

Finance and Budget Committee Meeting Summary

Wednesday, September 18, 2024

Members Present

Rich Kondo, Chair	City of Northglenn
Jeff Baker	Arapahoe County
Adam Paul	City and County of Denver
Andy Kerr	Jefferson County
Paul Haseman	Golden
Stephen Barr	Littleton

Others Present: Douglas W. Rex, Executive Director; Colleen Whitlow, Mead; and DRCOG staff.

Chair Rich Kondo called the meeting to order at approximately 5:51 p.m. with a quorum present.

Move to approve consent agenda

Director Haseman **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the August 21, 2024 special meeting
- Resolution authorizing the Executive Director to distribute up to \$500,000 in federal fiscal year 2025 NSIP funds to contracted nutrition providers.
- Resolution authorizing the Executive Director to accept funds of \$80,000 from the City of Aurora to expand transportation services for its older adult residents.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Radian for the 303 Artway/Montbello Loop Implementation Plan in an amount not to exceed \$250,000 and a term of 14 months from the date of contract execution.

Ron Papsdorf provided a brief overview of the contract to the directors. In July 2024, DRCOG released a Request for Proposals (RFP) to solicit services from transportation planning and engineering firms. The purpose of this RFP was to identify a firm to lead the planning and analysis work for the 303 Artway/Montbello Loop Implementation Plan. Staff received two proposals in response to the RFP that were reviewed and evaluated by a selection panel. Based on the selection panel's evaluation, the preferred consultant chosen was Radian. The total contract amount is not to exceed \$250,000 and the contract term will be 14 months from the date of contract execution. The contract for this study will be funded through the fiscal year 2024-2027 Transportation Improvement Program community-based transportation planning set aside program.

Director Barr **moved** to approve **Resolution Number 35, 2024**, authorizing the Executive Director to negotiate and execute a contract with Radian for the 303 Artway/Montbello Loop Implementation Plan in an amount not to exceed \$250,000 and a term of 14 months from the date of contract execution. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Toole Design for the Brighton Core Circulation Study in an amount not to exceed \$300,000 and for a term of 14 months from the date of contract execution.

Ron Papsdorf provided a brief overview of the contract to the members. In July 2024 DRCOG released a Request for Proposal (RFP) to solicit services from planning firms with experience in developing multimodal transportation circulation plans. The purpose of this RFP was to identify a firm to lead the planning and analysis work for the Brighton Core Circulation Study. Staff received three proposals in response to the RFP, which were reviewed and evaluated by a selection panel. Based on the selection panel's evaluation, DRCOG staff recommended the preferred consultant, Toole Design. The total contract amount is not to exceed \$300,000 and the contract term will be 14 months from the date of contract execution. The contract for this study will be funded through the Community-Based Transportation Planning set aside program in the 2024-2027 Transportation Improvement Program.

Director Kerr **moved** to approve **Resolution Number 36, 2024**, authorizing the Executive Director to negotiate and execute a contract with Toole Design for the Brighton Core Circulation Study in an amount not to exceed \$300,000 and for a term of 14 months from the date of contract execution. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$200,000 for a one-year term to support the development of a regional housing strategy.

Sheila Lynch provided an overview of the intended fund allocations to the members. On February 21, 2024, the Department of Local Affairs informed DRCOG that the application to the More Housing Now Set Aside of the Energy and Mineral Impact Assistance Fund for \$200,000 to support the development of a regional housing strategy was awarded. These funds are intended to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels with planning and analysis to address barriers to the development of affordable housing in their communities. The Energy and Mineral Impact Fund requires a match and this funding will be aligned with funding through the Unified Planning Work Program to support the strategy with a total estimated cost of \$500,000. The funding will allow for the hiring of a consultant team through a Request for Proposal process.

Director Paul **moved** to approve **Resolution Number 37, 2024**, authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$200,000 for a one-year term to support the development of a regional housing strategy. The motion was **seconded** and **passed** unanimously.

Report of the Chair

Chair Kondo wanted to thank DRCOG for the wonderful awards celebration that took place on August 28. He also informed them that the City of Northglenn will have an open house at their new City Hall building on October 12.

Report of the Executive Director

Executive Director Rex informed the committee that DRCOG was recently awarded two grants: the Build America Bureau Innovative Finance and Asset Concessionaire grant and the Safe Streets for All grant.

Next meeting – October 16, 2024

Other matters by members

There were no other matters by members.

Adjourn

The meeting adjourned at approximately 6:15 p.m.