

Community-Based Transportation and Innovative Mobility Set-Asides: 2026 Joint Call for Letters of Interest

Formstack Questions

All letters of interest must be submitted through the Formstack form. These questions are just for reference. Required fields are indicated by an asterisk (*).

Project information

1. Project contact information

- Primary contact name.*
- Title.*
- Email.*
- Phone.*
- Agency.*

2. General project information

- a. Proposed project name.*
- b. Project location or area.*
 - i. All projects must be located in and/or provide benefits to the [metropolitan planning organization area](#)
- c. If available, please upload a map or geospatial layer of the project location or area.
- d. Does this project involve multi-agency or multi-jurisdictional partnerships?*
- e. Please briefly describe your proposed project.*
- f. What are the desired outcomes and deliverables?*

the key deliverables or phases you think the study will include and essential outcomes for it to be successful.

- g. What is the estimated total project cost?*
- i. There is no local match required. If project is selected, a detailed and refined budget will be developed with project sponsor input, please estimate and round to the nearest thousand. Please note there is a minimum project size of \$250,000 for Innovative Mobility Set-Aside projects.

3. Project details

- a. **Metro Vision and Regional Transportation Plan:** How will this project advance the outcomes identified in Metro Vision and the 2050 Metro Vision Regional Transportation Plan? Please describe the specific outcomes from each plan that the proposed project will advance. *
 - i. [Metro Vision](#) themes include place, mobility, environment, livability and vitality.
 - ii. [The 2050 Metro Vision Regional Transportation Plan](#) priorities include multimodal mobility, safety, regional transit, active transportation, freight and air quality.
- b. **Marginalized communities:** How will the proposed project address the needs of marginalized communities? Are there any other specific community needs that this project will address?*
- i. Consider including the average DRCOG Index Score within a half mile buffer of the project area. Please use the DRCOG Data Tool to access demographic information and calculate the average DRCOG Index Score: gis.drcog.org/datatool.
- c. **Readiness:** Describe how the project is a local priority for your community (and any project partners, if applicable). As the project sponsor, how are you prepared to participate in and support the project?*
- i. If applicable, please reference any relevant adopted plans or upcoming planning and other activities in your response. If this project is being submitted by an eligible nonprofit, how strong is the support from the impacted local government(s), both for the project and for implementation? Have you coordinated with neighboring jurisdictions or internal groups that may be working on similar projects?

4. Set-Aside specific questions

- a. **Set Aside Selection:** What set-aside(s) would you like this project to be considered for? *

- i. Community-Based Transportation Planning Set-Aside
- ii. Innovative Mobility Set-Aside

b. Community-Based Transportation Planning Set-Aside questions

- i. **Community Engagement:** How will community engagement inform this study? What communities will be important to engage and why? What engagement challenges do you anticipate or have you previously experienced? Are there any community organizations that work with this community? If so, have you spoken with them about this project?
- ii. **Planning Need: Please describe the need for this transportation planning effort.** Are there specific transportation barriers or challenges identified? How urgently do barriers need to be addressed or do improvements need to be made? Is there a lack of planning capacity within the local jurisdiction for this project?

c. Innovative Mobility Set-Aside questions

- i. **Innovation and Transferability:** Does your project incorporate innovative practices or techniques? How might the outcomes or processes of your project be applicable to other communities in the region?

5. Additional information

- a. I, or a member of my agency, have met with DRCOG staff and discussed my project concept during the Call for Projects.*
 - i. Yes, I met with DRCOG staff.
 - ii. No, I did not meet with DRCOG staff.
- b. Letter of commitment from department leadership.*
 - i. Please attach a letter of support from leadership acknowledging a commitment to attend recurring meetings, share relevant data, support community engagement, and support future implementation. The letter should be signed by senior staff with authority to commit staff time, likely leadership of the department submitting this project.
- c. I understand that non-governmental organizations must provide documentation of support from applicable local governments and have attached documentation if applicable.*
 - i. Yes.
 - ii. Not applicable.
- d. If applicable, please upload a letter of support from applicable local governments.

- e. If you used generative AI tools to assist in preparing this application, please briefly describe how they were used (e.g., brainstorming, drafting, editing or summarizing information, etc.). This information is requested for transparency purposes only and will not affect application score or eligibility.
- f. Is there anything else you would like the reviewers to know about your project?
- g. Upload any additional documentation here.