



Agenda Finance and Budget Committee

Wednesday, February 21, 2024

5:30 p.m. – 6:15 p.m.

1001 17th St.

1001 17th St. 7th Floor, Red Rocks Conference Room
Denver, CO

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact the Denver Regional Council of Governments at least 48 hours in advance of the meeting. If you have difficulty using this document's content, please email access@drcog.org or call 303-455-1000.

1. Call to order

Consent agenda

2. Move to approve the Consent agenda
 - A. Summary of December 20, 2023 meeting
(Attachment A)
 - B. Resolution authorizing the Executive Director to execute a time-extension amendment for the contract with Felsburg, Holt and Ullevig for the Alameda Corridor Study to extend the contract to November 30, 2024.
(Attachment B)
 - C. Resolution authorizing the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.
(Attachment C)
 - D. Resolution authorizing the Executive Director to amend a contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.
(Attachment D)

Action items

3. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Nelson/Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.
(Attachment E) Ron Papsdorf, Director, Transportation Planning and Operations

4. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.
(Attachment F) Ron Papsdorf, Director, Transportation Planning and Operations
5. Discussion of a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.
(Attachment G) Steve Erickson, Director, Communications and Marketing
6. Discussion of a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.
(Attachment H) Steve Erickson, Director, Communications and Marketing
7. Discussion of a resolution authorizing the executive director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for and three additional one-year terms upon satisfactory performance.
(Attachment I) Jayla Sanchez-Warren, Director, Area Agency on Aging

Administrative items

8. Report of the Chair
9. Report of the Executive Director
10. **Next meeting – March 20, 2024**
11. Other matters by members
12. Adjourn



Attachment A

Summary of December 20, 2023 meeting

Finance and Budget Committee Meeting Summary

Wednesday, December 20, 2023

Meeting was held via Zoom

Members Present

Colleen Whitlow, Chair	Town of Mead
Claire Levy	Boulder County
Nicholas Williams	City and County of Denver
Tracy Kraft-Tharp	Jefferson County
Deborah Mulvey	City of Castle Pines
Steve Conklin	City of Edgewater
Stephen Barr	City of Littleton
Tom Mahowald	Town of Nederland
Jessica Sandgren	City of Thornton

Others Present: Douglas W. Rex, Executive Director, and DRCOG staff.

Chair Colleen Whitlow called the meeting to order at 5:30 p.m. with a quorum present.

Move to approve consent agenda

Director Levy **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the November 15, 2023 meeting.

Discussion of a resolution authorizing the Executive Director to allocate additional federal and state funds to AAA contractors totaling approximately \$1,600,000 for the state fiscal year ending on June 30, 2024.

Sharon Day provided an overview of the funding allocations to the members. DRCOG informed AAA contractors of the opportunity to request additional funds to support their programs. Two-thirds of contractors responded with requests totaling approximately \$3.2 million. The requests outlined the projected additional service units and consumers they will be able to serve, together with explanations for needing the additional funds. The ACA funding subcommittee reviewed the requests and have made recommendations based on available funding of approximately \$1.6 million. Funds allocated must be fully expended by the end of the state fiscal year ending on June 30, 2024.

Director Mulvey **moved** to approve **Resolution Number 45, 2023**, authorizing the Executive Director to allocate additional federal and state funds to AAA contractors totaling approximately \$1,600,000 for the state fiscal year ending on June 30, 2024. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute contracts for approximately \$200,000 to projects allocated Human Services Transportation Set-aside funding beginning January 1, 2024 and ending December 31, 2024.

Travis Noon provided a summary of the contracts to the directors. DRCOG released a call for projects in Fall 2022 for the Human Services Transportation, Federal Transit Administration Section 5310, and Older Americans Act/State Funding for Senior Services

funds for transit projects in the region. DRCOG received proposals from 16 agencies requesting over \$10 million in transit funding. There was approximately \$8 million available between the 3 funding sources. DRCOG will award approximately \$200,000 to projects from this call.

DRCOG staff has worked to figure out a solution to honor the projects that were approved by the Board. The 2024 Human Services Transportation funding will be a combination of Congestion Mitigation and Air Quality funding as well as Multimodal Transportation and Mitigation Options Fund money.

Director Williams **moved** to approve **Resolution Number 46, 2023**, authorizing the Executive Director to negotiate and execute contracts for approximately \$200,000 to projects allocated Human Services Transportation Set-aside funding beginning January 1, 2024 and ending December 31, 2024. The motion was **seconded** and **passed** unanimously.

Report of the Chair

The Chair wished everyone a very happy holiday season.

Report of the Executive Director

The Executive Director echoed the report of the Chair.

Next meeting – January 17, 2024

Other matters by members

There were no other matters by members.

Adjourn

The meeting adjourned at 5:44 p.m.

Attachment B

Resolution authorizing the Executive Director to execute a time-extension amendment for the contract with Felsburg, Holt and Ullevig for the Alameda Corridor Study to extend the contract to November 30, 2024.

Finance and Budget Committee

Meeting date: February 17, 2024

Agenda Item #: 2 – B

Discussion of a resolution authorizing the Executive Director to execute a time-extension amendment for the contract with Felsburg, Holt, and Ullevig for the Alameda Corridor Study to extend the contract to November 30, 2024

Agenda item type: Consent agenda

Summary

A request to authorize the Executive Director to execute a contract amendment with Felsburg, Holt and Ullevig (FHU) for the Alameda Avenue Corridor Study to extend the contract duration to November 30, 2024.

Background

DRCOG is currently under contract with Felsburg, Holt and Ullevig for the Alameda Corridor Study. The current contract (EX23021) runs from June 27, 2023 through May 31, 2024. The total value of the contract is \$297,000.00.

Staff would like to extend this contract through November 30, 2024. There is no anticipated change in the scope of work associated with this contract extension. The extension is to ensure the project team has sufficient time to wrap up the project, thoroughly review all deliverables, and ensure the final product complies with Colorado's accessibility requirements. It took slightly longer than originally anticipated to initiate the project after the contract was signed in 2023, and given the increased focus on accessibility, staff want to ensure adequate time for all deliverables to be fully compliant.

Action by others

n/a

Previous discussion/action

[April 19, 2023](#) - Finance and Budget Committee meeting

Recommendation

Move to approve a resolution authorizing the Executive Director to execute a time-extension amendment for the contract with Felsburg, Holt and Ullevig for the Alameda Corridor Study to extend the contract to November 30, 2024.

Attachments

Draft resolution



Finance and Budget Committee

February 21, 2024

Page 2 of 2

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Ron Papsdorf, Transportation Planning and Operations Director, at 303-480-6747 or rpapsdorf@drcog.org; or Nora Kern, Subarea and Project Planning Program Manager, at 303-480-5622 or nkern@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 1, 2024

A resolution authorizing the Executive Director to execute a contract amendment with Felsburg, Holt and Ullevig (FHU) for the Alameda Avenue Corridor Study to extend the contract duration to November 30, 2024.

Whereas, the Denver Regional Council of Governments has contracted with Felsburg, Holt and Ullevig to conduct the Alameda Corridor Study; and

Whereas, this study is part of DRCOG's pilot corridor planning program and focuses on identifying short and long term safety, mobility and transit improvements on Alameda Avenue from Wadsworth Boulevard to Sable Boulevard; and

Whereas, the Denver Regional Council of Governments executed a contract with Felsburg, Holt and Ullevig for \$297,000 to support these services on June 27, 2023; and

Whereas, the contract is set to expire May 31, 2024, and the Denver Regional Council of Governments desires to extend the contract to ensure full completion of the project and to ensure all final deliverables are fully accessible.

Now, therefore, be it resolved that the Executive Director is authorized to execute a contract amendment with Felsburg, Holt and Ullevig (FHU) for the Alameda Avenue Corridor Study to extend the contract duration to November 30, 2024.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment C

Resolution authorizing the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.

DRCOG Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 2 – C

Discussion of a resolution authorizing the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.

Agenda item type: Consent agenda

Summary

This action is related to the current (2023-24) year grant funding from the Governor's Office to provide regional grant navigation services for the Infrastructure Investment and Jobs Act and Inflation Reduction Act grant opportunities for local governments.

Background

The bi-partisan Infrastructure Investment and Jobs Act of 2021 commonly referred to as the IIJA, provides for approximately \$1.2 trillion in federal funds for investment in infrastructure and job creation, including approximately 70 programs with funding available to local governments in Colorado. The Colorado Office of Economic Development and International Trade, better known as OEDIT, originally provided funding that would allow DRCOG to contract for IIJA grant navigation services through the end of 2023. The state extended that period to run for a full year, or whenever funds have been completely expended, beginning with the start of services by EST, Inc. on April 15, 2023. EST Inc, was selected through a competitive RFP process and contracted to provide IIJA regional grant navigation services through December 31, 2023 and that contract was extended to run through April 15, 2024. EST, Inc. has since merged with WSB Engineering and will henceforth be referred to as WSB. The Governor's Office has made an additional year of funding available to continue the existing program from the beginning of the new contract, which will begin upon the complete expenditures in the current contract and anticipated to be March 1, 2024 through February 28, 2025.

Action by others

n/a

Previous discussion/action

[January 18, 2023](#) – Finance and Budget Committee meeting

[November 15, 2023](#) – Finance and Budget Committee meeting



Finance and Budget Committee

February 21, 2024

Page 2 of 2

Recommendation

Move to approve a resolution authorizing the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.

Attachments

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Dr. Flo Raitano, Director of Partnership Development and Innovation, Executive Office, at 303-480-6789 or fraitano@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 2, 2024

A resolution authorizing the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.

Whereas, DRCOG is the designated Council of Governments (COG) for the eight-county metropolitan region; and

Whereas, the passage in 2021 of the bi-partisan Infrastructure Investment and Jobs Act (IIJA) continues to provide grant funding opportunities for local governments; and

Whereas; the Governor's office, is making available additional funding of \$100,000 to DRCOG for the continuation of regional grants navigation services for its member governments;

Now, therefore, be it resolved that the Finance and Budget Committee of the Denver Regional Council of Governments hereby authorizes the Executive Director to accept additional state funds in the amount of \$100,000 from the Governor's Office for the purpose of funding up to one additional year of Infrastructure Investment and Jobs Act regional grants navigation services for the DRCOG region.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment D

Resolution authorizing the Executive Director to amend a contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 2 – D

Discussion of a resolution authorizing the Executive Director to amend a contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.

Agenda item type: Consent agenda

Summary

This action is related additional grant funding from the Governor's Office to provide regional grant navigation services for the Infrastructure Investment and Jobs Act and Inflation Reduction Act grant opportunities for local governments and an extension of the current contract with WSB Engineering, formerly known as EST, Inc. for an additional year.

Background

The bi-partisan Infrastructure Investment and Jobs Act of 2021 commonly referred to as the IIJA, provides for approximately \$1.2 trillion in federal funds for investment in infrastructure and job creation, including approximately 70 programs with funding available to local governments in Colorado. The Colorado Office of Economic Development and International Trade, better known as OEDIT, originally provided funding that would allow DRCOG to contract for IIJA grant navigation services through the end of 2023. The state extended that period to run for a full year, or whenever funds have been completely expended, beginning with the start of services by EST, Inc. on April 15, 2023. EST Inc, was selected through a competitive RFP process and contracted to provide IIJA regional grant navigation services through December 31, 2023 and that contract was extended to run through April 15, 2024. EST, Inc. has since merged with WSB Engineering and will henceforth be referred to as WSB. The Governor's Office has made an additional year of funding available to continue the existing program from the beginning of the new contract, which will begin upon the complete expenditures in the current contract and anticipated to be March 1, 2024 through February 28, 2025.

Action by others

n/a

Previous discussion/action

[March 15, 2023](#) – Finance and Budget Committee meeting

[November 15, 2023](#) – Finance and Budget Committee meeting



Finance and Budget Committee Meeting Agenda
February 21, 2024
Page 2 of 2

Recommendation

Move to approve a resolution authorizing the Executive Director to amend a contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.

Attachments

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Dr. Flo Raitano, Director of Partnership Development and Innovation, Executive Office, at 303-480-6789 or fraitano@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 3, 2024

A resolution authorizing the Executive Director to amend the contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.

Whereas, DRCOG is the designated Council of Governments (COG) for the ten-county metropolitan region; and

Whereas, the Finance and Budget Committee of DRCOG approved the contract with EST, Inc., now known as WSB Engineering, for the delivery of regional grants navigation services for the IIJA on March 15, 2023 to conclude by December 31, 2023; and

Whereas, the Finance and Budget Committee of DRCOG approved the extension of the contract with EST, Inc., now known as WSB Engineering, through April 15, 2024; and

Whereas; the Governor's office, is making available additional funding of \$100,000 to DRCOG for the continuation of regional grants navigation services for its member governments;

Now, therefore, be it resolved that the Finance and Budget Committee of the Denver Regional Council of Governments hereby authorizes the Executive Director to amend the contract with WSB Engineering for the purpose of Infrastructure Investment and Jobs Act regional grants navigation services in an additional amount not to exceed \$95,000 through February 28, 2025.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment E

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Nelson/Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 3

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Nelson/Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Agenda item type: Action item

Summary

Authorizing the Executive Director to negotiate and execute a contract with Nelson\Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Background

In December 2023, DRCOG released a Request for Proposals to solicit proposals from planning consulting firms qualified and experienced in developing active transportation plans. The purpose of the regional Active Transportation Plan is to evaluate the existing regional active transportation network programs, policies, practices and partnerships, and identify recommended actions and activities to support active transportation in the Denver region.

DRCOG received three proposals in response to the Request for Proposals which were reviewed and evaluated by a consultant selection committee. The panel included subject matter experts from DRCOG's Transportation Planning and Operations division and Regional Planning and Development division as well as representatives from the Administration and Finance division.

The consultant selection committee unanimously recommends the Finance and Budget Committee authorize the Executive Director to negotiate and execute a contract with the preferred consultant, Nelson\Nygaard. The total contract amount is not to exceed \$350,000, for a term not more than 24 months from the date of contract execution. This work activity and funds have been allocated to this task in DRCOG's FY 2024-2025 Unified Planning Work Program.

Action by others

n/a

Previous discussion/action

n/a



Finance and Budget Committee
February 21, 2024
Page 2 of 2

Recommendation

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with Nelson\Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Attachment

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Ron Papsdorf, Director, Transportation Planning and Operations, at 303-480-6747 or rpapsdorf@drcog.org; or Emily Lindsey, Active and Emerging Mobility Program Manager, at 303-480-5628 or elindsey@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 4, 2024

A resolution authorizing the Executive Director to negotiate and execute a contract with Nelson\Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Whereas, the Denver Regional Council of Governments, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing, comprehensive and cooperative transportation planning process in the Denver Transportation Management Area; and

Whereas, the Denver Regional Council of Governments has a task in its Fiscal Years 2024-2025 Unified Planning Work Program to prepare an update to the regional Active Transportation Plan; and

Whereas, the selected consultant has demonstrated qualifications and experience in developing active transportation plans and has extensive knowledge of best practices pertaining to active transportation network planning and initiatives.

Now, therefore, be it resolved that the Finance and Budget Committee hereby authorizes the Executive Director to negotiate and execute a contract Nelson\Nygaard to develop a regional Active Transportation Plan in an amount not to exceed \$350,000 for a term not to exceed 24 months from the date of contract execution.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment F

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 4

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14 months from the date of contract execution

Agenda item type: Action item

Summary

A request to authorize the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.

Background

In October 2023 DRCOG released a Request for Proposal (RFP) to solicit services from planning firms with experience in developing small-area, transit, and mobility-service focused multimodal transportation plans, specifically focused on improving first and last mile connections to local neighborhood destinations and transit stations. The purpose of this RFP was to identify a firm to lead the planning and analysis work for the North Federal Community-Based Transportation Plan. This plan is evaluating potential microtransit or other mobility service options to serve low-income residents in the community on either side of Federal Boulevard between 50th Avenue and 80th Avenue in Westminster and unincorporated Adams County.

DRCOG received four proposals in response to the RFP which were reviewed and evaluated by a selection panel. The panel included subject matter experts from DRCOG's Transportation Planning and Operations Division, as well as staff from Westminster, Adams County and CDOT.

Based on the selection panel's evaluation, DRCOG staff recommend that the Finance and Budget Committee authorize the Executive Director to negotiate and execute a contract with the preferred consultant, Fehr and Peers. The total contract amount is not to exceed \$74,525. Federal planning funds have been allocated to this task in DRCOG's current fiscal year 2024-2025 Unified Planning Work Program. The contract term will be 14-months from the date of contract execution.

Action by others

n/a



Finance and Budget Committee

February 21, 2024

Page 2 of 2

Previous discussion/action

n/a

Recommendation

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.

Attachment

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Ron Papsdorf, Transportation Planning and Operations Director, at 303-480-6747 or rpapsdorf@drcog.org; or Nora Kern, Subarea and Project Planning Program Manager, at 303-480-5622 or nkern@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 5, 2024

A resolution authorizing the Executive Director to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.

Whereas, this study is part of DRCOG's pilot community-based transportation planning program and focuses on transportation services, including microtransit, which could improve first and last mile connections within the communities on either side of Federal Boulevard between 50th Avenue and 80th Avenue; and

Whereas, DRCOG conducted a competitive bidding process and a selection committee of staff from DRCOG, Westminster, Adams County, and CDOT determined that Fehr & Peers had the best proposal; and

Whereas, the selected consultant has demonstrated qualifications developing small-area, transit, and mobility-service focused multimodal transportation plans, specifically focused on improving first and last mile connections to local neighborhood destinations and transit stations; and

Whereas, DRCOG has a task in its Fiscal Years 2024-2025 Unified Planning Work Program to develop community based transportation plans; and

Whereas, DRCOG has budgeted \$100,000 in federal fiscal year 2024 for the development of this community based plan and plans to spend \$25,000 of that on engagement.

Now, therefore, be it resolved that the Executive Director is authorized to negotiate and execute a contract with Fehr and Peers for the North Federal Microtransit study in an amount not to exceed \$74,525 for a term of 14-months from the date of contract execution.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment G

Discussion of a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 5

Discussion of a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.

Agenda item type: Action item

Summary

This action is related to executing a contract with the Regional Transportation District to receive funding for the vanpool services provided by the Denver Regional Council of Governments through its Way to Go program.

Background

The Denver Regional Council of Governments, through its Way to Go program has administered commuter vanpool services in the Denver region since 1992. The Regional Transportation District supports the Way to Go vanpool services by providing funding to subsidize the fares commuters pay to participate in the vanpool program. Vanpooling complements transit services, particularly for low volume peak travel times and dispersed commute travel. The Regional Transportation District has budgeted \$583,000 in 2024 for passenger fare subsidies for Way to Go vanpool services. This action will authorize the Executive Director to execute a contract with the Regional Transportation District to receive these funds.

Action by others

n/a

Previous discussion/action

n/a

Recommendation

Move to approve a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.

Attachments

Draft resolution



Finance and Budget Committee

February 21, 2024

Page 2 of 2

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Steve Erickson, Director, Communications and Marketing, at 303-480-6716 or serickson@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 6, 2024

A resolution authorizing the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.

Whereas, the Denver Regional Council of Governments, through its Way to Go program, has successfully administered commuter vanpool services since 1992; and

Whereas, the Regional Transportation District has expressed a commitment to vanpooling as a complement to its transit services, particularly for low volume peak travel times and dispersed commute travel; and

Whereas; the Regional Transportation District has budgeted \$583,000 in 2024 for passenger fare subsidies for Way to Go vanpool services.

Now, therefore, be it resolved that the Finance and Budget Committee of the Denver Regional Council of Governments hereby authorizes the Executive Director to execute a contract with the Regional Transportation District for support of the vanpool services offered by the Denver Regional Council of Governments' Way to Go program in an amount not to exceed \$583,000 beginning on January 1, 2024, and terminating on December 31, 2024.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment H

Discussion of a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 6

Discussion of a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.

Agenda item type: Action item

Summary

This action is related to executing a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program.

Background

The Denver Regional Council of Governments' Way to Go program markets vanpooling as a commute option to help reduce traffic congestion and vehicle miles of travel in the Denver region. Vanpool riders pay a fare to ride in a vanpool, and the Regional Transportation District subsidizes these fares through the Way to Go program. The Denver Regional Council of Governments must contract with a firm to lease vans to vanpool groups, provide administrative services, and serve as the direct reporter of vanpool data to the National Transit Database (NTD). Enterprise Leasing Company of Denver, LLC was selected to provide these services through a competitive proposal process. As a result of growth in the vanpool program, the Regional Transportation District has budgeted \$583,000 for vanpool fare subsidies in 2024, and the program is expected to grow more over the next three years. This action will permit the Denver Regional Council of Governments to accommodate this growth and continue subsidizing vanpool fares and operating a vanpool program under the Way to Go brand by contracting with Enterprise Leasing Company of Denver, LLC.

Action by others

n/a

Previous discussion/action

[January 18, 2023](#) - Finance and Budget Committee meeting

Recommendation

Move to approve a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go



Finance and Budget Committee

February 21, 2024

Page 2 of 2

vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.

Attachments

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Steve Erickson, Director, Communications and Marketing, at 303-480-6716 or serickson@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 7, 2024

A resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.

Whereas, the Denver Regional Council of Governments' Way to Go program markets vanpooling as a commute option to help reduce vehicle miles of travel in the Denver region; and

Whereas, the Regional Transportation District subsidizes vanpool fares through the Way to Go vanpool program; and

Whereas, it is necessary for the Denver Regional Council of Governments to contract with a firm to lease vans to vanpool groups, provide administrative services, and serve as the direct reporter of vanpool data to the National Transit Database; and

Whereas; Enterprise Leasing Company of Denver, LLC was selected through a competitive proposal process to provide vanpool services for the Way to Go vanpool program.

Now, therefore, be it resolved that the Finance and Budget Committee of the Denver Regional Council of Governments hereby authorizes the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$583,000 per year, beginning on January 1, 2024, and terminating on December 31, 2024, with the option to renew for two additional one-year terms upon satisfactory performance.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

Attachment I

Discussion of a resolution authorizing the executive director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for and three additional one-year terms upon satisfactory performance.

Finance and Budget Committee

Meeting date: February 21, 2024

Agenda Item #: 7

Discussion of a resolution authorizing the executive director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for and three additional one-year terms upon satisfactory performance.

Agenda item type: Action item

Summary

This action is related to the Area Agency on Aging Choice Services Transportation program is seeking to contract trip scheduling calls with Charitable Rides and Adult Services, LLC doing business as OnTheGo.

Background

The transportation program receives approximately 646 calls per month for trip scheduling requests and an additional 239 calls for new persons interested in transportation. Due to high call volumes, callers must leave a voicemail and wait up to 48 hours before receiving a call back. This results in frequent phone tag, increases barriers to accessing transportation, prevents an on-demand transportation model, and increases client and staff time spent on trip coordination.

The Area Agency on Aging explored many paths and determined a call center to manage trip scheduling services was the best option. A call center improves equity among transportation services by allowing non-smartphone users to obtain on-demand trips through providers like Uber. Historically, clients with limited knowledge of technology or those who do not have access to smartphones are limited to scheduling rides significantly in advance which increases the number of missed rides and program costs. A transition to a call center will allow the Area Agency on Aging to provide live customer support to new callers needing transportation, trip troubleshooting support, and any other transportation needs callers may have. Additionally, staff will have increased capacity to explore other program enhancements including the recently launched pilot for emergency rides.

A Request for Proposals was published in November 2023 to solicit proposals for a call center to provide trip scheduling services for two of the Area Agency on Aging's contracted transportation providers. Five vendors responded and three vendors were selected for interview and evaluation by DRCOG staff. The interview committee selected OnTheGo due to their experience managing transportation programs for other Area Agencies



Finance and Budget Committee
February 21, 2024
Page 2 of 2

on Aging, their robust software containing many ideal capabilities for trip coordination and monitoring, and their customer service success rate.

The Area Agency on Aging anticipates this change will allow the program to transform into a more on-demand transportation model a highly requested service among 60+ constituents, reduce costs on canceled/missed rides, and enhance client experience and support provided.

Action by others

n/a

Previous discussion/action

n/a

Recommendation

Move to approve a resolution authorizing the executive director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for and three additional one-year terms upon satisfactory performance.

Attachments

Draft resolution

For more information

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or jswarren@drcog.org.



Denver Regional Council of Governments
State of Colorado

Finance and Budget Committee

Resolution No. 8, 2024

A resolution authorizing the Executive Director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for three additional one-year terms.

Whereas, DRCOG AAA began to offer transportation services as a pilot program in 2020 and fully adopted this as a program July 1, 2022; and

Whereas, transportation services are a required service of the Older Americans Act and essential to older adults accessing critical medical, nutrition and other needs; and

Whereas, a Request for Proposal was published to search for a call center to improve and grow the program; and

Whereas, OnTheGo submitted a proposal that was most attractive to staff in terms of pricing and operational capabilities.

Now, therefore, be it resolved that the Finance and Budget Committee of the Denver Regional Council of Governments hereby approves a resolution authorizing the Executive Director to negotiate and execute a contract with Charitable Rides and Adult Services, LLC doing business as OnTheGo in an amount not to exceed \$125,000 for the period beginning on March 1, 2024 and ending February 28, 2025 with option to renew for three additional one-year terms.

Resolved, passed, and adopted this 21st day of February, 2024 at Denver Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director