

AGENDA
PERFORMANCE AND ENGAGEMENT COMMITTEE
WEDNESDAY, November 3, 2021
→ 5:30 p.m. ←**
VIDEO/WEB CONFERENCE
Denver, CO

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - October 6, 2021 meeting summary
(Attachment A)

ADMINISTRATIVE ITEMS

4. EXECUTIVE SESSION Pursuant to C.R.S. 24-6-402(4)(f) – Executive Director Performance Evaluation
5. Discussion/Direction/Action – Executive Director Performance Evaluation
6. Discussion on returning to in-person Board meetings
(Attachment B) Douglas W. Rex, Executive Director
7. Report of the Chair
8. Report of the Executive Director
9. Other Matters by Members
10. **Next Meeting – December 1, 2021**
11. Adjourn

****The start time for this meeting is approximate. The meeting will begin at the conclusion of the prior Board Work Session.**

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



ATTACH A

SUMMARY
PERFORMANCE AND ENGAGEMENT COMMITTEE
Wednesday, October 6, 2021

Members Present:

Steve Conklin, Chair	Edgewater
Aaron Brockett	Boulder
William Lindstedt	Broomfield
Randy Weil	Cherry Hills Village
Joan Peck	Longmont
John Diak	Parker

Others present: Doug Rex, Executive Director; and DRCOG staff.

Chair Conklin called the meeting to order at 6:10 p.m. with a quorum present.

Move to adopt the consent agenda

Director Peck **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the September 1, 2021 Performance and Engagement Committee meeting.

Select representative to the Nominating Committee

Executive Director Rex presented this item to the committee. The Nominating Committee consists of member representatives from the Performance & Engagement Committee, the Finance & Budget Committee, the Board, a member selected by the Board Chair, the Immediate Past Chair of the Board, and a Board member representing the City and County of Denver. At the January meeting each year, the Nominating Committee shall present to the Board nominations for Executive Committee members to be elected at the February meeting.

Director Brockett **moved** to select Joan Peck of the Performance and Engagement Committee to the Nominating Committee. The motion was **seconded** and **passed** unanimously.

Discussion on returning to in-person Board meetings

Executive Director Rex provided a brief overview of current process' to the committee. DRCOG Board meetings have been conducted virtually since the spring of 2020 due to complications associated with COVID. The Executive Committee requested the committee initiate a discussion about the structure and timeline for a return to in-person Board meetings. Members discussed all pros and cons of going back to in-person meetings before the end of 2021. It was decided that DRCOG would try for it's first hybrid Board meeting (only members/alternates may attend in person to begin with) with some in-person and some virtual in December. There will be further discussion at the next meeting.

Performance and Engagement Committee Meeting Summary

October 6, 2021

Page 2

Report of the Chair

There was no report from the chair.

Report of the Executive Director

There was no report from the executive director.

Other Matters by Members

There were no matters from members.

Next Meeting – November 3, 2021

The meeting adjourned at 6:28 p.m.

ATTACH B

To: Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director
(303) 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
Nov 3, 2021	Discussion	6

SUBJECT

Post-COVID in-person meetings

PROPOSED ACTION/RECOMMENDATIONS

N/A

ACTION BY OTHERS

N/A

SUMMARY

A continuation of a discussion from last month regarding the structure and timeline for a return to in-person Board meetings.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

Return to in-person meetings

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at drex@drcog.org or (303) 480-6701.

Return to in-person meetings

First Wednesday of each Month:

- Board Work Sessions (4:00 p.m.)
 - Continue virtual Board Work Sessions in perpetuity.
 - Pro: Board members do not have to travel to DRCOG offices
 - Con: Miss opportunity to meet and collaborate with other Board members

Third Wednesday of each Month:

- Performance and Engagement Committee (5:00 p.m.)
 - In-person meeting
 - Pro: meeting would occur on the same evening as F&B Committee and Board of Directors meeting...would not require members to travel to DRCOG offices on the first Wednesday of each month.
 - Pro: would allow F&B Committee members to attend P&E, if desired.
 - Con: The length of the meeting is limited since it is the first of three meetings that evening (could meet at 4:30 if agenda warrants).
- Finance and Budget Committee (5:30/5:45 p.m.)
 - In-person meeting
 - Pro: Maintains meeting time and day.
 - Pro: would allow P&E Committee members to attend F&B, if desired.
 - Con: There have been issues with starting the meeting on time when the P&E Committee has held meetings prior to the F&B meeting in the past.
- Board of Directors Meeting
 - Maintains same date and time.

COVID Considerations

- Requirements for return to in-person meetings
 - Vaccination, testing, social distancing requirements? Hybrid meeting option for noncompliance?
- Hybrid Meetings
 - Red Rocks Conference Room (P&E and F&B meetings)
 - Full hybrid meeting capabilities
 - Board Conference Room
 - Two options:
 1. Static webcam of conference room participants
 2. In-person participants utilize laptops/tablets to optimize engagement with online participants.