

MEETING NOTES

PROJECT:	Arapahoe County Transportation Forum
PURPOSE:	DRCOG Dual Model Transportation Improvement Program (TIP) Process, Meeting #7
DATE HELD:	March 22, 2018
LOCATION:	Arapahoe Lima Boardroom at Lima Plaza at 6954 South Lima St. Centennial
ATTENDING:	John Sheldon-Greenwood Village, Larry Nimmo-Englewood, Devin Granbery-Sheridan, Richard Champion-Columbine Valley, Bob LeGere-Aurora, Travis Greiman-Centennial, Mac Callison-Aurora, Jeff Baker-Arapahoe County, Mike Rocha-Bennet, Bryan Weimer-Arapahoe County, Jim Thorsen-Cherry Hills Village, Tammy Maurer-Centennial, Laura Christman – Cherry Hills Village, Todd Cottrell – DRCOG, Ron Papsdorf - DRCOG
COPIES:	Attendees, Invitees Not in Attendance

The attendees were provided an Agenda for the meeting, version #6 of the draft IGA, and a draft of the Regional Share Framework Evaluation Criteria. A PowerPoint presentation was provided by Bryan.

Commissioner Jeff Baker started with introductions and invitation for any public attendees to introduce themselves. There were no participants from the general public in attendance.

Summary of Discussion:

1. **Approval of the minutes for the meeting on February 22, 2018.**
 - A. The minutes stand as written.
2. **Public Notice of These Formation Meetings**
 - A. Notice of the meeting was publicly noticed on the Arapahoe County website and also on the DRCOG website. The Public was offer a chance to provide comments. No public was in attendance.
3. **Bryan discussion:**
 - A. First, is there any public comment? No
 - B. Meeting minutes: any comments from the 6th meeting of the Forum? No, minutes stand as written.
 - C. The Sub-regional Forums are a subset of DRCOG, and as such, they fall under their requirements when it comes to the TIP process and as the Forum moves through this sub-region process. DRCOG Board ultimately decides on the TIP Funding.
4. **Review of draft Version #6 of IGA:**
 - A. Comments received from Cherry Hill Village and Centennial. Content and intent of the draft wasn't really changed, but verbiage was changed and errors were corrected. Littleton and Greenwood Village were fine with Version #5 of the IGA.
 - B. The sub-region will submit regional projects. Each sub-region will have three projects to submit, RTD and CDOT will have two projects to submit. This is how the regional and sub-regional process (the dual model) will proceed.
 - C. Page 2: "Where as" clauses (three and four) were added to better explain the dual model process. There is a regional component of the process wherein DRCOG will select projects and a sub-regional component where the Forum will select a portfolio of projects to advance to DRCOG, both of which will go into the TIP once approved by the DRCOG Board. The role of this Forum will involve both of those processes.
 - D. Page 4: move of entire paragraph that was on page 7. The Forum Executive Committee will be abbreviated to ArapCo Exec Committee. Same plan with the abbreviation of Technical Committee.
 - E. Page 6: We have not seen any promulgation of the Sub-regional criteria will come out

at some point.

- F. The Executive Committee could come up with their own criteria as long as it agrees with Federal criteria. Perhaps increase our local match. Perhaps create criteria on small communities. However, the Forum cannot sub allocate our funds.
 - DRCOG: you can set aside for more than one small community, but not only one.
- G. Mayor Christman: question on the wording of page 7, second paragraph “at the end”.... The wording is not clear. Mayor Christman will create a suggestion for rewording that paragraph, and send it to Bryan W. Should we create an alternative way to seek funding? Let’s give the Committee the option.
- H. In 14, next paragraph down on set aside dollars: TDM pool, TSSI pool, does this committee want to support that? We could provide a letter of support for those applications. Would this complicate this committee’s role?
 - Any entity can do this at any time. We don’t really need to put this in the IGA. It’s understood that this committee can do that at any time.
- I. Mayor Christman: a couple of things that came up last night at the DRCOG Meeting. The importance of data driven criteria. And who is going to prioritize, handle, review and function as multiple sub regions? Is it appropriate to clarify that in this IGA? DRCOG seemed to push this down to the sub-regions.
 - This may be a difficult process to put into IGA. BDW: example is an Environmental Linkage Study along Sante Fe. Douglas County, Arapahoe, Sheridan, Littleton, Denver were all willing to throw in some money. This may be one multi regional project that we could submit.
 - Coordination will occur as the projects are developed.
- J. Has the Transportation Forum been explained to the different City Councils?
 - How long will it take before the IGA will be agreed on, signed? Commissioner Baker: the BOCC has attended and is up to date on this Forum, and there has been no opposition. So a Study Session would need to be set up, but formalizing it will go relatively quickly.
- K. Call for projects is (best estimate) in July. So it would be good to have IGA finalized and signed off by May.
- L. Are we close enough with Version 6, that we could have it execute it by end of May? The group agreed this is doable.

5. DRCOG meeting previous night, March 21, 2018.

- A. Handout: Regional Criteria Draft. Regional projects will need to be justified and explained by our group with language and data.
- B. Depending on the type of project, The Forum will need to have discussion to figure out setting up of matching funding.
- C. This criteria addresses the many nuances of prioritization and funding and participation.
- D. Todd with DRCOG: in section D and C: TIP focus areas - most projects will do ok or fairly well, the main section to focus on will be the big regional project. The project that will be the most beneficial to the most regions. This may be the difference between a good project and a really good project.
- E. At the regional level, after CDOT submits their I-70 Viaduct Second Commitment Project, there is only going to be about 21 million dollars for the region over the four years. Submittal of the US85 Study may be a strategic way of using the funds, since there is not much available.
- F. The topic of: Articulating the quality statement was brought up last night. What problem will this project solve? These are going to become essential points to make in upcoming project submittals.
- G. There may be only enough funds for one or two large projects, and maybe a little money left over for a relatively small study. A benefit to this, may be that we have the study done and this provides justification for a future project in the next TIP cycle.
- H. Another topic from last night’s DRCOG meeting: are we going to align projects with the key policies of Metro Vision? Is this kind of alignment a strategic plan if connected to Metro Vision?

There are multiple ways of addressing Metro Vision, and our ways may be different than another sub region's.

- I. Call for regional projects will be the July timeframe. There will be 60-90 days to submit projects to DRCOG. After that, there will be a call for sub-regional projects to be submitted.
- J. The draft criteria from DRCOG is probably pretty close to the final application form. The finalized version probably won't differ much.
- K. Mobility, smart technology was also discussed at DRCOG meeting on the 21st.
- L. Even though an entity is not a signer on the IGA, they can still submit projects to be considered for submission to DRCOG.

6. **The 4 P project process meeting:** "Priority project, planning process". There was a meeting in February. This is where CDOT, DRCOG, RTD, and local government sat down and discuss projects and priorities. This meeting came up with potential priority projects. The County was divided into West, East and Central areas, and potential projects came from each area. See slide. The purpose of this meeting was to try to get ideas flowing and priorities identified.

7. **Next steps**

- a. Mayor Christman will send Bryan suggestions for rewrite in the IGA
- b. Bryan will issue updated IGA; this will be version #7.
- c. Prepare and issue meeting minutes for today
- d. Handouts will be sent electronically
- e. For future meetings, RTD and CDOT will be invited once the Forum is formed. Who is the contact that should be invited? BDW said this is not known yet.

8. **Next Meeting**

- 1. April 26, 2018 and is scheduled from 3-4:30 in the Lima Arapahoe Boardroom. This will be the kick off meeting that DRCOG will attend and officially kick off the Forum. This will be a big agenda item.