



AGENDA

VETERANS TRANSPORTATION & COMMUNITY LIVING INITIATIVE (VTCLI) STAKEHOLDER MEETING

Thursday, March 21, 2019 @ 10:00 a.m.

**1001 17th St.
7th Fl. Red Rocks Conference Room**

Conference Dial-in Number: 515-739-1034

Participant Access Code: 216470#

- 1. Introductions**
- 2. Project Update**
- 3. Project Rebranding Logo- Color Pallet Discussion**
- 4. Business Rules Working Session**
- 5. Next Steps**
- 6. Next Meeting - April 18**
- 7. Adjourn**

MEETING SUMMARY

Veterans Transportation and Community Living Initiative (VTCLI) STAKEHOLDERS MEETING #12 Thursday, February 21, 2019

DRCOG – 1001 17th St. – 7th Fl. Red Rocks Conference Rm.

Attendee	Organization
Jen Briggs*	American Cancer Society
Jennifer Hussey*	Broomfield
Carlene Okiyama*	Boulder County AAA
Moira Moon*	Colorado Dept. of Transportation
Troy Larson*	Colorado State Unit on Aging
Chrysti Britt*	Cultivate
Roger Teal*	Demand Trans
Travis Noon	Denver Regional Council of Governments
Matthew Helfant	Denver Regional Council of Governments
Heather Kamper	Denver Regional Council of Governments
Rand Clark*	Douglas County
Jeff Becker	Regional Transportation District
Paul Hamilton	Regional Transportation District
Larry Buter	Regional Transportation District
Tom Coogan	Routematch
Paulo Rodrigues*	Routematch
Hank Braaksma*	Seniors' Resource Center
Suzanne O'Neil*	Transit Plus

**by phone*

Heather Kamper, DRCOG, called the meeting to order at about 10:30 a.m.

New Focus of Monthly Stakeholder Meetings

Heather noted the upcoming meetings will become more of a work group session focusing on a single objective of the month. Meetings will start with a monthly project update, then move to the objective of the month discussion.

Project Update

Matthew Helfant presented the following updates:

- CDOT has concurred with the approval by the DRCOG Finance & Budget Committee (on January 16) to negotiate a sole-source contract with Routematch for API development. Negotiations with Routematch are underway.
- The initial meeting to discuss trip exchange testing was held on February 15. In addition, CDOT recently gave concurrence to use a portion of the VTCLI funding to pay for trips in the testing phase.
- An amendment to the Routematch contract has been executed for Routematch to subcontract to Demand Trans the hub hosting and maintenance for the duration of the grant through the end of 2020.

Routematch will be onsite at DRCOG next month to do staff and external partners training.

Routematch will provide an updated timeline at the next stakeholder meeting.

- Several future project calls are anticipated:
 - Matthew noted DRCOG, CDOT and RTD will issue a joint call for FTA 5310 projects in the Denver-Aurora urbanized area and the new Human Services Transportation TIP set-aside projects in the next few months.
 - A Notice of Funding Availability (NOFA) will be coming in the next few months. Discussions are underway, but not final, on allowing set-aside funding to be eligible for use as local match for 5310 projects.

Business Rules Working Session

Heather Kamper led the discussion on developing business rules. She described main components that have been suggested:

- Operations: (could be split out into two different work flows—1. for providers/proprietors, and 2. for DRCOG/DMAC/facilities/customers side)
 - Data standards
 - Financials: (reimbursements process, etc.)
 - Service or provider standards: (i.e., Gold/Silver/Bronze service levels)
- There was general consensus to develop a ‘framework’ for early adopters that can be tested in a pilot environment while simultaneously finetuning and expanding business rules from an ‘8-pager’ to a larger coordination policy manual document.
- There was general consensus to have the pilot participants group (Broomfield, SRC, Via, and potentially RTD FlexRide) start meeting for half-day sessions

Next Steps

Heather will be on maternity leave starting May 5 but will be available for the next 11 weeks.

Communications and marketing will be a topic at the next meeting.

The meeting ended at around 11:30 a.m. The next meeting is March 21, 2019.