

Questions for Joint Letter of Interest: Community-Based Transportation Planning Set-Aside, Livable Centers Small-Area Planning Set-Aside and Innovative Mobility Set-Aside

All letters of interest must be submitted through [this online form](#). This list of questions is just for reference as applicants prepare materials.

General questions (asked of all applicants)

1. Project contact information:

- Primary contact name.
- Title.
- Email.
- Phone Number.
- Agency.

2. General project information:

- a. Proposed project name.
- b. Project location or area.
- c. If available, please upload a map or geospatial layer of the project location or area.
- d. Does this project involve multi-agency or multi-jurisdictional partnerships?
 - i. If yes, please describe.
- e. Please briefly describe the scope of your proposed project.
- f. What are the desired outcomes and deliverables associated with this project?
- g. Estimated total project cost.

3. Project details.

- a. How will this project advance the outcomes identified in Metro Vision and the 2050 Metro Vision Regional Transportation Plan? Please describe the specific outcomes from each plan that the proposed project will advance.
- b. How will the proposed project address the needs of marginalized communities? Are there any other specific community needs that this project will address?
- c. Describe how the project is a local priority for your community (and any project partners, if applicable). As the project sponsor, how are you prepared to participate in and support the project?

Set-aside specific questions (selection(s) to the first question will determine which of the following questions are asked)

4. What set-aside(s) would you like this project to be considered for?

- a. Community-Based Transportation Planning Set-Aside.
- b. Livable Centers Small-Area Planning Set-Aside.
- c. Innovative Mobility Set-Aside.

5. Community-Based Transportation Planning Set-Aside questions (only required if applying for this set-aside).

- a. Community engagement: How will community engagement inform this study? What communities will be important to engage and why? What ideas do you have about engaging this community? What engagement challenges do you anticipate or have you previously experienced? Are there any community organizations that work with this community? If so, have you spoken with them about this project?
- b. Planning need: Please describe the need for this transportation planning effort. Are there specific transportation barriers or challenges identified? How urgently do barriers need to be addressed or do improvements need to be made? Is there a lack of planning capacity within the local jurisdiction for this project?

6. Livable Centers Small-Area Planning Set-Aside questions (only required if applying for this set-aside).

- a. How does your project align with three of the Livable Centers program goals, which are derived from the Metro Vision regional plan?
- b. Describe how the project location functions as a “Livable Center” in the community.
- c. Does your project incorporate innovative practices or techniques? How might the outcomes or processes of your project be applicable to other communities in the region?

7. Innovative Mobility Set-Aside questions (only required if applying for this set-aside).

- a. Does your project incorporate innovative practices or techniques? How might the outcomes or processes of your project be applicable to other communities in the region?

Additional information and attachments (asked of all applicants)

- 8. Please attach a letter of support from your organization’s leadership acknowledging a commitment to attend recurring project meetings, share relevant data, support community and stakeholder engagement and future implementation. The letter

should be signed by senior staff with authority to commit staff time, likely leadership of the department submitting this project.

9. I understand that non-governmental organizations must provide documentation of support from applicable local governments and have attached documentation if applicable.

- a. If yes, please upload a letter of support from applicable local government(s).

10. Is there anything else you would like the reviewers to know about your project?

11. Upload any additional documentation here.