

**AGENDA**  
**FINANCE AND BUDGET COMMITTEE**  
**WEDNESDAY, May 19, 2021**  
**5:40 p.m. – 6:15 p.m.**  
**VIDEO/WEB CONFERENCE**  
**Denver, CO**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda  
i. Approve May 5, 2021 minutes  
(Attachment A)

**ACTION ITEMS**

3. Discussion of a resolution authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Community Options program.  
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
4. Discussion of a resolution authorizing the Executive Director to continue a contract with the Colorado Department of Human Services State Unit on Aging for approximately \$388,000 for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Aging and Disability Resource Center.  
(Attachment C) Jayla Sanchez-Warren, Director, Area Agency on Aging

**INFORMATIONAL ITEMS**

5. Briefing on the DRCOG 2020 Audit  
(Attachment D) Jenny Dock, Director, Administration and Finance; and CliftonLarsonAllen

**ADMINISTRATIVE ITEMS**

6. Report of the Chair
7. Report of the Executive Director
8. Other Matters by Members
9. **Next Meeting – June 16, 2021**
10. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.





SUMMARY  
FINANCE AND BUDGET COMMITTEE  
Wednesday, May 5, 2021  
**Note: Meeting held virtually via Microsoft Teams**

Present:

Wynne Shaw, Chair	Edgewater
Jeff Baker	Arapahoe County
Alison Coombs	Aurora
Debra Mulvey	Castle Pines
Nicholas Williams	Denver County
George Teal	Douglas County
Jim Dale	Golden
Tracy Kraft-Tharp	Jefferson County
Ashley Stolzmann	Louisville
Neal Shah	Superior

Others Present: DRCOG staff.

Chair Shaw called the meeting to order at 5:40 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Dale **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Minutes of the April 21, 2021 Meeting

Discussion of recommending the approval of the DRCOG Fiscal Year 2021/2022 budget to the Board of Directors

Jenny Dock, Administration and Finance Director, provided an overview of the budget to the committee. The Finance and Budget Committee reviews and recommends approval of a proposed budget to the Board of Directors for the coming year. In November 2020, a 2021 calendar year budget was presented and approved by the Board of Directors. Staff sought and gained approval from the Board of Directors to amend DRCOG's Articles of Association to reflect a new budget cycle, which aligns with the state's fiscal year. The committee reviewed and discussed the budget for the new fiscal year of July 1, 2021 – June 30, 2022 and the approval to recommend it to the DRCOG Board of Directors.

Director Dale **moved** to recommend the approval of the DRCOG Fiscal Year 2021/2022 budget to the Board of Directors. The motion was **seconded** and **passed** unanimously.

Finance and Budget Committee Meeting Summary

May 5, 2021

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Report of Chair

There was no report from the Chair.

Other Matters by Members

Director Baker wanted to thank Jenny Dock and her staff for their work on creating the FY21-FY22 budget.

Next Meeting

The next meeting is scheduled for May 19, 2021

The meeting adjourned at 5:48 p.m.

**ATTACH B**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
May 19, 2021	Action	3

#### SUBJECT

This action is related to the receipt of funding from the Colorado Department of Health Care Policy and Financing (HCPF) to support DRCOG's Community Options Program for transition-related referrals and options counseling.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to accept funding from HCPF of approximately \$300,000 for the period of July 1, 2021 to June 30, 2022 to support the Community Options Program (COP).

#### ACTION BY OTHERS

N/A

#### SUMMARY

DRCOG has an agreement with HCPF to provide options counseling to residents of long-term care facilities who desire to transition out of those facilities. The Community Options Program, previously referred to as the Colorado Choice Transitions (CCT) program, was established to help ease the transition of individuals in long-term care facilities back into their homes or other communities of choice. In addition to providing options counseling services, staff perform other duties such as establishing community partnerships, developing local resources, conducting outreach and education, and making referrals for transition coordination. This program is a part of DRCOG's Aging and Disability Resources Center (ADRC). The purpose of the ADRC is to provide streamline access to available long-term services and supports (LTSS) and provide counseling to help older adults and adults with a disability in Colorado receive the services they need to remain independent in the community.

The intergovernmental agreement with HCPF was executed in 2019 and includes options for up to four additional one-year extensions. DRCOG anticipates receiving an option letter to extend the term for a third year at level funding of \$279,347. Additionally, DRCOG may be eligible for a bonus incentive payment for meeting performance measures in the prior fiscal year. Total combined funds for the state fiscal year of July 1, 2021 through June 30, 2022 are expected to be approximately \$300,000.

The funding supports the work of four full-time transitions options counselors covering the Denver metro region.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Community Options program.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org) or Jayla Sanchez-Warren, Director, Area Agency on Aging, at 303-480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2021

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDS OF APPROXIMATELY \$300,000 FROM THE STATE OF COLORADO DEPARTMENT OF HEALTH CARE POLICY AND FINANCING (HCPF) FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022 TO SUPPORT DRCOG'S COMMUNITY OPTIONS PROGRAM.

WHEREAS, DRCOG is a part of an Aging and Disability Resource Center (ADRC) system in Colorado that provides a coordinated and streamlined access point to long term services and supports; and

WHEREAS, in 2019 DRCOG entered into an intergovernmental agreement with the Colorado Department of Health Care Policy and Financing (HCPF) outlining the ADRC's responsibilities in providing options counseling and transitions-related referrals to residents of long-term care facilities who desire to transition out of those facilities; and

WHEREAS, HCPF is expected to issue an option letter to DRCOG to extend the contract for a third year at level funding, and concurrently award a bonus incentive payment for prior year program performance;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to accept funds of approximately \$300,000 from the Colorado Department of Health Care Policy and Financing for the period of July 1, 2021 to June 30, 2022 to support the DRCOG's Community Options program.

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Wynne Shaw, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

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Douglas W. Rex, Executive Director



**ATTACH C**

To: Chair and Members of the Finance and Budget Committee

From: Doug Rex, Executive Director  
303-480-6747 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
May 19, 2021	Action	4

#### SUBJECT

This action is related to the receipt of funding from the Colorado Department of Human Services (CDHS) State Unit on Aging to support DRCOG's Aging and Disability Resource Center (ADRC).

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to contract with CDHS for approximately \$388,000 to support the ADRC for the period of July 1, 2021 through June 30, 2022.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The ADRC provides streamlined access to available long-term services and supports to help older adults age 60 and over, adults 18 and older with a disability, their caregivers, and veterans of any age in Colorado receive the services they need to remain independent in the community. ADRC community resource specialists and options counselors help consumers navigate health and long-term care options by providing options counseling, and information and referral assistance.

DRCOG established an ADRC in 2005 when the State was initially awarded a grant by the federal Centers for Medicare and Medicaid Services to create an ADRC system in Colorado. Since its inception, however, DRCOG's ADRC had been funded from federal Older Americans Act and Older Coloradans Act monies as there was no ongoing funding designated for ADRCs.

CDHS's State Unit on Aging entered into an inter-agency agreement with Colorado's Department of Healthcare Policy and Financing (HCPF), who administers the state's Medicaid programs, to provide oversight and administer an ADRC Medicaid Administrative Federal Financial Participation (FFP) plan. Under the ADRC FFP plan, ADRCs may seek reimbursement for program costs associated with Medicaid-eligible activities. DRCOG entered into an agreement with CDHS for the ADRC FFP plan starting November 2020. It anticipates receiving an option letter from CDHS that would extend the ADRC FFP contract for the next state fiscal year starting July 2021 with a cost reimbursement limit of approximately \$388,000.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

**PROPOSED MOTION**

Move to approve a resolution authorizing the Executive Director to continue a contract with the Colorado Department of Human Services State Unit on Aging for approximately \$388,000 for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Aging and Disability Resource Center.

**ATTACHMENT**

Draft resolution

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6747 or [drex@drcog.org](mailto:drex@drcog.org); or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2021

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE A CONTRACT WITH THE COLORADO DEPARTMENT OF HUMAN SERVICES (CDHS) STATE UNIT ON AGING FOR APPROXIMATELY \$388,000, FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2022 TO SUPPORT DRCOG'S AGING AND DISABILITY RESOURCE CENTER (ADRC).

WHEREAS, DRCOG is a regional Aging and Disability Resource Center for Colorado, serving area older adults, adults with disabilities and veterans by providing streamlined access to available long-term services and supports; and

WHEREAS, CDHS is expected to continue to coordinate payment for ADRC activities under a Medicaid administrative federal financial participation (FFP) plan, and

WHEREAS, DRCOG anticipates an option letter from CDHS that would extend program cost reimbursement for one year at a limit of approximately \$388,000;

NOW, THEREFORE, BE IT RESOLVED, that the Finance and Budget Committee authorizes the Executive Director to continue a contract with the Colorado Department of Human Services State Unit on Aging for approximately \$388,000 for the period of July 1, 2021 to June 30, 2022 to support DRCOG's Aging and Disability Resource Center.

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Wynne Shaw, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

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Douglas W. Rex, Executive Director

**ATTACH D**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

<b>Meeting Date</b>	<b>Agenda Category</b>	<b>Agenda Item #</b>
May 19, 2020	Informational	5

**SUBJECT**

Presentation of the DRCOG 2020 Audit.

**PROPOSED ACTION/RECOMMENDATIONS**

No action is required. This item is for informational purposes.

**ACTION BY OTHERS**

N/A

**SUMMARY**

A presentation of the 2020 audit will be made by CliftonLarsonAllen, certified public accountants.

Each year, in accordance with the DRCOG Articles of Association, DRCOG shall obtain an annual audit of its financial transactions and expenditures.

No findings were reported in this audit for federal awards.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

N/A

**ATTACHMENT**

Link: [2020 DRCOG Financial Statement](#)

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 at [drex@drcog.org](mailto:drex@drcog.org) or Jenny Dock, Director of Administration and Finance at 303-480-6707 or at [jdock@drcog.org](mailto:jdock@drcog.org).