Board established priorities are adhered to and financial controls prevent fiscal jeopardy.
- 5.2** Funds for expenditures are available during each fiscal year.
- 5.3** DRCOG obligations are paid in a timely manner and within the ordinary course of business.
- 5.4** Prudent protection is given against conflicts of interest in purchasing and other financial practices, consistent with the law and established in DRCOG purchasing procedures.
- 5.5** Funds are used for their intended purpose.
- 5.6** Competitive purchasing policies and procedures are in effect to ensure openness and accessibility to contract opportunities.
- 5.7** Purchases, contracts and obligations which may be authorized by the Executive Director are limited to those of \$60,000 or less. Those above \$60,000 require Administrative Committee approval.
- 5.8** In the absence of the Executive Director, the Senior Managing Director signs on behalf of the Executive Director. If the Executive Director and the Senior Managing Director are unavailable for a signature, the Administrative Officer provides authorizing signatures.
- 5.9** Adequate internal controls over receipts and disbursements prevent the material dissipation of assets.
- 5.10** DRCOG's audit is independent and external monitoring or advice is readily accepted and available.
- 5.11** Revenue sources are consistent with Board goals and current operations are financed without incurring debt.
- 5.12** Reserved, designated and undesignated fund balances are at adequate levels to mitigate the risk of current and future revenue shortfalls or unanticipated expenditures.
- 5.13** Creditworthiness and financial position are maintained from unforeseen emergencies.

6. PROTECTION OF ASSETS

Within the scope of his/her authority in the Executive Director and given available resources, the Executive Director shall ensure:

- 6.1** Assets are protected and adequately maintained against unnecessary risk.
- 6.2** A risk management program exists to insure against property, casualty and liability losses and risks, including coverage insuring the Board, officers, employees, authorized volunteers and DRCOG against liabilities relating to the performance of their duties and DRCOG's activities in an amount equal to or greater than the average for comparable organizations and, for tort liabilities, in an amount equal to or greater than statutory limits on amounts DRCOG may be legally obligated to pay.
- 6.3** A policy exists to insure against employee dishonesty and theft.
- 6.4** Facilities and/or equipment are used properly and maintained (except normal deterioration and financial conditions beyond the Executive Director's control.)
- 6.5** Practices and policies are in place for DRCOG, Board and staff to minimize or prevent liability claims.
- 6.6** Protection from loss or significant damage of intellectual property (including intellectual property developed using DRCOG resources), information, files.
- 6.7** Internal control standards for the receipt, processing and disbursements of funds are at adequate levels to satisfy generally accepted accounting/auditing standards and costs for internal controls shall be consistent with the benefits expected.
- 6.8** DRCOG's public image, credibility, and its ability to accomplish Board goals are upheld.
- 6.9** Adequate planning is done for short and long-term capital or facility needs.
- 6.10** Board auditors or other external monitors or advisors are independent from internal influence.

7. IMMEDIATE SUCCESSION

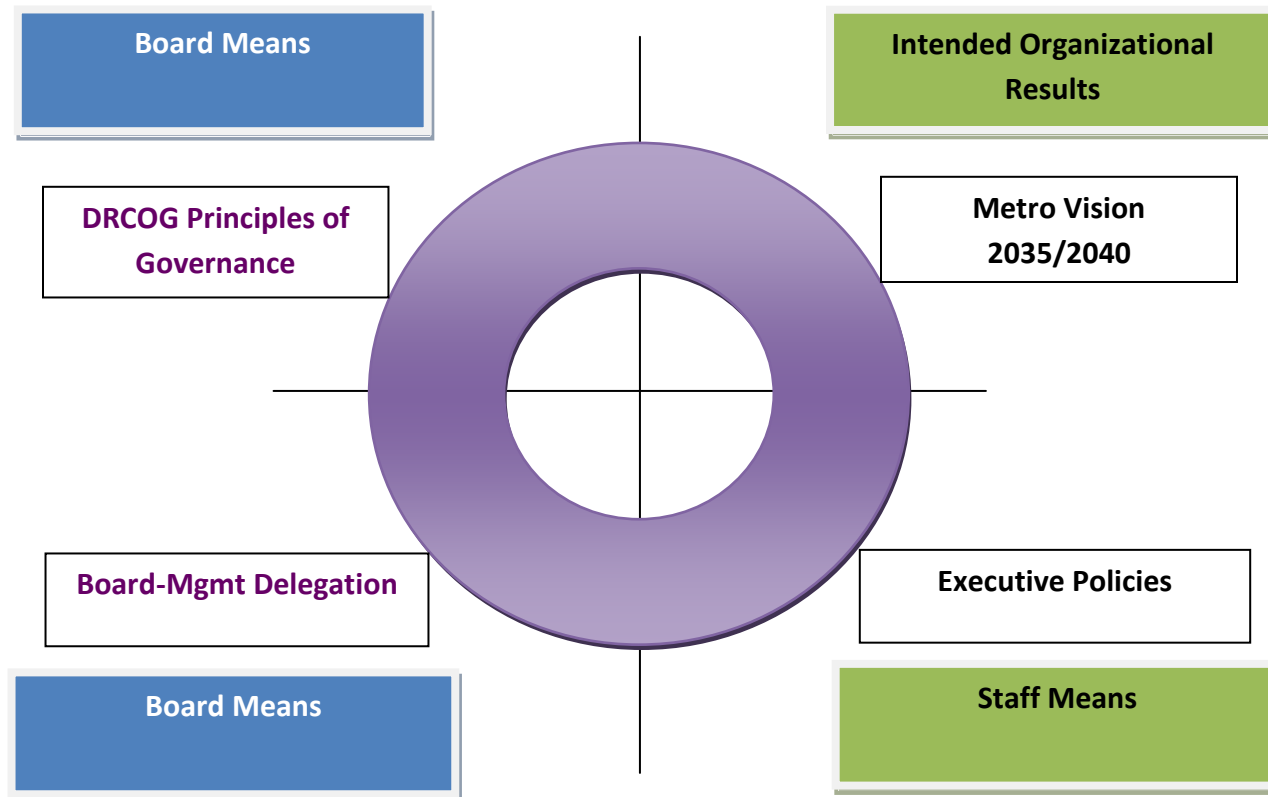
- 7.1** To protect the Board from sudden loss of Executive Director services, the Executive Director shall have at least one other member of the management team familiar with Board and DRCOG issues and processes.

8. COMMUNICATIONS WITH AND SUPPORT OF THE BOARD

The Executive Director shall ensure:

- 8.1** The Board is informed and supported in its work.
- 8.2** The Board is provided complete, clear information for the accomplishment of its job.
- 8.3** The Board is informed in a timely manner about relevant events and issues regardless of reporting/monitoring schedule.
- 8.4** Required reports to the Board are submitted in a timely, accurate, and understandable fashion.
- 8.5** The Board is aware of actual or anticipated non-compliance with Board goals or Executive Policies.
- 8.6** The Board is provided decision information it requests, information on relevant trends, or other points of view, issues and options for well-informed Board decisions.
- 8.7** The Board is aware of incidental information it requires, including anticipated adverse media coverage, threatened or pending lawsuits, or material external and internal/organizational changes. Notification of planned non-personnel-related internal changes is provided in advance when feasible.
- 8.8** In consultation with legal counsel, that the Administrative Committee is appropriately apprised of pending or threatened litigation.
- 8.9** The Board is informed when the Board is not in compliance with its own policies, particularly in the case of the Board behavior that is detrimental to the work relationship between the Board and the Executive Director.
- 8.10** Information provided to the Board is not overly complex or lengthy.

DRCOG Governance Model



To: Chair and Members of the Board of Directors

From: Flo Raitano, Acting Senior Managing Director
303 480-6789 or fraitano@drcog.org

Meeting Date	Agenda Category	Agenda Item #
August 20, 2014	Informational Briefing	13

SUBJECT

This item updates the Board on next steps to be conducted for the *2040 Metro Vision Regional Transportation Plan* (2040 MVRTP) and the associated *Fiscally Constrained 2040 Regional Transportation Plan* (2040 RTP).

PROPOSED ACTION/RECOMMENDATIONS

No action requested. This item is for information.

ACTION BY OTHERS

July 16, 2014: DRCOG Board approved the 2040 fiscally constrained roadway capacity and rapid transit projects for air quality conformity modeling.

SUMMARY

DRCOG is in the process of updating its *2035 Metro Vision Regional Transportation Plan* (2035 MVRTP) to a new 2040 MVRTP. As with the 2035 MVRTP, the 2040 MVRTP will be integrated closely with the comprehensive growth and development components of DRCOG's Metro Vision Plan to address the mobility needs of people of all ages, incomes, and abilities. The 2040 MVRTP will identify the desired vision for our transportation system in which funding is unconstrained.

DRCOG is also developing a new *Fiscally Constrained 2040 RTP* (2040 RTP), scheduled for adoption by January 2015. The 2040 RTP, which will ultimately be contained within the 2040 MVRTP, is a federal requirement and must identify individual regionally significant (major) roadway capacity and rapid transit projects anticipated to be implemented over the next 25 years. Revenues must be reasonably expected to fund construction of these major projects, as well as to maintain and operate the transportation system. Future revenues are also preserved for transit service, bicycle, pedestrian, and other types of projects. DRCOG must show that the 2040 RTP will not cause a violation of federal air quality conformity standards.

Summarized below are the key next steps and schedule associated with the 2040 MVRTP and the *Fiscally Constrained 2040 RTP*.

1. 2040 MVRTP

The completion date for the 2040 MVRTP has been moved to the second quarter of 2015, to align with the schedule for the overall Metro Vision 2040 Plan. Both documents are closely interrelated. Work being conducted for the Metro Vision Plan this year, as reported to the Board in June, will feed into the 2040 MVRTP. Next steps include:

- Work with the Metro Vision consultants (Clarion Associates) on transportation text for the "Connected Region" section of Metro Vision 2040, as well as all other policy area sections of the draft 2040 MVRTP.
- Work with the DRCOG Transportation Advisory Committee (TAC) and Metro Vision Planning Advisory Committee (MVPAC) in August and September to:

- transition the 2035 MVRTP “policies and action strategies” into the “outcomes, objectives, strategies, and actions” for the “Connected Region” section of the new Metro Vision 2040.
- review major transportation-related themes derived from public involvement activities conducted to date and provide accompanying guidance to Clarion Associates as they prepare the “Connected Region” section of Metro Vision 2040.
- Hold a joint TAC and MVPAC meeting in October to review the draft “Connected Region” section text, including draft outcomes, objectives, strategies, and actions.
- Develop draft quantifiable measures and targets with TAC in November.
- Board and MVIC review draft “Connected Region” section of Metro Vision 2040 as well as the draft 2040 MVRTP in February/March.
- Final adoption of 2040 MVRTP in the second quarter of 2015 with Metro Vision 2040.

2. Fiscally Constrained 2040 RTP

The Fiscally Constrained 2040 RTP is a federally required document. It must be adopted by the DRCOG Board no later than February 2015. Previously, it was included within the overall 2035 MVRTP (Chapter 5). Since the 2040 MVRTP schedule has been pushed back several months, a separate Fiscally Constrained 2040 RTP document will be prepared. To meet federal requirements, the document must:

- identify individual regionally significant roadway capacity and rapid transit projects;
- demonstrate that revenues will be reasonably expected to fund these projects through 2040 (fiscal constraint); and
- show that all air pollution emission requirements are passed through the air quality conformity modeling process.

Staff anticipates completing the draft Fiscally Constrained 2040 RTP in November, with a public hearing in December, and final Board action in January.

PREVIOUS DISCUSSIONS/ACTIONS

Board: June 25, 2014; July 16, 2014

PROPOSED MOTION

N/A

ATTACHMENT

Reference: [2035 MVRTP](#)

ADDITIONAL INFORMATION

If you need additional information, please contact Flo Raitano, Acting Senior Managing Director, at 303-480-6789 or fraitano@drcog.org; or Jacob Riger, Transportation Planning Coordinator, at 303-480-6751 or jriger@drcog.org.

ATTACH G

Economic Vitality Ad Hoc Group Members

Name	Jurisdiction	Board member / Alternate
Phil Cernanec	City of Littleton	Board member
Anthony Graves	City and County of Denver	Board Alternate
Tim Mauck	Clear Creek County	Board member
Jackie Millet	City of Lone Tree	Board member
John O'Brien	Town of Lyons	Board member
Shakti	City of Lakewood	Board Alternate
George Teal	Town of Castle Rock	Board member
Doug Tisdale	City of Cherry Hills Village	Board member
Val Vigil	City of Thornton	Board member

Housing Ad Hoc Group Members

Name	Jurisdiction	Member/Alternate
Herb Atchison	City of Westminster	Board member
Phil Cernanec	City of Littleton	Board member
John Diak	Town of Parker	Board member
Dennis Harward	City and County of Broomfield	Board member
Eva Henry	Adams County	Board member
Bill Holen	Arapahoe County	Board member
Joyce Jay	City of Wheat Ridge	Board member
Elise Jones	Boulder County	Board member
Anne Justen	Town of Bow Mar	Board member
Robin Kneich	City and County of Denver	Board Alternate
Jackie Millet	City of Lone Tree	Board member
Cathy Noon	City of Centennial	Board member
Jerry Presley	City of Greenwood Village	Board Alternate
Tom Quinn	City of Lakewood	Board member
Bob Roth	City of Aurora	Board member
George Teal	Town of Castle Rock	Board member
Doug Tisdale	City of Cherry Hills Village	Board member
Colleen Whitlow	Town of Mead	Board member

ATTACH H

METRO VISION ISSUES COMMITTEE MEETING SUMMARY
August 6, 2014

MVIC Members Present: Elise Jones – Boulder County; Eva Henry – Adams County; Bill Holen – Arapahoe County; Bob Fifer – Arvada; Bob Roth – Aurora; Sue Horn – Bennett; Tim Plass – Boulder; George Teal – Castle Rock; Cathy Noon – Centennial; Doug Tisdale – Cherry Hills Village; Rick Teter – Commerce City; Robin Kniech, Anthony Graves – Denver; Marjorie Sloan – Golden; Ron Rakowsky – Greenwood Village; Don Rosier – Jefferson County; Shakti – Lakewood; Phil Cernanec – Littleton; Jackie Millet – Lone Tree; John Diak – Parker; Val Vigil – Thornton; Herb Atchison - Westminster.

Others present: Jeanne Shreve – Adams County; Mac Callison – Aurora; Bob Watts – Castle Rock; Joe Fowler, Eugene Howard – Douglas County; Kent Moorman – Thornton; Ted Heyd – Bicycle Colorado; Jin Tsuchiya – CRL Associates; Flo Raitano – DRCOG Acting Senior Managing Director, and DRCOG staff.

Call to Order

The meeting was called to order at 4:03 p.m.; a quorum was present.

Public Comment

No public comment was received.

Summary of July 2, 2014 Meeting

The summary was accepted as submitted.

Move to direct DRCOG staff on criteria to be used for the selection of 2016-2021 TIP projects in second phase

Doug Rex provided background for members on the second phase TIP project selection process. Members discussed the various criteria that should be included for second phase and recommended the following:

- Regional equity should be kept as a criterion. Members expressed interest in seeing what happens if you only look at DRCOG funds, If we include CDOT/RTD funds in equity, must find some way to measure contribution versus return. All transit should be included, not just RTD.
- Small communities should be kept as a criterion.
- Should consider beginning to look at MAP-21 related measures.
- Funding first/last mile connections, bike/ped should be taken into consideration.
- Multi-jurisdictional efforts should be taken into consideration.

Move to provide staff direction regarding the urban centers element of Metro Vision 2040

Brad Calvert provided background on urban centers. Members were asked about the general question of whether to retain urban centers. The group made the following recommendations:

- A recommendation was made that a method to measure how we're doing with urban centers in meeting the goals set forth in Metro Vision should be developed. The goal

isn't to increase urban centers; the goals are reducing water usage, reducing VMT, reducing carbons in the air, etc.

- Need more data on where we currently are in relation to the goals of 50 percent of housing and 75 percent of jobs in urban centers.
- The types of housing should be considered. Things such as percentage of owner occupied and rental units, whether the housing is affordable.
- The types and quality of jobs should be considered.

Other Matters

No other matters were discussed

Next Meeting

The next meeting is scheduled for **September 3, 2014.**

Adjournment

The meeting adjourned at 6:00p.m.

ATTACH I

MINUTES
ADMINISTRATIVE COMMITTEE
Wednesday, July 16, 2014

Present:

Jackie Millet, Chair
Eva Henry
Bill Holen
Bob Roth
Suzanne Jones
Elise Jones
Cathy Noon
Doug Tisdale
Chris Nevitt
Roger Partridge
Don Rosier
Tom Quinn
Gabe Santos
Val Vigil

Lone Tree
Adams County
Arapahoe County
Aurora
Boulder
Boulder County
Centennial
Cherry Hills Village
Denver
Douglas County
Jefferson County
Lakewood
Longmont
Thornton

Others Present: Jennifer Schaufele, Executive Director; Connie Garcia, Executive Assistant/Board Coordinator; Anthony Graves, Denver; and DRCOG staff.

Chair Jackie Millet called the meeting to order at 5:37 p.m. with a quorum present.

Motion to Adopt the Consent Agenda

Elise Jones **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously. Items on the consent agenda included:

- Minutes of June 25, 2014
- Resolution No.13, 2014, authorizing the Executive Director to negotiate and execute a contract with Wit House Productions for video design and production

Report of the Chair

No report was provided.

Report of the Executive Director

Jennifer Schaufele introduced Flo Raitano, Acting Senior Managing Director. Ms. Raitano will serve in the absence of the Executive Director. A competitive process to fill the position permanently will be conducted in late fall.

Review and Refine Executive Policies

Jerry Stigall, DRCOG staff, asked members for any final comments/revisions on the draft policies. Mr. Stigall noted that the policies will now be forwarded to the Policy Governance work for their comments prior to sending them on to the full Board.

Suzanne Jones **moved** to send the Executive Policies to the Policy Governance group. The motion was **seconded** and **passed** unanimously.

EXECUTIVE SESSION – performance evaluation of the Executive Director

At 5:52 p.m. it was moved and seconded to go into Executive Session for discussion of the performance evaluation of the Executive Director. Chair Jackie Millet was present and presided over the Executive Session. The Executive Session concluded at 6:27 p.m. and returned to open session.

Other Matters by Members

No other matters were discussed.

Next Meeting

The next meeting is scheduled for August 20, 2014

The meeting adjourned at 6:28 p.m.

Jackie Millet, Chair
Administrative Committee
Denver Regional Council of Governments

ATTEST:

Jennifer Schaufele, Executive Director

Tuesday, July 22, 2014

RTD Board authorizes Southeast Rail Extension



Denver's **Regional Transportation District** Board of Directors gave the go-ahead to move forward with the **Southeast Rail Extension** in Douglas County, authorizing a \$207 million extension of the existing line farther south into Lone Tree.

The project will be included in RTD's amendment to the region's 2040 Regional Transportation Plan (RTP), which RTD will submit to the Denver Regional Council of Governments in early August.

The board approved a plan to keep the Southeast Light Rail Extension in the pipeline to receive a potential federal grant from the Federal Transit Administration. If the project garners \$92 million in federal funds, the line would extend an additional 2.3 miles from Lincoln Station to RidgeGate Parkway.

Stakeholders in the southeast have committed to contributing \$35 million to \$40 million in cash, rights-of-way and other items to get the light-rail extension project completed. This local match would comprise 16.5 percent of the project cost and far exceeds the 2.5 percent match RTD has asked of its local partners. Of the project's total \$207 million cost, RTD's investment would be \$66 million or about 32 percent.

Getting out of a jam at Quincy and Parker

City studying ways to untangle Parker — Quincy intersection

By Rachel Sapin Staff Writer 07/24/14 7:26 am :: Last updated: 07/24/14 7:26 am

AURORA | The intersection of East Quincy Avenue and South Parker Road is so congested during morning rush hour, it's not unusual to see commuters backed up for blocks to East Smoky Hill Road. While help is a long ways off, at least a clearer picture of what can be done is close at hand.

"The intersections of Smoky Hill and Quincy, and Quincy and Parker, they're so close together, they operate as a system," said Mac Callison, Aurora's transportation planning supervisor.

The infamous crossroad has seen 75 crashes in the past year, said Lt. Jeff Turner, who oversees the police department's traffic section. City staff say many of those accidents are due to the dangerous weaving and merging that happens on Quincy between Parker and Smoky Hill because of the congestion.

On July 14, Aurora City Council approved a \$451,000 study that will look at what improvements can be made to the two neighboring intersections. The study is expected to last for a year and will stretch a half mile to the north, south and east from both intersections.

"We want to capture vehicle turning movements at different times of the day, during morning rush hour and evening rush hour, to identify the safety improvements that can be made," Callison said.

The city will pay for \$212,000 of the study, with the rest being matched by federal dollars.

Callison added the city would ultimately like to see the Quincy-Parker intersection developed similarly to the intersection at Parker Road and East Hampden Avenue, with a bridge and on- and off-ramps. But he said, because flyovers can cost from \$30 million to \$40 million, the city is looking for short-term solutions to improve traffic flow. He said the study would be looking at things like how to improve the timing of signal lights at turn lanes.

"With completion of the study, we'll advance recommendations for a project. Then we'll seek additional grant funding that would complete the design and actual construction of those improvements," he said.

Federal dollars for the study are provided by the Denver Regional Council of Governments Transportation Improvement Program, which identifies transportation projects to be completed in the Denver region over a six-year period with federal, state or local money.

Aurora City Councilman Bob Roth, whose ward encompasses the study area, said the Denver Regional Council of Governments awards money to five or six transportation projects each year in the city.

"This is really a matter of taking a look, and seeing what the best solution is," he said of the study.

I-25 in Douglas County to undergo 2 ½-year expansion, makeover project

By John Aguilar

The Denver Post

POSTED: 07/30/2014 12:01:00 AM MDT [4 COMMENTS](#) | UPDATED: 14 DAYS AGO

It's the road-widening project that T-REX forgot.

Nearly a decade after the [\\$1.67 billion Transportation Expansion Project](#) — or T-REX — was completed along 19 miles of Interstate 25, an adjoining segment of the highway in northern Douglas County is finally ready for its makeover.

Three miles of I-25, running between County Line Road and Lincoln Avenue, is slated to expand from three lanes to four lanes in each direction. And the on and off ramps at the three critical interchanges — County Line Road, C-470/E-470 and Lincoln Avenue — will go from one to two lanes.

Work on what is being called the I-25 Lane Balance project is scheduled to begin in mid-August and continue until the end of 2016. The \$32 million build contract was awarded to Englewood-based Interstate Highway Construction on Monday.

Dole Grebenik, resident engineer for the Colorado Department of Transportation, said the idea behind the effort is to make for smoother traffic flow on several heavily traveled corridors in the southeast metro area, which sees 167,000 to 209,000 vehicles a day.

"The traffic entering and exiting the interstate is what causes the congestion slowdown," he said, noting that the situation is particularly acute where C-470 meets I-25. "A fourth lane will help facilitate a smoother and more efficient merge. The project is making the appropriate ramp improvements as well."

Traffic capacity

Grebenik said once completed in December 2016, I-25 will be eight lanes across just about everywhere in the metro area, with the exception of the C-470/E-470 interchange, where the highway is "geometrically constrained" to remain six lanes wide.

But he said through-lane road capacity at that juncture is not an issue, rather in the areas just to the north and south where heavy traffic is spilling on to I-25 from C-470 and E-470.

Art Griffith, transportation capital improvements manager with Douglas County, said all the traffic attempting to merge onto I-25 at the same time creates a "huge bottleneck" in the area.

He welcomes a fourth lane on the northbound side of I-25 north of Ridgeway Parkway,

where the highway currently drops to three lanes. Griffith said that particular constriction has led to accidents as people attempt at the last minute to weave into the new lane alignment.

He said the project originally was slated as part of the southeast corridor T-REX improvements, which were completed in 2006 and brought the light rail, but the recession hit and money dried up.

The I-25 Balanced Lane project is being funded by CDOT, Douglas County, Lone Tree and the Denver Regional Council of Governments.

With the Regional Transportation District's plan to extend the southeast light rail line from its terminus at Lincoln Avenue down to Ridgeway Parkway, Lone Tree Mayor Pro Tem and DRCOG Chair Jackie Millet said the I-25 project is not just about adding lanes.

It is a multi-modal approach that enhances pedestrian and bike paths and keeps a focus on regional transportation solutions. [CDOT is experimenting with a direct lane](#) on southbound I-25 that could be incorporated into the final layout of the highway if it proves successful in reducing lane-hopping and traffic weaving.

A regional project

"I would argue that it doesn't just affect Lone Tree, it affects our neighbors in Parker and Highlands Ranch," Millet said. "It really is a regional project."

But before the work is complete, the 2½ years of construction will pose a real challenge to an area already beset with heavy traffic. While the contract calls for keeping three lanes open in each direction during daytime hours, there will be weekend and nighttime closures.

And Grebenik said lanes will be narrowed from 12 feet to 11 feet wide during certain phases of the job. Millet said she hopes for "patience from the community."

"In the end, we're trying to make these improvements to make it easy for people to move around," she said.

Two Creeks, Lakewood's oldest neighborhood, undergoing big changes

By Austin Briggs

YourHub Reporter

POSTED: 08/07/2014 12:01:00 AM MDT [ADD A COMMENT](#) | UPDATED: 6 DAYS AGO

LAKEWOOD —The oldest neighborhood in Lakewood is one filled with contradictions. The Two Creeks neighborhood has Lakewood's agricultural history in the form of large, tree-filled lots and farm animals existing alongside modern day transportation and urban living with the [West Rail Line](#) and 40 West Arts District.

Bounded by Sixth and Colfax avenues and Sheridan and Wadsworth boulevards, the community is diverse in its economic and social makeup.

The two elementary schools serving the neighborhood — Molholm and Cowell — have more than 95 percent of their students qualifying for free and reduced lunch. Down the street, Lakewood Country Club sits in the midst of homes exceeding \$500,000.

Colfax Avenue may be filled with restaurant and dining options, but the area is classified a food desert. The 2013 arrival of the W-Line and with it transit stations at Sheridan and Wadsworth boulevards have accelerated many city- and community-led initiatives meant to increase opportunities for Two Creeks residents.

"It's been a long time coming, but things have started to take off," said Maddie Nichols, who has lived in Two Creeks for more than 45 years. "The city has been spending a lot more time on the northeast part of the city then they have in the past."

In 2012, a long abandoned and graffiti filled swimming pool at 5330 W. Ninth Ave. was replaced by a splash park. This year, [Lamar Station Crossing](#) became the first large residential project built in Two Creeks in decades.

Residents who grew up in the neighborhood are seeing young families trickle into what has long been an underserved and low-income community. One of those young families is Liz and Quentin Hartman, who moved into Two Creeks with their two daughters a few years ago and have since joined a number of [neighborhood organizations](#).

"When we bought the house, we saw what was going to happen with the light-rail coming through," Hartman said. "There's definitely a lot of challenges this neighborhood faces, but moving here has been a great decision."

Construction totalling \$1.5 million for a roundabout and other traffic improvements soon will be underway at 14th Avenue and Lamar Street. [A large community farm has sprouted up at Mountair Park](#), giving residents access to fresh produce.

Plans are proposed for a large residential apartment complex next to the Sheridan Station, and bike trail improvements on the main path are ongoing.

Tying a number of these programs together is the [20-minute neighborhood initiative](#), a collaboration among the city, Regional Transportation District, Denver Regional Council of Governments and local residents.

"The idea is to create a neighborhood where people can easily, safely and conveniently walk or bike to the amenities and places they need within 20 minutes," said Alexis Moore, an associate planner for the city.

Residents and city leaders say there's still a lot of work left to do.

They point to aging infrastructure that was built long before Lakewood became incorporated and the need for some form of development at a blighted shopping center on 10th Avenue and Sheridan Boulevard.

Open enrollment in Jeffco means affluent residents can send their kids across town, leaving the neighborhood schools to struggle serving low-income populations. There's also no neighborhood grocery store and lack of activities for teenagers.

"We have a few nice parks, but we need some more," Ward 2 Councilwoman Cindy Baroway said. "The area also needs places like a recreation or community center where our youth can spend time."

Northglenn's Webster Lake Promenade nearly done, poised for success

By Megan Mitchell

YourHub Reporter

POSTED: 08/07/2014 12:01:00 AM MDT [ADD A COMMENT](#)

NORTHGLENN — Before construction on the Webster Lake Promenade in Northglenn began a year ago, city officials and project developers knew the shopping center was going to be a success.

"The Promenade was almost completely leased before they broke ground, which indicates the demand for quality restaurants and new eating options in our area," said Debbie Tuttle, economic development manager and executive director of the Northglenn Urban Renewal Authority.

With several stores and restaurants open since the end of March, residents are swarming to the site at 100 E. 120th Ave. to check out the new choices in dining and retail that have been absent from Northglenn in the past.

Already open at the location just east of Interstate 25 are a [Longhorn Steakhouse](#), Café Rio, Panera Bread, Jimmy John's, Taziki's Mediterranean Café and a Bad Daddy's Burger Bar (complete with a rooftop patio). Jim 'N Nicks Bar-B-Q and Parry's Pizza are slated to open late 2014 or early 2015.

Retail includes an Edible Arrangements, the Northglenn Smiles Dentistry and Orthodontics and a Sleep Number bed store.

The 10-acre shopping center will have about [47,000 square feet of commercial and retail space](#) split among 17 stores when it is complete in spring 2015.

"There wasn't a huge amount of square footage to lease, but what we did have went very quickly," said Jacob Hawking, lease broker for the Promenade. "Developers want traditional retail to come to their city, but you have to create more of an atmosphere experience first to attract (both businesses and patrons)." That's what the walkable, outdoor Promenade did, he said.

In April, Northglenn won third place for the Webster Lake Promenade in the development category of the 2014 Local Government Awards Program, sponsored by the Denver Regional Council of Governments. "Having the Denver metro area recognize Northglenn for this project is a real honor," Mayor Joyce Downing said. "The Webster Lake Promenade really solidifies the city's community center, adding a place to eat and shop to E.B. Rains Jr. Memorial Park and the Northglenn Recreation Center."

The city gave an incentive to Bad Daddy's, a North Carolina-based gourmet burger restaurant, to create a rooftop patio to boost the center's leisurely atmosphere. The

restaurant's owners altered their menu to include beers from Northglenn's microbrewery, Beer by Design.

"The city was very helpful in transforming that location into a flagship store," said Nicholas Corbishley, director of development for Bad Daddy's. "That location right off 120th and I-25 means it's going to be a destination that pulls from not only Northglenn, but Thornton and Broomfield."

Officials in Northglenn hope the retail sales at the Promenade will help make up for a year of flat sales at the 15-year-old Northglenn Marketplace, which is just west of I-25 at the 104th Avenue exit. The 664,000 square foot Northglenn Marketplace replaced the old Northglenn Mall in 1999.

"We are working closely with the owners of the Marketplace to work with current tenants, revitalize the center and attract new tenants," Tuttle said.

To start, the city launched a digital advertising program for Northglenn businesses on Aug. 1. Northglenn partnered with Mile High Outdoor, which owns the digital billboard sign at I-25 and 104th Avenue, to offer business owners a month of advertising on the sign for \$450 (market cost is about \$3,000).

The city is [accepting applications](#) for Northglenn businesses to advertise now. There are six slots available each month and businesses will be displayed on a first-come, first-served basis.

Tuttle said the plan is to offer "affordable advertising opportunities ... with the ultimate goal to increase sales and profits for our Northglenn businesses."