

# 2024–2025 Transportation Demand Management Services Set-Aside Letter of Intent Form

## APPLICATION OVERVIEW

---

The **Transportation Demand Management (TDM) Services Set-Aside Call for Projects** is a two-step application process beginning with the submittal of a Letter of Intent that describes the project proposal.

- To be eligible to submit a Letter of Intent, at least one person from your agency must attend the mandatory training workshop (scheduled for April 12, 2023).
- Further details on project eligibility, evaluation criteria and selection process are defined on the **TDM Services Set-Aside** [webpage](#).

## LETTER OF INTENT

---

The Denver Regional Council of Governments (DRCOG) seeks Letters of Intent from eligible local governments and community partners (TMAs, nonprofits, etc.) to utilize the TDM Services Set-Aside funding for marketing, outreach, education, and research. Details on the program can be found [here](#). **Letters of Intent will be accepted on a rolling basis electronically with a final deadline of submission on April 27, 2023 at 5 p.m. Please submit Letters of Intent to [mbjornholt@drcog.org](mailto:mbjornholt@drcog.org).** After Letters of Intent are submitted, DRCOG staff will reach out to the project contact to discuss and determine next steps.

<b>Part 1</b>	<b>Project Information</b>
1. Project Name	
2. Project Type	
3. Project Sponsor	
4. Project Contact Name	
5. Contact Email	
6. Project Area (please be as specific as possible)	
7. Estimated Project Cost (total)	
a. Federal Funds Requested	
b. Local Match (17.21% min of total project cost)	

## Part 2

## Brief Description (max. 500 words)

Please describe your project below. Please include:

- a description of the project
- project components
- anticipated project outcomes
- relationship to TDM Services Set-Aside goals