



AGENDA

VETERANS TRANSPORTATION & COMMUNITY LIVING INITIATIVE (VTCLI) STAKEHOLDER MEETING

Thursday, July 19, 2018 @10:00 a.m.

1001 17th St.

1st Fl. Douglas/Fir Conference Room

- 1. Introductions**
- 2. Project Update**
- 3. Subgroup Breakout and Updates**
 - a. Hosting and Maintenance of the Hub- Scope of Work
 - b. Working with Other Partners- Senior Centers, Human Services, etc.
 - c. Trip Cost/Business Rules
 - d. New Transportation Agency (who did not participate in MSAA)
 - e. Transportation Funders
- 4. Next Steps**
- 5. Next Meeting**
 - August 16, 2018
- 6. Adjourn**

MEETING SUMMARY

Veterans Transportation and Community Living Initiative (VTCLI) STAKEHOLDERS MEETING 5

Tuesday, June 21, 2018

DRCOG – 1001 17th St. – 1st Fl. Douglas Fir Conference Rm.

Attendee	Organization
Rebecca Zamora*	Adams County
Jennifer Hussey*	Broomfield, City and County
Moira Moon*	Colorado Dept. of Transportation
Roger Teal*	Demand Trans Solutions
Matthew Helfant	Denver Regional Council of Governments
Amber Leberman	Denver Regional Council of Governments
Jacob Riger	Denver Regional Council of Governments
Kate Williams	Denver Regional Mobility and Access Council
Carol Buchanan	Denver Regional Mobility and Access Council
Faye Estes*	Douglas County
Jeff Becker	Regional Transportation District
Teague Kirkpatrick	Route Match Software
Hank Braaksma*	Seniors Resource Center
Alex Salvo*	Via Mobility

**by phone*

Matthew Helfant, DRCOG, called the meeting to order at about 10:00 a.m.

Project Update

- Matthew noted the initial Route Match software contract for the Trip Exchange has been executed. A kick-off project call with Route Match staff is anticipated soon.
- Noted the Broomfield / Via collaboration's first exchange trip using the hub is scheduled for June 27. (Hub has proof of concept, but has not been tested yet)

Discuss Priorities for Trip Exchange

The committee agreed to setup subgroups to address priorities. These subgroups will be held as conference calls. The subgroups are:

1. Hosting and Maintenance of the Hub - Scope of Work

- Teague Kirkpatrick noted current top priorities as:
 1. Secure a hosting and maintenance contract on the current hub
 2. Secure services i.e.; enhancements such as APIs (Teague said he would like to identify list of 'needed' and 'would like to have' enhancements, based on input from current stakeholders and two technology firms involved in deploying the hub.There was group consensus on these priorities.
- Teague volunteered to lead this subgroup.
- This subgroup could potentially transition to selection panel, which means no potential vendor could participate.

2. Working with Other Partners- Senior Centers, Human Services, etc.

- Encourage participation; will need to have MOUs drawn between providers
- DRMAC volunteered to lead.
- Moira Moon and Rebecca Zamora volunteered.

3. Trip Cost/Business Rules

- Hank Braacksma volunteered to lead.
- The group felt testing would be better for participating agencies if there was funding to pay for test trips prior to this group establishing business rules.
- Jennifer Hussey, Faye Estes volunteered.
- Alex Salva volunteered two staff people from Via.

4. New Transportation Agencies (who did not participate in MSAA)

- Need to encourage regional participation
- Matthew will lead.

5. Transportation Funders

- Moira Moon volunteered.
- Matthew will lead.

Next Procurement

- Hosting and Maintenance of the Hub (if Scope of Work is delivered by end of July/beginning of August, could start procurement)

Next Steps

Per this meeting, lead persons for each of the 5 subgroups have been identified. Leads will organize the subgroup meetings. Matthew will setup conference calls for the subgroups he will lead and will try to participate in all subgroups.

The meeting ended at 11 a.m. Next meeting is July 19, 2018.