

Finance and Budget Committee Meeting Summary

Wednesday, May 21, 2025

Members Present

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| Jeslin Shahrezai, Chair | Lakewood |
| Jeff Baker | Arapahoe County |
| Claire Levy | Boulder County |
| Adam Paul | City and County of Denver |
| Andy Kerr* | Jefferson County |
| Brad Rupert, Alternate | Arvada |
| Paul Haseman* | Golden |
| Neal Shah | Superior |
| Justin Martinez | Thornton |

Others Present: Douglas W. Rex, Executive Director; and DRCOG staff.

Chair Jeslin Shahrezai called the meeting to order at approximately 5:37 p.m. with a quorum present.

Move to approve consent agenda

Director Martinez **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the May 7, 2025, special meeting
- Resolution authorizing the Executive Director to execute contracts with providers for the Area Agency on Aging Choice Services Programs of up to \$1,117,675 for transportation services, up to \$547,170 for in-home care services, and up to \$168,088 for caregiver respite services for the period beginning July 1, 2025, and ending June 30, 2026.
- Resolution authorizing the Executive Director to execute an agreement with the Federal Transit Administration for approximately \$3.1 million and to negotiate and execute agreements with subrecipients for approximately \$2.3 million to projects as approved by the Board of Directors for period beginning July 1, 2025, and ending June 30, 2026.
- Resolution authorizing the Executive Director to execute an agreement with the Federal Transit Administration and to negotiate and execute agreements for approximately \$475,000 to subrecipient projects approved by the Board of Directors for the period beginning July 1, 2025, and ending June 30, 2026.
- Resolution authorizing the Executive Director to execute an agreement with the Colorado Department of Human Services for approximately \$18 million in Older Americans Act and State Funding for Senior Services funding for the period beginning July 1, 2025, and ending June 30, 2026.
- Resolution authorizing the Executive Director to execute an agreement with the Colorado Department of Human Services for approximately \$430,000 to support the Aging and Disability Resource Center for the period beginning July 1, 2025, and ending June 30, 2026.

Discussion of a resolution authorizing the Executive Director to execute a contract with the Colorado Department of Transportation to receive funding in the amount of \$1,000,000, to be awarded to organizations and projects selected through the TDM set-aside grant process, for a term of 24-months from effective date and will terminate no later than December 31, 2027.

Steve Erickson provided context for the contract to the members. DRCOG would take on direct administration of CDOT's TDM set-aside contracts, which fund projects aimed at reducing traffic congestion and improving air quality. Currently, CDOT handles all contract administration, but a new two-year pilot program, approved by CDOT and federal highways, would allow DRCOG to manage up to \$1 million in funding, typically covering five to six projects. This shift would improve project oversight, streamline invoice processing, and enhance engagement with project awardees. While it would add some administrative work, both the communications team and the finance team are prepared to manage the added responsibility.

Director Levy **moved** to approve **Resolution Number 27, 2025**, authorizing the Executive Director to execute a contract with the Colorado Department of Transportation to receive funding in the amount of \$1,000,000, to be awarded to organizations and projects selected through the TDM set-aside grant process, for a term of 24-months from effective date and will terminate no later than December 31, 2027. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to execute a contract with the Colorado Department of Transportation to receive funding in the amount of \$1,920,000, to be awarded to Transportation Management Associations (TMAs) as part of the Way to Go partnership, for a term of 24-months from effective date and will terminate no later than December 31, 2027.

Steve Erickson presented this item as well to the Directors. DRCOG's partnership with eight regional Transportation Management Associations (TMAs) includes providing each TMA with \$120,000 annually to support marketing, outreach, and education efforts. Historically, CDOT has fully administered these contracts, but similar to the TDM set-aside contracts, CDOT and federal highways have now approved a shift. This change will allow DRCOG to directly manage the contract administration in-house, offering greater oversight and consistency, though it involves a different set of contracts, the structure and benefits mirror the earlier TDM arrangement.

Director Martinez **moved** to approve **Resolution Number 28, 2025**, authorizing the Executive Director to execute a contract with the Colorado Department of Transportation to receive funding in the amount of \$1,920,000, to be awarded to Transportation Management Associations (TMAs) as part of the Way to Go partnership, for a term of 24-months from effective date and will terminate no later than December 31, 2027. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Consor Engineers, LLC to provide GIS and data analysis services for DRCOG's Curbside Digital Twin project in an amount not to exceed \$250,000 for a period of 24 months from the date of contract execution.

Steph Piperno provided an overview of the contract to the Directors. The Curbside Digital Twin Project is part of the Innovative Mobility Set-Aside Program, which aims to create a digital twin of curbside infrastructure by fusing curb line data with sign asset data from the Cartograph system. Partnering with Consor and leveraging their experience with the City's Department of Transportation and Infrastructure (DOTI), the project will pilot in four neighborhoods: Civic Center, Union Station, Five Points, and the Central Business District. The goal is to streamline transportation project planning by replacing outdated or inefficient methods like field photos and blurry map images with real-time digital visuals. Consor was selected through a competitive RFP process due to their expertise and familiarity with the required data specifications and mapping standards.

Director Martinez **moved** to approve **Resolution Number 29, 2025**, authorizing the Executive Director to negotiate and execute a contract with Consor Engineers, LLC to provide GIS and data analysis services for DRCOG's Curbside Digital Twin project in an amount not to exceed \$250,000 for a period of 24 months from the date of contract execution. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with VEIC to design and implement an Incentives and Energy Advising Program for DRCOG's building decarbonization program in an amount not to exceed \$59,597,500.00 through October 16, 2029.

Mac Prather provided a very brief overview of the contract to the Directors. The contract will allow VEIC to administer incentives and provide energy advising for homeowners and business owners, primarily to support the installation of heat pumps and heat pump water heaters. While VEIC will manage the program, the majority of the funding will go directly to customer incentives. Chosen for their deep expertise in regional and federal energy efficiency programs, VEIC is expected to help DRCOG reach ambitious goals of 40,000 installations and 50,000 energy advising touchpoints, positioning the program for significant regional impact and growth.

Director Shah **moved** to approve **Resolution Number 30, 2025**, authorizing the Executive Director to negotiate and execute a contract with VEIC to design and implement an Incentives and Energy Advising Program for DRCOG's building decarbonization program in an amount not to exceed \$59,597,500.00 through October 16, 2029. The motion was **seconded** and **passed** unanimously.

Discussion of committee meetings being conducted virtually.

Executive Director Rex presented the meeting options to the committee. This has been an ongoing discussion about adjusting the date and time of the Finance and Budget (F&B) Committee meetings. ED Rex proposed returning to the pre-COVID schedule where F&B met on the same day as the Board Work Session, the first Wednesday of each month. Under this plan, if there is a Board Work Session, the F&B meeting would follow at 5:30

p.m., but if not, F&B would meet earlier, at 4:00 p.m. This change would also allow the Performance and Engagement (P&E) Committee to move its start time to 5:30 p.m., giving members more time to arrive downtown and extending their currently limited 30-minute meeting window. Members were in agreement with moving the meeting date/times.

Director Martinez **moved** to approve committee meetings, after board work sessions, to be conducted virtually. The motion was **seconded** and **passed** unanimously.

Report of the Chair

There was no report.

Report of the Executive Director

Executive Director Rex noted that while a June 4th Finance and Budget Committee meeting is scheduled, it may be canceled if there are no agenda items. He also shared that the committee will soon begin discussions on member contributions, continuing the conversation started at the board retreat, with the goal of developing a recommendation for the full board.

Next meeting – June 18, 2025

Other matters by members

There were no other matters by members.

Adjourn

The meeting adjourned at approximately 6:07 p.m.