

AGENDA
PERFORMANCE AND ENGAGEMENT COMMITTEE
WEDNESDAY, April 19, 2023
5:00 p.m. – 5:30 p.m.
1001 17th Street
7th Floor, Red Rocks Conference Room
Denver, CO

1. Call to Order

CONSENT AGENDA

2. Move to Adopt the Consent Agenda
 - March 15, 2023 meeting summary
(Attachment A)

INFORMATIONAL BRIEFINGS

3. Election of Vice Chair
4. Update on the 2023 Board Retreat
5. Discussion on the Board of Directors meeting participation options
(Attachment B) Douglas W. Rex, Executive Director

ADMINISTRATIVE ITEMS

6. Report of the Chair
7. Report of the Executive Director
8. Other Matters by Members
9. **Next Meeting – May 17, 2023**
10. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.



ATTACH A

SUMMARY
PERFORMANCE AND ENGAGEMENT COMMITTEE
Wednesday, March 15, 2023

Members Present:

Jeff Baker, Chair	Arapahoe County
Austin Ward	City and County of Broomfield
George Teal	Douglas County
Kevin Flynn	Denver
Steve Conklin	Edgewater
Stephanie Walton	Lafayette
Jeslin Shahrezaei	Lakewood
Wynne Shaw	Lone Tree
Bud Starker	Wheat Ridge

Others present: Doug Rex, Executive Director and DRCOG staff.

Chair Baker called the meeting to order at 5:02 p.m. with a quorum present.

Move to adopt the consent agenda

Director Starker **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the February 15, 2023 meeting

Draft 2023 Board Retreat agenda

Executive Director Rex began the discussion of the board retreat agenda with members. Following the discussion at the February P&E Committee meeting, staff sent a survey to Board members and alternates requesting feedback on dates and location for this year's Board retreat. April 28-29 or May 12-13 at DRCOG offices were the preferred dates and venue. Members of the committee discussed and decided to finalize the date of the event, which will be May 12-13. The committee also provided input/feedback on the draft agenda.

Report of the Chair

Chair Baker stated the Arapahoe County commissioners had their annual retreat at Cheyenne Mountain this year and had a very positive experience.

Report of the Executive Director

There was no report.

Other Matters by Members

Director Shahrezaei requested there be a discussion at the next meeting regarding hybrid options for future board meetings.

Next Meeting – April 19, 2023

The meeting adjourned at 5:35 p.m.

ATTACH B

To: Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director
(303) 480-6701 or drex@drcoq.org

Meeting Date	Agenda Category	Agenda Item #
April 19, 2023	Informational Briefing	5

SUBJECT

DRCOG Board of Directors meeting participation options

PROPOSED ACTION/RECOMMENDATIONS

N/A

ACTION BY OTHERS

N/A

SUMMARY

At the March meeting, P&E Committee members requested an opportunity to explore possible meeting participation options for Board meetings. As you know, over the past several months, Board meetings have reverted back to in-person as COVID-related cases have recessed.

In preparation for the P&E Committee's discussion, staff has prepared the following options for consideration:

Board Meeting Options	Notes
1) In-person	DRCOG Board meetings have historically been held in-person. Virtual platforms have allowed flexibility to change the meeting environment in the event of inclement weather or health and safety (pandemic-related cases).
2) Virtual	The Board Work Sessions are already conducted virtually and have proven to be successful. However, it provides limited opportunities for Board members to network and socialize.
3) Hybrid	While it is possible, staff have concerns about the technology available in the DRCOG conference room, the logistics of running a hybrid meeting with a Board of our size, and waning in-person attendance.
4) In-person w/ limited hybrid option	A limited hybrid option could be available for personal or medical emergencies, work-related travel, or other conflicts. This option would still pose the same logistical concerns noted above. Additional research/testing would have to be conducted.
5) In-person Board meeting and move P&E and F&B committees to a different date	Maintain the current in-person Board meeting and move Committee meetings (to be conducted virtually) to a different day on the calendar. This would limit the amount of time directors would have to commit to in-person meetings.

6) In-person/virtual options	The frequency of in-person meetings could be reduced to every other month, or once a quarter, or during the more favorable weather months, etc.
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PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENTS

N/A

ADDITIONAL INFORMATION

Should you have any questions regarding the meeting participation options, please contact Douglas W. Rex, Executive Director, at (303) 480-6701, or drex@drcoq.org.