

Meeting Summary
Jefferson County Subregional Forum - Technical Committee
Monday June 4, 2018
2:00 p.m. – 4:00 p.m.
Jefferson County Administrative Building
100 Jefferson County Parkway, Golden – Lakewood Room

Attendees: Baskett, Debra (Westminster); Cottrell, Todd (DRCOG); Durian, Steve (Jeffco Transportation & Engineering); Glueck, Steve (Golden); Grossman, Scot (Jeffco Open Space); Hoby, Tom (Jeffco Open Space); Lewis, Scot (Arvada); Maples, Dan (Edgewater); Scanlan, Andy (Jeffco Open Space); Westberg, Mark (Wheat Ridge); Whiteaker, Mike (Lakewood); York, Nancy (Jeffco Open Space)

Steve Durian, Jefferson County Transportation and Engineering Division Director, called the meeting to order at 2:03 PM.

1. Introductions

2. Public Comment -None

3. Discussion of Forum Intergovernmental Agreement (IGA)

- Cities responded to IGA drafted by Jefferson County. Changes are:
 - The portion about hiring a facilitator was removed.
 - The Subregional Forum will have a board of elected officials and a technical committee.
- The Forum will discuss how regional projects are selected to be submitted to Denver Regional Council of Governments (DRCOG) and how it will evaluate subregional submittals by each jurisdiction. Any qualified entity within Jefferson County boundaries may submit projects even if they are not a member of the Forum.
- The group discussed briefing dates for the IGA.
- After this discussion, the IGA should be assumed as final.

4. Discussion of Rules and Procedures for Forum

- DRCOG plans to have their board adopt Transportation Improvement Program (TIP) policy on July 18. A call for projects will most likely be in August through September. The Forum should know up to three regional projects to submit before August 1, so staff can complete applications and submit them to DRCOG before the end of September.
- Chair and Vice Chair of the Jefferson County Subregional Forum will be selected on the 7th.
- How much should DRCOG be involved when reviewing subregional projects?
 - DRCOG can assist with scoring or final review up to a certain number.
 - The Forum must cap the number of projects that can be submitted. Historically, Jefferson County communities have submitted fewer than 20 projects.
 - The Forum could accept more and limit through a scoring system to create a prioritized list of projects up to \$31 million to submit to DRCOG.
- The group discussed criteria for scoring subregional projects.

- DRCOG board workshops discussed how much each subregion should have in changing criteria. There are two options: 1) use regional criteria, 2) slightly adjust weighting of criteria and / or add criteria. The Forum should not vary weightings more than 10 to 15. If the subregion will alter criteria, please let DRCOG review.
- Steve Durian will send the latest TIP policy version after the workgroup's next meeting.
- Decisions on how to score subregional projects can wait until the end of the year.

5. Potential Regional Project Submittals

- Colorado Department of Transportation (CDOT) and Regional Transportation District (RTD) must support projects if those projects impact their jurisdiction.
- Danny Herman can assist with coordinating CDOT support if required.
- DRCOG can assist agencies to review projects and determine if they are eligible for regional or subregional funds. Regional projects will be selected before the call for subregional projects. If a project has been approved for regional funds, the Forum could decide to allocate subregional funds toward it also.
- Nancy York discussed the Peaks to Plains project.
- Jefferson County will try to scope out a countywide transportation master plan or a countywide bike plan.
- Steve Durian will compose a list of projects to show elected officials.
- Regional List:
 - Peaks to Plains
 - Front Range Trail
 - Wadsworth
 - Sheridan
 - Ward Rd.
 - Two planning projects
- Projects that are not on the regional list could still be on the subregional list.
- Two projects on Golden Road, from Moss St. east and from Quaker St. west should be on the subregional list.

6. Roundtable - None

7. Adjourn – 3:00 PM

Summary submitted by: Lindsay Townsend, Administrative Coordinator
Transportation and Engineering Division, Jefferson County