

MEETING NOTES

PROJECT:	Arapahoe County Transportation Forum
PURPOSE:	DRCOG Dual Model Transportation Improvement Program (TIP) Process, Meeting #9
DATE HELD:	May 24, 2018
LOCATION:	Arapahoe Lima Boardroom at Lima Plaza at 6954 South Lima St. Centennial
ATTENDING:	Richard Champion-Columbine Valley, Todd Cottrell-DRCOG, Larry Vittum-Town of Bennett, Devin Granbery-Sheridan, Bob LeGare-Aurora, Travis Greiman-Centennial, Mac Callison-Aurora, Nancy Sharpe-Arapahoe County, Jeff Baker-Arapahoe County, Bill Holen-Arapahoe County, Kathleen Conti-Arapahoe County, Mike Rocha-Bennet, Bryan Weimer-Arapahoe County, Jim Thorsen-Cherry Hills Village, Tammy Maurer-Centennial, Laura Christman – Cherry Hills Village, Ron Papsdorf-DRCOG, Jeremy Hanak-Greenwood Village, Ron Rakowski- Greenwood Village, Brian Love-Arapahoe County, Stephanie Piko-Centennial; Josie Ortiz-Greenwood Village, Christopher Shipps-DRMAC, Doug Rex-DRCOG, Karina Elrod-Littleton; John Hersey-RTD
COPIES:	Attendees, Invitees Not in Attendance

The attendees were provided with hard copies at the meeting of: an Agenda for the meeting, DRCOG Board Recommended Regional Share Evaluation Criteria April 18, 2018, and Forum Meeting Notes for 4-26-18

Commissioner Jeff Baker started with introductions and invitation for any attendees from the general public to introduce themselves. There were no participants from the general public in attendance.

Summary of Discussion:

1. Public Notice of These Formation Meetings

Notice of the meeting was publicly noticed on the Arapahoe County website and also on the DRCOG website. No public was in attendance for the May 24, 2018 Forum.

2. Approval of the minutes for the meeting on April 26, 2018.

A. The minutes stand as written, with the exception of the second listing of Richard Champion that will be deleted.

3. Final Arapahoe County Transportation Forum IGA (version 9).

A. Agencies that have approved the IGA:

- Arapahoe County
- City of Aurora
- City of Centennial
- City of Greenwood Village
- City of Littleton
- City of Sheridan
- Town of Bennett
- Town of Columbine Valley
- Cherry Hills Village

B. Agencies that are scheduled to approve:

- City of Englewood should have it approved by next week

C. Agencies that have not notified Bryan Weimer of status:

- City of Glendale
- Town of Bowmar
- Town of Deer Trail

- Town of Foxfield
 - Bryan will reach out to these entities and found out their status.
- D. The IGA is being routed around for signature, it is currently with Centennial. Will continue to be routed next week. Once all signatures are acquired from all participants, Bryan will send a hard copy and electric copy to everyone. It's a really good thing we started when we did!
- E. Forum Committee Appointments:

Exec Committee		
Community	Prime	Alt
Arapahoe County	Comm Baker	Comm Holen
Greenwood Village	Mayor Rakowsky	Pro-Tem Lantz
Centennial	Council Maurer	Mayor Piko
Columbine Valley	Mayor Champion	Admin McCrumb
Aurora	Council LeGare	Council Roth
Cherry Hills Village	Mayor Christman	Mayor Pro-Tem Hoellen
Littleton	Karina Elrod	Kyle Schlachter
Sheridan	Mayor Pro-Tem Daigle	Mayor Beiter-Fluhr
Bennett	Trish Stiles	Larry Vittum

Tech Committee		
Community	Prime	Alt
Arapahoe County	Bryan Weimer	Brian Love
Greenwood Village	Josie Ortiz	Jeremy Hanak
Centennial	Travis Greiman	Andy Firestone
Columbine Valley	Matt Brown	
Aurora	Mac Callison	
Cherry Hills Village	Jim Thorsen	Jay Goldie
Littleton	Keith Reester	Brent Thompson
Sheridan	Devin Granbery	PWD Dir. Randy Mourning
Bennett	Mike Rocha	David Johnson

4. **For future meetings and business:** Correspondence related to the Arapahoe County Transportation Forum will be sent to those on the Executive Committee, Tech Committee, RTD, DRCOG and CDOT. We need specific contacts for CDOT. Although, entities that do not sign the IGA, can still attend the Forum Meetings (Executive and Technical), those entities will not have a vote on either committee.

5. **Update of TIP Policy Work Group Meeting 5/21/2018**

- A. Discussion focused on TIP Policy Topics to be brought before DRCOG Board.
- Sub Regional Share Evaluation Criteria: Do you utilize regional share criteria for sub region projects, or do you use regional criteria with alternate score and weight or supplemental criteria for sub region focus?
 - Sub Region: do we want to set a maximum number of projects that any one entity can submit?
 - Douglas County did that for their sub regions based on population.
 - If DRCOG is asked to assist with scoring or obtaining data, they feel that they have a limited capacity for providing information and scoring. See graph, slide 7 of Power Point. In Arapahoe County, it would be a total of 20 projects.
 - The suggestion was made to have a larger number of projects so that it can lead to a "waiting list" of projects to pick from if additional funding becomes available.

- Question: Will there be a matrix for the waiting list to reflect joint projects
 - Yes, there could be sub-regional criteria that would give benefit to a joint jurisdictional project
- Discuss project delay criteria that will go into the Policy document.
 - Moving delay process up,
 - Keeping policy as is, and add in fault language
 - What if there is a delay getting an IGA, should you be penalized as the local jurisdiction if the delay isn't your fault?
 - Give Board full discretion,
 - Puget Sound model which is more restrictive
 - These options treat the symptoms and not the cause. How can we treat the cause, and let's come up with solutions so problem doesn't come up.
 - DRCOG agreed to pull together a committee to look at what the challenges are with local agencies, what has caused delays, and ask RTD and CDOT to join as well so we can see what their challenges are as well
 - Comment: local agency needs to be able to push whoever needs to be pushed. BDW: Arapahoe County is experiencing a challenge to get dry Utility Companies to do what they say they are going to do when they say they are going to do it. Maybe through the DRCOG committee we can find out what has worked in other agencies. Maybe this will require new legislation, new regulations, ordinances, franchise agreements, etc.? Senate Bill 18-167 for instance creates new liability for utility owners and consultants and removes Tier II option for joining CO 811.
 - Established a schedule: The call for regional share projects will be August/September 2018. The Tech Committee should start to meet to talk about criteria & potential projects etc. very soon. One potential project that came up was the Sante Fe PEL. Selection by DRCOG is scheduled for November, this is critical because if a regional project is not selected, the Forum can decide if they want the project to be considered as a sub-regional project.
 - The Sub regional level call for projects is scheduled for December/January/February 2019. Selection of sub regional projects will be March/April 2019 for DRCOG Board action on Sub-regional project in April. The Final TIP would be adopted in July 2019.
 - Adoption of TIP policy document is getting close, perhaps in July 2018.
 - The Forum is a recommending body, DRCOG Board makes the final determinations on all projects submitted from the sub-regions.

6. **Sub Regional Criteria:** Question that needs to be answered when coming up with our criteria which option to use:

- A. One: There is criteria that is qualitative (justification and explanation of the project and the need for it) and quantitative (how to measure benefits derived by doing the project, i.e.: safety problem solved). All criteria would be the same as the regional criteria.
- B. Or option two: same criteria as the regional criteria with alternative scoring and weighting, and supplemental criteria to reflect local values.
 - Number of projects eligible

- Minimum match requirements
 - Create additional criteria for addition focus areas or areas of emphasis, or joint projects having more weight
 - Mac: page 3 of 9 of regional criteria; multiple jurisdictions being of benefit within Arapahoe County and focus or emphasis areas of a certain classification: bottle necks, bike and peds... All while keeping in mind the dual model and the goal of meeting Metro Vision and Regional Transportation Plan.
 - Question: What does “reflecting local values mean”: Columbine Valley has local value of small family homes, small recreation, whereas Glendale values recreations for larger groups that are open later for other purposes than you would find in Columbine Valley. Neither is wrong, they are just different values. One entity might have alternative modes of transportation: bike, ped, transit. Another example: One community might focus and prioritize on alternative modes of transportation, while another community might list alternative modes of transportation as an option, but not a priority. This could vary within Arapahoe County.
 - We need to make sure that within the sub region we list not only the positive impacts of submitted projects, but also list potential negative impacts of projects and thought of mitigations for negative impacts.
7. Next thing we should do then, is to meet as the technical committee to discuss what we have learned so far. Option two of the sub-regional criteria seems to be the way to go. Use regional criteria and add to it. Tech Committee can come up with the criteria and take it to the Exec Committee. And do this within the June/July time frame.
- A. It may help to have projects “shovel ready”
 - B. Maybe use local monies to begin projects, so federal dollars can be used for “bricks and mortar” and implementation.
 - Other option/strategy could be to use Federal funds to start projects
 - C. The supplemental criteria should be easy to come up with, we have some time, but do not want to delay. As the time for sub-regional projects will be January 2019.
 - D. Technical Committee: do you want DRCOG to score projects or score the projects within the technical group? DRCOG will be invited to Tech Committee, but cannot vote.
 - E. The regional criteria is a bit more qualitative this TIP Cycle,
 - The Forum will have to decide how to fit projects into budgetary restraints and Metro Vision
 - F. The Forum does have the option of partnering with another sub region to make the money go further
8. To wrap up: Let’s look at Option Two, (Regional Criteria with tweaks and additions as appropriate), and convene the Technical Committee to start discussion for modification or supplemental criteria for the Sub regional criteria.
- A. Also the Tech Committee should look at criteria regarding what to do for small communities that may not be able to submit for a regional project or come up with matching funds. Building collaboration is necessary to help larger communities and smaller ones too, deciding does Federal funding make sense, can the smaller community maintain the project, etc.
 - B. Executive Committee will have to give specific direction to the Technical Committee about funding limits, geographic and demographic information and limits and can suggest which community projects will be chosen for the first go around, with other communities already in mind for the second go around.
 - C. Some suggested language for the criteria may be: all eligible communities under such and such population will be given special consideration, and then define what that special consideration is.
 - D. Emergency situations may fall into a TIP cycle for consideration, but there is other

funding sources for emergency situations.

9. Next steps

- A. Set up a meeting for the technical committee (Bryan will send out a Doodle poll)
 - Discuss sub regional criteria, start a draft of criteria and supplemental criteria
 - Start to discuss potential projects for regional projects and sub regional
 - Who will be sponsor, applicant, get CDOT involved, get their concurrence and ask them to collaborate and provide funding as well
 - Look at multi regional projects
- B. Who do we want to have as our representative on peer panel to look at regional projects, after scoring and ranking by DRCOG?
- C. Get all signatures on IGA and distribute it
- D. Issue Meeting Minutes for 5-24
- E. Start a draft of sub-regional criteria and supplemental criteria
- F. What coordination do we need to have with CDOT/RTD/etc.?

10. Next Meeting for full Forum

June 28, 2018 and is scheduled from 3-4:30 in the CSU Extension Center.

Attachments:

May 24, 2018, Arapahoe County Transportation Forum Meeting Agenda

May 24, 2018 Presentation

Regional Criteria