

MEETING NOTES

PROJECT:	Arapahoe County Transportation Forum
PURPOSE:	DRCOG Dual Model Transportation Improvement Program (TIP) Process, Meeting #8
DATE HELD:	April 26, 2018
LOCATION:	Arapahoe Lima Boardroom at Lima Plaza at 6954 South Lima St. Centennial
ATTENDING:	Richard Champion-Columbine Valley, Todd Cottrell-DRCOG, Larry Vittum-Town of Bennett, Devin Granbery-Sheridan, Richard Champion-Columbine Valley, Bob LeGare-Aurora, Travis Greiman-Centennial, Mac Callison-Aurora, Nancy Sharpe-Arapahoe County, Jeff Baker-Arapahoe County, Bill Holen-Arapahoe County, Mike Rocha-Bennet, Bryan Weimer-Arapahoe County, Jim Thorsen-Cherry Hills Village, Tammy Maurer-Centennial, Laura Christman – Cherry Hills Village, Ron Papsdorf-DRCOG, Jeremy Hanak-Greenwood Village, Ron Rakowski- Greenwood, JoAnn Martin-CDOT, Bob Roth-Aurora, Brent Thompson-Littleton, Trish Stiles-Bennett, Brian Love-Arapahoe County, Linda Olson-Englewood, Eric Keck-Englewood, Lizzy Kemp-CDOT via phone, JoAnne Mattson-CDOT, Sally Daigle-Sheridan, Stephanie Piko-Centennial; Steve Sherman-CDOT
COPIES:	Attendees, Invitees Not in Attendance

The attendees were provided with hard copies at the meeting of: 1) an Agenda for the meeting, 2) version #8 of the draft IGA with Cherry Hills Comments, 3) DRCOG Board Recommended Regional Share Evaluation Criteria April 18, 2018, 4) a copy of the power point presentation: 5) 2020-2023 TIP Arapahoe County Sub regional Forum Presentation, and 6) Forum Meeting Notes for 4-22-18.

Commissioner Jeff Baker started with introductions and invitation for any attendees from the general public to introduce themselves. There were no participants from the general public in attendance.

Summary of Discussion:

1. **Public Notice of These Formation Meetings**
 Notice of the meeting was publicly noticed on the Arapahoe County website and also on the DRCOG website. No public was in attendance for the April 26, 2018 Forum Meeting.
2. **Approval of the minutes for the meeting on March 22, 2018.**
 A. The minutes stand as written, with a correction to the spelling of Bob LeGare’s name.
3. **Todd Cotrell from DRCOG gave a presentation regarding the TIP Process (attached).**
 A. The creation of this process started 2.5-3 years ago.
 B. Last call for projects was in 2015.
 C. There was a technical and policy review.
 D. The DRCOG Board determined, by February of 2016, to incorporate the Dual Model Process.
 E. Regional projects (centralized projects) and sub-regional projects which are de-centralized within 8 separate counties.
 F. Regional share projects are “transformative” projects. Large projects that have quantitative benefits to entire region.
 G. Sub Regional shares are set asides for projects that come from predefined units=counties.
 H. DRCOG Board directives to develop this TIP policy:
 - Set-asides \$49.4 million dollars in Federal Funds for 2020-2023: Community Mobility, TDM Services, Regional Transportation, Air Quality Improvements, Human Service Transportation

- I. 2020-2023 TIP Focus Areas:
 - Improve mobility infrastructure for vulnerable populations
 - Increase reliability of existing multimodal transportations network
 - Improve transportation safety and security
 - J. Arapahoe County Forum can expect approximately \$35 million to be split over the four years, this figure is not exact. It is based on an 80% Sub regional, 20% Regional split of the total remaining funds after the set aside, as approved by the DRCOG Board.
 - K. Question from Mayor Rakowsky: are there any non-DRCOG communities that are eligible? Bryan W: Deer Trail is eligible for an air quality project. Deer Trail is included in the IGA. Deer Trail would be eligible for CM/AQ dollars for transportation projects.
 - L. This has been a long process; the TIP Policy Group has met around 40 times in the last two years.
 - M. Kudos to the DRCOG representatives from Arapahoe County who stuck with the 80/20 split and attended all those meetings
 - N. In terms of submittals for the regional share; there will be a maximum of three submittals. Programs are also eligible. Roadway projects must be freeway or major arterial. Studies are also eligible. Cap for regional projects is \$20 million and no more than ½ the project cost.
 - O. Regional share criteria:
 - Basic Information
 - Regional Significance
 - Focus Areas
 - Consistency with Metro Vision Objectives
 - Project Data
 - P. All projects go to DRCOG, they check for eligibility, score submittals, panel reviews, sponsors can present their cases, reviews are done
 - Q. BDW: Will DRCOG provide support as far as providing data; such as rider demands, facility usage, populations, etc.? Todd: yes, DRCOG will provide information as long as the request is given two weeks prior to submittal deadline
 - R. Papsdorf: we don't want the score to be the only thing reviewed by the Peer Review Panel, technical score will not be the only criteria considered
 - S. Sub regional share criteria: can use regional share criteria as it is, or can create criteria and scoring system, though must include the major tenets of regional criteria
 - T. Today's Forum is the official start of the Arapahoe County Transportation Forum which is an extension of DRCOG Governance.
 - U. Membership with the Forum must be established, quorum decided upon, CDOT and RTD must be invited, and the meetings must be publicly noticed.
 - V. Forum must document members of the Forum, who was invited, IGA, membership of subcommittee, meeting summaries
4. **Questions and Comments**
- A. BDW: Clarification- we added the ability to add and supplement with additional criteria for Option 2. Regional criteria plus additional criteria.
 - B. Question: approx. \$35 million dollars to Arapahoe County, is this sub regional, regional, or combined? Answer: this is sub regional share
 - C. Commissioner Baker: Under who is eligible to submit or attend Forum: Denver South Transportation Mngt Assoc. has been invited to Forum and has attended. If anyone else, other entities, or municipalities should be invited, let Bryan know. TMAs are eligible for non- infrastructure projects only.
 - D. Commissioner Sharpe: how much flexibility is there within the Sub regional share criteria in Option 1 or 2 for the criteria and how did DRCOG come up with those options? DRCOG answer: we wanted to give the ability to each sub region to put their own local flare into their submittals
 - E. Up to Forum to decide where their focus will be, and can develop additional criteria

on that decision

- BDW: one of the recommendations is for the technical committee of this group to get together and start hammering out the sub regional share criteria.

5. Review of draft version #8 of IGA:

- A. Comments received from Cherry Hills Village. (Passed out at meeting.)
 - No real substantive changes made.
 - Question regarding benefit of joining the Forum? (Page 7&8). The Forum is a collaborative effort of many entities being part of the selection process about what projects move forward.
- B. Actions that communities have done to date:
 - Bennett signed version 8 of the IGA
 - Centennial has approved version 8
 - Columbine Valley scheduled for the 14th
 - Cherry Hills Village to go to Board 15th
 - Aurora to go to Study Session on 21st
 - Arapahoe County to go to Board in May
- C. No one seemed to have any concerns with comments by Cherry Hills Village, and would be willing to sign version #9. Bryan will send out version #9 to everyone for approvals and execution.

6. The criteria was passed out at the meeting and sent via email, from the DRCOG Board. It would be good to start thinking about projects that meet the criteria of a regional project and are eligible and will score well.

- A. Mayor Christman, CHV: I would like to hear some first and last mile, because this directly addresses congestion. Although we have no ideas.
- B. Regional call comes first, up to 28 projects can be submitted. And with that \$21 million dollars doesn't go very far, up to sub region to decide to also include a Regional project as part of sub regional project. Regional project results will be known before sub regional is due.

7. Decision to be made: Who should make up the peer review panel, should have some technical background, non DRCOG director appointee for this sub region. And what type of SMEs (Subject Matter Expert) do we want to consider in this area? Mac and Bryan have talked about who might that be? Maybe someone not on technical committee, needs regional view of County and DRGOG region, maybe Public Works Director of Arapahoe County? We do need to think who we want as a Peer Panel Representative.

- A. Mac: Each sub region will select a representative to the review panel for regional share, up to five advisors, experts will be selected by Board of Directors. We have been thinking of non-governmental representatives with transportation experience, but not necessarily from a jurisdiction. (Colorado Bicycle, Colorado Cares.)
- B. Commissioner Baker: someone from an economic background
- C. Maybe three would be better for advisory committee – we don't want too many SMEs: this was brought up at DRCOG Board session
- D. Commissioner Sharp: we need representatives from biking interests as well as roadway interests etc., so that all priorities will be represented.

8. It will take 1 – 2 more meetings to come up with Executive Committee and Technical Committee, especially if we can come to the meetings with ideas.

9. Policy Work Group: topics that go into the actual policy:

- A. Maximum number of applications per entity, is it the same of previous TIP based on population?
- B. Project delay process, (strike process) and what are consequences with having a

strike. Is there a minimum match that goes up in a subsequent process?

- C. Waiting List? Left over funds can be allocated quickly from a waiting list which would be allocated 20% regional and 80% sub-regional
- D. Appeal process? As part of public appeal process

10. **CDOT** – The locals are considering a project on State Highway 85-Sante Fe PEL. Could this be a regional project we should submit? Plan would be to look at entire highway, what is ultimate vision of this corridor?

- A. Especially needed considering development of Sterling Ranch and impact they will have on travel demands.
- B. This could be a federally and state funded project, we need guarantee that Denver would participate, Jefferson might participate. Douglas County has indicated an interest already.
- C. How can we streamline the needs of this corridor and what the needs are? One PEL will not fit everything, maybe a NEPA clearance doc needed? Maybe we need to piece it out?
- D. Lizzy, CDOT is interested in this, we do need to see what comes up regionally, we will need 2-3 weeks to look at possible projects and consider how much money we have and if they meet our criteria for the funds that we have
- E. Mac: remember there are three categories of funding: CMAQ, Federal, TAP
- F. Mike Rocha-representing Town of Benet: whatever we can do to expedite studies (PELs or EAs), we should, so that we have projects on the shelf, ready to go and easy to define, so we don't miss out on any available funding. BDW, studies can be expedited when the focus is narrowed
- G. Bob-Aurora 6th Ave Pkwy is being renamed to Steve Hogan Parkway
- H. Sally: East/West access across Sante Fe must be included in studies for pedestrians, bicyclists to access the Platte River.
- I. Commissioner Sharp: groundwork needs to be done concurrently, so project is ready to go when funding is ready. East/West travel for employment and develop must be considered in studies and projects.
- J. Commissioner Baker: could we get some demographic information regarding growth and development, forecasting? Larry Muglar in Planning could provide as well as DRCOG upon request

7. **Next steps**

- a. Bryan will send out updated IGA; this will be version #9 for approvals, signatures, execution.
- b. Prepare and issue meeting minutes for today
- c. Start picking appointees for various committees and alternates, come with a list
- d. For future meetings, RTD and CDOT will be invited now that the Forum is formed. We need to know who should be invited from these entities.

8. **Next Meeting**

May 24, 2018 and is scheduled from 3-4:30 in the Lima Arapahoe Boardroom.