

**AGENDA**  
**FINANCE AND BUDGET COMMITTEE**  
**THURSDAY, June 24, 2021**  
**12 p.m. – 1 p.m.**  
**VIDEO/WEB CONFERENCE**  
**Denver, CO**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda
  - i. Approve May 19, 2021 minutes  
(Attachment A)

**ACTION ITEMS**

3. Discussion of a resolution authorizing the Executive Director to issue contracts with service providers for up to \$780,000 total for the AAA transportation voucher program and up to \$500,000 total for the AAA in-home voucher program for the state fiscal year of July 1, 2021 through June 30, 2022.  
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
4. Discussion of a resolution authorizing the Executive Director to contract with Nymb! Science for a mobile fall prevention program in an amount not to exceed \$363,000 for six months starting July 1, 2021, and with an option to extend the contract for six months for the same amount expiring on June 30, 2022.  
(Attachment C) Jayla Sanchez-Warren, Director, Area Agency on Aging

**ADMINISTRATIVE ITEMS**

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – July 21, 2021**
9. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.



# ATTACH A

SUMMARY  
FINANCE AND BUDGET COMMITTEE  
Wednesday, May 19, 2021  
**Note: Meeting held virtually via Microsoft Teams**

Present:

Wynne Shaw, Chair	Edgewater
Jeff Baker	Arapahoe County
Alison Coombs	Aurora
Claire Levy	Boulder County
Debra Mulvey	Castle Pines
Nicholas Williams	Denver County
George Teal	Douglas County
Jim Dale	Golden
Tracy Kraft-Tharp	Jefferson County
Ashley Stolzmann	Louisville

Others Present: Doug Rex, Executive Director; Paul Niedermuller, Faizan, CliftonLarsonAllen; Steve Conklin, Edgewater; and DRCOG staff.

Chair Shaw called the meeting to order at 5:40 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Levy **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the May 5, 2021 Meeting

Discussion of a resolution authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Community Options program.

Sharon Day, Program Manager, Administration and Finance, provided an overview of the funds to the committee. DRCOG has an agreement with HCPF to provide options counseling to residents of long-term care facilities who desire to transition out of those facilities. The Community Options Program was established to help ease the transition of individuals in these facilities back into their homes or communities of choice. Staff perform other duties such as establishing community partnerships, developing local resources, conducting outreach and education, and making referrals for transition coordination. The intergovernmental agreement with HCPF was executed in 2019 and DRCOG anticipates receiving an option letter to extend the term for a third year at level funding of \$279,347. Total combined funds for the state fiscal year of July 1, 2021 through June 30, 2022 are expected to be approximately \$300,000. The funding supports the work of four full-time transitions options counselors covering the Denver metro region.

Director Dale **moved** to adopt Resolution No. 8, 2021, authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Community Options program. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to continue a contract with the Colorado Department of Human Services State Unit on Aging for approximately \$388,000 for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Aging and Disability Resource Center.

Sharon Day, Program Manager, Administration and Finance, provided an overview of the contract and funds to the committee. DRCOG established an ADRC in 2005 when the State was initially awarded a grant by the federal Centers for Medicare and Medicaid Services to create an ADRC system in Colorado. DRCOG's ADRC had originally been funded from federal Older Americans Act and Older Coloradans Act monies as there was no ongoing funding designated for ADRCs. CDHS's State Unit on Aging entered into an inter-agency agreement with Colorado's Department of Healthcare Policy and Financing (HCPF) to provide oversight and administer an ADRC Medicaid Administrative Federal Financial Participation (FFP) plan. DRCOG entered into an agreement with CDHS for the ADRC FFP plan starting November 2020. It anticipates receiving an option letter from CDHS that would extend the ADRC FFP contract for the next state fiscal year starting July 2021 with a cost reimbursement limit of approximately \$388,000.

Director Levy **moved** to adopt Resolution No. 9, 2021, authorizing the Executive Director to continue a contract with the Colorado Department of Human Services State Unit on Aging for approximately \$388,000 for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Aging and Disability Resource Center. The motion was **seconded** and **passed** unanimously.

Briefing on the DRCOG 2020 Audit

Paul Niedermuller, Clifton Larsen Allen, provided an overview of the audit to the committee. Mr. Niedermuller briefed members on the 2020 agency audit and reported the audit was clean, with no discrepancies or corrective actions needed on federal awards.

Report of Chair

There was no report from the Chair.

Other Matters by Members

There were no other matters by members.

Next Meeting

The next meeting is scheduled for June 16, 2021

The meeting adjourned at 6:08 p.m.

**ATTACH B**

To: Chair and Members of the Board Finance & Budget Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
June 24, 2021	Action	3

#### SUBJECT

This item is regarding proposed contractors for AAA voucher services in state fiscal year 2021-2022 (SFY22).

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval of providers for transportation and in-home care services under the AAA voucher program in SFY22.

#### ACTION BY OTHERS

June 10, 2021 – ACA Funding Subcommittee recommended approval  
[June 18, 2021](#) – Advisory Committee on Aging recommended approval

#### SUMMARY

To expand the services of the AAA, DRCOG established a voucher program in 2019 starting with transportation services. The program has enabled DRCOG to offer more service choices for trip requests that come through the information and assistance phone line of DRCOG's Aging and Disability Resource Center (ADRC). The voucher program has enabled DRCOG to directly coordinate on-demand transportation service using the companies HopSkipDrive and Uber. DRCOG has also issued vouchers for RTD bus transportation.

In 2020, DRCOG expanded the voucher program to include in-home services, specifically homemaker and personal care services. It has contracted with two offices of FirstLight Homecare serving different areas of the DRCOG AAA and a third agency, Alpine Homecare. The latter agency took over the clients previously served by Colorado Visiting Nurse Association (CVNA), who ended its long-running paraprofessional in-home program in June 2020.

DRCOG staff recommends continuing its contracts with these providers in the upcoming state fiscal year commencing July 1, 2021. A total program budget of \$780,000 is proposed for the transportation voucher program and \$500,000 for the in-home care voucher program. Provider contract limits shall not in total exceed the voucher program budgets for the respective service. Vouchers are administered by ADRC staff using specialized voucher tracking software that ensures that voucher amounts do not exceed available funds.

The voucher providers were chosen based on a number of factors including, but not limited to, how long they have provided the service, the service area, the quality of the management team, and the agency's ability to comply with DRCOG and State requirements. Additionally, they must have the proper licensure, meet minimum insurance levels, and must be in good standing with the State.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to issue contracts with service providers for up to \$780,000 total for the AAA transportation voucher program and up to \$500,000 total for the AAA in-home voucher program for the state fiscal year of July 1, 2021 through June 30, 2022.

ATTACHMENT

1. DRCOG AAA Voucher Program Proposed Providers 2021-2022
2. Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org) or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

## DRCOG AAA Voucher Program – Proposed Providers 2021-2022

### Transportation

HopSkipDrive	HopSkipDrive (HSD) is a ridesharing service based in California that was originally founded by three moms to provide safe, reliable transportation for children whose families could not transport them. HSD entered the Denver market in 2018, and the following year expanded their services at DRCOG's request to include transportation for older adults. HSD typically hires drivers with caregiving experience.
Uber	Uber is a large, multinational ridesharing company based in California. Like with HSD, rides are scheduled via on-line app or on the company's website. The ride typically incurs a base charge and a cost per mile and/or per minute.

### In-home

FirstLight – Boulder	FirstLight is a family owned in-home provider agency with an office in Lafayette, CO. It has been in operation since 2013. It is also a voucher provider for the Boulder AAA. The agency serves Adams and Broomfield counties as well as areas outside of the AAA.
FirstLight Homecare – Denver	This is a separately-run provider from the one in Lafayette. It is also family-owned and has an office in Lakewood, CO. It has operated since 2016, and serves Denver, Jefferson, Adams, Arapahoe, and Douglas counties.
Alpine Homecare	Alpine has operated as a family owned in-home provider agency for the past 20 years. Agency serves a large Medicaid clientele and also has private pay clients. Currently serves approximately 400 clients in its in-home business. It also operates an adult day center in Aurora. Serves Denver, Jefferson, Adams, Arapahoe, Broomfield and Douglas counties.

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2021

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE CONTRACTS WITH SERVICE PROVIDERS FOR UP TO \$780,000 TOTAL FOR THE AAA TRANSPORTATION VOUCHER PROGRAM AND UP TO \$500,000 TOTAL FOR THE AAA IN-HOME VOUCHER PROGRAM FOR THE STATE FISCAL YEAR OF JULY 1, 2021 THROUGH JUNE 30, 2022.**

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) for the eight-county metro region and accordingly receives federal and state funds through its contract with the Colorado Department of Human Services (CDHS) for community-based programs that serve older adults and their caregivers; and

WHEREAS, the DRCOG AAA established a voucher program to expand consumer choice for transportation and in-home care services they receive; and

WHEREAS, DRCOG has identified providers for such services that are able to comply with the requirements for Older Americans Act programs;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to issue contracts with service providers for up to \$780,000 total for the AAA transportation voucher program and up to \$500,000 total for the AAA in-home voucher program for the state fiscal year of July 1, 2021 through June 30, 2022.

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Wynne Shaw, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

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Douglas W. Rex, Executive Director

**ATTACH C**

To: Chair and Members of the Board Finance & Budget Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
June 24, 2021	Action	4

#### SUBJECT

This item is regarding contract renewal with Nymbl Science, a mobile fall prevention provider, for the in state fiscal year 2021-2022 (SFY22).

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval of a contract with Nymbl Science in SFY22.

#### ACTION BY OTHERS

June 10, 2021 – ACA Funding Subcommittee recommended approval  
[June 18, 2021](#) – Advisory Committee on Aging recommended approval

#### SUMMARY

Nymbl is a mobile fall prevention program. It provides compelling, easy-to-access education about the importance of maintaining and improving physical balance and mitigating fall risk. It also utilizes simple, yet engaging games that help motivate older adults to complete moves in safe and effective ways. The State Unit on Aging (SUA) recently recognized Nymbl as meeting the requirements to be considered as an evidence-based health promotion program. The company that developed the program, Nymbl Science, was established in 2016 and is based in Colorado. DRCOG has engaged Nymbl to promote its program starting in February 2021 with the goal of enrolling 5,000 adults age 60 and older. Within 15 weeks of launching Nymbl in the DRCOG region that goal was reached. Also during that timeframe, close to 30,000 individual balance trainings and approximately 24,000 education sessions were provided.

Nymbl is in discussions with the statewide association of AAAs, known as C4A, and with the State Unit on Aging to possibly contract with either for a statewide implementation of the program. To continue Nymbl's momentum in the DRCOG region during the meantime, DRCOG staff recommends renewing its contract with Nymbl beginning July 2021 for six months with an option for another six-month extension ending in June 2022 in case a statewide contract with C4A or the SUA is not executed. The proposed contract is for DRCOG to pay Nymbl an amount not to exceed \$363,000 for six months to cover the annual subscription cost of up to 5,000 new enrollees and a small amount for promotional activities. Furthermore, DRCOG retains the option to extend the contract for another six months at the same amount to expire at the end of the state fiscal year of June 30, 2022.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to contract with Nymbi Science for a mobile fall prevention program in an amount not to exceed \$363,000 for six months starting July 1, 2021, and with an option to extend the contract for six months for the same amount expiring on June 30, 2022.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org) or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2021

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH NYMBL SCIENCE FOR A MOBILE FALL PREVENTION PROGRAM IN AN AMOUNT NOT TO EXCEED \$363,000 FOR SIX MONTHS STARTING JULY 1, 2021, AND WITH AN OPTION TO EXTEND THE CONTRACT FOR SIX MONTH FOR THE SAME AMOUNT EXPIRING ON JUNE 30, 2022.**

WHEREAS, DRCOG is the designated Area Agency on Aging (AAA) for the eight-county metro region and accordingly receives federal and state funds through its contract with the Colorado Department of Human Services (CDHS) for community-based programs that serve older adults and their caregivers; and

WHEREAS, NymbL Science is a provider of evidence-based mobile fall prevention education and training for older adults; and has successfully enrolled more than 5,000 older adults in the DRCOG AAA region into its program during a five-month pilot program, and

WHEREAS, DRCOG desires to renew its contract with NymbL and serve at least another 5,000 older adults from the region,

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to contract with NymbL Science for a mobile fall prevention program in an amount not to exceed \$363,000 for six months starting July 1, 2021, and with an option to extend the contract for six months for the same amount expiring on June 30, 2022.

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Wynne Shaw, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

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Douglas W. Rex, Executive Director