

**Executive Committee**

Jeff Baker Chair	Colleen Whitlow Vice Chair	Richard Kondo Secretary	Jeslin Shahrezaei Treasurer	Steve Conklin Immediate Past Chair	Douglas W. Rex Executive Director
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**Agenda**  
**Finance and Budget Committee**  
**Wednesday, September 03, 2025**  
**4:00 p.m. – 5:00 p.m.**  
**Video/Web Conference**  
**Denver, CO**

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1. Call to order

**Consent agenda**

2. Move to approve Consent agenda
  - A. Summary of August 6, 2025 meeting  
(Attachment A)
  - B. Resolution authorizing the Executive Director to negotiate and execute a contract with the Colorado Department of Transportation to fund the objectives, activities and tasks outlined in the Fiscal Year 2026 and Fiscal Year 2027 Unified Planning Work Program.  
(Attachment B)
  - C. Resolution authorizing the Executive Director to negotiate and execute a contract with the City of Denver to increase their staffing capacity, update and streamline their permit system, and conduct research on building decarbonization policies in an amount not to exceed \$2,000,000 with a term ending September 14, 2029.  
(Attachment C)
  - D. Resolution authorizing the Executive Director to negotiate and execute a contract with the City of Longmont to increase staff capacity by creating two new positions focused on reducing building-related climate pollution emissions through local building policy in an amount not to exceed \$900,000 with a term ending September 14, 2029.  
(Attachment D)
  - E. Resolution authorizing the Executive Director to negotiate and execute a contract with the City of Westminster to increase their staffing capacity, enhance training, update planning tools and systems, and research embodied carbon all to accelerate building decarbonization, in an amount not to exceed \$1,200,000 with a term ending September 14, 2029.  
(Attachment E)

### **Action items**

3. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with HNTB in an amount not to exceed \$899,200 for a period not to exceed 24 months from date of contract execution.  
(Attachment F) Jacob Riger, Director, Transportation Planning and Operations
4. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Lionheart Places, LLC, to provide urban planning consulting services for DRCOG's Transit-Oriented Communities in the City of Arvada project in an amount not to exceed \$140,000 for a period of 12 months from the date of contract execution.  
(Attachment G) Kaitlyn Service, Program Manager, Transportation Planning and Operations
5. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with COHN Marketing to provide professional advertising and promotional services for the regional transportation demand management program (Way to Go) in an amount of \$900,000 annually with a term ending September 1, 2026. The Executive Director is authorized to negotiate renewal of the contract for two additional one-year terms upon satisfactory performance.  
(Attachment H) Steve Erickson, Director, Communications and Marketing
6. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Colorado Statewide Sheet Metal Workers' Joint Apprenticeship and Training Committee to deliver a series of HVAC & heat pump trainings to young adults for the building decarbonization program in an amount not to exceed \$900,000 through October 16, 2027.  
(Attachment I) Clay McCombe, Program Manager, Transportation Planning and Operations
7. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Mi Casa Resource Center to deliver a series of multilingual HVAC & heat pump trainings for the building decarbonization program in an amount not to exceed \$900,000 through October 16, 2027.  
(Attachment J) Clay McCombe, Program Manager, Transportation Planning and Operations

### **Informational item**

8. DRCOG Member Contributions/TIP Fee Update  
(Attachment K) Douglas W. Rex, Executive Director

### **Administrative items**

9. Report of the Chair
10. Report of the Executive Director
11. **Next meeting – October 1, 2025**
12. Other matters by members
13. Adjourn

