

MEETING NOTES

| | |
|-------------------|---|
| PROJECT: | Arapahoe County Transportation Forum |
| PURPOSE: | DRCOG Dual Model Transportation Improvement Program (TIP) Process, Meeting #5 |
| DATE HELD: | January 24, 2018 |
| LOCATION: | Arapahoe County – Arapahoe Lima Boardroom 6954 South Lima St. Centennial |
| ATTENDING: | Mayor Rakowsky-Greenwood Village, John Sheldon-Greenwood Village, Jeremy Hanak-Greenwood Village, Jerry Peters-Glendale, Devin Granbery-Sheridan, Travis Greiman-Centennial, Bob LeGare-Aurora, Mac Callison-Aurora, Jay Goldie-Cherry Hills Village, Jeff Baker-Arapahoe County, Kathleen Conti-Arapahoe County, Andrew Firestine-Centennial, Bill Holen-Arapahoe County, Trish Stiles-Bennet, Mike Rocha-Bennet, Bryan Weimer-Arapahoe County |
| COPIES: | Attendees, Invitees Not in Attendance |

The attendees were provided an Agenda for the meeting, a draft of the IGA with latest revisions - version #4, and a draft of the Regional Share Framework Evaluation Criteria Attachment B. A PowerPoint presentation was provided by Bryan at the meeting.

Summary of Discussion:

1. **Approval of the minutes for the meeting on November 30, 2017.**
 - A. The minutes will stand as written unless Bryan Weimer receives written notification of a change. As of the day of this meeting, January 24, 2018, Bryan had not received notice of any changes to be made, so they are considered approved.
2. **Public Notice of These Formation Meetings**
 - A. For the meeting on January 24, there was a public notice posted with DRCOG Website and Arapahoe County. No public was in attendance.
3. **Review of DRCOG Board Meeting on the January 17, 2018**
 - A. The vote for the regional share was: 80% for sub-regional, 20% for regional. This equates to \$35.5 million dollars to County over the TIP Cycle to allocate towards sub-region.
 - B. Mayor Rakowski: There was discussion, but no vote on number of projects. Thanks and recognition to Commissioner Baker for his work towards the vote at DRCOG.
 - The comment was made that the word: “Transformative” seemed to be critical towards raising a project to the regional level.
 - C. It was not clear if the vote included number of projects or capital amount.
 - D. Bryan asked if eligibility was discussed about, i.e. was it on a fiscally constrained plan? Not that Mayor Rakowski could remember.
 - E. Bryan; if we take a look at the funding, it amounts to 80% to sub region which leave s approximately \$46.2 or around \$21.1 million if CDOT pursues 2nd phase of I-70 viaduct project of \$25 million.
 - F. What types of roadways/projects will be eligible for funding?
 - Based on capacity (must be on fiscally constrained transportation plan using federal funds)
 - Operational level improvements
 - Studies and programs look to be eligible at this point
 - Transit related projects (Could likely include BRT or rider subsidies)
 - Biking and pedestrian projects
 - Railroad crossings
 - G. Sub-regions will be the only group allowed to submit regional projects and will be allowed 3 submittals. CDOT and RTD will be allowed to submit regional projects.

- H. Mayor Rakowsky asked how many grade crossings of RR exist in Arapahoe County.
 - Bryan Weimer has included in these meeting minutes.

| <i>Arapahoe County Railroad Crossings</i> | | | |
|--|----|--------------------------------|----|
| <u>Separated Grade</u> | | <u>At-Grade</u> | |
| <i>Total</i> | 31 | <i>Total</i> | 54 |
| <i>Unincorporated Arapahoe</i> | 10 | <i>Unincorporated Arapahoe</i> | 23 |
| <i>Incorporated</i> | 21 | <i>Incorporated</i> | 31 |
| <i>Aurora</i> | 8 | <i>Aurora</i> | 12 |
| <i>Englewood</i> | 7 | <i>Englewood</i> | 6 |
| <i>Littleton</i> | 6 | <i>Littleton</i> | 9 |
| | | <i>Sheridan</i> | 4 |

- I. DRCOG TIP Policy: no decision made regarding evaluation criteria. Generally, it's qualitative and quantitative for regional projects. At this time now real work has been performed for sub-regional criteria.
 - Joint projects may be given higher priority
 - Does it help move people?
 - Is it City or County?
- J. Trans Centric

4. Draft IGA

- A. Most recent IGA Draft with comments and revisions provided to attendees, this is version #4 from 1-23-18.
 1. There were comments made regarding TDM projects that are set asides. They might be part of projects, but not stand alone.
 2. Littleton has a two year limit on their terms, the language was changed in the IGA to accommodate this.
 3. Language was changed to provide an automatic renewal of members
 4. Language was added to provide for joining the IGA or opting out of joining the IGA.
 5. Commissioner Baker: does the IGA language need to be changed to include regional and sub-regional?
 - Everyone can submit a project to the sub-region for consideration for regional or sub-regional selection regardless of whether or not they have signed the IGA. However, entities that do not sign the IGA will not be eligible to vote on projects at either the Technical or Elected Official Committee meetings.
 6. Commissioner Baker: every entity in the County must be given the opportunity to sign the IGA.
 - Trish will reach out to Deertrail
 7. Commissioner Holen: for this TIP Cycle; it will be fiscally constrained.
 8. Dual Model is a pilot program for a minimum of two TIP cycles.
 9. Both Commissioner Holen and Baker commented that this group (Arapahoe County Transportation Forum) is a great collaborative group for regional and sub regional project submittals.
 10. Page 4, #7: Quorum needed to vote on policy, procedures. A vote on regional or sub-regional submitted projects would require a 2/3 majority vote
 11. Tech Committee will have representative on the committee appointed by the Agency it represents.
 12. The Executive Committee will vote to place a chair on the technical committee
 13. Mayor Rakowsky: an ex officio chair on the tech committee should be the Arapahoe County Transportation Division Manager or someone with experience

with DRCOG.

14. Trish- in Adam's County it's Jean, (Bryan's equivalent)
15. Commissioner Baker: a legal off ramp should be provided for appointee
16. Bryan: will write in IGA that the appointee, the Arapahoe County Transportation Manager, will serve as chair lead unless vote of executive committee determines otherwise
17. Page 7: Could 2/3 majority vote do away with majority?
18. Aurora City Council: 2/3 cannot be changed back to simple majority without legal advise
19. Section 14, page 5 was simplified based on some of the input from Centennial
20. Bryan will we look at a different requirement in sub regional criteria such as a high local funding match than the required minimum of 20%, say 30, 40, 50%.
21. Commissioner Baker: not putting in a matching funding requirement in IGA
22. Bryan: If the Forum votes to provide additional criteria, that is acceptable as long as it is not contrary to or is restricted by Federal requirements can be allowed, but is established and documented as part of the call for projects and the project evaluated criteria.
23. The goal is to get the IGA to a point that it is ready for signatures when DRCOG sets policy for the dual model.
24. Item 15: Regional funding and how it works
25. Centennial: - to be added to the IGA, the addition must coincide with the TIP Cycle
26. Jon Sheldon- Tech Committee appointees can have back up to represent the Agency if appointee can't attend, but it will still only be one vote.

5. Following Discussion

- A. There was discussion on the PEL study done for US 85 (Santa-Fe) driven by Chatfield Basin Development (Sterling Ranches)
 - PEL Study for US 85 between C470 and I-25 as a study priority
- B. Bryan – What does Aurora view as a potential project
 - Mac- Priority project: what is regional and what is transformative?
 - Maybe the I-225 and Yosemite location?
- C. CDOT came up with projects tied to Bond measure
- D. Bryan – Another Bike and Ped project from Denver to Douglas County, both sides of I-25
- E. Centennial Projects – Doing corridor study on Arapahoe Road so no recommendations yet, but likely a grade separation at Jordan and Arapahoe
- F. Jeremy Hanak – Is 70% attendance is what the group wants the Tech Committee to have?
 - Bryan – We will have to have 70% of those who signed the IGA to have a meeting. No vote allowed without 70% of the signers
 - Devin- So does this mean that for the Tech Committee a simple majority can vote and for the Executive Committee 70% in attendance allows a vote?
 - Bryan- A Quorum will be necessary to vote. (Simple majority of signers or attendees?)
 - Attendees
- G. Aurora: Quorum of Tech Committee is attendees, quorum of executive committee is majority of signers
- H. Tech Committee: no quorum requirement, a simple majority for recommendations going to Executive Committee, but only those present from agencies that signed the IGA can vote.
- I. DRCOG, DCOT, RTD can come to meetings, but cannot vote
- J. Sheridan: can't vote in tech committee if the agency has not signed IGA
 - Bryan- I agree
- K. Trish-can attend, but not vote
- L. Bryan - if you are a signer on the IGA, you can appoint a member of Tech Committee and they can vote.
- M. Final agreement: If the attendee is not a signer on the IGA , they cannot vote of Tech Committee or Executive Committee

- N. Bryan - Just a reminder: DRCOG is not requiring an IGA, they are requiring documentation of the process. However, since Arapahoe County is made of 13 entities, the IGA seemed like the best way to go.
 - Group Agreed
- O. What actually is a transformative project? This seems subjective.
- P. The priorities for projects can be decided on during the 4P meeting

4. Next Meeting (and action steps)

A. Action Steps

1. Bryan: will send updated IGA to everyone electronically after the changes are made
2. Issue Meeting Minutes – Bryan Weimer
3. Bryan to invite attendees to a “Pre- 4P meeting”
4. Bryan to send reminder to everyone regarding the 4P meeting on the 20th at Admin Bldg
5. Judy L to schedule next Arapahoe County Transportation Forum meeting on 2/22/2018
6. Include in the agenda for the Forum meeting on the 22nd a summary of the 4P meeting

B. Next Meeting

1. February 22, 2018 at 3:00PM Arapahoe Lima Boardroom 6954 South Lima St. Centennial