



AGENDA
FINANCE AND BUDGET COMMITTEE
WEDNESDAY, October 18, 2023
5:30 p.m. – 6:00 p.m.
1001 17th St.
7th Floor, Red Rocks Conference Room
Denver, CO 80202

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - i. Approve September 20, 2023 summary
(Attachment A)

ACTION ITEMS

3. Discussion of a resolution authorizing the Executive Director to execute a contract with Consumer Direct Care Network inclusive of a \$95.00 monthly fee per enrolled participant for a two year-term commencing January 1, 2024 with three one-year options to renew upon satisfactory performance.
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
4. Discussion of a resolution authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$125,000 for a one-year term to support the development of a regional housing needs assessment.
(Attachment C) Sheila Lynch, Director, Regional Planning and Development

ADMINISTRATIVE ITEMS

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – November 15, 2023**
9. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.

ATTACH A

SUMMARY
FINANCE AND BUDGET COMMITTEE MEETING
Wednesday September 20, 2023

Present:

Colleen Whitlow, Chair
Claire Levy
Nicholas Williams
Steve Conklin
Tom Mahowald
Jessica Sandgren

Mead
Boulder County
Denver City & County
Edgewater
Nederland
Thornton

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Whitlow called the meeting to order at 5:35 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Sandgren **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the August 24, 2023 Meeting

Discussion of a resolution authorizing the Executive Director to receive and distribute approximately \$580,000 in 2024 NSIP funds to Volunteers of America and Project Angel Heart.

Jayla Sanchez-Warren provided a brief overview of the fund distributions to the members. Through the State Unit on Aging, NSIP funds are awarded to DRCOG in proportion to the number of OAA meals served throughout the state in the previous year. DRCOG anticipates receiving approximately \$580,000 based on past years' NSIP funding. The amount allocated to the DRCOG AAA shall be distributed to Volunteers of America (VOA) and Project Angel Heart.

Director Mahowald **moved** to adopt Resolution No. 37, 2023, authorizing the Executive Director to receive and distribute approximately \$580,000 in 2024 NSIP funds to Volunteers of America and Project Angel Heart. The motion was **seconded** and **passed** unanimously.

Report of the Chair

There was no report.

Report of the Executive Director

There was no report.

Other Matters by Members

Director Sandgren noted the National League of Cities (NLC) Conference will conflict with the October 18 Board of Directors meeting.

Next Meeting

The next meeting is scheduled for October 18, 2023.

The meeting adjourned at 5:41 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
October 18, 2023	Action	3

SUBJECT

This action is related to the management of funding for the Veteran Directed Care program.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to negotiate and execute a two-year contract with Consumer Direct Care Network to provide financial management services for the Veteran Directed Care program.

ACTION BY OTHERS

N/A

SUMMARY

In March 2016, DRCOG Area Agency on Aging (AAA) began to offer self-directed care to veterans referred by the Veterans Health Administration and the VA Eastern Colorado Healthcare System as participants of the Veteran Directed Home and Community Based Services Program, now known as Veteran Directed Care. The purpose of the program is to provide support to disabled veterans who wish to remain living in their homes with dignity and quality of life.

For eligible veterans who choose to participate, the program provides a budgeted monthly amount to employ personal caregivers in the home or purchase goods and services that enable the participant to remain living at home. The veteran becomes the employer to these caregivers and is empowered to self-direct his/her own care.

A Request for Proposals (RFP) was published in August 2023 to solicit proposals from Financial Management Services (FMS) providers to deliver fiscal/employer agent services for the program's enrolled veterans. Three FMS providers responded, and their proposals were evaluated by DRCOG staff. Staff selected Consumer Direct Care Network due to their extensive experience in directing FMS programs, the number of highly qualified staff that can be dedicated to the program, their robust web portal that will serve veterans, and their competitive pricing plan.

Staff anticipates the number of veterans enrolled in this program to be more than 115 at the time of contract commencement. Although monthly budget amounts for each enrolled veteran vary, the annual amount of payments to Consumer Direct Care Network is expected not to exceed \$4,670,000 per calendar year. The VA reimburses DRCOG directly for these costs, usually within 60 days of claims submission.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to execute a contract with Consumer Direct Care Network inclusive of a \$95.00 monthly fee per enrolled participant for a two-year term commencing January 1, 2024 with three one-year options to renew upon satisfactory performance.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org or Jayla Sanchez Warren, Director, Area Agency on Aging, at 303-480-6735 or jswarren@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. __, 2023

MOVE TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH CONSUMER DIRECT CARE NETWORK INCLUSIVE OF A \$95.00 MONTHLY FEE PER ENROLLED PARTICIPANT FOR A TWO-YEAR TERM COMMENCING JANUARY 1, 2024 WITH THREE ONE-YEAR OPTIONS TO RENEW UPON SATISFACTORY PERFORMANCE.

WHEREAS, in March 2016, DRCOG Area Agency on Aging (AAA) began to offer self-directed care to veterans referred by the Veterans Health Administration as participants of the Veteran Directed Home and Community Based Services Program; and

WHEREAS, self-directed care allows eligible veterans to remain living in their homes as long as possible by providing monthly budgeted amounts to employ caregivers and purchase goods and services that enable the veteran to remain at home; and

WHEREAS, a Request for Proposal was published to search for a new Financial Management Services (FMS) provider equipped to serve the growing program; and

WHEREAS, Consumer Direct Care Network submitted a proposal that was most attractive to staff both in terms of their operational capabilities and competitive pricing.

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to execute a contract with Consumer Direct Care Network inclusive of a \$95.00 monthly fee per enrolled participant commencing January 1, 2024, with three additional one-year options to renew upon satisfactory performance.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023 at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH C

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
October 18, 2023	Action	4

SUBJECT

This item pertains to funding through the State of Colorado's Energy and Mineral Impact Assistance Fund (EIAF) to support the development of a regional housing needs assessment.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to accept \$125,000 from the Department of Local Affairs through the EIAF Funds to develop a regional housing needs assessment.

ACTION BY OTHERS

N/A

SUMMARY

On October 6, 2023, the Department of Local Affairs (DOLA) informed DRCOG that the application to the More Housing Now Set Aside of the EIAF for \$125,000 to support the development of a regional housing needs assessment was awarded.

The More Housing Now Set Aside program of EIAF purpose is to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels with planning and analysis to address barriers to the development of affordable housing in their communities. The EIAF funding requires a 50% match. This funding will be aligned with Metropolitan Transportation Planning funding through the Unified Planning Work Program (UPWP) to support the development of a regional housing needs assessment.

By adopting this resolution, the Finance and Budget Committee is authorizing the Executive Director to accept the funds of \$125,000 from DOLA to develop a regional housing needs assessment.

PREVIOUS DISCUSSIONS/ACTIONS

[July 19, 2023](#) – Informational Item on funding to support the development of a Regional Housing Assessment

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$125,000 for a one-year term to support the development of a regional housing needs assessment.

ATTACHMENT

Draft Resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org or Sheila Lynch, Division Director, Regional Planning and Development, at (303) 480-6839 or slynch@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDS FROM THE COLORADO DEPARTMENT OF LOCAL AFFAIRS, COLORADO'S ENERGY AND MINERAL IMPACT FUND, IN THE AMOUNT OF \$125,000 FOR A ONE-YEAR TERM TO SUPPORT THE DEVELOPMENT OF A REGIONAL HOUSING NEEDS ASSESSMENT

WHEREAS, the Denver Regional Council of Governments, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing, cooperative, and comprehensive transportation and housing coordination planning process in the Greater Denver Transportation Management Area and

WHEREAS, DRCOG applied to the More Housing Now Set Aside program of the Energy and Mineral Impact Fund (EIAF) with the Department of Local Affairs to support the second phase of the development of a regional housing needs assessment and

WHEREAS, the Department of Local Affairs (DOLA) announced the award of \$125,000 from the EIAF to DRCOG to support the development of a regional housing needs assessment and

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Fund, in the amount of \$125,000 for a one-year term to support the development of a regional housing needs assessment.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023 at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director