

AGENDA
SPECIAL FINANCE AND BUDGET COMMITTEE MEETING
THURSDAY, July 28, 2022
3:00 p.m. – 3:30 p.m.
VIRTUAL MEETING ONLY
Denver, CO

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - i. Approve July 20, 2022 minutes
(Attachment A)

ACTION ITEMS

3. Discussion of a resolution authorizing the Executive Director to continue a contract with the Colorado Department of Human Services for the Area Agency on Aging and to allocate and distribute up to \$20.5 million in state and federal funds for the period of July 1, 2022 through June 30, 2023 per the requirements set forth in the contract including contracting with local service providers.
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging

ADMINISTRATIVE ITEMS

4. Report of the Chair
5. Report of the Executive Director
6. Other Matters by Members
7. **Next Meeting – August 17, 2022**
8. Adjourn

SUMMARY
SPECIAL FINANCE AND BUDGET COMMITTEE
Wednesday, July 20, 2022
Note: Meeting held virtually via Microsoft Teams

Present:

Jeff Baker, Chair	Arapahoe County
Deborah Mulvey	Castle Pines
Claire Levy	Boulder County
Nicholas Williams	Denver City & County
Tracy Kraft-Tharp	Jefferson County
Alison Coombs	Aurora
Lisa Smith	Arvada
Paul Haseman	Golden
Neal Shah	Superior

Others Present: Doug Rex, Executive Director; Steve Conklin, Edgewater; and DRCOG staff.

Chair Baker called the meeting to order at 5:46 p.m. with a quorum present.

Chair Baker asked if there were any changes to the agenda that needed to be addressed. Executive Director Rex requested that item #4 be removed from the agenda because it was incorrectly posted. It is a time sensitive item, so staff will coordinate with members to schedule a special meeting to address this item.

Move to Adopt the Consent Agenda

Director Mulvey **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the June 15, 2022 Meeting

Discussion of a resolution authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2022 to June 30, 2023 to support DRCOG's Community Options program.

Jayla Sanchez-Warren provided an overview of the intended fund allocations to the members. DRCOG has an agreement with HCPF to provide options counseling to residents of long-term care facilities who desire to transition out of those facilities. The Community Options Program was established to help ease the transition of individuals in long-term care facilities back into their homes or other communities of choice. Staff also performs other duties such as establishing community partnerships, developing local resources, conducting outreach and education, and making referrals for transition coordination. The intergovernmental agreement with HCPF was executed in 2019 and

includes options for up to four additional one-year extensions. DRCOG recently received an option letter to extend the term for a fourth year at level funding of \$279,347. Total combined funds for the state fiscal year of July 1, 2022 through June 30, 2023 are expected to be approximately \$300,000. The funding supports the work of four full-time transitions options counselors covering the Denver metro region

Director Levy **moved** to adopt Resolution No. 19, 2022, authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2022 to June 30, 2023 to support DRCOG's Community Options program. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Hill Aevium to provide professional advertising and promotional services for the regional travel demand management program (Way to Go) in an amount not to exceed \$860,000 with a term ending September 1, 2023 including an option to renew for two additional one year terms upon satisfactory performance.

Steve Erickson provided an overview of the contract to the members. DRCOG is responsible for retaining the services of an advertising agency to plan, create and implement regional advertising campaigns that will reach commuters and employers and encourage them to participate in Way to Go programs, which is the brand name for DRCOG's regional TDM program. Funding for the services of the advertising agency is available from \$2.2 million per year in Congestion Mitigation and Air Quality grant funding and other sources. A request for proposals for professional advertising services was issued on April 15. An evaluation team comprised of DRCOG staff and TMA staff evaluated the multiple firms' proposals and the team recommended selection of Hill Aevium.

Director Smith **moved** to adopt Resolution No. 20, 2022, authorizing the Executive Director to negotiate and execute a contract with Hill Aevium to provide professional advertising and promotional services for the regional travel demand management program (Way to Go) in an amount not to exceed \$860,000 with a term ending September 1, 2023 including an option to renew for two additional one year terms upon satisfactory performance. The motion was **seconded** and **passed** unanimously.

Overview of DRCOG's successful application for a National Highway Traffic Safety Administration (NHTSA) "405c" grant.

Jacob Riger provided an overview of the application and grant to the members. The federal 405c grant program is awarded by NHTSA and managed by the Statewide Traffic Records Advisory Committee (STRAC) and administered by CDOT. It is focused on all aspects of improving traffic crash records. DRCOG was awarded this grant in April 2022 to investigate the feasibility and value of a regional crash data consortium to inventory the crash data analysis needs of the region and work to solve common issues with crash data collection, processing, and analysis. While DRCOG provides a regional product on the [Regional Data Catalog](#), many other jurisdictions process their own product, sometimes using a nearly identical workflow as DRCOG. Having a multitude of crash data sources,

each with their own processing workflow and geocoding methodology inevitably leads to discrepancies, duplication of effort, and lack of coordination. In response, DRCOG intends to hire a crash consortium planner term position through the approved 405c grant. The primary goals of the consortium would be to inventory the needs of the region and work to solve common issues with data collection, processing, and analysis of crash data. DRCOG wants to offer the region the best crash data product possible so that the regional can work together to identify unsafe roadway locations, problems can be mitigated, and the region can accelerate progress toward the ultimate goal of zero deaths. DRCOG will enter into an Intergovernmental Agreement with CDOT to contract for the funds. An important aspect of the 405c grant award is that CDOT is providing the required 20 percent non-federal match, meaning DRCOG will not be required to provide any matching funds for this grant award.

Report of Chair

There was no report.

Report of Executive Director

Executive Director Rex wanted to thank members for being flexible and to look out for coordination regarding the special F&B meeting.

Other Matters by Members

There were no other matters by members.

Next Meeting

The next committee meeting will be determined and scheduled for the Special F&B meeting.

The next regularly scheduled meeting is scheduled for August 17, 2022.

The meeting adjourned at 6:07 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6747 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
July 28, 2022	Action	3

SUBJECT

This action is related to a contract with the Colorado Department of Human Services (CDHS) to fund DRCOG's Older Americans Act (OAA) programs for the 2022-2023 state fiscal year.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval to continue a contract with CDHS and accept funds of approximately \$20.5 million for the period of July 1, 2022 to June 30, 2023 for OAA programs.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG has a contract with CDHS that includes an annual extension option for up to five years total. We recently received an amendment to continue the contract with CDHS for a third year. The contract amount totals approximately \$20.5 million from a combination of federal Older Americans Act and state Older Coloradans Act funds. The Finance and Budget Committee previously approved to allocate funds to OAA service contractors based on an estimate of the pass-through portion of funds. Actual funds are in line with that earlier estimate and are approximately level with the amount allocated to DRCOG in the 2021-2022 fiscal year prior to any carryover funds.

PREVIOUS DISCUSSIONS/ACTIONS

[April 20, 2022](#) – the Finance and Budget Committee approved 2022-2023 contractor allocations based on an estimate of funding.

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to continue a contract with the Colorado Department of Human Services for the Area Agency on Aging and to allocate and distribute up to \$20.5 million in state and federal funds for the period of July 1, 2022 through June 30, 2023 per the requirements set forth in the contract including contracting with local service providers.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6747 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. __, 2022

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE A CONTRACT WITH THE COLORADO DEPARTMENT OF HUMAN SERVICES (CDHS) FOR THE AREA AGENCY ON AGING (AAA) AND TO ALLOCATE AND DISTRIBUTE UP TO \$20.5 MILLION IN STATE AND FEDERAL FUNDS FOR THE PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2023 PER THE REQUIREMENTS SET FORTH IN THE CONTRACT INCLUDING CONTRACTING WITH LOCAL SERVICE PROVIDERS.

WHEREAS, DRCOG is the designated Area Agency on Aging under the federal Older Americans Act (OAA) and the State's Older Coloradans Act (OCA) for the eight-county metro region; and

WHEREAS, CDHS contracts with DRCOG to use OAA/OCA funds to provide services to older adults and their family caregivers throughout the region; and

WHEREAS, DRCOG must allot a certain portion of these funds to local service provider agencies; and

NOW, THEREFORE, BE IT RESOLVED, that the Finance and Budget Committee authorizes the Executive Director to continue a contract with the Colorado Department of Human Services for the Area Agency on Aging and to allocate and distribute up to \$20.5 million in state and federal funds for the period of July 1, 2022 through June 30, 2023 per the requirements set forth in the contract including contracting with local service providers.

Jeff Baker, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director